

BOARD OF DIRECTORS REGULAR MEETING MINUTES

Thursday, June 26, 2025, 2025 – 4:00 P.M.

Board Members Present: Tom Lando, Chair
Dave Donnan, Vice Chair
Michael McGinnis, Board Member
Christopher Norden, Board Member
Jason Roye, Board Member

Board Members Absent:

Staff Members Present: Annabel Grimm, General Manager
Phil Aviles, Finance Director & Human Resources
Holli Drobny, Administrative Director
Erin Morrissey, Recreation Director

Legal Counsel Present: Jackson Glick, Attorney at Law

1. CALL TO ORDER

The meeting was called to order at 4:00, and a roll call was taken, as noted above.

2. PUBLIC COMMENTS

None.

3. CONSENT AGENDA

- 3.1. Minutes of the Regular Meeting of the Board of Directors on April 24, 2025
- 3.2. Minutes of the Special Meeting of the Board of Directors on May 15, 2025
- 3.3. Minutes of the Special Meeting of the Board of Directors on May 28, 2025
- 3.4. April Monthly Financial Report (Staff Report FI-25-011)
- 3.5. May Monthly Financial Report (Staff Report FI-25-014)

M/S/C/ (Directors Donnan/Norden) Board of Directors approved the consent agenda.
The motion was unanimously approved.

4. REGULAR AGENDA

- 4.1. Committee Report Out – Information Provided
 - 4.1.1. Finance Committee
 - 4.1.2. Facility Committee

- 4.2. District Internship Presentation – Information provided/possible action

District intern, Jakob Mellow, provided a presentation on his experience as a Parks and Facilities intern for the 2025 Spring semester. During Jakob's time, he was able to experience

the maintenance worker position, provide data analysis for park staffing and operations, and participated in community engagement.

4.3. Public Hearing of Continuation of Landscape and Lighting Assessment Districts (Staff Report FI-25-019 & Resolution 25-010)

Resolution 25-010 approves engineer's reports, confirms diagram and assessment, and orders the continuation of the levy of assessment for Fiscal Year 2025-26 for the Oak Way, Amber Grove/Greenfield, and Baroni Neighborhood Park and Open Space (No. LLD 001-05) Landscaping and Lighting Assessment Districts.

The public hearing was opened at 4:15PM and is continued to the next regular meeting, pending public notice.

4.4. Determine Tax Rates for Community Facilities District (Staff Report 25-036 & Resolution 25-011)

M/S/C/ (Directors Norden/Donnan) Board of Directors approved Resolution 25-011, authorizing and directing the District to determine the maximum special tax rates and the specific special tax amounts to be levied each fiscal year for each parcel of real property within the CFD in the manner and as provided in the Rate and Method of Apportionment.

The motion was unanimously approved.

4.5. Consideration of Proposed Park Transfers from the City of Chico (Staff Report 25-037)

As part of ongoing collaborative discussions between CARD and the City of Chico, a phased approach to transferring the ownership and/or management of select city parks to the District has been proposed.

Board discussion revolved around the stipulations and the pending negotiations to take over the specified parks. Lando expressed concern about enforcing park rules. No action was taken.

4.6. Policy Review (Staff Report FI-25-016)

District staff have conducted a routine review of existing financial policies to ensure compliance with current regulations, best practices, and operational needs. As a result, updates are being recommended to the following policies:

- 2215 - Donations and Gifts
- 2155 - Debt Management

M/S/C/ (Directors McGinnis/Norden) Board of Directors approved the updated policies listed above.

Ayes: Donnan, McGinnis, Norden, Roye

Noes: Lando

The motion was approved 4-1.

5. NEW BUSINESS

5.1. Capital Campaign Assets (Staff Report 25-038)

As part of the District's ongoing efforts to secure philanthropic support for the Aquatic Center, Creative Funding Advisors and Blue Flamingo have collaborated to develop a case for support. The Board reviewed the materials and looks forward to viewing the final materials at a future meeting.

5.2. North Valley Community Foundation (NVCF) District Account (Staff Report FI-25-015) -

In alignment with the District's long-term strategic goals and efforts to enhance philanthropic support, staff worked with North Valley Community Foundation to establish a CARD account; a dedicated charitable fund that will support programs, facilities, and community initiatives of the District.

M/S/C/ (Directors Donnan/McGinnis) Board of Directors authorized the District to establish a foundation account with North Valley Community Foundation.

The motion was unanimously approved.

5.3. Aquatic Facility Naming Discussion (Staff Report 25-039)

District staff initiated a discussion with the Board regarding naming opportunities for the Chico Aquatic and Recreation facility. This included consideration of criteria for naming rights, potential donor or sponsorship recognition, term lengths, and any restrictions or guidelines that should be in place to align with CARD's mission, values, and fundraising strategy.

5.4. Recreation Management Software (Staff Report FI-25-017)

The District currently utilizes Active.Net for its recreation program management needs, including class registration, facility rentals, and customer communications. After a comprehensive evaluation of available software solutions, staff recommend transitioning to Rec Technologies recreation management platform to improve service delivery, customer experience, and administrative efficiency.

M/S/C/ (Directors Roye/Norden) Board of Directors authorized a contract with Rec Technologies for the purchase, implementation, and support of a recreation management software.

The motion was unanimously approved.

5.5. Authorization of Grant Applications for Park Development (Staff Report 25-040, Resolution 25-012, & Resolution 25-013)

M/S/C/ (Directors Donnan/McGinnis) Board of Directors approved Resolution 25-012 authorizing the submission of a grant application for the development of Henshaw Neighborhood Park, and Resolution 25-013 authorizing the submission of a grant application for improvements at DeGarmo Community Park.

The motion was unanimously approved.

6. DIRECTORS' COMMENTS

Director Roye provided positive feedback about the Keep it Cool at Sycamore Pool event. Director Lando asked if the City of Chico asked for the District input on the road modifications in Lower Bidwell Park, General Manager Grimm affirmed that they did.

7. STAFF COMMENTS

8. ADJOURNMENT

Adjourned at 4:55PM to the next meeting of the Board of Directors of the Chico Area Recreation and Park District.

9. CLOSED SESSION

10. Pursuant to Government Code 54956.9(d)(2): Conference with Legal Counsel-Potential Litigation

CLOSED SESSION ANNOUNCEMENT
Information provided, no action taken.