



FINANCE COMMITTEE AGENDA
A Committee of the Chico Area Recreation and Park District
Board Members – Tom Lando and Michael McGinnis
545 Vallombrosa Avenue, Chico, CA 95926
Phone (530) 895-4711 Fax (530) 895-4721
Thursday, February 24, 2022 – 5:30 p.m.

*Posted Prior to 5:00 pm
Friday, February 18, 2022*

AGENDA

A. Call to Order

B. Public Comments

Members of the public may address the Committee at this time on any matter not already listed on the Agenda, with comments being limited to three minutes. The Committee cannot take any action at this meeting on requests made under this section of the agenda.

C. Monthly Financial Report for January 2022 - Action Requested – That the Committee recommend to the Board of Directors that they approve the Monthly Financial Report.

D. Monthly Bills and Refund Register for January 2022 – Action Requested – That the Committee recommend to the Board of Directors that they authorize payment of the Monthly Bills and Approve the Refund Register.

E. Vehicle Replacement (Staff Report 22-7) - Action Requested – That the Committee recommend to the Board of Directors that they approve the replacement of the 1989 Ford F-250 not to exceed \$41,500.

F. Directors' Comments

Opportunity for the Committee to comment on items not listed on the agenda.

G. Adjournment

Adjourn to the next scheduled Finance Committee Meeting.



CHICO AREA RECREATION AND PARK DISTRICT
545 VALLOMBROSA AVENUE, CHICO, CA 95926
Phone (530) 895-4711 Fax (530) 895-4721
Thursday, February 24, 2022 – 6:00 p.m.

*Posted Prior to 5:00 pm
Friday, February 18, 2022*

BOARD MEMBERS:

Michael McGinnis, Chair
Thomas Nickell, Vice Chair
Tom Lando
Michael Worley
Dave Donnan

CARD STAFF:

Annabel Grimm, General Manager
Heather Childs, Finance Manager
Anjie Goulding, Recreation Manager
Scott Schumann, Parks and Facilities Manager

GENERAL INFORMATION:

1. Agendas:
Agendas are available on our website at <https://www.chicorec.com/board-meetings>.
2. Agenda Items:
Agenda items are available for public inspection. Staff reports and supporting documentation are available on our website at <https://www.chicorec.com/board-meeting>.
3. Items Not Appearing On Posted Agenda:
This agenda was posted at least 72 hours in advance of this meeting. For each item not appearing on the posted agenda upon which the Board wishes to take action, it must make one of the following determinations:
 - a. Determine by a majority vote that an emergency exists as defined in Government Code 54956.5.
 - b. Determine by a two-thirds vote or by a unanimous vote if less than two-thirds of the Board is present, that the need to take action arose subsequent to the agenda being posted.
 - c. Determine that the item appeared on a posted agenda for a meeting occurring not more than five calendar days prior to this meeting, and the item was continued to this meeting.Notwithstanding the above, items may be added to the agenda for Board discussion only or to acknowledge receipt of correspondence or other information.
4. Consent Agenda: All items listed under the Consent Agenda are considered to be routine and will be enacted by one motion. Resolutions will be read by title only. There will be no separate discussion of these items unless members of the Board, or persons in the audience, request specific items to be removed from the Consent Agenda to the Regular Agenda for separate discussion, prior to the time the Board votes on the motion to adopt the Consent Agenda. If any item(s) are removed from the Consent Agenda, the item(s) will be considered at the beginning of the Regular Agenda.
5. Assistance for the Disabled: If you are disabled in any way and need accommodation to participate in the meeting, please contact the CARD Office at (530) 895-4711 at least 48 hours prior to the start of the meeting so the necessary arrangements can be made.
6. Identity of Speakers: Speakers are asked to state their names before speaking.



**REGULAR MEETING OF THE CHICO AREA
RECREATION AND PARK DISTRICT BOARD OF DIRECTORS
Thursday, February 24, 2022 – 6:00 p.m.**

*Posted Prior to 5:00 pm
Friday, February 18, 2022*

A G E N D A

1.0 CALL TO ORDER

1.1 Roll Call

2.0 CORRESPONDENCE

There is no correspondence.

3.0 PUBLIC COMMENTS

NOTE: The Chico Area Recreation and Park District Board of Directors may take official action only on items included in the posted agenda for a specific scheduled meeting. Items addressed during the Public Comment section are generally matters not included on the agenda and therefore, the Board will not take action at this scheduled meeting. However, such items may be put on the agenda for a future meeting. The public shall have the opportunity to address items that are on the posted agenda.

4.0 PRESENTATIONS

There are no presentations.

5.0 CONSENT AGENDA

5.1 Minutes of the Regular Meeting of the Board of Directors of January 27, 2022

Action Requested – that the Board of Directors approve the minutes as submitted

5.2 Minutes of the Special Meeting of the Board of Directors of February 10, 2022

Action Requested – that the Board of Directors approve the minutes as submitted

5.3 Monthly Bills and Refund Register - *Action Requested – that the Board of Directors authorize payment of the monthly bills and approve the refund register*

5.4 Monthly Financial Report - *Action Requested – that the Board of Directors review and approve the Monthly Financial Report*

5.5 Vehicle Replacement (Staff Report 22-7) - *Action Requested – that the Board of Directors approve the replacement of 1989 Ford F-250 not to exceed \$41,500.*

5.6 Resolution 22-2 Directing the Preparation of the Engineer’s Report for the Continuation of the three (3) Maintenance Assessment Districts: Oak Way, Amber Grove/Greenfield, and Baroni Neighborhood Park and Open Space (No. LLD 001-05) Landscape and Lighting Assessment Districts (Staff Report 22-8) - *Action Requested – that the Board of Directors approve the Resolution that would direct SCI Consulting Group to prepare*

the Engineer's Report for the Oak Way, Amber Grove/Greenfield, and Baroni Neighborhood Park and Open Space (No. LLD 001-05) Landscape and Lighting Assessment Districts for fiscal year 2022-23.

6.0 REGULAR AGENDA

6.1 *Items Removed from the Consent Agenda*

7.0 UNFINISHED BUSINESS

7.1 District Update (Staff Report 22-10) – *Staff will provide an update to the Board of current projects and District updates including, but not limited to, Kite Day, Spring Jamboree, Prop 68 projects, PV Pool renovation, and Bocce Court construction.*

8.0 NEW BUSINESS

8.1 Resolution Honoring Jennifer Marciales for Service to Chico Area Recreation and Park District - *Action Requested – that the Board of Directors approve Resolution 22-3 Honoring Administrative Manager Jennifer Marciales for her years of dedicated service.*

8.2 Amended Salary Schedules (Staff Report 22-9) - *Action Requested – that the Board of Directors approve the revised salary schedules.*

9.0 BOARD OF DIRECTORS' REPORTS/SPECIAL ASSIGNMENTS

9.1 Butte County Special Districts Association/LAFCO

9.2 Facilities Committee

10.0 DIRECTORS' COMMENTS

Opportunity for the Board to comment on items not listed on the agenda.

11.0 GENERAL MANAGER'S COMMENTS

11.1 General Manager's Update

12.0 STAFF COMMENTS

Opportunity for Staff to comment on items not listed on the agenda.

13.0 ADJOURNMENT

Adjourn to the next meeting of the Board of Directors of the Chico Area Recreation and Park District.



**REGULAR MEETING OF THE CHICO AREA
RECREATION AND PARK DISTRICT BOARD OF DIRECTORS
545 VALLOMBROSA AVENUE, CHICO, CA 95926
(Draft)
MINUTES
January 27, 2022**

Board Members Present: Michael McGinnis, Chair
Thomas Nickell, Vice Chair
Tom Lando, Board Member
Dave Donnan, Board Member

Board Members Absent: Michael Worley, Board Member

Staff Members Present: Annabel Grimm, General Manager
Heather Childs, Finance Manager
Anjie Goulding, Recreation Manager
Scott Schumann, Parks and Facilities Manager

Legal Counsel Present: Jeff Carter, Attorney at Law

1.0 Call to Order

1.1 Roll Call

The meeting was called to order at 6:00 p.m., and roll call was taken as noted above.

2.0 CLOSED SESSION

Conference with Legal Counsel – Potential Litigation – No action taken

3.0 PUBLIC COMMENTS

There were no comments.

4.0 PRESENTATIONS

EveryBody Healthy Body (EBHB)

Kathy Carpenter and Jim Parrott with EBHB presented information on their current initiatives including voucher program, grant funding, and land acquisition. EBHB requested CARD support in EBHB's request for Butte County to make more land available for recreational. The Board of Directors had various concerns about development use, traffic, and access.

M/S/C/ (Directors Lando/Nickell) that the Board of Directors vote to support EBHB's request that Butte County makes more land available for recreational use but would not support a specific development.

The vote was as follows: Ayes carried

Ayes: Lando, Nickell

Noes: McGinnis

Abstain: Donnan

Absent: Worley

5.0 CONSENT AGENDA

M/S/C/ (Directors Nickell/Lando) that the Board of Directors approves the consent agenda as presented.

The vote was as follows: Ayes carried

Ayes: Lando, McGinnis, Nickell, Donnan

Noes: None

Abstain: None

Absent: Worley

6.0 REGULAR AGENDA

No items were removed from the consent agenda.

7.0 UNFINISHED BUSINESS

M/S/C (Directors McGinnis/Lando) that the board hears discussion on masking and covid testing for district programs before the public hearing of Trustee Area Maps.

The vote was as follows: Ayes carried

Ayes: Lando, McGinnis, Nickell, Donnan

Noes: None

Abstain: None

Absent: Worley

7.1 Masking/Testing for District Programs

Brad Simcox addressed the Board and stated he is a parent of children in CARD and a longtime coach. He doesn't want kids to wear a mask while in active play. He cited several studies that found masking ineffective and was concerned about the mental and social impacts of wearing masks. He stated that the Board should not enforce the public health mandates related to masking during active play.

General Manager Grimm reviewed public health regulations with the Board about COVID testing in lieu of masking for participants in active play. She stated staff have worked hard to set up testing but were unable to secure tests. The confirmatory testing process for a positive COVID test was a logistical challenge with hospitals being overwhelmed with cases.

Director Lando stated that he believes that wearing a mask while playing basketball could be a health concern.

Director Donnan noted that CARD must follow CUSD's facilities use requirements when occupying their buildings.

Recreation Manager Goulding noted that the guidance is from CDC, California, and Butte public health, not CUSD, and that the district is under the same rules.

District Counsel, Jeff Carter, stated that CARD is bound to adhere to the law and requirements from Public Health.

Chair McGinnis noted that there are frustrations on all sides of this issue. He wants kids to be active in sports but would rather shut down than have children get sick.

There was no motion to change the current policy.

7.2 Public Hearing/Informational: Presentation of Draft Trustee Area Maps for District-Based Elections

One new map option was presented and available for consideration.

Chair McGinnis opened the Public Hearing at 6:44 p.m. There being no public comments, Chair McGinnis closed the Public Hearing at 6:45 p.m.

The maps will be presented at a second public hearing at a Special Board Meeting on February 10, 2022.

8.0 NEW BUSINESS

8.1 Approval of Audit Report for Fiscal Year 2020-2021

M/S/C/ (Directors Lando/Nickell) that the Board of Directors accept the audit report for fiscal year 2020 - 2021 as prepared by Chavan & Associates, LLP.

The vote was as follows: Ayes carried

Ayes: Lando, McGinnis, Nickell, Donnan

Noes: None

Abstain: None

Absent: Worley

8.2 Resolution of the Board of Directors of the Chico Area Recreation and Park District (CARD) Authorizing a Change in Check Register, Ach Transfers, and Check Signers

M/S/C/ (Directors Lando/Donnan) that the Board of Directors adopt Resolution 22-1 and approve the Petition to Accept Check Registers of the Chico Area Recreation and Park District authorizing Board Director Tom Lando, or Board Director Michael McGinnis, or General Manager Annabel Grimm, or Human Resource Manager Michelle Niven to sign any and all district checks, ACH Transfers, and check registers.

The vote was as follows: Ayes carried

Ayes: Lando, McGinnis, Nickell, Donnan

Noes: None

Abstain: None

Absent: Worley

8.3 Board Committee Assignments

Chair McGinnis appointed members of the Board to serve on District Committees as follows:

- a. Finance Committee: Lando/McGinnis with Director Nickell as the Alternate
- b. Facilities Committee: McGinnis/Donnan with Director Worley as the Alternate

9.0 BOARD OF DIRECTORS' REPORTS/SPECIAL ASSIGNMENTS

9.1 Butte County Special Districts Association/LAFCo

Director Nickell was invited to participate in LAFCo meetings.

9.2 Other Reports

There were no comments.

10.0 DIRECTORS' COMMENTS

Director Lando advised the Board that he would like to engage a donor in a discussion about acquiring land for an aquatic facility.

11.0 GENERAL MANAGER’S COMMENTS

General Manager Grimm provided updates regarding potential federal COVID relief funds, CARD Center hours of operations, and the return of the internship program.

12.0 STAFF COMMENTS

There were no comments.

13.0 ADJOURNMENT

There being no further business, the Regular Meeting of the Board of Directors was adjourned at 7:10 p.m. to the next meeting of the Board of Directors of the Chico Area Recreation and Park District.



**SPECIAL MEETING OF THE CHICO AREA
RECREATION AND PARK DISTRICT BOARD OF DIRECTORS
545 VALLOMBROSA AVENUE, CHICO, CA 95926
(Draft)
MINUTES
February 10, 2022**

- Board Members Present:** Michael McGinnis, Chair
Thomas Nickell, Vice Chair
Tom Lando, Board Member
- Board Members Absent:** Michael Worley, Board Member
Dave Donnan, Board Member
- Staff Members Present:** Annabel Grimm, General Manager
Heather Childs, Finance Manager
Anjie Goulding, Recreation Manager
Scott Schumann, Parks and Facilities Manager

1.0 CALL TO ORDER

1.1 Roll Call

The meeting was called to order at 4:00 p.m., and roll call was taken as noted above.

2.0 PUBLIC COMMENTS

There were no comments.

3.0 PRESENTATIONS

Second Public Hearing/Informational: Presentation of Draft Trustee Area Maps for District-Based Elections

Chair McGinnis opened the Public Hearing at 4:02 p.m. There being no public comments, Chair McGinnis closed the Public Hearing at 4:03 p.m.

M/S/C/ (Directors Lando/Nickell) that the Board of Directors accept the Blue Map Option and related voting sequence.

The vote was as follows: Ayes carried

Ayes: Lando, McGinnis, Nickell

Noes: None

Abstain: None

Absent: Worley, Donnan

4.0 ADJOURNMENT

There being no further business, the Regular Meeting of the Board of Directors was adjourned at 4:05 p.m. to the next meeting of the Board of Directors of the Chico Area Recreation and Park District.

CHICO AREA RECREATION AND PARK DISTRICT (CARD)
545 Vallombrosa Ave. Chico, CA 95926 895-4711

Accounts Payable Check Register

January 2022

Salary & Benefits	3,396.90
Service & Supply	229,475.11
Contributions to other Agency	-
Principal Repayment	-
Interest Expense	-
Fixed Assets	22,347.29
TOTAL	255,219.30

Check #'s 075538-075588

Approved by the Board of Directors

February 24, 2022

Michael McGinnis
Board Chair



Annabel Grimm
General Manager

CHICO AREA RECREATION AND PARK DISTRICT
545 Vallombrosa Ave. Chico, CA 95926 (530) 895-4711
February 7, 2022

CHECK REGISTER FUND 2490 FY 21/22

<u>Date</u>	<u>Ck. Num.</u>	<u>Payee</u>	<u>Amount</u>	<u>Account</u>
02/07/2022	075538	AFLAC	\$ 3,396.90	520000
02/07/2022	075539	ADVANCED ELECTRIC & SOUND	\$ 5,635.00	520000
02/07/2022	075540	APOLLO MUSIC & ARTS, LLC	\$ 332.50	520000
02/07/2022	075541	ARMED GUARD PRIVATE SECURITY INC	\$ 8,258.96	520000
02/07/2022	075542	BATTERIES PLUS BULBS # 311	\$ 41.68	520000
02/07/2022	075543	BAY AREA DRIVING SCHOOL, INC.	\$ 196.00	520000
02/07/2022	075544	C&M AUTOMOTIVE	\$ 784.68	520000
02/07/2022	075545	CALIFORNIA WATER SERVICE	\$ 4,765.19	520000
02/07/2022	075546	CHICO AREA RECREATION & PARK DISTRICT	\$ 48,949.42	520000/560000
02/07/2022	075547	CHICO AREA RECREATION & PARK DISTRICT	\$ 22,595.69	520000/560000
02/07/2022	075548	CHICO AREA RECREATION & PARK DISTRICT	\$ 30,300.06	520000/560000
02/07/2022	075549	CHICO AREA RECREATION & PARK DISTRICT	\$ 36,121.60	520000/560000
02/07/2022	075550	CHICO AREA RECREATION & PARK DISTRICT	\$ 24,274.44	520000/560000
02/07/2022	075551	CHICO AREA RECREATION & PARK DISTRICT	\$ 18,063.97	520000/560000
02/07/2022	075552	CHICO POWER EQUIPMENT INC	\$ 161.86	520000
02/07/2022	075553	COLLIER HARDWARE	\$ 17.34	520000
02/07/2022	075554	COMCAST	\$ 135.20	520000
02/07/2022	075555	COMMERCIAL TIRE WAREHOUSE	\$ 148.88	520000
02/07/2022	075556	COMPSYCH	\$ 1,000.00	520000
02/07/2022	075557	ENLOE MEDICAL CENTER	\$ 173.00	520000
02/07/2022	075558	EWING IRRIGATION PRODUCTS, INC.	\$ 2,314.86	520000
02/07/2022	075559	FOCAL POINT DISCOUNT LANDSCAPE	\$ 119.05	520000
02/07/2022	075560	G2SOLUTIONS, INC	\$ 117.75	520000
02/07/2022	075561	GATES RESALE	\$ 21.34	520000
02/07/2022	075562	HILLYARD/SACRAMENTO	\$ 799.83	520000
02/07/2022	075563	HOLIDAY POOLS & SPAS	\$ 18.77	520000
02/07/2022	075564	HUNTERS SERVICES, INC.	\$ 862.00	520000
02/07/2022	075565	INDUSTRIAL POWER PRODUCTS	\$ 139.26	520000
02/07/2022	075566	J.C. NELSON SUPPLY CO	\$ 2,151.25	520000
02/07/2022	075567	JOHNNY ON THE SPOT PORTABLE TOILETS	\$ 715.15	520000
02/07/2022	075568	JOHNNY'S LOCK & SAFE	\$ 343.40	520000
02/07/2022	075569	LIMEY TEES	\$ 109.06	520000
02/07/2022	075570	MARY JO BROWN	\$ 406.20	520000
02/07/2022	075571	MISSION LINEN & UNIFORM	\$ 3,185.90	520000
02/07/2022	075572	NORMAC INC.	\$ 126.96	520000
02/07/2022	075573	O'REILLY AUTOMOTIVE STORES, INC.	\$ 293.28	520000
02/07/2022	075574	OFFICE DEPOT	\$ 938.30	520000
02/07/2022	075575	PACE SUPPLY CORP.	\$ 156.65	520000
02/07/2022	075576	PACIFIC GAS AND ELECTRIC	\$ 21,227.29	520000
02/07/2022	075577	PAPE MACHINERY	\$ 123.32	520000
02/07/2022	075578	PAYLESS BUILDING SUPPLY	\$ 291.24	520000
02/07/2022	075579	PBM SUPPLY & MFG INC	\$ 52.72	520000
02/07/2022	075580	PITNEY BOWES INC.	\$ 542.98	520000
02/07/2022	075581	PLAYERS' CHOICE	\$ 7,280.00	520000
02/07/2022	075582	RAY'S CARPET CLEANING	\$ 200.00	520000
02/07/2022	075583	RENTAL GUYS CHICO	\$ 1,315.22	520000
02/07/2022	075584	RIEBES AUTO PARTS	\$ 64.32	520000
02/07/2022	075585	SDRMA	\$ 95.00	520000
02/07/2022	075586	STREAMLINE	\$ 600.00	520000
02/07/2022	075587	SUTHERLAND LANDSCAPE CENTER	\$ 42.85	520000
02/07/2022	075588	TURF STAR INC.	\$ 5,212.98	520000

