

## BOARD OF DIRECTORS REGULAR MEETING

Thursday, December 12, 2024 – 4:00 P.M.

If you need accommodation to participate in this meeting, please call (530) 895-4711  
Agenda posted prior to 4:00 PM Monday, December 9, 2024

### **BOARD MEMBERS**

Michael McGinnis, Chair  
Dave Donnan, Vice Chair  
Tom Lando  
Christopher Norden  
Michael Worley

### **CARD STAFF**

Annabel Grimm, General Manager  
Angela Carpenter, Finance Manager  
Holli Drobny, Administrative Director  
Scott Schumann, Parks and Facilities Director

### **LEGAL COUNSEL**

Jackson Glick, Sac Valley Law

## **A G E N D A**

### **Zoom Meeting Information:**

<https://card.zoom.us/j/81607636750?pwd=R1NNUkZPYi9ySGNsNVQ3OXh0U1hoZz09>

Meeting ID: 816 0763 6750

Passcode: 156857

### **1. CALL TO ORDER**

1.1. Roll Call

### **2. PUBLIC COMMENTS**

*Members of the public may address the Committee at this time on any matter not already listed on the Agenda, with comments being limited to three minutes. The Committee cannot take any action at this meeting on requests made under this section of the agenda.*

2.1. Correspondence received

### **3. CONSENT AGENDA** *Action Requested: Board of Directors approves the consent agenda.*

3.1. Minutes of the Regular Meeting of the Board of Directors on September 26, 2024

3.2. Minutes of the Special Meeting of the Board of Directors on November 13, 2024

3.3. September and October 2024 Monthly Financial Report (Staff Report FI-24-039)

3.4. Calendar for Fiscal Year 2024-2025 Budget Process (Staff Report FI-24-040)

3.5. Shade Sail Donation (Staff Report FA-24-017) *Action Requested: Board of Directors accept the donation of a shade sail structure at the Veteran's Park pump track.*

3.6. RFP to Finance Aquatic Center Development (Staff Report FI-24-041) *Action Requested: Board of Directors approve the Financing Aquatic Center RFP for release.*

3.7. Request for Neighborhood Park Fees (Staff Report FI-24-042) *Action Requested: Board of Directors direct District Staff to request Neighborhood Park fees from the City of Chico.*

3.8. CARD Center Structural Repair (Staff Report FI-24-043) *Action Requested: Board of Directors approval the increased budget allocation for the Community Center Refurbishment project.*

#### **4. REGULAR AGENDA**

4.1. Committees– *Information provided/possible action*

- Finance Committee
- Facility Committee (summary provided)

4.2. Updated Policies (Staff Report 24-061) *Action Requested: Board of Directors approve updated Sick Leave Policy.*

District Staff have updated policy 3460 Sick Leave to ensure compliance with legislative requirements.

4.3. Community Park Traffic Study (Staff Report FA-24-021) *Information provided, possible action.*

District staff will provide an update on the findings regarding the Community Park Traffic Study.

4.4. Board Election of Officers *Action Requested: Board of Directors nominate and elect officers for Chair and Vice Chair to commence in January 2025.*

4.5. Items Removed from the Consent Agenda

#### **5. NEW BUSINESS**

5.1. Board of Directors Manual (Staff Report 24-062) *Information provided, possible action.*

In 2018, the Board of Directors approved a Board of Directors Manual to inform Directors of their roles and responsibilities. An updated version will be reviewed in preparation for the new Board member that will begin their 4-year term in January 2025.

5.2. Recognizing Director Worley for Distinguished Service (Resolution 24-017) – *Action Requested: Board of Directors approve Resolution 24-017.*

Michae Worley has served on the Board of Directors for the District since 2012 and will be recognized for his outstanding service through a Resolution.

#### **6. DIRECTOR COMMENTS**

Opportunity for the Board to comment on items not listed on the agenda.

#### **7. STAFF COMMENTS**

Opportunity for District Staff to comment on items not listed on the agenda.

Recreation Update (Staff Report 24-063)

Parks and Facilities Update (Staff Report 24-064)

General Manager Update (Staff Report 24-065)

## **8. CLOSED SESSION**

Pursuant to Government Code 54956.8: Real Estate Negotiations

Property: APN 002-130-038

Agency Negotiator: General Manager

Under Negotiation: Terms

Pursuant to Government Code 54957: Public Employee Performance Evaluation

General Manager

## **9. ADJOURNMENT**

Adjourn to the next meeting of the Board of Directors of the Chico Area Recreation and Park District.