



REGULAR MEETING OF THE CHICO AREA RECREATION AND PARK DISTRICT BOARD OF DIRECTORS

Minutes for Thursday, October 27, 2022

Board Members Present: Michael McGinnis, Chair
Dave Donnan, Vice-Chair
Tom Lando, Board Member
Christopher Norden, Board Member

Board Members Absent: Michael Worley, Board Member

Staff Members Present: Annabel Grimm, General Manager
Heather Childs, Finance Manager
Holli Drobny, Business Services Manager
Anjie Goulding, Recreation Manager
Scott Schumann, Parks and Facilities Manager

Legal Counsel Present: Jeff Carter, Attorney at Law

1.0 CALL TO ORDER

The meeting was called to order at 4:00, and a roll call was taken, as noted above.

2.0 CORRESPONDENCE

Email received from Darcy Cooper on October 6, 2022.

3.0 PUBLIC COMMENTS

None

4.0 PRESENTATIONS

None

5.0 CONSENT AGENDA

M/S/C/ (Directors Lando/Donnan) Board of Directors approved the consent agenda with the removal of 5.1 to be placed on the Regular Agenda (6.1).

The vote was as follows: Ayes carried
Ayes: Donnan, Lando, McGinnis, Norden
Noes: None
Abstain: None
Absent: Worley

6.0 REGULAR AGENDA

6.1 Items Removed from the Consent Agenda:

5.1 Assembly Bill 361 – Teleconference Meetings - Action Requested – Board of Directors approve Resolution 22-13 authorizing teleconference meetings.

M/S/C/ (Directors Lando/Donnan) Board of Directors approved agenda item 5.1.

The vote was as follows: Ayes carried

Ayes: Donnan, Lando, McGinnis, Norden

Noes: None

Abstain: None

Absent: Worley

7.0 UNFINISHED BUSINESS

7.1 Aquatic Facility Design Request for Proposal (Staff report 22-34)– Information/Possible Action – Discussion about funding sources for construction and ongoing operations of new aquatics facilities.

Discussion: General Manager Grimm reported that Mr. Grossman and Ms. Gonser are pleased with the District’s commitment to the aquatics project. There will be a letter of intent to collaborate coming soon.

Director Lando commented on the location of the potential aquatic facility and would like to explore Community Park as a location as well. Lando said that he supports the RFP but would like to see a financial breakdown of construction costs.

Grimm reported that there would be 12 million the District could contribute to the construction of the project at the end of the fiscal year. The cap for construction is 20 million, and there are feasible funding sources (i.e., grants) to fund the project.

Chair McGinnis asked for clarification on whether the project can cease progress after phase one has begun. Grimm confirmed yes that the District reserves the right to end projects at its discretion. Lando agreed that there should be contract language to evaluate if the project will continue after each phase.

McGinnis inquired if the RFP could be released earlier than January 1, 2023. Lando and Donnan reported that they are comfortable with the previous feasibility study. Concerns related to a resurgence in the pandemic and lack of program funding to sustain operations were expressed.

M/S/C/ (Directors Lando/Norden) Board of Directors support moving forward with the RFP with the stipulation that a financial sustainability analysis is reviewed

and that the District can stop the project with a 30-day notice.

The vote was as follows: Ayes carried

Ayes: Donnan, Lando, McGinnis, Norden

Noes: None

Abstain: None

Absent: Worley

- 7.2 Meriam Park Development – (Staff report 22-35) *Information/Possible Action – Transfer of three Meriam Park Development parks and formation of Community Facilities (Park Maintenance) District.*

Discussion: Grimm reviewed the staff report related to the costs of acquiring the Parks denoted (A, B, D). The discussion revolved around the definition of the parks and each funding source. Park D will be transferred to the District pending the establishment of a funding mechanism. The MOU with the City of Chico states that a funding mechanism must be in place before the District accepts a neighborhood park. Lando reports that the Board will wait to accept Park D until that mechanism is established.

M/S/C/ (Directors Lando/McGinnis) Board of Directors approves the acquisition of Parks A and B.

The vote was as follows: Ayes carried

Ayes: Donnan, Lando, McGinnis, Norden

Noes: None

Abstain: None

Absent: Worley

- 7.3 Off-Leash Dog Exercise Areas (Staff report 22-36)– *Information/Possible Action – Discussion about extending times and locations of off-leash dog exercise areas.*

Discussion: Lando is against the proposed expansion of the off-leash times but would consider a 10 am-12 pm time slot to accommodate individuals who frequent the park in the mornings. McGinnis reported that there are many responsible dog owners that should have more off-leash times.

Schumann described that there are currently no times available at neighborhood parks. Grimm reported that all the new developments have dog parks and that the recommendations mirror the City guidelines for consistency. Schumann clarified

the staff recommendations for the expansion of off-leash times by each park.

M/S/C/ (Directors Lando/McGinnis) Board of Directors accept staff recommendations for a 6-month trial period and request a report back from staff to understand utilization.

The vote was as follows: Ayes carried

Ayes: Lando, McGinnis, Norden

Noes: Donnan

Abstain: None

Absent: Worley

8.0 NEW BUSINESS

8.1 Regular Board Meeting Date Change – Action Requested – that the Board of Directors reschedule the November and December Regular Meeting date due to the holidays.

Discussion: Grimm will not be available for the next Board meeting and is requesting a date change. The discussion was about various schedules and upcoming agenda items. Financials do not need to be approved each month. The final decision was to keep the meetings as is.

10.0 DIRECTORS' COMMENTS

None.

11.0 GENERAL MANAGER'S COMMENTS

11.1 General Manager's Update

Grimm reported that staff has been spending time on the proposal for the potential aquatic facility. Grimm and Schuman attended the Bidwell Park & Playground Commission meeting and reported that there were favorable remarks related to the District. District staff has met with Don Gonzales to ensure that properties in development, such as Barber Yard, have input from the District. The District is pursuing software enhancements for a more cohesive technology package that is cost-effective and more information will be presented at the December meeting. Grimm is exploring pandemic-related funding through a future meeting with CalOES (Office of Emergency Operations). Employee benefits packages were reviewed, and associated costs will remain consistent as the District provides open enrollment to employees.

12.0 STAFF COMMENTS

Schumann reported on the status of the conversion of two tennis courts to eight

pickleball courts at Community Park. Basketball courts at 16th street Rotary Park are being resurfaced. The District is addressing the large trees next to the Community Center. The Bocce Ball Court cost opinion will be complete for the next Facility Committee Meeting.

Goulding reported that the programming is navigating the transition of seasons, and operations are in full effect.

Drobny reported that the title of "Facility Attendant" has been changed to "Event Attendant" to support clarity, and there is no fiscal impact.

13.0 CLOSED SESSION

13.1 Pursuant to Government Code § 54957 – Public Employment and Public Employee Performance Evaluation: General Manager

Closed session announcements: The Board approved a performance-based stipend. The General Manager's evaluation will be completed at the December meeting.

14.0 ADJOURNMENT

Adjourn to the next meeting of the Board of Directors of the Chico Area Recreation and Park District.