Total of Register \$ 255,219.30

Annabel Grimm
General Manager

OR


Michelle Niven
HR Manager

Salary & Benefits	\$ 3,396.90	Acct 510000
Service & Supply	\$ 229,475.11	Acct 520000
Cont. to Other Agencies	\$ -	Acct 557000
Principal Repayment	\$ -	Acct 552000
Interest Expense	\$ -	Acct 553000
Fixed Asset	\$ 22,347.29	Acct 560000
Total	\$ 255,219.30	

Prepared by JB

CHICO AREA RECREATION AND PARK DISTRICT (CARD)
545 Vallombrosa Ave. Chico, CA 95926 895-4711

Manual Accounts Payable Check Register

January 2022

Salary & Benefits	19,702.18
Salary & Benefits-ACH Payroll Tax Transfer	141,796.90
Salary & Benefits-ACH CalPERS	39,418.79
Service & Supply	40,411.30
Fixed Assets	30,733.44
Contingency to other Agency	-
Principal Repayment	-
Interest Expense	-
TOTAL	272,062.61

Check #'s 075464-075467
075503-075531

Approved by the Board of Directors

February 24, 2022

Michael McGinnis
Board Chair



Annabel Grimm
General Manager

Agenda Item 11

CHICO AREA RECREATION AND PARK DISTRICT
545 Vallombrosa Ave. Chico, CA 95926 (530) 895-4711
January 5, 2022

CHECK REGISTER **FUND 2490 FY 21/22**

<u>Date</u>	<u>Ck. Num.</u>	<u>Payee</u>	<u>Amount</u>	<u>Account</u>
01/05/2022	75464	CITY OF CHICO	\$ 568.94	520000
01/05/2022	75465	COMCAST	\$ 841.55	520000
01/05/2022	75466	HAGUE TECH SOLUTIONS	\$ 800.00	520000
01/05/2022	75467	VERIZON WIRELESS	\$ 2,612.32	520000

Total of Register

\$ 4,822.81

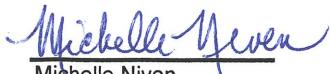
Annabel Grimm
General Manager

OR

Salary & Benefits	\$ -	Acct 510000
Service & Supply	\$ 4,822.81	Acct 520000
Cont. to Other Agencies	\$ -	Acct 557000
Principal Repayment	\$ -	Acct 552000
Interest Expense	\$ -	Acct 553000
Fixed Asset	\$ -	Acct 560000
Total	<u><u>\$ 4,822.81</u></u>	

Michael McGinnis
Board Member

OR


Michelle Niven
Human Resources Manager

Prepared by JB

CHICO AREA RECREATION AND PARK DISTRICT
545 Vallombrosa Ave. Chico, CA 95926 (530) 895-4711
January 13, 2022

CHECK REGISTER FUND 2490 FY 21/22

<u>Date</u>	<u>Ck. Num.</u>	<u>Payee</u>	<u>Amount</u>	<u>Account</u>
01/13/2022	075503	ANTHEM BLUE CROSS	\$ 18,071.18	510000
01/13/2022	075504	BANNER BANK	\$ 152.00	510000
01/13/2022	075505	BANNER BANK	\$ 304.00	510000
01/13/2022	075506	BANNER BANK	\$ 152.00	510000
01/13/2022	075507	BANNER BANK	\$ 152.00	510000
01/13/2022	075508	BANNER BANK	\$ 152.00	510000
01/13/2022	075509	AT&T	\$ 254.32	520000
01/13/2022	075510	COMCAST	\$ 917.12	520000
01/13/2022	075511	KING CONSULTING	\$ 5,500.00	520000
01/13/2022	075512	KINGSLEY BOGARD LLP	\$ 1,512.00	520000
01/13/2022	075513	KRONOS SAASHR, INC	\$ 3,573.01	520000
01/13/2022	075514	KYLE BAILEY HARPER	\$ 643.50	520000
01/13/2022	075515	PURE WATER PARTNERS LLC	\$ 289.25	520000
01/13/2022	075516	TEAMSIDELINE.COM	\$ 1,098.00	520000
01/13/2022	075517	NORTHSTAR	\$ 675.00	560000
01/13/2022	075518	SCHREDER & BRANDT INC	\$ 14,787.44	560000

Total of Register

\$ 48,232.82


Annabel Grimm
General Manager

OR

Salary & Benefits	\$ 18,983.18	Acct 510000
Service & Supply	\$ 13,787.20	Acct 520000
Cont. to Other Agencies	\$ -	Acct 557000
Principal Repayment	\$ -	Acct 552000
Interest Expense	\$ -	Acct 553000
Fixed Asset	\$ 15,462.44	Acct 560000
Total	\$ 48,232.82	

Michael McGinnis
Board Member

OR


Michelle Niven
Human Resources Manager

Prepared by JB

CHICO AREA RECREATION AND PARK DISTRICT
545 Vallombrosa Ave. Chico, CA 95926 (530) 895-4711
January 19, 2022

CHECK REGISTER **FUND 2490 FY 21/22**

<u>Date</u>	<u>Ck. Num.</u>	<u>Payee</u>	<u>Amount</u>	<u>Account</u>
01/19/2022	075519	ACCESS INFORMATION PROTECTED	\$ 262.00	520000
01/19/2022	075520	AIRGAS USA, LLC	\$ 194.25	520000
01/19/2022	075521	COMCAST	\$ 787.42	520000
01/19/2022	075522	HAGUE TECH SOLUTIONS	\$ 800.00	520000
01/19/2022	075523	RAY MORGAN COMPANY	\$ 1,457.13	520000
01/19/2022	075524	RECOLOGY BUTTE COLUSA COUNTIES	\$ 4,763.74	520000

Total of Register

\$ 8,264.54


 Annabel Grimm
 General Manager

OR

Salary & Benefits	\$ -	Acct 510000
Service & Supply	\$ 8,264.54	Acct 520000
Cont. to Other Agencies	\$ -	Acct 557000
Principal Repayment	\$ -	Acct 552000
Interest Expense	\$ -	Acct 553000
Fixed Asset	\$ -	Acct 560000
Total	<u><u>\$ 8,264.54</u></u>	

 Michael McGinnis
 Board Member

OR



 Michelle Niven
 Human Resources Manager

Prepared by JB

CHICO AREA RECREATION AND PARK DISTRICT
545 Vallombrosa Ave. Chico, CA 95926 (530) 895-4711
January 26, 2022

CHECK REGISTER **FUND 2490 FY 21/22**

<u>Date</u>	<u>Ck. Num.</u>	<u>Payee</u>	<u>Amount</u>	<u>Account</u>
01/26/2022	075525	BANNER BANK	\$ 719.00	510000
01/26/2022	075526	ARMED GUARD PRIVATE SECURITY INC	\$ 6,664.86	520000
01/26/2022	075527	CARTER LAW OFFICES	\$ 5,197.50	520000
01/26/2022	075528	DEPT. OF JUSTICE	\$ 736.00	520000
01/26/2022	075529	DRAGON GRAPHICS	\$ 745.39	520000
01/26/2022	075530	TARMAN ARCHITECTURAL GROUP	\$ 15,271.00	560000

Total of Register

\$ 29,333.75

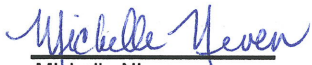
 Annabel Grimm
 General Manager

OR

Salary & Benefits	\$ 719.00	Acct 510000
Service & Supply	\$ 13,343.75	Acct 520000
Cont. to Other Agencies	\$ -	Acct 557000
Principal Repayment	\$ -	Acct 552000
Interest Expense	\$ -	Acct 553000
Fixed Asset	\$ 15,271.00	Acct 560000
Total	\$ 29,333.75	

 Michael McGinnis
 Board Member

OR



 Michelle Niven
 Human Resources Manager

Prepared by JB

CHICO AREA RECREATION AND PARK DISTRICT
545 Vallombrosa Ave. Chico, CA 95926 (530) 895-4711
January 31, 2022

CHECK REGISTER **FUND 2490 FY 21/22**

<u>Date</u>	<u>Ck. Num.</u>	<u>Payee</u>	<u>Amount</u>	<u>Account</u>
01/31/2022	075531	SEAN MIDDLEBROOK	\$ 193.00	520000

Total of Register	\$ 193.00
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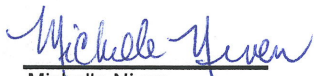
 Annabel Grimm
 General Manager

OR

Salary & Benefits	\$ -	Acct 510000
Service & Supply	\$ 193.00	Acct 520000
Cont. to Other Agencies	\$ -	Acct 557000
Principal Repayment	\$ -	Acct 552000
Interest Expense	\$ -	Acct 553000
Fixed Asset	\$ -	Acct 560000
Total	\$ 193.00	

 Michael McGinnis
 Board Member

OR



 Michelle Niven
 Human Resources Manager

Prepared by JB

**CHICO AREA RECREATION AND PARK DISTRICT (CARD)
545 Vallombrosa Ave. Chico, CA 95926 895-4711**

Payroll Check Register


January 2022

PPE	Pay Date	Checks	Amount
12/24/2021	1/3/2022	120462	93.08
1/7/2022	1/14/2022	120463-120474	3,239.21
1/7/2022 ACH	1/14/2022	Direct Deposit	109,144.72
12/31/2021	1/27/2022	120475	91.25
1/21/2022	1/25/2022	120502	2,281.80
2/4/2022	1/25/2022	120503	16,039.10
1/27/2022	1/27/2022	120504	1,510.19
12/31/2021 ACH	1/27/2022	Direct Deposit	456.24
1/21/2022	1/28/2022	120476-120501	6,418.11
1/21/2022 ACH	1/28/2022	Direct Deposit	130,540.45
2/4/2022	1/31/2022	120505	14,651.05
Total			284,465.20

Approved by the Board of Directors

February 24, 2022

Michael McGinnis
Board Chair



Anabel Grimm
General Manager

Agenda Item 11

CHICO AREA RECREATION AND PARK DISTRICT (CARD)
545 Vallombrosa Ave. Chico, CA 95926 895-4711

Refund Check Register

January 2022

Service & Supply-Refund Checks

817.60

TOTAL

Check #'s

029194-029197

817.60

Active Network Credit Card Refunds 11,573.78

Approved by the Board of Directors

February 24, 2022

Michael McGinnis
Board Chair



Annabel Grimm
General Manager

Agenda Item 11

CHICO AREA RECREATION AND PARK DISTRICT (CARD)
545 Vallombrosa Ave. Chico, CA 95926 895-4711

Revenue

December 2021

Net Revenue

Rents	18,357.07
Reimbursements	5,112.10
Misc.	3,677.39
Fees	142,675.98
Sub Total	169,822.54
Other Income	-
Donations	3,436.36
RDA Pass Through	-
Sale of Surplus Assets	-
City of Chico Reimbursements	3,195.34
Baroni Park	-
Prop 12 Funding	-
Pro Rata Share	-
Grant Revenue	-
Fund 2470 Trust Obligations	-
Fund 2480 Trust Obligations	2,375.00
Fund 2486 Chico Rotary/CARD	-
TOTAL	178,829.24

Approved by the Board of Directors

February 24, 2022

Michael McGinnis
Board Chair



Annabel Grimm
General Manager

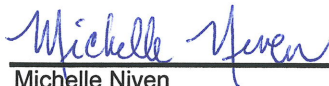
Agenda Item 11

**CHICO AREA RECREATION AND PARK DISTRICT (CARD)
545 Vallombrosa Ave. Chico, CA 95926 895-4711**

Previously submitted check #029198 dated February 17, 2022 in the amount of \$178,829.24

October 2021

FUND 2490				
	4530106	RDA Pass Through	-	-
	4600001	Rent	18,357.07	
		Fees	142,675.98	161,033.05
	4700001	Misc.	3,677.39	
		Rebates/Reimbursements	5,112.10	
		City of Chico Reimbursements	3,195.34	
		Baroni Park	-	
		Pro Rata Share	-	
		Other Income	-	
		Donations	3,436.36	
		Grant Revenue	-	15,421.19
		FUND 2490 total		176,454.24
FUND 2470	280	Trust Obligations	-	
FUND 2480				
	280	Trust Obligations	2,375.00	
FUND 2483				
	4616250	Prop 12 Grant Fund	-	
FUND 2486				
	4700001	Chico Rotary/CARD	-	
Checks Total				178,829.24



Michelle Niven
HR Manager

VENDOR: 124000 BUTTE COUNTY TREASURER 02/17/2022 CHECK NO. 29198

VOUCHER NO.	INVOICE NO.	INVOICE DATE	INVOICE AMOUNT	AMOUNT PAID	DISCOUNT TAKEN	NET CHECK AMOUNT
106561	REV 12/21	02/17/2022	178,829.24			178,829.24

Check Total 178,829.24

CHECK NO. 29198
 CHECK DATE 02/17/2022
 VENDOR NO. 124000



CHECK NO. 029198

GOLDEN VALLEY BANK
 190 COHASSET RD. STE. 170
 CHICO, CA 95926
 90-4427/1211

Chico Area Recreation and Park District
 545 VALLOMBROSA AVENUE CHICO, CALIFORNIA 95926 (530) 895-4711

CHECK AMOUNT

One hundred seventy-eight thousand eight hundred twenty-nine and 24/100

\$ 178,829.24

REFUND CHECK

BY BUTTE COUNTY TREASURER
 OF THE 25 COUNTY CENTER DR STE 120
 ORDER OF OROVILLE CA 95965

VOID 6 MONTHS FROM DATE OF ISSUE

Michelle Green
 AUTHORIZED SIGNATURE

THE SECURITY FEATURES ON THIS DOCUMENT INCLUDE A MICRO-PRINT SIGNATURE LINE AND BLEED THROUGH MICR NUMBERING.

⑈029198⑈ ⑆12144272⑆ 0100043835⑈

VENDOR: 124000 BUTTE COUNTY TREASURER 02/17/2022 CHECK NO. 29198

VOUCHER NO.	INVOICE NO.	INVOICE DATE	INVOICE AMOUNT	AMOUNT PAID	DISCOUNT TAKEN	NET CHECK AMOUNT
106561	REV 12/21	02/17/2022	178,829.24			178,829.24

Check Total 178,829.24

COUNTY OF BUTTE
AUDITORS CERTIFICATE AND TREASURER'S RECEIPT
OROVILLE, CA 95965

RECEIVED FROM: CARD
CONTACT #: (530) 895-4711

ATR NUMBER:	
DEPT. ID #	RR
DATE:	2/17/2022
BAG #:	

DESCRIPTION	RCVBLE NUMBER:	FUND/CHARGE CODE	ACCOUNT CODE	PROJECT CODE	AMOUNT
CARD-Charges for Service (Rent, Concessions, Fees)		24900000	462005		\$ 161,033.05
CARD-Miscellaneous Revenue (Misc, Rebates, Other Income,		24900000	473000		\$ 15,421.19
CARD-Park Fees Trust Obligations		24800000	462000		\$ 2,375.00
CARD-Park Fees Trust Obligations		24700000	462000		\$ -
CARD-Rotary Foundation Trust Miscellaneous Revenue		24860000	473000		\$ -

Michelle Green

CARD-HR Manager

Check #:	029198
Check Date:	02/17/22
Amount:	\$ 178,829.24

TOTAL	\$ 178,829.24
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Special Notes:

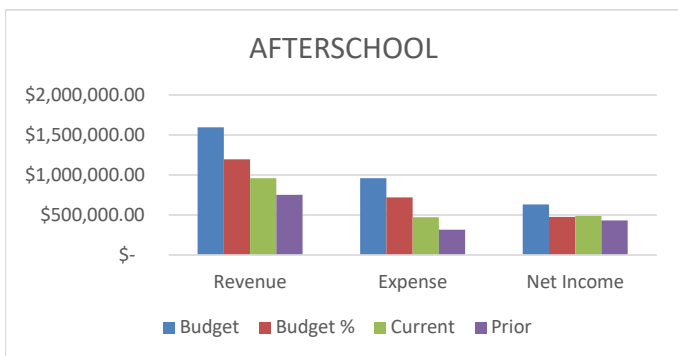
APPROVED BY AUDITOR-CONTROLLER:	RECEIVED BY TREASURER:
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**CHICO AREA RECREATION AND PARK DISTRICT
BOARD PROGRAM SUMMARY 2020-2021
January 2022
58% of the Year**

AFTERSCHOOL

We are at 60% of Budgeted Revenues and 49% of Budgeted Expenses. Our Net Income is \$55,714.66 more than this time last year.

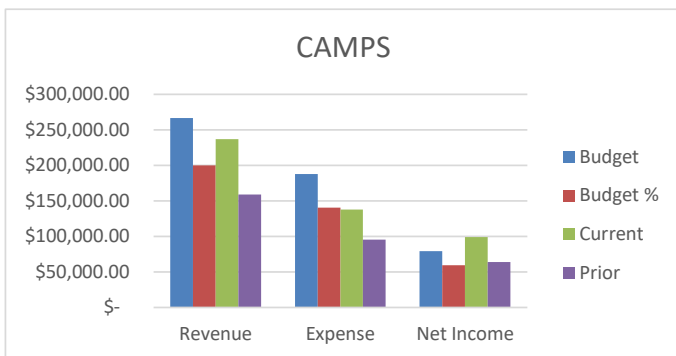
	BUDGET	CURRENT YTD	PRIOR YTD
REVENUE	\$ 1,593,933.00	\$ 959,222.78	\$ 749,915.69
EXPENSES	\$ 961,258.50	\$ 471,121.87	\$ 317,529.44



CAMPS

We are at 89% of Budgeted Revenues and 73% of Budgeted Expenses. CAMPS are seasonal. The majority run June-August. The rest are during school breaks in December, January and March. Our Net Income is currently \$35,088.83 more than this time last year.

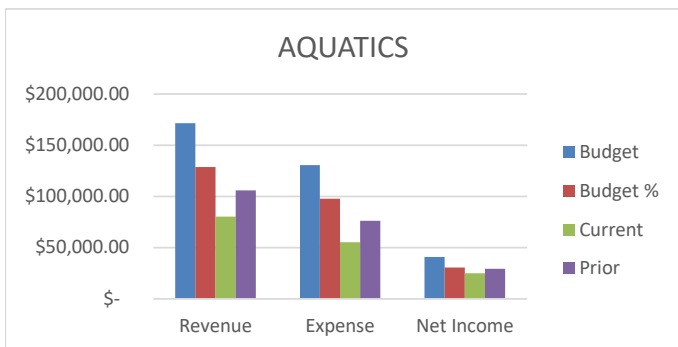
	BUDGET	CURRENT YTD	PRIOR YTD
REVENUE	\$ 266,690.00	\$ 236,576.37	\$ 158,996.49
EXPENSES	\$ 187,504.00	\$ 137,722.88	\$ 95,231.83



AQUATICS

We are at 47% of Budgeted Revenues and 42% of Budgeted Expenses. Our Net Income is currently \$4,558.57 less than this time last year.

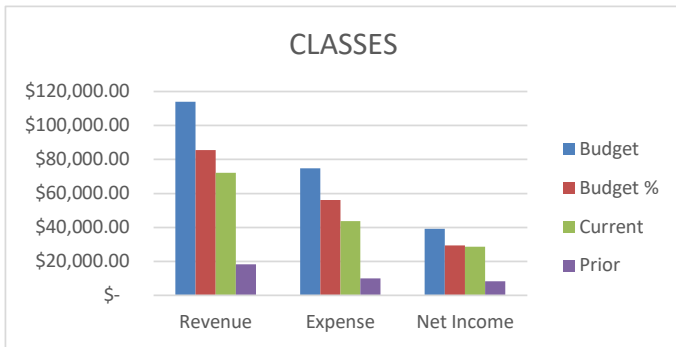
	BUDGET	CURRENT YTD	PRIOR YTD
REVENUE	\$ 171,409.00	\$ 80,235.21	\$ 105,883.61
EXPENSES	\$ 130,562.00	\$ 55,270.87	\$ 76,360.70



CLASSES

We are at 63% of Budgeted Revenues and 58% of Budgeted Expenses. We have various classes that run throughout the year. Our Net Income is currently \$20,273.79 more than this time last year.

	BUDGET	CURRENT YTD	PRIOR YTD
REVENUE	\$ 114,003.00	\$ 72,173.77	\$ 18,196.01
EXPENSES	\$ 74,841.00	\$ 43,627.35	\$ 9,923.38

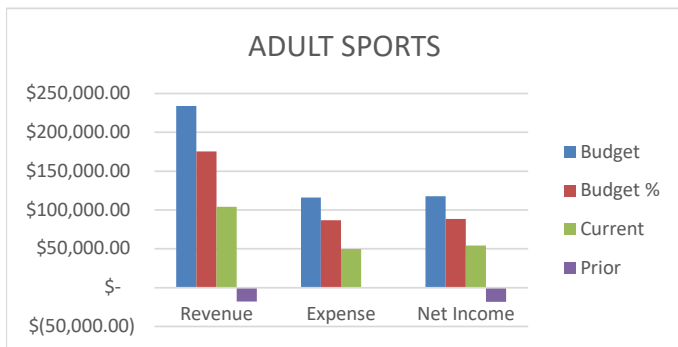


**CHICO AREA RECREATION AND PARK DISTRICT
BOARD PROGRAM SUMMARY 2020-2021
January 2022
58% of the Year**

ADULT SPORTS

We are at 45% of Budgeted Revenues and 43% of Budgeted Expenses. Our Net Income is \$72,571.20 more than this time last year.

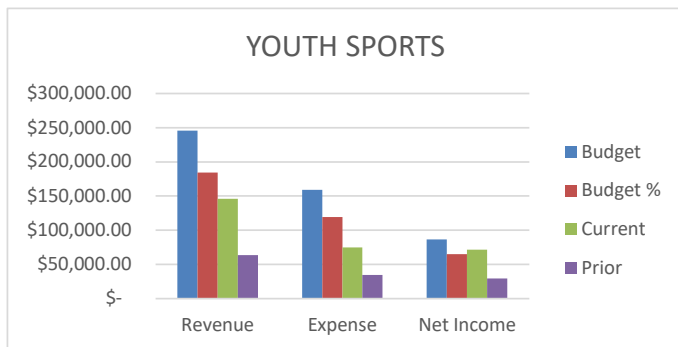
	BUDGET	CURRENT YTD	PRIOR YTD
REVENUE	\$ 233,995.00	\$ 104,211.54	\$ (17,963.79)
EXPENSES	\$ 116,050.00	\$ 49,801.04	\$ 196.91



YOUTH SPORTS

We are at 59% of Budgeted Revenues and 47% of Budgeted Expenses. Our Net Income is \$41,983.00 more than this time last year.

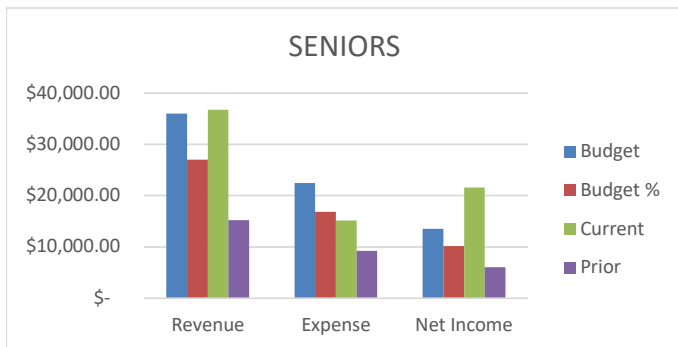
	BUDGET	CURRENT YTD	PRIOR YTD
REVENUE	\$ 245,591.00	\$ 146,063.74	\$ 63,487.44
EXPENSES	\$ 159,125.00	\$ 74,825.51	\$ 34,232.21



SENIORS

We are at 102% of Budgeted Revenues and 68% of Budgeted Expenses. Our Net Income is \$15,551.94 more than this time last year.

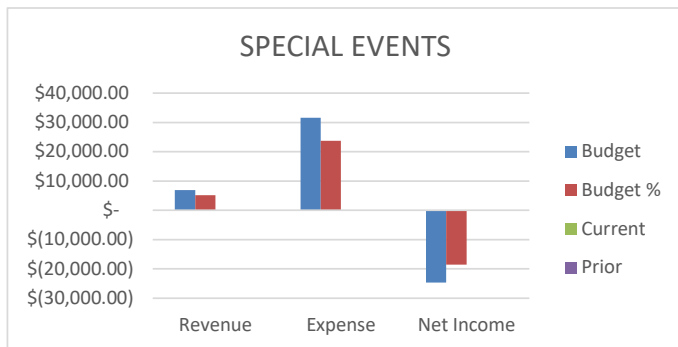
	BUDGET	CURRENT YTD	PRIOR YTD
REVENUE	\$ 36,000.00	\$ 36,744.33	\$ 15,237.00
EXPENSES	\$ 22,450.00	\$ 15,175.09	\$ 9,219.70



SPECIAL EVENTS

We are at 0% of Budgeted Revenues and 0% of Budgeted Expenses. Our Net Income is the same as this time last year. With Special Events, we often incur expenses prior to receiving revenue (through either entrance fees or sponsorships).

	BUDGET	CURRENT YTD	PRIOR YTD
REVENUE	\$ 6,900.00	\$ -	\$ -
EXPENSES	\$ 31,616.00	\$ -	\$ -

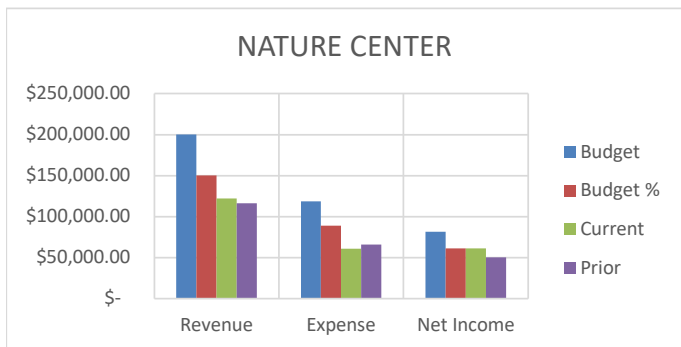


**CHICO AREA RECREATION AND PARK DISTRICT
BOARD PROGRAM SUMMARY 2020-2021
January 2022
58% of the Year**

NATURE CENTER

We are at 61% of Budgeted Revenues and 51% of Budgeted Expenses. Our Net Income is \$11,139.32 more than this time last year.

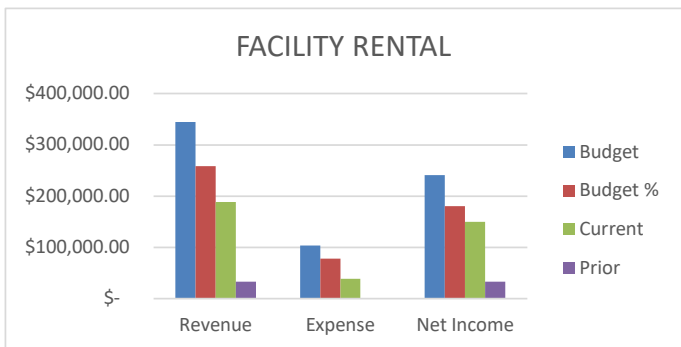
	BUDGET	CURRENT YTD	PRIOR YTD
REVENUE	\$ 200,360.00	\$ 122,054.25	\$ 116,136.18
EXPENSES	\$ 118,652.00	\$ 60,682.75	\$ 65,904.00



FACILITY RENTAL

We are at 55% of Budgeted Revenues and 37% of Budgeted Expenses. Our Net Income is \$117,148.08 more than this time last year.

	BUDGET	CURRENT YTD	PRIOR YTD
REVENUE	\$ 344,650.00	\$ 188,749.36	\$ 33,209.14
EXPENSES	\$ 103,750.00	\$ 38,901.54	\$ 509.40



CHICO AREA RECREATION AND PARK DISTRICT
PROGRAM SUMMARY 2020-2021
JANUARY 2022
Month 7 and 58% of the Year

DESCRIPTION	2021-2022 Budget	January 2022	2021-2022 YTD	2021-2022 % of Budget	Remaining Budget	2020-2021 Budget	January 2021	2020-2021 YTD	2020-2021 % of Budget	Difference by Year
<u>AFTERSCHOOL</u>										
INCOME	1,593,933.00	288,739.65	959,222.78	60%	634,710.22	2,800,642.00	42,303.50	749,915.69	27%	209,307.09
INCOME	-	-	-	0%	-	-	-	-	0%	-
PROGRAM SUPPLIES	(34,500.00)	(6,785.44)	(9,815.73)	28%	(24,684.27)	(94,991.00)	(1,118.65)	(4,729.02)	5%	(5,086.71)
CONTRACT SERVICES	-	-	-	0%	-	(2,000.00)	-	-	0%	-
PART-TIME WAGES	(926,758.50)	(70,624.16)	(461,306.14)	50%	(465,452.36)	(1,519,984.00)	(51,865.46)	(312,800.42)	21%	(148,505.72)
TOTAL AFTERSCHOOL	632,674.50	211,330.05	488,100.91	77%	144,573.59	1,183,667.00	(10,680.61)	432,386.25	37%	55,714.66
<u>CAMPS</u>										
INCOME	266,690.00	(125.00)	236,576.37	89%	30,113.63	309,205.00	178.00	158,996.49	51%	77,579.88
PROGRAM SUPPLIES	(16,970.00)	(2,033.90)	(3,691.11)	22%	(13,278.89)	(14,410.00)	-	(2,986.74)	21%	(704.37)
PROGRAM TRANSPORTATION	(2,570.00)	-	-	0%	(2,570.00)	(3,300.00)	-	-	0%	-
CONTRACT SERVICES	(41,025.00)	-	(57,377.53)	140%	16,352.53	(53,000.00)	-	(26,370.25)	50%	(31,007.28)
PART-TIME WAGES	(118,939.00)	(2,467.50)	(76,654.24)	64%	(42,284.76)	(103,373.00)	(1,173.00)	(64,693.03)	63%	(11,961.21)
INSTRUCTOR WAGES	(8,000.00)	-	-	0%	(8,000.00)	(18,200.00)	-	(1,248.00)	7%	1,248.00
TOTAL CAMPS	79,186.00	(4,626.40)	98,853.49	125%	(19,667.49)	116,922.00	(995.00)	63,698.47	54%	35,155.02
<u>AQUATICS</u>										
INCOME	171,409.00	-	80,235.21	47%	91,173.79	150,487.00	-	105,883.61	70%	(25,648.40)
PROGRAM SUPPLIES	(5,650.00)	(782.85)	(890.30)	16%	(4,759.70)	(4,850.00)	-	(216.68)	4%	(673.62)
CLOTHING	-	-	-	0%	-	-	-	-	0%	-
CONTRACT SERVICES	-	-	-	0%	-	-	-	-	0%	-
INSTRUCTOR WAGES	-	-	-	0%	-	(6,780.00)	-	-	0%	-
PART-TIME WAGES	(124,912.00)	-	(54,380.57)	44%	(70,531.43)	(128,660.00)	-	(76,144.02)	59%	21,763.45
TOTAL AQUATICS	40,847.00	(782.85)	24,964.34	61%	15,882.66	10,197.00	-	29,522.91	290%	(4,558.57)
<u>CLASSES</u>										
INCOME	114,003.00	13,680.57	72,173.77	63%	41,829.23	98,625.00	3,650.75	18,196.01	18%	53,977.76
ADVERTISING	-	-	-	0%	-	-	-	-	0%	-
PROGRAM SUPPLIES	(4,500.00)	(576.03)	(1,804.45)	40%	(2,695.55)	(1,975.00)	-	(175.53)	9%	(1,628.92)
CLOTHING	-	-	-	0%	-	-	-	-	0%	-
CONTRACT SERVICES	(18,000.00)	(528.50)	(5,816.60)	32%	(12,183.40)	(19,875.00)	(84.00)	(533.40)	3%	(5,283.20)
PART-TIME WAGES	(17,541.00)	(1,545.00)	(13,415.25)	76%	(4,125.75)	-	-	-	0%	(13,415.25)
INSTRUCTOR WAGES	(34,800.00)	(1,900.05)	(22,591.05)	65%	(12,208.95)	(38,525.00)	(91.00)	(9,214.45)	24%	(13,376.60)
TOTAL CLASSES	39,162.00	9,130.99	28,546.42	73%	10,615.58	38,250.00	3,475.75	8,272.63	22%	20,273.79
<u>ADULT SPORTS</u>										
INCOME	233,995.00	2,909.44	104,211.54	45%	129,783.46	215,719.00	-	(17,963.79)	-8%	122,175.33
PROGRAM SUPPLIES	(16,725.00)	(1,615.65)	(5,733.88)	34%	(10,991.12)	(16,850.00)	(41.61)	(196.91)	1%	(5,536.97)
PROGRAM TRANSPORTATION	-	-	-	0%	-	-	-	-	0%	-
CLOTHING	-	-	-	0%	-	-	-	-	0%	-
CONTRACT SERVICES	-	-	-	0%	-	-	-	-	0%	-
PART-TIME WAGES	(39,853.00)	(540.00)	(16,913.26)	42%	(22,939.74)	(37,329.00)	-	-	0%	(16,913.26)
OFFICIALS WAGES	(59,472.00)	(921.50)	(27,153.90)	46%	(32,318.10)	(79,115.00)	-	-	0%	(27,153.90)
TOTAL ADULT SPORTS	117,945.00	(167.71)	54,410.50	46%	63,534.50	82,425.00	(41.61)	(18,160.70)	-22%	72,571.20

CHICO AREA RECREATION AND PARK DISTRICT
PROGRAM SUMMARY 2020-2021
JANUARY 2022
Month 7 and 58% of the Year

DESCRIPTION	2021-2022 Budget	January 2022	2021-2022 YTD	2021-2022 % of Budget	Remaining Budget	2020-2021 Budget	January 2021	2020-2021 YTD	2020-2021 % of Budget	Difference by Year
YOUTH SPORTS										
INCOME	245,591.00	13,223.14	146,063.74	59%	99,527.26	235,000.00	4,005.00	63,487.44	27%	82,576.30
PROGRAM SUPPLIES	(30,830.00)	(9,528.77)	(16,608.08)	54%	(14,221.92)	(34,600.00)	(85.62)	(2,533.24)	7%	(14,074.84)
PROGRAM TRANSPORTATION	-	-	-	0%	-	-	-	-	0%	-
CLOTHING	-	-	-	0%	-	-	-	-	0%	-
CONTRACT SERVICES	-	-	(597.80)	0%	597.80	-	-	-	0%	(597.80)
PART-TIME WAGES	(128,295.00)	(2,885.58)	(57,619.63)	45%	(70,675.37)	(130,650.00)	(442.50)	(31,698.97)	24%	(25,920.66)
OFFICIALS WAGES	-	-	-	0%	-	-	-	-	0%	-
TOTAL YOUTH SPORTS	86,466.00	808.79	71,238.23	82%	15,227.77	69,750.00	3,476.88	29,255.23	42%	41,983.00
SENIOR PROGRAMS										
INCOME	36,000.00	2,694.00	36,744.33	102%	(744.33)	38,500.00	2,216.00	15,237.00	40%	21,507.33
PROGRAM SUPPLIES	(450.00)	(1,740.99)	(1,740.99)	387%	1,290.99	(2,950.00)	-	-	0%	(1,740.99)
PROGRAM TRANSPORTATION	-	-	-	0%	-	-	-	-	0%	-
CONTRACT SERVICES	(4,000.00)	(406.20)	(4,501.60)	113%	501.60	(13,500.00)	-	-	0%	(4,501.60)
PART-TIME WAGES	-	-	-	0%	-	(1,200.00)	-	-	0%	-
INSTRUCTOR WAGES	(18,000.00)	-	(8,932.50)	50%	(9,067.50)	(14,500.00)	(1,058.40)	(9,219.70)	64%	287.20
TOTAL SENIOR PROGRAMS	13,550.00	546.81	21,569.24	159%	(8,019.24)	6,350.00	1,157.60	6,017.30	95%	15,551.94
SPECIAL EVENTS										
INCOME	6,900.00	-	-	0%	6,900.00	7,350.00	-	-	0%	-
PROGRAM SUPPLIES	(6,000.00)	-	-	0%	(6,000.00)	(5,850.00)	-	-	0%	-
MILEAGE	-	-	-	0%	-	-	-	-	0%	-
CONTRACT SERVICES	(2,900.00)	-	-	0%	(2,900.00)	(3,000.00)	-	-	0%	-
PART-TIME WAGES	(22,716.00)	-	-	0%	(22,716.00)	-	-	-	0%	-
TOTAL SPECIAL EVENTS	(24,716.00)	-	-	0%	(24,716.00)	(1,500.00)	-	-	0%	-
NATURE CENTER										
INCOME	188,560.00	5,784.00	107,862.17	57%	80,697.83	163,960.00	5,582.00	105,235.72	64%	2,626.45
FACILITY RENTALS	-	-	-	0%	-	-	-	-	0%	-
FUNDRAISING (DONATIONS)	-	1,001.00	3,246.00	0%	(3,246.00)	1,000.00	3,670.82	6,880.64	688%	(3,634.64)
GRANT FUNDING	-	-	-	0%	-	-	-	-	0%	-
ENDOWMENT	10,000.00	2,715.36	8,146.08	81%	1,853.92	10,000.00	-	2,594.82	26%	5,551.26
FULL-TIME WAGES	-	-	-	0%	-	-	-	-	0%	-
PART-TIME WAGES	(118,652.00)	(4,308.25)	(59,914.87)	50%	(58,737.13)	(98,763.00)	(5,330.39)	(62,630.67)	63%	2,715.80
PART-TIME ADMIN WAGES	-	-	-	0%	-	(36,000.00)	-	-	0%	-
FICA	-	-	-	0%	-	-	-	-	0%	-
RETIREMENT	-	-	-	0%	-	-	-	-	0%	-
MEDICAL	-	-	-	0%	-	-	-	-	0%	-
WC INSURANCE	-	-	-	0%	-	-	-	-	0%	-
CLOTHING	-	-	-	0%	-	-	-	-	0%	-
PROGRAM TRANSPORTATION	(900.00)	-	-	0%	(900.00)	-	-	-	0%	-
STAFF TRAINING	-	-	-	0%	-	-	-	-	0%	-
ADVERTISING	-	-	-	0%	-	-	-	-	0%	-
COPYING	-	-	-	0%	-	-	-	-	0%	-
EQUIPMENT/SOFTWARE	-	-	-	0%	-	-	-	-	0%	-
CONTRACT SERVICES	(3,400.00)	-	(934.44)	27%	(2,465.56)	-	(178.14)	(904.31)	0%	(30.13)
PROGRAM SUPPLIES	(13,855.00)	(5,227.82)	(5,385.76)	39%	(8,469.24)	(29,920.00)	-	(2,369.02)	8%	(3,016.74)
MILEAGE	-	-	-	0%	-	-	-	-	0%	-
RENT	-	-	-	0%	-	-	-	-	0%	-
PROPERTY & LIABILITY INSURANCE	-	-	-	0%	-	-	-	-	0%	-
TOTAL NATURE CENTER	61,753.00	(35.71)	53,019.18	86%	8,733.82	10,277.00	3,744.29	48,807.18	475%	4,212.00

CHICO AREA RECREATION AND PARK DISTRICT
PROGRAM SUMMARY 2020-2021
JANUARY 2022
Month 7 and 58% of the Year

DESCRIPTION	2021-2022 Budget	January 2022	2021-2022 YTD	2021-2022 % of Budget	Remaining Budget	2020-2021 Budget	January 2021	2020-2021 YTD	2020-2021 % of Budget	Difference by Year
<u>FACILITY RENTAL</u>										
INCOME	344,650.00	9,852.07	188,749.36	55%	155,900.64	222,250.00	7,706.52	33,209.14	15%	155,540.22
PROGRAM SUPPLIES	(5,750.00)	(740.83)	(1,162.37)	20%	(4,587.63)	(5,500.00)	-	-	0%	(1,162.37)
CONTRACT SERVICES	(6,800.00)	-	(481.53)	7%	(6,318.47)	(5,750.00)	-	-	0%	(481.53)
PART-TIME WAGES	(91,200.00)	(3,295.48)	(37,257.64)	41%	(53,942.36)	(24,000.00)	-	(509.40)	2%	(36,748.24)
TOTAL FACILITY RENTAL	240,900.00	5,815.76	149,847.82	62%	91,052.18	187,000.00	7,706.52	32,699.74	17%	117,148.08
<u>RECREATION - MISC. & ADMIN</u>										
INCOME	(25,000.00)	89.34	(2,908.27)	12%	(22,091.73)	(7,500.00)	8.64	(2,222.11)	30%	(686.16)
PUBLICATIONS/LEGAL NOTICES	(22,000.00)	(2,830.40)	(2,830.40)	13%	(19,169.60)	(22,000.00)	-	(301.99)	1%	(2,528.41)
CONFERENCES	-	-	-	0%	-	-	-	-	0%	-
MILEAGE	-	-	-	0%	-	-	-	-	0%	-
OFFICE SUPPLIES	-	(192.80)	(192.80)	0%	192.80	-	-	-	0%	(192.80)
CLOTHING	-	-	-	0%	-	-	-	-	0%	-
ACL/OVERTIME	(10,000.00)	-	-	0%	(10,000.00)	(10,000.00)	-	-	0%	-
PART-TIME ADMIN WAGES	(212,287.00)	-	-	0%	(212,287.00)	-	-	-	0%	-
PART-TIME WAGES	-	(4,042.26)	(66,139.96)	0%	66,139.96	-	(2,933.78)	(24,397.43)	0%	(41,742.53)
FULL TIME WAGES	(607,000.00)	(43,373.95)	(293,939.68)	48%	(313,060.32)	(580,000.00)	(38,935.92)	(298,119.93)	51%	4,180.25
TOTAL RECREATION - MISC. & ADMIN	(876,287.00)	(50,350.07)	(366,011.11)	42%	(510,275.89)	(619,500.00)	(41,861.06)	(325,041.46)	52%	(40,969.65)
TOTAL PROGRAM SUMMARY	411,480.50	171,669.66	624,539.02	152%	(213,058.52)	1,083,838.00	(34,017.24)	307,457.55	28%	317,081.47



FINANCIAL STATEMENTS

FISCAL YEAR 2021/2022

JANUARY 2022

**CHICO AREA RECREATION AND PARK DISTRICT
FINANCIAL STATEMENTS - TABLE OF CONTENTS
JANUARY 2022**

SUMMARY - ALL FUNDS

BALANCE SHEET	3
EXECUTIVE SUMMARY	4

GENERAL FUND - FUND 2490

BALANCE SHEET	5
EXECUTIVE SUMMARY	8
REVENUE SUMMARY	9
SALARIES AND BENEFITS SUMMARY	10
SERVICES AND SUPPLY EXPENSE SUMMARY	11

NOTE: This completes 7 months of the fiscal year and represents 58% of the year.

CHICO AREA RECREATION AND PARK DISTRICT
 BALANCE SHEET SUMMARY - ALL FUNDS
 JANUARY 2022



	GENERAL FUND	ROTARY FUND	COMMUNITY PARK FEES	PARK IMPACT FUND	OAK WAY PARK	PETERSON PARK	BARONI PARK	MEMORANDUM TOTALS ONLY
ASSETS								
CASH	10,215,855	16,535	4,068,175	363,734	12,979	23,788	129,731	14,830,796
FMV ADJUSTMENT (GENERAL FUND)	-	-	-	-	-	-	-	-
RECEIVABLES	765,084	-	-	33,250	-	-	-	-
DUE FROM OTHER FUNDS	155,414	-	1,484,896	-	-	-	-	1,640,310
TOTAL CURRENT ASSETS	11,136,353	16,535	5,553,070	396,984	12,979	23,788	129,731	17,269,440
PREPAID EXPENSES								
	-	-	-	-	-	-	-	-
FIXED ASSETS	41,744,537	-	-	-	-	-	-	41,744,537
ACCUMULATED DEPRECIATION	(15,708,362)	-	-	-	-	-	-	(15,708,362)
SUBTOTAL	26,036,174	-	-	-	-	-	-	26,036,174
TOTAL ASSETS	37,172,527	16,535	5,553,070	396,984	12,979	23,788	129,731	43,305,614
TOTAL DEFERRED OUTFLOWS OF RESOURCES - GASB 68								
	1,437,135	-	-	-	-	-	-	1,437,135
LIABILITIES								
ACCOUNTS PAYABLE	260,737	-	-	-	-	-	-	260,737
ACCRUED EXPENSES	17,789	-	-	-	-	-	-	17,789
DUE TO OTHER FUNDS	1,484,896	-	-	-	52,031	51,633	51,749	1,640,310
OTHER LIABILITIES	861,329	-	-	-	-	-	-	861,329
TOTAL CURRENT LIABILITIES	2,624,751	-	-	-	52,031	51,633	51,749	2,780,165
LONG-TERM DEBT								
NET PENSION LIABILITY	2,673,147	-	-	-	-	-	-	2,673,147
LIABILITY FOR COMPENSATED ABSENCES	230,883	-	-	-	-	-	-	230,883
SUBTOTAL	2,904,030	-	-	-	-	-	-	2,904,030
TOTAL LIABILITIES	5,528,781	-	-	-	52,031	51,633	51,749	5,684,195
TOTAL DEFERRED INFLOWS OF RESOURCES - GASB 68								
	387,623	-	-	-	-	-	-	387,623
FUND BALANCE								
RESTRICTED	-	-	2,243,609	352,184	-	-	78,579	2,674,372
SPENDABLE - COMMITTED	2,001,500	-	-	-	-	-	-	2,001,500
SPENDABLE - ASSIGNED	-	-	-	-	-	-	-	-
SPENDABLE - UNASSIGNED	4,487,723	16,535	-	-	-	-	-	4,504,257
NON-SPENDABLE	26,036,174	-	-	-	-	-	-	26,036,174
FUND BALANCE	32,525,397	16,535	2,243,609	352,184	-	-	78,579	35,216,303
TOTAL NET INCOME (LOSS)	167,862	-	3,309,461	44,800	(39,053)	(27,846)	(597)	3,454,628
TOTAL FUND BALANCE	32,693,259	16,535	5,553,070	396,984	(39,053)	(27,846)	77,982	38,670,931

CHICO AREA RECREATION AND PARK DISTRICT
SUMMARY - ALL FUNDS
JANUARY 2022



	GENERAL FUND	ROTARY FUND	COMMUNITY PARK FEES	PARK IMPACT FUND	OAK WAY PARK	PETERSON PARK	BARONI PARK	MEMORANDUM TOTALS ONLY
REVENUE								
FEE BASED PROGRAM INCOME	1,740,182	-	-	-	-	-	-	1,740,182
OTHER INCOME	260,625	-	-	-	-	-	-	260,625
RDA PASSTHROUGH	793,915	-	-	-	-	-	-	793,915
INVESTMENT INCOME	28,338	-	17,212	1,530	100	184	723	48,086
TAX INCOME / COUNTY	2,641,195	-	-	-	-	-	-	2,641,195
PARK IMPACT FEES	-	-	3,305,107	45,125	-	-	-	3,350,232
ASSESSMENTS	-	-	-	-	12,879	23,604	50,880	87,363
OPERATING TRANSFER IN	-	-	-	-	-	-	-	-
TOTAL REVENUE	5,464,254	-	3,322,318	46,655	12,979	23,788	51,603	8,921,597
EXPENSE								
SALARIES & BENEFITS	3,555,641	-	-	-	41,775	29,780	41,775	3,668,971
SERVICES & SUPPLIES	1,272,700	-	-	-	10,257	21,853	9,975	1,314,784
OPERATING TRANSFER OUT	-	-	-	-	-	-	-	-
CONTRIB. TO OTHER AGENCIES	-	-	-	-	-	-	-	-
CONTINGENCIES	-	-	-	-	-	-	-	-
NOTES PAYABLE / LEASE PYMTS	-	-	-	-	-	-	-	-
TOTAL EXPENSE	4,828,341	-	-	-	52,031	51,633	51,749	4,983,755
NET REVENUE BEFORE SPECIAL EXPENSE	635,913	-	3,322,318	46,655	(39,053)	(27,846)	(146)	3,937,842
SPECIALLY ALLOCATED ITEMS								
DEPRECIATION	-	-	-	-	-	-	-	-
FAIR MARKET VALUE ADJUSTMENT	40,543	95	12,857	1,855	-	-	450	55,800
TOTAL SPECIALLY ALLOCATED	40,543	95	12,857	1,855	-	-	450	55,800
REVENUE OVER (UNDER)	595,371	(95)	3,309,461	44,800	(39,053)	(27,846)	(597)	3,882,042
CAPITAL ASSETS AND REPAIR PROJECTS								
CAPITAL / REPAIR PROJECTS	437,508	-	-	-	-	-	-	437,508
CAPTIAL PROJECTS REIMBURSEMENT	9,999	-	-	-	-	-	-	9,999
NET CAPITAL PROJECTS	427,509	-	-	-	-	-	-	427,509
TOTAL REVENUE OVER (UNDER) EXPENDITURES	167,862	(95)	3,309,461	44,800	(39,053)	(27,846)	(597)	3,454,533

CHICO AREA RECREATION AND PARK DISTRICT
GENERAL FUND - FUND 2490
BALANCE SHEET
JANUARY 2022

	JANUARY 2022	JANUARY 2021	Increase (Decrease)	
			\$ Change	% Change
ASSETS				
CASH				
* CASH ON DEPOSIT WITH COUNTY (GENERAL FUND)	7,478,469.33	6,305,872.81	1,172,596.52	19%
CASH ON DEPOSIT WITH COUNTY (COMMUNITY BAND)	2,185.99	1,188.84	997.15	84%
CASH ON DEPOSIT WITH ROTARY FOUNDATION	500.96	500.96	-	0%
CASH - GOLDEN VALLEY BANK	1,830,878.98	637,037.09	1,193,841.89	187%
PETTY CASH	800.00	800.00	-	0%
BANK SUSPENSE	903,020.16	64,232.01	838,788.15	1306%
SUBTOTAL	10,215,855.42	7,009,631.71	3,206,223.71	46%
FMV ADJUSTMENT (GENERAL FUND)	-	-	-	0%
RECEIVABLES				
ACCOUNTS RECEIVABLE	765,083.75	456,920.60	308,163.15	67%
A/R - ONLINE PAYMENT CLEARING	-	-	-	0%
A/R - IN HOUSE CREDIT CARDS	-	13,525.00	(13,525.00)	-100%
INTEREST RECEIVABLE (GENERAL FUND)	-	-	-	0%
RECEIVABLES	765,083.75	470,445.60	294,638.15	63%
DUE FROM OTHER FUNDS				
DUE TO GENERAL FUND FROM OTHER FUNDS	155,413.90	139,929.95	15,483.95	11%
TOTAL CURRENT ASSETS	11,136,353.07	7,620,007.26	3,516,345.81	46%
PREPAID PENSION CONTRIBUTION	-	-	-	#DIV/0!
PREPAID EXPENSES	-	-	-	0%
FIXED ASSETS				
LAND	11,634,790.52	11,634,790.52	-	0%
LAND IMPROVEMENTS	25,665,063.75	25,665,063.75	-	0%
LEASEHOLD IMPROVEMENTS	1,098,162.52	1,098,162.52	-	0%
EQUIPMENT	1,050,532.91	1,033,827.06	16,705.85	2%
EQUIPMENT - COMPUTERS	276,499.35	276,499.35	-	0%
EQUIPMENT - AUTOS	399,660.40	388,660.40	11,000.00	3%
CONSTRUCTION IN PROGRESS	1,619,827.08	45,713.36	1,574,113.72	3443%
SUBTOTAL	41,744,536.53	40,142,716.96	1,601,819.57	4%
ACCUMULATED DEPRECIATION	(15,708,362.18)	(14,871,584.88)	(836,777.30)	6%
SUBTOTAL	26,036,174.35	25,271,132.08	765,042.27	3%
TOTAL ASSETS	37,172,527.42	32,891,139.34	4,281,388.08	13%
TOTAL DEFERRED OUTFLOWS OF RESOURCES - GASB 68	1,437,135.00	1,197,908.00	239,227.00	20%

CHICO AREA RECREATION AND PARK DISTRICT
GENERAL FUND - FUND 2490
BALANCE SHEET
JANUARY 2022

	JANUARY 2022	JANUARY 2021	Increase (Decrease)	
			\$ Change	% Change
LIABILITIES				
ACCOUNTS PAYABLE	260,737.25	60,037.79	200,699.46	334%
ACCRUED EXPENSES				
ACCRUED PAYROLL	50.00	-	50.00	0%
PAYROLL FEDERAL TAXES	7,496.48	9,120.62	(1,624.14)	-18%
PAYROLL STATE TAXES	2,122.61	2,241.12	(118.51)	-5%
PAYROLL EMPLOYEE MEDI & FICA	2,098.08	9,804.38	(7,706.30)	-79%
PAYROLL EMPLOYER MEDI & FICA LIAB	1,931.03	9,664.33	(7,733.30)	-80%
PAYROLL SDI	271.44	1,538.06	(1,266.62)	-82%
LONG TERM CARE PAY DEDUCTIONS	-	-	-	0%
PAYROLL GARNISHMENTS	(2,069.20)	970.72	(3,039.92)	-313%
UNION DUES - SUPERVISORS	446.29	93.61	352.68	377%
UNION DUES - PARKS	2,170.81	779.44	1,391.37	179%
CALPERS 2% AT 62	-	-	-	0%
457 EMPLOYEE CONTRIBUTIONS	4,802.00	5,992.00	(1,190.00)	-20%
EMPLOYEE MEDICAL WITHHOLDINGS	(1,530.84)	(1,530.84)	-	0%
VOUCHERS PAYABLE ACCRUAL	-	(100,000.00)	100,000.00	0%
ACCRUED INTEREST EXPENSE (GENERAL FUND)	-	-	-	0%
ACCRUED EXPENSES	17,788.70	(61,326.56)	79,115.26	-129%
DUE TO OTHER FUNDS				
DUE TO OTHER FUNDS FROM GENERAL FUND	1,484,895.80	-	1,484,895.80	0%
OTHER LIABILITIES				
BANK CHARGE CLEARING ACCOUNT	(51,057.84)	(41,909.78)	(9,148.06)	22%
DEFERRED REVENUE	842,553.26	254,034.14	588,519.12	232%
OTHER LIAB - CLASS CLEARING ACCT	4,281.70	4,901.70	(620.00)	-13%
UNEARNED REVENUE	6,048.82	6,048.82	-	0%
PREPAID FACILITY TRANSFER	-	-	-	0%
SECURITY DEPOSITS	52,100.00	29,600.00	22,500.00	76%
SECURITY HOLDING ACCT - CLASS	7,403.11	4,668.11	2,735.00	59%
SUBTOTAL	861,329.05	257,342.99	603,986.06	235%
TOTAL CURRENT LIABILITIES	2,624,750.80	256,054.22	2,368,696.58	925%
LONG-TERM DEBT				
NET PENSION LIABILITY	2,673,147.00	2,336,424.00	336,723.00	14%
LIABILITY FOR COMPENSATED ABSENCES	230,882.86	225,315.02	5,567.84	2%
SUBTOTAL	2,904,029.86	2,561,739.02	342,290.84	13%
TOTAL LIABILITIES	5,528,780.66	2,817,793.24	2,710,987.42	96%
TOTAL DEFERRED INFLOWS OF RESOURCES - GASB 68	387,623.00	523,606.00	(135,983.00)	-26%

CHICO AREA RECREATION AND PARK DISTRICT
GENERAL FUND - FUND 2490
BALANCE SHEET
JANUARY 2022

FUND BALANCE	JANUARY 2022	JANUARY 2021	Increase (Decrease)	
			\$ Change	% Change
SPENDABLE - COMMITTED				
SPENDABLE - COMMITTED - PETTY CASH	1,500.00	1,500.00	-	0%
SPENDABLE - COMMITTED - GENERAL RESERVE	2,000,000.00	1,200,000.00	800,000.00	67%
SUBTOTAL	2,001,500.00	1,201,500.00	800,000.00	67%
SPENDABLE - ASSIGNED				
SPENDABLE - ASSIGNED - CAPITAL OUTLAY	-	50,000.00	(50,000.00)	-100%
SPENDABLE - ASSIGNED - LONG TERM DEBT	-	-	-	0%
SPENDABLE - ASSIGNED - ELECTION COSTS	-	45,000.00	(45,000.00)	-100%
SPENDABLE - ASSIGNED - PENSION LIABILITY	-	700,000.00	(700,000.00)	-100%
SPENDABLE - ASSIGNED - FUNDED DEPRECIATION	-	390,500.00	(390,500.00)	-100%
SUBTOTAL	-	1,185,500.00	(1,185,500.00)	-100%
SPENDABLE - UNASSIGNED	4,487,722.56	2,959,079.37	1,528,643.19	52%
NON-SPENDABLE	26,036,174.35	25,271,132.08	765,042.27	3%
TOTAL FUND BALANCE - GENERAL FUND	32,525,396.91	30,617,211.45	1,908,185.46	6%
NET INCOME (LOSS)				
GENERAL FUND	167,861.85	244,598.05	(76,736.20)	-31%
TOTAL NET INCOME (LOSS)	167,861.85	244,598.05	(76,736.20)	-31%
TOTAL FUND BALANCE	32,693,258.76	30,861,809.50	1,831,449.26	6%

FOOTNOTES:

* General Fund Cash amount includes \$2,001,500 in Reserves

**CHICO AREA RECREATION AND PARK DISTRICT
EXECUTIVE SUMMARY
GENERAL FUND - FUND 2490
JANUARY 2022
REPRESENTS 58% OF THE YEAR**

	2021-2022 BUDGET	2021-2022 YTD	2021-2022 % BUDGET	Remaining Budget	2020-2021 BUDGET	2020-2021 YTD	2020-2021 % BUDGET	DIFF. BY YEAR
REVENUE								
FEE BASED PROGRAM INCOME	2,844,781	1,740,182	61.2%	1,104,599	4,168,548	1,196,766	28.7%	543,416
OTHER INCOME	528,350	260,625	49.3%	267,725	1,818,640	269,169	14.8%	(8,544)
RDA PASSTHROUGH	1,540,000	793,915	51.6%	746,085	1,350,000	759,272	56.2%	34,643
INVESTMENT INCOME	40,000	28,338	70.8%	11,662	40,000	30,324	75.8%	(1,986)
TAX INCOME / COUNTY	4,178,000	2,626,337	62.9%	1,551,663	3,396,500	2,414,713	71.1%	211,624
BACKFILL TAX INCOME	-	14,859	0.0%	-	-	9,725	0.0%	5,134
TOTAL REVENUE	9,131,131	5,464,254	59.8%	3,681,735	10,773,688	4,679,969	43.4%	784,286
OPERATING EXPENDITURES								
SALARIES AND BENEFITS	6,581,096	3,555,641	54.0%	3,025,454	6,637,400	2,562,564	38.6%	993,078
SERVICES AND SUPPLIES	2,395,943	1,272,700	53.1%	1,123,243	2,234,452	863,851	38.7%	408,849
OPERATING TRANSFER OUT	113,529	-			84,447	-		
CONTRIB. TO OTHER AGENCIES	15,000	-	0.0%	15,000	15,000	9,298	62.0%	(9,298)
CONTINGENCIES	25,000	-	0.0%	25,000	25,000	-	0.0%	-
NOTES PAYABLE / LEASE PYMTS	-	-	0.0%	-	81,681	-	0.0%	-
TOTAL OPERATING EXPENDITURES	9,130,568	4,828,341	52.9%	4,188,697	9,077,980	3,435,713	37.8%	1,392,628
NET REVENUE BEFORE SPEC. EXP.	564	635,913	112850.6%	-	1,695,708	1,244,256	73.4%	(608,342)
SPECIALLY ALLOCATED ITEMS								
DEPRECIATION	-	-	0.0%	-	-	-	0.0%	-
FAIR MARKET VALUE ADJUSTMENT	-	40,543	0.0%	-	-	138,528	0.0%	(97,985)
TOTAL SPECIALLY ALLOCATED	-	40,543	0.0%	-	-	138,528	0.0%	(97,985)
REVENUE OVER (UNDER)	564	595,371			1,695,708	1,105,728		(510,357)

CAPITAL ASSETS AND REPAIR PROJECTS								
CAPITAL / REPAIR PROJECTS	1,554,800	437,508	28.1%	1,117,292	1,981,500	861,130	43.5%	(423,622)
CAPITAL PROJECT REIMBURSEMENT	850,000	9,999	1.2%	840,001	-	-	0.0%	9,999
NET CAPITAL PROJECTS	704,800	427,509	60.7%	277,291	1,981,500	861,130	43.5%	(433,621)

TOTAL REVENUE OVER (UNDER) EXPENDITURES	(704,237)	167,862			(285,792)	244,598		(76,736)
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CHICO AREA RECREATION AND PARK DISTRICT
REVENUE SUMMARY
GENERAL FUND - FUND 2490
JANUARY 2022
REPRESENTS 58% OF THE YEAR

	2021-2022 BUDGET	2021-2022 YTD	2021-2022 % BUDGET	Remaining Budget	2020-2021 BUDGET	2020-2021 YTD	2020-2021 % BUDGET	DIFF. BY YEAR
FEE BASED PROGRAM INCOME								
AFTER SCHOOL & CAMP PROGRAMS								
AFTERSCHOOL	1,593,933	959,223	60.2%	634,710	2,800,642	749,916	26.8%	209,307
CAMPS	264,190	236,656	89.6%	27,534	303,205	158,996	52.4%	77,660
SUBTOTAL	1,858,123	1,195,879	64.4%	662,244	3,103,847	908,912	29.3%	286,967
AQUATICS	184,109	80,235	43.6%	103,874	150,487	105,884	70.4%	(25,648)
CLASSES								
GENERAL CLASSES	54,000	37,487	69.4%	16,513	60,000	16,634	27.7%	20,853
COMMUNITY BAND	1,000	1,317	131.7%	-	1,125	12	1.1%	1,305
SENIOR ADULT CLASSES	30,000	16,179	53.9%	13,821	24,000	14,987	62.4%	1,192
YOUTH CLASSES	61,503	33,290	54.1%	28,213	43,500	1,550	3.6%	31,740
SUBTOTAL	146,503	88,273	60.3%	42,035	128,625	33,183	25.8%	55,090
ADULT SPORTS								
VOLLEYBALL & DODGEBALL	37,755	16,295	43.2%	21,460	31,749	(1,269)	-4.0%	17,564
BASKETBALL	18,880	3,395	18.0%	15,485	26,131	-	0.0%	3,395
SOFTBALL	129,480	64,950	50.2%	64,530	109,794	(11,899)	-10.8%	76,849
SOFTBALL TOURNEYS	-	-	0.0%	-	-	-	0.0%	-
SOCCER	47,880	19,571	40.9%	28,309	48,045	(4,796)	-10.0%	24,366
SUBTOTAL	233,995	104,212	44.5%	129,783	215,719	(17,964)	-8.3%	122,175
NATURE CENTER								
PROGRAM FEE INCOME	188,560	107,862	57.2%	80,698	163,960	105,236	64.2%	2,626
GRANT FUNDING	-	-	0.0%	-	156,560	-	0.0%	-
SUBTOTAL	188,560	107,862	57.2%	80,698	320,520	105,236	32.8%	2,626
OTHER PROGRAMS								
SCHOLARSHIPS	(25,000)	(3,940)	15.8%	-	(15,000)	(2,232)	14.9%	(1,708)
GIFT CERTIFICATES	-	-	0.0%	-	-	-	0.0%	-
CO-SPONSORED & MISCELLANEOUS	-	1,032	0.0%	-	7,500	10	0.1%	1,022
SPECIAL EVENTS	6,900	-	0.0%	6,900	7,350	-	0.0%	-
SENIOR ADULT PROGRAMS	6,000	20,566	342.8%	-	14,500	250	1.7%	20,316
YOUTH SPORTS	245,591	146,064	59.5%	99,527	235,000	63,487	27.0%	82,576
SUBTOTAL	233,491	163,721	70.1%	106,427	249,350	61,515	24.7%	102,206
TOTAL FEE BASED PROGRAMS	2,844,781	1,740,182	61.2%	1,141,574	4,168,548	1,196,766	28.7%	543,416
OTHER INCOME								
FACILITY RENTAL INCOME	346,450	191,549	55.3%	154,901	222,250	34,634	15.6%	156,915
REBATES & REIMBURSED COSTS	30,000	33,124	110.4%	-	30,000	168,530	561.8%	(135,406)
REIMBURSEMENTS - CITY PARKS	141,900	18,195	12.8%	123,705	1,551,390	45,999	3.0%	(17,804)
MISCELLANEOUS	-	6,029	0.0%	-	4,000	10,895	272.4%	(4,866)
ENDOWMENTS	10,000	8,146	81.5%	1,854	10,000	2,595	25.9%	5,551
DONATIONS	-	3,581	0.0%	-	1,000	6,517	651.7%	(2,936)
TOTAL OTHER INCOME	528,350	260,625	49.3%	280,459	1,818,640	269,169	14.8%	1,455
REVENUE FROM OTHER AGENCIES								
RDA PASSTHROUGH	1,540,000	793,915	51.6%	746,085	1,350,000	759,272	56.2%	34,643
INVESTMENT INCOME	40,000	28,338	70.8%	11,662	40,000	30,324	75.8%	(1,986)
TAX INCOME / COUNTY	4,178,000	2,626,337	62.9%	1,551,663	3,396,500	2,414,713	71.1%	211,624
BACKFILL TAX INCOME	-	14,859	0.0%	-	-	9,725	0.0%	5,134
REIMBURSEMENT - CAPITAL PROJECTS	850,000	9,999	0.0%	-	-	-	0.0%	-
TOTAL REVENUE FROM OTHER AGENCIES	5,758,000	3,463,448	60.2%	2,309,411	4,786,500	3,214,033	67.1%	249,414
TOTAL REVENUE	9,981,131	5,474,253	54.8%	3,731,444	10,773,688	4,679,969	43.4%	794,285

**CHICO AREA RECREATION AND PARK DISTRICT
SALARIES AND BENEFITS SUMMARY
GENERAL FUND - FUND 2490
JANUARY 2022
REPRESENTS 58% OF THE YEAR**

	2021-2022 BUDGET	2021-2022 YTD	2021-2022 % BUDGET	2020-2021 BUDGET	2020-2021 YTD	2020-2021 % BUDGET	DIFF. BY YEAR
SALARIES							
FULL-TIME SALARIES	2,640,000	1,556,547	59.0%	2,289,000	1,248,838	54.6%	307,709
PART-TIME SALARIES	2,402,295	1,086,277	45.2%	2,714,825	695,128	25.6%	391,149
ACCUMULATED LEAVE	41,000	-	0.0%	41,000	-	0.0%	-
INSTRUCTORS	70,580	44,939	63.7%	36,374	19,682	54.1%	25,257
SUBTOTAL	5,153,875	2,687,763	52.2%	5,081,199	1,963,648	38.6%	724,115
BENEFITS							
FICA	392,000	201,990	51.5%	394,000	145,410	36.9%	56,580
RETIREMENT	541,000	449,673	83.1%	536,000	228,932	42.7%	220,741
RETIREMENT - GASB 68	-	-	0.0%	-	-	0.0%	-
HEALTH INSURANCE	438,500	204,475	46.6%	377,500	172,797	45.8%	31,678
COBRA	-	-	0.0%	-	-	0.0%	-
UNEMPLOYMENT INSURANCE	98,000	7,987	8.2%	300,000	72,219	24.1%	(64,232)
WORKERS COMP INSURANCE	152,000	146,862	96.6%	117,000	101,601	86.8%	45,261
ALLOCATION TO OTHER FUNDS	(194,279)	(143,110)	73.7%	(168,299)	(122,044)	72.5%	(21,066)
SUBTOTAL	1,427,221	867,878	60.8%	1,556,201	598,916	38.5%	268,962
TOTAL SALARIES AND BENEFITS	6,581,096	3,555,641	54.0%	6,637,400	2,562,564	38.6%	993,078

* The CalPERS UAL Payment of \$ 204,801 was paid in full in July 2021. In past years, this has been paid monthly.

**CHICO AREA RECREATION AND PARK DISTRICT
SERVICES AND SUPPLIES SUMMARY
GENERAL FUND - FUND 2490
JANUARY 2022
REPRESENTS 58% OF THE YEAR**

	2021-2022 BUDGET	2021-2022 YTD	2021-2022 % BUDGET	Remaining Budget	2020-2021 BUDGET	2020-2021 YTD	2020-2021 % BUDGET	DIFF. BY YEAR
SERVICES AND SUPPLIES								
ADVERTISING	30,000	4,998	16.7%	25,002	10,000	1,521	15.2%	3,477
AGRICULTURE	66,215	17,846	27.0%	48,369	41,143	12,826	31.2%	5,020
CLOTHING	7,000	5,059	72.3%	1,941	7,000	2,256	32.2%	2,803
COMMUNICATIONS	52,358	26,033	49.7%	26,325	52,175	26,489	50.8%	(457)
HOUSEHOLD SUPPLIES	46,600	23,256	49.9%	23,344	46,600	13,773	29.6%	9,483
WORK SERVICE SUPPLIES	2,050	-	0.0%	2,050	2,050	78	3.8%	(78)
INSURANCE	240,500	240,820	100.1%	-	140,000	138,258	98.8%	102,562
OFFICE EQUIP. REPAIR	20,000	-	0.0%	20,000	-	-	0.0%	-
TECHNOLOGY EQUIPMENT	20,000	19,448	97.2%	552	15,000	3,957	26.4%	15,491
EQUIPMENT REPAIRS	22,330	13,275	59.4%	9,055	20,300	7,514	37.0%	5,761
HOUSEHOLD EQUIPMENT	-	-	0.0%	-	-	500	0.0%	(500)
FIELD EQUIPMENT	8,621	10,990	127.5%	-	250	37	15.0%	9,813
PROGRAM EQUIPMENT	-	-	0.0%	-	-	-	0.0%	-
VEHICLE MAINTENANCE	12,500	12,150	97.2%	350	12,500	7,005	56.0%	5,145
POOL SUPPLIES	18,750	7,615	40.6%	11,135	15,000	6,815	45.4%	799
POOL EQUIPMENT	6,000	347	5.8%	5,653	4,000	82	2.0%	265
STRUCTURE & GROUNDS	178,100	68,468	38.4%	109,632	83,050	28,821	34.7%	39,647
SHOP SUPPLIES	6,350	7,442	117.2%	-	6,350	2,547	40.1%	4,896
VANDALISM	5,445	1,528	28.1%	3,917	4,950	1,346	27.2%	182
MEDICAL FIRST AID	3,650	331	9.1%	3,319	3,650	592	16.2%	(261)
MEMBERSHIP/PERIODICALS	24,500	16,446	67.1%	8,054	24,000	16,192	67.5%	254
OFFICE SUPPLIES	15,000	4,665	31.1%	10,335	18,000	2,026	11.3%	2,638
COPY OVERAGES	-	-	0.0%	-	-	-	0.0%	-
CONTRACT SERVICES	827,000	424,560	51.3%	402,440	935,120	306,092	32.7%	118,468
PUBS/LEGAL NOTICES	22,000	2,830	12.9%	19,170	22,000	302	1.4%	2,528
RENT/LEASE EQUIPMENT	5,400	3,873	71.7%	1,527	5,400	266	4.9%	3,607
RENT/LEASE STRUCTURES	2,000	1,500	75.0%	500	2,000	1,500	75.0%	-
SMALL TOOLS	3,905	1,956	50.1%	1,949	3,550	466	13.1%	1,489
EDUCATION & TRAINING	9,000	5,482	60.9%	3,518	9,000	984	10.9%	4,498
DISTRICT OFFICE SPECIAL EXP	14,000	8,757	62.5%	5,243	9,000	10,188	113.2%	(1,431)
PROGRAM SUPPLIES	181,405	51,923	28.6%	129,482	249,396	13,221	5.3%	38,702
GM MOVING EXPENSE	-	-	0.0%	-	-	-	0.0%	-
DISTRICT OFFICE MEETING EXP	5,000	537	10.7%	4,463	5,000	-	0.0%	537
MILEAGE	60,000	16,534	27.6%	43,466	40,000	13,108	32.8%	3,426
PROGRAM TRANSPORTATION	3,470	-	0.0%	3,470	3,300	-	0.0%	-
DIST OFFICE BOARD MTG EXP	10,000	5,700	57.0%	4,300	10,000	4,400	44.0%	1,300
USE TAX	1,500	24	1.6%	1,476	1,500	-	0.0%	24
CONFERENCES	15,000	3,452	23.0%	11,548	15,000	520	3.5%	2,932
SUBTOTAL	1,945,649	1,007,846	51.8%	941,585	1,816,284	623,684	34.3%	383,022
UTILITIES								
WATER	97,955	68,217	69.6%	29,739	95,400	49,755	52.2%	18,461
ELECTRICITY	280,196	166,283	59.3%	113,913	258,518	160,149	61.9%	6,134
GAS	65,743	25,869	39.3%	39,874	57,850	25,165	43.5%	704
SEWER	6,400	4,486	70.1%	1,914	6,400	5,099	79.7%	(612)
SUBTOTAL	450,294	264,854	58.8%	185,440	418,168	240,167	57.4%	24,687
TOTAL SERVICE & SUPPLY	2,395,943	1,272,700	53.1%	1,127,025	2,234,452	863,851	38.7%	407,709



Chico Area Recreation and Park District "Helping People Play"

Staff Report 22-7
Agenda Item E. & 5.5

STAFF REPORT

DATE: February 24, 2022
TO: Board of Directors
FROM: Annabel Grimm, General Manager
SUBJECT: Vehicle Surplus and Purchase

Discussion

The District currently owns a 1989 Ford F-250 truck as part of its vehicle fleet and is used by the roving crew. At the beginning of February 2022, the transmission failed which made the truck inoperable.

Financial Impact

The cost of the \$3000 repair is greater than the replacement value of the truck. A replacement vehicle was slated in the 2022-2023 budget. There are sufficient reserves to cover the cost of a replacement vehicle.

Recommendation

It is recommended that the Board of Directors authorize the General Manager to surplus the 1989 Ford F-250 and purchase a suitable replacement in an amount not to exceed \$41,500.



Chico Area Recreation and Park District “Helping People Play”

Staff Report 22-8
Agenda Item 5.6

DATE: February 24, 2022

TO: The Board of Directors

FROM: Annabel Grimm, General Manager

SUBJECT: A Resolution Directing the Preparation of the Engineer’s Report for the Continuation of the three (3) Maintenance Assessment District: Oak Way, Amber Grove/Greenfield, and Baroni Neighborhood Park and Open Space (No. LLD 001-05) Landscape and Lighting Assessment Districts

RECOMMENDATION

The Landscaping and Lighting Act of 1972 requires that an annual Engineer’s Report is prepared by a licensed professional engineer and establishes other requirements for the continuation of the assessments. This Resolution directs SCI Consulting Group to prepare the Engineer’s Report for the Oak Way, Amber Grove/Greenfield, and Baroni Neighborhood Park and Open Space (No. LLD 001-05) Landscape and Lighting Assessment Districts (the ‘Districts’) as the first step in a three-step process in the levying the annual assessments for fiscal year 2022-23.

RESULT OF RECOMMENDED ACTION

Each year, an updated Engineer’s Report, including updated budgets, scope of services, current legal justifications, and rate adjustments should be prepared by a California licensed civil engineer. SCI Consulting Group will provide professional assessment engineering and assessment administration services to justify the continued collection of the Districts’ assessments. The services provided by SCI will include the preparation of the Engineer’s Report and preliminary assessment roll with the specific assessment amount for each parcel. The Engineer’s Report will be presented to the Board for preliminary approval in April of this year.

The services provided by SCI Consulting Group includes the tasks required for the year-round administration of the Districts’ assessments, including comprehensive property base auditing and levy accuracy confirmation, on a parcel-by-parcel basis, to ensure that the Districts receive the most accurate assessment revenues and directly responding to property owner inquiries on toll free taxpayer assistance line. SCI’s services will also include evaluation of the most current legal requirements and developments for benefit assessments, including any court decisions for benefit assessments or Proposition 218, and updates to the assessment justification and engineering findings, if appropriate.

BACKGROUND

Amber Grove/Greenfield Landscape and Lighting Assessment District

The Amber Grove/Greenfield Landscape and Lighting Assessment District was approved by property owners in 1994 to fund the maintenance and operations of the Amber Grove/Greenfield Park.

Oak Way Landscape and Lighting Assessment District

The Oak Way Landscape and Lighting Assessment District was approved by property owners in 1997 to continue to fund the maintenance and operations of Oak Way Park.

Baroni Neighborhood Park and Open Space (No. LLD 001-05) Landscape and Lighting Assessment District

In 2006, property owners approved the Baroni Neighborhood Park and Open Space (No. LLD 001-05) Landscape and Lighting Assessment District to provide funding for the maintenance and operations for the Baroni Neighborhood Park, adjacent open space areas and related trails system within the District.

ANALYSIS

In order to continue to levy the assessments, the Board will need to adopt the resolution to direct SCI Consulting Group, the assessment engineer, to prepare an Engineer's Report for the upcoming fiscal year. This Engineer's Report will include the special and general benefit findings to support the assessments, the updated proposed assessments for each parcel in the Districts, the proposed budget for the assessments, and the proposed assessments per single-family equivalent for fiscal year 2022-23. After the Engineer's Report and assessment roll are completed, they will be brought back to the Board for your review and consideration. If the Board preliminarily approves the Reports, a noticed public hearing will be subsequently held to allow the public to provide input on the proposed budgets, services and assessments, and to allow the Board to make a final decision on the continuation of these important assessments. The preliminary Engineer's Report is scheduled to be presented to the Board in April.

CONCLUSION

It is recommended that the Board approves the Resolution that would direct SCI Consulting Group to prepare the Engineer's Report for the Oak Way, Amber Grove/Greenfield, and Baroni Neighborhood Park and Open Space (No. LLD 001-05) Landscape and Lighting Assessment Districts for fiscal year 2022-23.



CHICO AREA RECREATION AND PARK DISTRICT

545 VALLOMBROSA AVE, CHICO, CA 95926
PHONE (530) 895-4711 FAX (530) 895-4721

RESOLUTION 22-2

A RESOLUTION DIRECTING THE PREPARATION OF THE ENGINEER'S REPORTS FOR THE CONTINUATION OF THREE (3) LANDSCAPE AND LIGHTING ASSESSMENT DISTRICTS: OAK WAY, AMBER GROVE/GREENFIELD, AND BARONI NEIGHBORHOOD PARK AND OPEN SPACE (No. LLD 001-05)

1. On January 13, 1994, the Board of Directors of the Chico Area Recreation and Park District, acting as the legislative body of the Amber Grove/Greenfield Landscaping and Lighting Assessment District, ordered through Resolution 94-01 the formation of an assessment district pursuant to the provisions of the Landscaping and Lighting Act of 1972, known as the Amber Grove/Greenfield Landscaping and Lighting Assessment District, for the purpose of financing certain park and recreational improvements as specified in the District's Master Plan and for the purpose of funding maintenance operations of those facilities.
2. On July 10, 1997, the property owners within the Oak Way Landscaping and Lighting Assessment District approved the continuation of the assessment district for the purpose of financing certain park and recreational improvements and funding maintenance operations of those facilities.
3. On June 20, 2006, the City Council of the City of Chico, acting as the legislative body for the Baroni Park and Open Space Landscaping and Lighting District No. LLD 001-05, ordered through Resolution 70-06 the formation of an assessment district pursuant to the provisions of the Landscaping and Lighting Act of 1972, known as the Baroni Park and Open Space Landscaping and Lighting District No. LLD 001-05, for the purpose of funding maintenance operations and recreational improvements as described in the District's Master Plan.
4. The purpose of the Oak Way Landscaping and Lighting Assessment District is for the installation, maintenance and servicing of improvements to the Oak Way Park, generally described as the installation, maintenance and servicing of public facilities, including but not limited to, playground equipment, irrigation and sprinkler systems, landscaping, turf, park grounds, park facilities, landscape corridors, trails, ponds, wetlands preserve areas, fencing, piers, signage, benches, tables, and all necessary appurtenances, and labor, materials, supplies, utilities and equipment, as applicable, for property within the Oak Way Landscaping and Lighting Assessment District that is maintained by the Chico Area Recreation and Park District. Installation means the construction of

recreational improvements, including, but not limited to, land preparation, such as grading, leveling, cutting and filling, sod, landscaping, irrigation systems, playground equipment, recreational facilities and trails. Maintenance means the furnishing of services and materials for the ordinary and usual maintenance, operation and servicing of said improvements, including repair, removal, or replacement of all or part of any improvement; providing for the life, growth, health and beauty of landscaping; and cleaning, sandblasting and painting of walls and other improvements to remove or cover graffiti, and monitoring of wetlands preserve areas. Servicing means the furnishing of electric current or energy for the operation or lighting of any improvements, and water for irrigation of any landscaping or the maintenance of any other improvements.

5. The purpose of the Amber Grove/Greenfield Landscaping and Lighting Assessment District is for the installation, maintenance and servicing of improvements to the Amber Grove/Greenfield Park, generally described as the installation, maintenance and servicing of public facilities, including but not limited to, playground equipment, irrigation and sprinkler systems, landscaping, turf, park grounds, park facilities, landscape corridors, trails, ponds, wetlands preserve areas, fencing, piers, signage, benches, tables, and all necessary appurtenances, and labor, materials, supplies, utilities and equipment, as applicable, for property within the Amber Grove/Greenfield Landscaping and Lighting Assessment District that is maintained by the Chico Area Recreation and Park District. Installation means the construction of recreational improvements, including, but not limited to, land preparation, such as grading, leveling, cutting and filling, sod, landscaping, irrigation systems, playground equipment, recreational facilities and trails. Maintenance means the furnishing of services and materials for the ordinary and usual maintenance, operation and servicing of said improvements, including repair, removal, or replacement of all or part of any improvement; providing for the life, growth, health and beauty of landscaping; and cleaning, sandblasting and painting of walls and other improvements to remove or cover graffiti, and monitoring of wetlands preserve areas. Servicing means the furnishing of electric current or energy for the operation or lighting of any improvements, and water for irrigation of any landscaping or the maintenance of any other improvements.
6. The purpose of the Baroni Park and Open Space Landscaping and Lighting District No. LLD 001-05 is for the installation, maintenance and servicing of improvements to the Baroni Neighborhood Park, adjacent open space areas and related trails system within the District, generally described as the installation, maintenance and servicing of public facilities, including but not limited to, playground equipment, irrigation and sprinkler systems, landscaping, turf, park grounds, park facilities, landscape corridors, trails, ponds, wetlands preserve areas, fencing, piers, signage, benches, tables, and all necessary appurtenances, and labor, materials, supplies, utilities and equipment, as applicable, for property within the Baroni Park and Open Space Landscaping and Lighting District No. LLD 001-05 that is maintained by the Chico Area Recreation and Park District. Installation means the construction of recreational improvements, including, but not limited to, land preparation, such as grading, leveling, cutting and filling, sod, landscaping, irrigation systems, sidewalks, and

drainage; lights, playground equipment, play courts, and public restrooms; the maintenance and servicing of both, of any of the foregoing; the acquisition of land for park, recreational, or open-space purposes. Maintenance means the furnishing of services and materials for the ordinary and usual maintenance, operation and servicing of said improvements, including repair, removal, or replacement of all or part of any improvement; providing for the life, growth, health and beauty of landscaping; and cleaning, sandblasting and painting of walls and other improvements to remove or cover graffiti, and monitoring of wetlands preserve areas. Servicing means the furnishing of electric current or energy, gas or other illuminating agent for the operation or lighting of any improvements, and water for irrigation of any landscaping or the maintenance of any other improvements.

7. SCI Consulting Group is hereby designated as Engineer of Work for purposes of these proceedings and is hereby ordered to prepare an Engineer's Report in accordance with Article 4 of Chapter 1 of the Act and Article XIID of the California Constitution. Upon completion, the Engineer shall file the Engineer's Report with the Secretary of the Governing Board for submission to the Board.

PASSED AND ADOPTED by the Board of Directors of Chico Area Recreation and Park District at its regular meeting on February 24, 2022, by the following vote:

Ayes:

Noes:

Abstain:

Absent:

ATTEST:

Michael McGinnis, Chair
Board of Directors

Annabel Grimm
Secretary to the Board



Chico Area Recreation and Park District “Helping People Play”

**Staff Report 22-10
Agenda Item 7.1**

STAFF REPORT

DATE: February 24, 2022

TO: Board of Directors

FROM: Annabel Grimm, General Manager

SUBJECT: District Update

Special Events

After being canceled in 2020 and 2021, the 35th Kite Day is scheduled for Sunday, March 27 from 12 – 4 PM. Major marketing sponsors of the event include Golden Valley, Bird in Hand, Bob FM, and Lamar Advertising Company (formerly Stott Outdoor).

The 59th Spring Jamboree egg hunt is scheduled for Saturday, April 16 from 10 AM – 1 PM. With help from Northern Community League volunteers, there will be four egg hunts and various activities for approximately 500 children.

Prop 68 Grants

The contract for the remaining Per Capita award of \$127,952 for the Oak Way play structure has been finalized. The structure, swings, and sway bench have been ordered and are expected to be installed in May 2022.

Planning has begun for the \$ 2.9M Chapman Park renovation project funded through the Competitive Grant. Three public outreach sessions are scheduled for March 18, 21, and 23. Mailers in English, Spanish, and Hmong inviting the Chapman community to the input session are set to go out the first week in March.

Pleasant Valley (PV) Pool Project

The PV pool maintenance project started the second week in February and is anticipated to be complete by the end of April. The renovation includes upgrades to the electrical, lighting, boiler, drains, as well as resurface and tiling. This project extends the useful life of the pool by 10 to 15 years.

Bocce Ball Courts

In August 2021, the Board approved the design plans for the installation of four bocce ball courts at Community Park. According to Tarman Architectural Group, the design and construction plans are expected to be complete at the end of February. The bid process is tentatively scheduled for April with construction starting sometime in the summer.

Transfer of Husa Ranch/Nob Hill and Hartley Parks

The two parks were transferred from the City to CARD as of February 15, 2022. Over the next several months, the City will continue to address and/or reimburse CARD for issues identified prior to the transfer including tree removal, irrigation repairs, drainage upgrades, and installation of a water meter.



**RESOLUTION 22-3 OF THE BOARD OF DIRECTORS OF THE
CHICO AREA RECREATION AND PARK DISTRICT HONORING
JENNIFER MARCIALES FOR HER YEARS OF DEDICATED SERVICE TO
THE CHICO AREA RECREATION AND PARK DISTRICT**

WHEREAS, Jennifer Marciales, has served the Chico community through the Chico Area Recreation and Park District (CARD) since 2005 faithfully, and

WHEREAS, Jennifer began her career with CARD as an Executive Assistant to the General Manager. She was promoted on July 01, 2021, to Administrative Manager and served the district until January 25, 2022, and

WHEREAS, Jennifer's job duties and assignments consistently went through revisions, she met each challenge and excelled at her job. She was a conscientious employee with the highest respect for the stewardship of public funds. Additionally, Jennifer always represented a positive image for CARD and the Chico community; and

WHEREAS, her involvement with CARD staff, the Board of Directors of CARD, and the Chico Community as a whole resulted in numerous quality projects and services benefiting the community at large, and

WHEREAS, with great pleasure, CARD recognizes the many professional achievements of Jennifer Marciales and herewith expresses its sincere gratitude for the valuable contributions she has made to the Chico Community, and

NOW, THEREFORE BE IT RESOLVED, that the Chico Area Recreation and Park District gives great thanks and commemorates Jennifer Marciales for her exceptional service and dedication to the Chico Community.

PASSED AND ADOPTED this 24th day of February 2021.

Michael McGinnis, Chair
Board of Directors



Chico Area Recreation and Park District “Helping People Play”

**Staff Report 22-9
Agenda Item 8.2**

STAFF REPORT

DATE: February 24, 2022

TO: Board of Directors

FROM: Annabel Grimm, General Manager

SUBJECT: Amended Salary Schedules

Discussion

CalPERS selects certain retirement applications for an in-depth review and recently selected an employee of the district. The CalPERS review revealed that the board-approved salary for the general manager position was not included in prior versions of the salary schedule.

Pay schedules from July 1, 2016, through June 30, 2022, have been revised. Copies of the revised salary schedules are attached.

Recommendation

It is recommended that the Board of Directors of the Chico Area Recreation and Park District approve the revised salary schedules retroactive to July 1 of each fiscal year for which they apply.

CARD Pay Schedule

Effective: July 1, 2016-November 18, 2016

Management	Step A	Step B	Step C	Step D	Step E	Step F	Step G	Step H	Step I	Step J
Parks and Recreation Director										
Hourly	\$ 40.38	\$ 42.40	\$ 44.52	\$ 46.75	\$ 49.08	\$ 51.54	\$ 54.12	\$ 56.82	\$ 59.67	\$ 62.65
Monthly	\$ 7,000	\$ 7,350	\$ 7,717	\$ 8,103	\$ 8,508	\$ 8,934	\$ 9,380	\$ 9,849	\$ 10,342	\$ 10,859
Annually	\$ 84,000	\$ 88,200	\$ 92,604	\$ 97,236	\$ 102,096	\$ 107,208	\$ 112,560	\$ 118,188	\$ 124,104	\$ 130,308
Finance Manager										
Hourly	\$ 31.40	\$ 32.97	\$ 34.62	\$ 36.35	\$ 38.16	\$ 40.07	\$ 42.08	\$ 44.18	\$ 46.38	\$ 48.70
Monthly	\$ 5,442	\$ 5,714	\$ 6,000	\$ 6,300	\$ 6,615	\$ 6,946	\$ 7,293	\$ 7,657	\$ 8,040	\$ 8,442
Annually	\$ 65,304	\$ 68,568	\$ 72,000	\$ 75,600	\$ 79,380	\$ 83,352	\$ 87,516	\$ 91,884	\$ 96,480	\$ 101,304
HR Manager										
Hourly	\$ 31.40	\$ 32.97	\$ 34.62	\$ 36.35	\$ 38.16	\$ 40.07	\$ 42.08	\$ 44.18	\$ 46.38	\$ 48.70
Monthly	\$ 5,442	\$ 5,714	\$ 6,000	\$ 6,300	\$ 6,615	\$ 6,946	\$ 7,293	\$ 7,657	\$ 8,040	\$ 8,442
Annually	\$ 65,304	\$ 68,568	\$ 72,000	\$ 75,600	\$ 79,380	\$ 83,352	\$ 87,516	\$ 91,884	\$ 96,480	\$ 101,304
General Manager										
	Pay Grade									
Hourly	\$ 48.08									
Monthly	\$ 8,333									
Annually	\$ 100,000									
Supervisors Unit - Local 39										
	Step A	Step B	Step C	Step D	Step E	Step F	Step G	Step H	Step I	Step J
Recreation Supervisor II										
Hourly	\$ 27.31	\$ 28.67	\$ 30.11	\$ 31.61	\$ 33.20	\$ 34.86	\$ 36.57	\$ 38.43	\$ 40.37	\$ 42.35
Monthly	\$ 4,733	\$ 4,970	\$ 5,219	\$ 5,479	\$ 5,754	\$ 6,042	\$ 6,339	\$ 6,661	\$ 6,998	\$ 7,341
Annually	\$ 56,796	\$ 59,640	\$ 62,628	\$ 65,748	\$ 69,048	\$ 72,504	\$ 76,068	\$ 79,932	\$ 83,976	\$ 88,092
Recreation Supervisor										
Hourly	\$ 21.35	\$ 22.41	\$ 23.53	\$ 24.71	\$ 25.94	\$ 27.24	\$ 28.61	\$ 30.03	\$ 31.53	\$ 33.12
Monthly	\$ 3,700	\$ 3,885	\$ 4,079	\$ 4,283	\$ 4,496	\$ 4,721	\$ 4,959	\$ 5,205	\$ 5,466	\$ 5,740
Annually	\$ 44,400	\$ 46,620	\$ 48,948	\$ 51,396	\$ 53,952	\$ 56,652	\$ 59,508	\$ 62,460	\$ 65,592	\$ 68,880
Nature Center Director										
Hourly	\$ 21.35	\$ 22.41	\$ 23.53	\$ 24.71	\$ 25.94	\$ 27.24	\$ 28.61	\$ 30.03	\$ 31.53	\$ 33.12
Monthly	\$ 3,700	\$ 3,885	\$ 4,079	\$ 4,283	\$ 4,496	\$ 4,721	\$ 4,959	\$ 5,205	\$ 5,466	\$ 5,740
Annually	\$ 44,400	\$ 46,620	\$ 48,948	\$ 51,396	\$ 53,952	\$ 56,652	\$ 59,508	\$ 62,460	\$ 65,592	\$ 68,880
Park Supervisor										
Hourly	\$ 21.35	\$ 22.41	\$ 23.53	\$ 24.71	\$ 25.94	\$ 27.24	\$ 28.61	\$ 30.03	\$ 31.53	\$ 33.12
Monthly	\$ 3,700	\$ 3,885	\$ 4,079	\$ 4,283	\$ 4,496	\$ 4,721	\$ 4,959	\$ 5,205	\$ 5,466	\$ 5,740
Annually	\$ 44,400	\$ 46,620	\$ 48,948	\$ 51,396	\$ 53,952	\$ 56,652	\$ 59,508	\$ 62,460	\$ 65,592	\$ 68,880
Parks Unit - SEIU										
	Step A	Step B	Step C	Step D	Step E	Step F	Step G	Step H	Step I	Step J
Utility II										
Hourly	\$ 19.84	\$ 20.83	\$ 21.87	\$ 22.97	\$ 24.12	\$ 25.32	\$ 26.59	\$ 27.92	\$ 29.31	\$ 30.78
Monthly	\$ 3,439	\$ 3,611	\$ 3,791	\$ 3,981	\$ 4,180	\$ 4,389	\$ 4,609	\$ 4,839	\$ 5,081	\$ 5,335
Annually	\$ 41,268	\$ 43,332	\$ 45,492	\$ 47,772	\$ 50,160	\$ 52,668	\$ 55,308	\$ 58,068	\$ 60,972	\$ 64,020
Utility I										
Hourly	\$ 17.02	\$ 17.87	\$ 18.77	\$ 19.70	\$ 20.69	\$ 21.72	\$ 22.81	\$ 23.95	\$ 25.15	\$ 26.41
Monthly	\$ 2,950	\$ 3,098	\$ 3,253	\$ 3,415	\$ 3,586	\$ 3,765	\$ 3,954	\$ 4,151	\$ 4,359	\$ 4,577
Annually	\$ 35,400	\$ 37,176	\$ 39,036	\$ 40,980	\$ 43,032	\$ 45,180	\$ 47,448	\$ 49,812	\$ 52,308	\$ 54,924
Unrepresented										
	Step A	Step B	Step C	Step D	Step E	Step F	Step G	Step H	Step I	Step J
Executive Assistant										
Hourly	\$ 22.53	\$ 22.53	\$ 22.54	\$ 22.55	\$ 22.55	\$ 22.56	\$ 22.56	\$ 22.57	\$ 22.58	\$ 22.58
Monthly	\$ 3,905	\$ 3,906	\$ 3,907	\$ 3,908	\$ 3,909	\$ 3,910	\$ 3,911	\$ 3,912	\$ 3,913	\$ 3,914
Annually	\$ 46,860	\$ 46,872	\$ 46,884	\$ 46,896	\$ 46,908	\$ 46,920	\$ 46,932	\$ 46,944	\$ 46,956	\$ 46,968
Finance Assistant										
Hourly	\$ 20.61	\$ 20.62	\$ 20.63	\$ 20.63	\$ 20.64	\$ 20.64	\$ 20.65	\$ 20.65	\$ 20.66	\$ 20.67
Monthly	\$ 3,573	\$ 3,574	\$ 3,575	\$ 3,576	\$ 3,577	\$ 3,578	\$ 3,579	\$ 3,580	\$ 3,581	\$ 3,582
Annually	\$ 42,876	\$ 42,888	\$ 42,900	\$ 42,912	\$ 42,924	\$ 42,936	\$ 42,948	\$ 42,960	\$ 42,972	\$ 42,984
Facility Coordinator										
Hourly	\$ 18.36	\$ 18.36	\$ 18.37	\$ 18.38	\$ 18.38	\$ 18.39	\$ 18.39	\$ 18.40	\$ 18.40	\$ 18.41
Monthly	\$ 3,182	\$ 3,183	\$ 3,184	\$ 3,185	\$ 3,186	\$ 3,187	\$ 3,188	\$ 3,189	\$ 3,190	\$ 3,191
Annually	\$ 38,184	\$ 38,196	\$ 38,208	\$ 38,220	\$ 38,232	\$ 38,244	\$ 38,256	\$ 38,268	\$ 38,280	\$ 38,292
Customer Service Rep										
Hourly	\$ 15.54	\$ 16.31	\$ 17.13	\$ 17.98	\$ 18.88	\$ 19.82	\$ 20.82	\$ 21.86	\$ 22.95	\$ 24.10
Monthly	\$ 2,693	\$ 2,827	\$ 2,969	\$ 3,117	\$ 3,273	\$ 3,436	\$ 3,608	\$ 3,789	\$ 3,978	\$ 4,177
Annually	\$ 32,316	\$ 33,924	\$ 35,628	\$ 37,404	\$ 39,276	\$ 41,232	\$ 43,296	\$ 45,468	\$ 47,736	\$ 50,124
Customer Service Rep II										
Hourly	\$ 18.36	\$ 18.36	\$ 18.37	\$ 18.38	\$ 18.38	\$ 18.39	\$ 18.39	\$ 18.40	\$ 18.40	\$ 18.41
Monthly	\$ 3,182	\$ 3,183	\$ 3,184	\$ 3,185	\$ 3,186	\$ 3,187	\$ 3,188	\$ 3,189	\$ 3,190	\$ 3,191
Annually	\$ 38,184	\$ 38,196	\$ 38,208	\$ 38,220	\$ 38,232	\$ 38,244	\$ 38,256	\$ 38,268	\$ 38,280	\$ 38,292
Marketing Coordinator										
Hourly	\$ 20.20	\$ 21.21	\$ 22.27	\$ 23.38	\$ 24.55	\$ 25.78	\$ 27.07	\$ 28.43	\$ 29.84	\$ 31.34
Monthly	\$ 3,501	\$ 3,676	\$ 3,860	\$ 4,053	\$ 4,256	\$ 4,469	\$ 4,692	\$ 4,927	\$ 5,173	\$ 5,432
Annually	\$ 42,012	\$ 44,112	\$ 46,320	\$ 48,636	\$ 51,072	\$ 53,628	\$ 56,304	\$ 59,124	\$ 62,076	\$ 65,184
Recreation Coordinator										
Hourly	\$ 16.53	\$ 17.35	\$ 18.22	\$ 19.13	\$ 20.09	\$ 21.09	\$ 22.15	\$ 23.26	\$ 24.42	\$ 25.64
Monthly	\$ 2,865	\$ 3,008	\$ 3,158	\$ 3,316	\$ 3,482	\$ 3,656	\$ 3,839	\$ 4,031	\$ 4,232	\$ 4,444
Annually	\$ 34,380	\$ 36,096	\$ 37,896	\$ 39,792	\$ 41,784	\$ 43,872	\$ 46,068	\$ 48,372	\$ 50,784	\$ 53,328

CARD Pay Schedule

Effective: November 19, 2016 - June 30, 2017

Management		Step A	Step B	Step C	Step D	Step E	Step F	Step G	Step H	Step I	Step J
Parks and Recreation Director											
Hourly	\$	41.21	43.27	45.43	47.71	50.09	52.60	55.22	57.99	60.89	63.93
Monthly	\$	7,143	7,500	7,875	8,269	8,682	9,117	9,572	10,051	10,554.00	11,081
Annually	\$	85,716	90,000	94,500	99,228	104,184	109,404	114,864	120,612	126,648	132,972
Finance Manager											
Hourly	\$	32.16	33.77	35.46	37.23	39.09	41.05	43.10	45.26	47.52	49.90
Monthly	\$	5,575	5,854	6,146	6,454	6,776	7,115	7,471	7,845	8,237	8,649
Annually	\$	66,900	70,248	73,752	77,448	81,312	85,380	89,652	94,140	98,844	103,788
HR Manager											
Hourly	\$	32.16	33.77	35.46	37.23	39.09	41.05	43.10	45.26	47.52	49.90
Monthly	\$	5,575	5,854	6,146	6,454	6,776	7,115	7,471	7,845	8,237	8,649
Annually	\$	66,900	70,248	73,752	77,448	81,312	85,380	89,652	94,140	98,844	103,788
General Manager											
	Pay Rate										
Hourly	\$	50.48									
Monthly	\$	8,750									
Annually	\$	105,000									

Supervisors Unit - Local 39		Step A	Step B	Step C	Step D	Step E	Step F	Step G	Step H	Step I	Step J
Recreation Supervisor II											
Hourly	\$	29.19	30.65	32.18	33.79	35.48	37.25	39.12	41.07	43.13	45.28
Monthly	\$	5,060	5,313	5,578	5,857	6,150	6,457	6,780	7,119	7,475	7,849
Annually	\$	60,720	63,756	66,936	70,284	73,800	77,484	81,360	85,428	89,700	94,188
Recreation Supervisor											
Hourly	\$	22.83	23.97	25.17	26.43	27.75	29.14	30.59	32.12	33.73	35.42
Monthly	\$	3,957	4,155	4,363	4,581	4,810	5,051	5,303	5,568	5,847	6,139
Annually	\$	47,484	49,860	52,356	54,972	57,720	60,612	63,636	66,816	70,164	73,668
Nature Center Director											
Hourly	\$	22.83	23.97	25.17	26.43	27.75	29.14	30.59	32.12	33.73	35.42
Monthly	\$	3,957	4,155	4,363	4,581	4,810	5,051	5,303	5,568	5,847	6,139
Annually	\$	47,484	49,860	52,356	54,972	57,720	60,612	63,636	66,816	70,164	73,668
Park Supervisor											
Hourly	\$	22.83	23.97	25.17	26.43	27.75	29.14	30.59	32.12	33.73	35.42
Monthly	\$	3,957	4,155	4,363	4,581	4,810	5,051	5,303	5,568	5,847	6,139
Annually	\$	47,484	49,860	52,356	54,972	57,720	60,612	63,636	66,816	70,164	73,668

Parks Unit - SEIU		Step A	Step B	Step C	Step D	Step E	Step F	Step G	Step H	Step I	Step J
Utility II											
Hourly	\$	20.67	21.70	22.79	23.93	25.13	26.38	27.70	29.08	30.54	32.07
Monthly	\$	3,583	3,762	3,950	4,148	4,355	4,573	4,801	5,041	5,293	5,558
Annually	\$	42,996	45,144	47,400	49,776	52,260	54,876	57,612	60,492	63,516	66,696
Utility I											
Hourly	\$	17.85	18.74	19.68	20.67	21.70	22.78	23.92	25.12	26.37	27.69
Monthly	\$	3,094	3,249	3,411	3,582	3,761	3,949	4,146	4,354	4,571	4,800
Annually	\$	37,128	38,988	40,932	42,984	45,132	47,388	49,752	52,248	54,852	57,600

Unrepresented		Step A	Step B	Step C	Step D	Step E	Step F	Step G	Step H	Step I	Step J
Executive Assistant											
Hourly	\$	23.76	24.95	26.20	27.51	28.88	30.32	31.84	33.43	35.11	36.86
Monthly	\$	4,118	4,324	4,541	4,768	5,006	5,256	5,519	5,795	6,085	6,389
Annually	\$	49,416	51,888	54,492	57,216	60,072	63,072	66,228	69,540	73,020	76,668
Finance Assistant											
Hourly	\$	21.44	22.51	23.64	24.82	26.06	27.36	28.72	30.17	31.68	33.26
Monthly	\$	3,716	3,902	4,097	4,302	4,517	4,743	4,980	5,229	5,491	5,765
Annually	\$	44,592	46,824	49,164	51,624	54,204	56,916	59,760	62,748	65,892	69,180
Facility Coordinator											
Hourly	\$	19.19	20.15	21.16	22.22	23.33	24.49	25.72	27.00	28.35	29.77
Monthly	\$	3,326	3,493	3,667	3,851	4,043	4,245	4,458	4,680	4,914	5,160
Annually	\$	39,912	41,916	44,004	46,212	48,516	50,940	53,496	56,160	58,968	61,920
Customer Service Rep											
Hourly	\$	16.37	17.19	18.05	18.95	19.90	20.89	21.93	23.04	24.18	25.40
Monthly	\$	2,837	2,979	3,128	3,285	3,449	3,621	3,802	3,993	4,192	4,402
Annually	\$	34,044	35,748	37,536	39,420	41,388	43,452	45,624	47,916	50,304	52,824
Customer Service Rep II											
Hourly	\$	19.19	20.15	21.16	22.22	23.33	24.49	25.72	27.00	28.35	29.77
Monthly	\$	3,326	3,493	3,667	3,851	4,043	4,245	4,458	4,680	4,914	5,160
Annually	\$	39,912	41,916	44,004	46,212	48,516	50,940	53,496	56,160	58,968	61,920
Marketing Coordinator											
Hourly	\$	21.03	22.08	23.19	24.35	25.56	26.84	28.18	29.59	31.07	32.63
Monthly	\$	3,645	3,827	4,019	4,220	4,431	4,652	4,885	5,129	5,386	5,655
Annually	\$	43,740	45,924	48,228	50,640	53,172	55,824	58,620	61,548	64,632	67,860
Recreation Coordinator											
Hourly	\$	17.36	18.23	19.14	20.09	21.10	22.15	23.26	24.43	25.65	26.93
Monthly	\$	3,009	3,160	3,317	3,483	3,658	3,840	4,032	4,234	4,446	4,668
Annually	\$	36,108	37,920	39,804	41,796	43,896	46,080	48,384	50,808	53,352	56,016

CARD Pay Schedule

Effective July 1, 2017 - June 30, 2018

Management	Step A	Step B	Step C	Step D	Step E	Step F	Step G	Step H	Step I	Step J
Parks and Recreation Director										
Hourly	\$ 42.21	\$ 43.21	\$ 44.21	\$ 45.21	\$ 46.21	\$ 47.21	\$ 48.21	\$ 49.21	\$ 50.21	\$ 51.21
Monthly	\$ 7,316	\$ 7,490	\$ 7,663	\$ 7,836	\$ 8,010	\$ 8,183	\$ 8,356	\$ 8,530	\$ 8,703	\$ 8,876
Annually	\$ 87,797	\$ 89,877	\$ 91,957	\$ 94,037	\$ 96,117	\$ 98,197	\$ 100,277	\$ 102,357	\$ 104,437	\$ 106,517
Finance Manager										
Hourly	\$ 33.17	\$ 34.17	\$ 35.17	\$ 36.17	\$ 37.17	\$ 38.17	\$ 39.17	\$ 40.17	\$ 41.17	\$ 42.17
Monthly	\$ 5,749	\$ 5,923	\$ 6,096	\$ 6,269	\$ 6,443	\$ 6,616	\$ 6,789	\$ 6,963	\$ 7,136	\$ 7,309
Annually	\$ 68,994	\$ 71,074	\$ 73,154	\$ 75,234	\$ 77,314	\$ 79,394	\$ 81,474	\$ 83,554	\$ 85,634	\$ 87,714
HR Manager										
Hourly	\$ 33.17	\$ 34.17	\$ 35.17	\$ 36.17	\$ 37.17	\$ 38.17	\$ 39.17	\$ 40.17	\$ 41.17	\$ 42.17
Monthly	\$ 5,749	\$ 5,923	\$ 6,096	\$ 6,269	\$ 6,443	\$ 6,616	\$ 6,789	\$ 6,963	\$ 7,136	\$ 7,309
Annually	\$ 68,994	\$ 71,074	\$ 73,154	\$ 75,234	\$ 77,314	\$ 79,394	\$ 81,474	\$ 83,554	\$ 85,634	\$ 87,714
General Manager										
	Pay Rate									
Hourly	\$ 54.20									
Monthly	\$ 9,395									
Annually	\$ 112,736									

Supervisors Unit - Local 39	Step A	Step B	Step C	Step D	Step E	Step F	Step G	Step H	Step I
Sr. Recreation Supervisor									
Hourly	\$ 27.80	\$ 29.19	\$ 30.65	\$ 32.18	\$ 33.79	\$ 35.48	\$ 37.25	\$ 39.12	\$ 41.07
Monthly	\$ 4,819	\$ 5,060	\$ 5,313	\$ 5,578	\$ 5,857	\$ 6,150	\$ 6,457	\$ 6,780	\$ 7,119
Annually	\$ 57,824	\$ 60,715	\$ 63,751	\$ 66,939	\$ 70,285	\$ 73,800	\$ 77,490	\$ 81,364	\$ 85,432
Recreation Supervisor									
Hourly	\$ 24.81	\$ 26.05	\$ 27.35	\$ 28.72	\$ 30.16	\$ 31.66	\$ 33.25	\$ 34.91	\$ 36.66
Monthly	\$ 4,300	\$ 4,515	\$ 4,741	\$ 4,978	\$ 5,227	\$ 5,489	\$ 5,763	\$ 6,051	\$ 6,354
Annually	\$ 51,605	\$ 54,185	\$ 56,894	\$ 59,739	\$ 62,726	\$ 65,862	\$ 69,155	\$ 72,613	\$ 76,244
Nature Center Director									
Hourly	\$ 24.81	\$ 26.05	\$ 27.35	\$ 28.72	\$ 30.16	\$ 31.66	\$ 33.25	\$ 34.91	\$ 36.66
Monthly	\$ 4,300	\$ 4,515	\$ 4,741	\$ 4,978	\$ 5,227	\$ 5,489	\$ 5,763	\$ 6,051	\$ 6,354
Annually	\$ 51,605	\$ 54,185	\$ 56,894	\$ 59,739	\$ 62,726	\$ 65,862	\$ 69,155	\$ 72,613	\$ 76,244
Park Supervisor									
Hourly	\$ 24.81	\$ 26.05	\$ 27.35	\$ 28.72	\$ 30.16	\$ 31.66	\$ 33.25	\$ 34.91	\$ 36.66
Monthly	\$ 4,300	\$ 4,515	\$ 4,741	\$ 4,978	\$ 5,227	\$ 5,489	\$ 5,763	\$ 6,051	\$ 6,354
Annually	\$ 51,605	\$ 54,185	\$ 56,894	\$ 59,739	\$ 62,726	\$ 65,862	\$ 69,155	\$ 72,613	\$ 76,244

Parks Unit - SEIU	Step A	Step B	Step C	Step D	Step E	Step F	Step G	Step H	Step I
Utility II									
Hourly	\$ 22.46	\$ 23.58	\$ 24.76	\$ 26.00	\$ 27.30	\$ 28.67	\$ 30.10	\$ 31.60	\$ 33.18
Monthly	\$ 3,893.07	\$ 4,088	\$ 4,292	\$ 4,507	\$ 4,732	\$ 4,969	\$ 5,217	\$ 5,478	\$ 5,752
Annually	\$ 46,717	\$ 49,053	\$ 51,505	\$ 54,081	\$ 56,785	\$ 59,624	\$ 62,605	\$ 65,735	\$ 69,022
Utility I									
Hourly	\$ 19.40	\$ 20.37	\$ 21.39	\$ 22.46	\$ 23.58	\$ 24.76	\$ 26.00	\$ 27.30	\$ 28.66
Monthly	\$ 3,363	\$ 3,531	\$ 3,707	\$ 3,893	\$ 4,087	\$ 4,292	\$ 4,506	\$ 4,732	\$ 4,968
Annually	\$ 40,352	\$ 42,370	\$ 44,488	\$ 46,712	\$ 49,048	\$ 51,501	\$ 54,076	\$ 56,779	\$ 59,618

Unrepresented	Step A	Step B	Step C	Step D	Step E	Step F	Step G	Step H	Step I
Executive Assistant									
Hourly	\$ 25.82	\$ 27.11	\$ 28.47	\$ 29.89	\$ 31.38	\$ 32.95	\$ 34.60	\$ 36.33	\$ 38.15
Monthly	\$ 4,475	\$ 4,699	\$ 4,934	\$ 5,181	\$ 5,440	\$ 5,712	\$ 5,998	\$ 6,297	\$ 6,612
Annually	\$ 53,706	\$ 56,391	\$ 59,210	\$ 62,171	\$ 65,279	\$ 68,543	\$ 71,971	\$ 75,569	\$ 79,348
Finance Assistant									
Hourly	\$ 23.30	\$ 24.47	\$ 25.69	\$ 26.97	\$ 28.32	\$ 29.74	\$ 31.22	\$ 32.79	\$ 34.42
Monthly	\$ 4,039	\$ 4,241	\$ 4,453	\$ 4,675	\$ 4,909	\$ 5,154	\$ 5,412	\$ 5,683	\$ 5,967
Annually	\$ 48,464	\$ 50,887	\$ 53,432	\$ 56,103	\$ 58,908	\$ 61,854	\$ 64,946	\$ 68,194	\$ 71,603
Facility Coordinator									
Hourly	\$ 20.86	\$ 21.90	\$ 23.00	\$ 24.15	\$ 25.36	\$ 26.62	\$ 27.95	\$ 29.35	\$ 30.82
Monthly	\$ 3,616	\$ 3,797	\$ 3,986	\$ 4,186	\$ 4,395	\$ 4,615	\$ 4,845	\$ 5,088	\$ 5,342
Annually	\$ 43,389	\$ 45,558	\$ 47,836	\$ 50,228	\$ 52,739	\$ 55,376	\$ 58,145	\$ 61,052	\$ 64,105
Customer Service Rep I									
Hourly	\$ 17.79	\$ 18.68	\$ 19.61	\$ 20.59	\$ 21.62	\$ 22.71	\$ 23.84	\$ 25.03	\$ 26.28
Monthly	\$ 3,084	\$ 3,238	\$ 3,400	\$ 3,570	\$ 3,748	\$ 3,936	\$ 4,132	\$ 4,339	\$ 4,556
Annually	\$ 37,003	\$ 38,853	\$ 40,796	\$ 42,836	\$ 44,978	\$ 47,227	\$ 49,588	\$ 52,067	\$ 54,671
Customer Service Rep II									
Hourly	\$ 20.86	\$ 21.90	\$ 23.00	\$ 24.15	\$ 25.36	\$ 26.62	\$ 27.95	\$ 29.35	\$ 30.82
Monthly	\$ 3,616	\$ 3,797	\$ 3,986	\$ 4,186	\$ 4,395	\$ 4,615	\$ 4,845	\$ 5,088	\$ 5,342
Annually	\$ 43,389	\$ 45,558	\$ 47,836	\$ 50,228	\$ 52,739	\$ 55,376	\$ 58,145	\$ 61,052	\$ 64,105
Marketing Coordinator									
Hourly	\$ 22.85	\$ 23.99	\$ 25.19	\$ 26.45	\$ 27.77	\$ 29.16	\$ 30.62	\$ 32.15	\$ 33.76
Monthly	\$ 3,961	\$ 4,159	\$ 4,367	\$ 4,585	\$ 4,814	\$ 5,055	\$ 5,308	\$ 5,573	\$ 5,852
Annually	\$ 47,528	\$ 49,904	\$ 52,400	\$ 55,020	\$ 57,771	\$ 60,659	\$ 63,692	\$ 66,877	\$ 70,221
Recreation Coordinator									
Hourly	\$ 18.87	\$ 19.81	\$ 20.80	\$ 21.84	\$ 22.94	\$ 24.08	\$ 25.29	\$ 26.55	\$ 27.88
Monthly	\$ 3,271	\$ 3,434	\$ 3,606	\$ 3,786	\$ 3,976	\$ 4,174	\$ 4,383	\$ 4,602	\$ 4,832
Annually	\$ 39,250	\$ 41,212	\$ 43,273	\$ 45,436	\$ 47,708	\$ 50,094	\$ 52,598	\$ 55,228	\$ 57,990

CARD Salary Schedule

Effective: July 1, 2018 - June 30, 2019

Management		Step A	Step B	Step C	Step D	Step E	Step F	Step G	Step H	Step I	Step J
Parks and Recreation Director											
Hourly	\$	43.21	44.21	45.21	46.21	47.21	48.21	49.21	50.21	51.21	52.21
Monthly	\$	7,490	7,663	7,836	8,010	8,183	8,356	8,530	8,703	8,876	9,050
Annually	\$	89,877	91,957	94,037	96,117	98,197	100,277	102,357	104,437	106,517	108,597
Finance Manager											
Hourly	\$	34.17	35.17	36.17	37.17	38.17	39.17	40.17	41.17	42.17	43.17
Monthly	\$	5,923	6,096	6,269	6,443	6,616	6,789	6,963	7,136	7,309	7,483
Annually	\$	71,074	73,154	75,234	77,314	79,394	81,474	83,554	85,634	87,714	89,794
HR Manager											
Hourly	\$	34.17	35.17	36.17	37.17	38.17	39.17	40.17	41.17	42.17	43.17
Monthly	\$	5,923	6,096	6,269	6,443	6,616	6,789	6,963	7,136	7,309	7,483
Annually	\$	71,074	73,154	75,234	77,314	79,394	81,474	83,554	85,634	87,714	89,794
General Manager											
		Pay Rate									
Hourly	\$	55.29									
Monthly	\$	9,583									
Annually	\$	115,000									

Supervisors Unit - Local 39		Step A	Step B	Step C	Step D	Step E	Step F	Step G	Step H
Sr. Recreation Supervisor									
Hourly	\$	29.19	30.65	32.18	33.79	35.48	37.25	39.12	41.07
Monthly	\$	5,060	5,313	5,578	5,857	6,150	6,457	6,780	7,119
Annually	\$	60,715	63,751	66,939	70,285	73,800	77,490	81,364	85,432
Recreation Supervisor									
Hourly	\$	26.96	28.31	29.72	31.21	32.77	34.41	36.13	37.94
Monthly	\$	4,673	4,907	5,152	5,410	5,680	5,964	6,262	6,575
Annually	\$	56,077	58,881	61,825	64,916	68,162	71,570	75,148	78,906
Nature Center Director									
Hourly	\$	26.96	28.31	29.72	31.21	32.77	34.41	36.13	37.94
Monthly	\$	4,673	4,907	5,152	5,410	5,680	5,964	6,262	6,575
Annually	\$	56,077	58,881	61,825	64,916	68,162	71,570	75,148	78,906
Park Supervisor									
Hourly	\$	26.96	28.31	29.72	31.21	32.77	34.41	36.13	37.94
Monthly	\$	4,673	4,907	5,152	5,410	5,680	5,964	6,262	6,575
Annually	\$	56,077	58,881	61,825	64,916	68,162	71,570	75,148	78,906

Parks Unit - SEIU		Step A	Step B	Step C	Step D	Step E	Step F	Step G	Step H
Utility II									
Hourly	\$	24.41	25.63	26.91	28.26	29.67	31.15	32.71	34.35
Monthly	\$	4,231	4,443	4,665	4,898	5,143	5,400	5,670	5,954
Annually	\$	50,773	53,311	55,977	58,776	61,715	64,800	68,040	71,442
Utility I									
Hourly	\$	21.08	22.13	23.24	24.40	25.62	26.90	28.25	29.66
Monthly	\$	3,654	3,837	4,028	4,230	4,441	4,663	4,897	5,141
Annually	\$	43,846	46,039	48,341	50,758	53,296	55,960	58,758	61,696

Unrepresented		Step A	Step B	Step C	Step D	Step E	Step F	Step G	Step H
Executive Assistant									
Hourly	\$	28.06	29.46	30.94	32.48	34.11	35.81	37.60	39.48
Monthly	\$	4,864	5,107	5,362	5,630	5,912	6,207	6,518	6,844
Annually	\$	58,365	61,283	64,347	67,565	70,943	74,490	78,214	82,125
Finance Assistant									
Hourly	\$	25.32	26.59	27.92	29.31	30.78	32.32	33.93	35.63
Monthly	\$	4,389	4,608	4,839	5,081	5,335	5,601	5,881	6,175
Annually	\$	52,666	55,299	58,064	60,967	64,015	67,216	70,577	74,106
HR Payroll Specialist									
Hourly	\$	17.93	18.83	19.77	20.76	21.79	22.88	24.03	25.23
Monthly	\$	3,107.87	3,263	3,426	3,598	3,777.63	3,967	4,165	4,373
Annually	\$	37,294	39,159	41,117	43,173	45,332	47,598	49,978	52,477
Finance Specialist									
Hourly	\$	17.93	18.83	19.77	20.76	21.79	22.88	24.03	25.23
Monthly	\$	3,107.87	3,263	3,426	3,598	3,777.63	3,967	4,165	4,373
Annually	\$	37,294	39,159	41,117	43,173	45,332	47,598	49,978	52,477
Facility Coordinator									
Hourly	\$	22.67	23.80	24.99	26.24	27.56	28.93	30.38	31.90
Monthly	\$	3,929	4,126	4,332	4,549	4,776	5,015	5,266	5,529
Annually	\$	47,154	49,511	51,987	54,586	57,315	60,181	63,190	66,350
Customer Service Rep I									
Hourly	\$	19.33	20.30	21.31	22.38	23.50	24.67	25.90	27.20
Monthly	\$	3,351	3,518	3,694	3,879	4,073	4,276	4,490	4,715
Annually	\$	40,206	42,217	44,328	46,544	48,871	51,315	53,880	56,574
Customer Service Rep II									
Hourly	\$	22.67	23.80	24.99	26.24	27.56	28.93	30.38	31.90
Monthly	\$	3,929	4,126	4,332	4,549	4,776	5,015	5,266	5,529
Annually	\$	47,154	49,511	51,987	54,586	57,315	60,181	63,190	66,350
Marketing Coordinator									
Hourly	\$	24.83	26.07	27.38	28.74	30.18	31.69	33.27	34.94
Monthly	\$	4,304	4,519	4,745	4,982	5,231	5,493	5,768	6,056
Annually	\$	51,646	54,229	56,940	59,787	62,777	65,915	69,211	72,672
Recreation Coordinator									
Hourly	\$	20.51	21.54	22.61	23.74	24.93	26.18	27.49	28.86
Monthly	\$	3,555	3,733	3,919	4,115	4,321	4,537	4,764	5,002
Annually	\$	42,661	44,794	47,034	49,385	51,854	54,447	57,170	60,028

CARD Pay Schedule

Effective July 1, 2019 - June 30, 2020

Management	Step A	Step B	Step C	Step D	Step E	Step F	Step G	Step H	Step I	Step J
Parks and Recreation Director										
Hourly	\$ 43.21	\$ 44.21	\$ 45.21	\$ 46.21	\$ 47.21	\$ 48.21	\$ 49.21	\$ 50.21	\$ 51.21	\$ 52.21
Monthly	\$ 7,490	\$ 7,663	\$ 7,836	\$ 8,010	\$ 8,183	\$ 8,356	\$ 8,530	\$ 8,703	\$ 8,876	\$ 9,050
Annually	\$ 89,877	\$ 91,957	\$ 94,037	\$ 96,117	\$ 98,197	\$ 100,277	\$ 102,357	\$ 104,437	\$ 106,517	\$ 108,597
Finance Manager										
Hourly	\$ 34.17	\$ 35.17	\$ 36.17	\$ 37.17	\$ 38.17	\$ 39.17	\$ 40.17	\$ 41.17	\$ 42.17	\$ 43.17
Monthly	\$ 5,923	\$ 6,096	\$ 6,269	\$ 6,443	\$ 6,616	\$ 6,789	\$ 6,963	\$ 7,136	\$ 7,309	\$ 7,483
Annually	\$ 71,074	\$ 73,154	\$ 75,234	\$ 77,314	\$ 79,394	\$ 81,474	\$ 83,554	\$ 85,634	\$ 87,714	\$ 89,794
HR Manager										
Hourly	\$ 34.17	\$ 35.17	\$ 36.17	\$ 37.17	\$ 38.17	\$ 39.17	\$ 40.17	\$ 41.17	\$ 42.17	\$ 43.17
Monthly	\$ 5,923	\$ 6,096	\$ 6,269	\$ 6,443	\$ 6,616	\$ 6,789	\$ 6,963	\$ 7,136	\$ 7,309	\$ 7,483
Annually	\$ 71,074	\$ 73,154	\$ 75,234	\$ 77,314	\$ 79,394	\$ 81,474	\$ 83,554	\$ 85,634	\$ 87,714	\$ 89,794
General Manager										
	Pay Rate									
Hourly	\$ 61.06									
Monthly	\$ 10,583									
Annually	\$ 127,001									

Supervisors Unit - Local 39	Step A	Step B	Step C	Step D	Step E	Step F	Step G
Sr. Recreation Supervisor							
Hourly	\$ 30.65	\$ 32.18	\$ 33.79	\$ 35.48	\$ 37.25	\$ 39.12	\$ 41.07
Monthly	\$ 5,313	\$ 5,578	\$ 5,857	\$ 6,150	\$ 6,457	\$ 6,780	\$ 7,119
Annually	\$ 63,751	\$ 66,939	\$ 70,285	\$ 73,800	\$ 77,490	\$ 81,364	\$ 85,432
Recreation Supervisor							
Hourly	\$ 29.30	\$ 30.77	\$ 32.30	\$ 33.92	\$ 35.62	\$ 37.40	\$ 39.27
Monthly	\$ 5,079	\$ 5,333	\$ 5,599	\$ 5,879	\$ 6,173	\$ 6,482	\$ 6,806
Annually	\$ 60,947	\$ 63,994	\$ 67,194	\$ 70,553	\$ 74,081	\$ 77,785	\$ 81,674
Nature Center Director							
Hourly	\$ 29.30	\$ 30.77	\$ 32.30	\$ 33.92	\$ 35.62	\$ 37.40	\$ 39.27
Monthly	\$ 5,079	\$ 5,333	\$ 5,599	\$ 5,879	\$ 6,173	\$ 6,482	\$ 6,806
Annually	\$ 60,947	\$ 63,994	\$ 67,194	\$ 70,553	\$ 74,081	\$ 77,785	\$ 81,674
Park Supervisor							
Hourly	\$ 29.30	\$ 30.77	\$ 32.30	\$ 33.92	\$ 35.62	\$ 37.40	\$ 39.27
Monthly	\$ 5,079	\$ 5,333	\$ 5,599	\$ 5,879	\$ 6,173	\$ 6,482	\$ 6,806
Annually	\$ 60,947	\$ 63,994	\$ 67,194	\$ 70,553	\$ 74,081	\$ 77,785	\$ 81,674

Parks Unit - SEIU	Step A	Step B	Step C	Step D	Step E	Step F	Step G
Utility II							
Hourly	\$ 26.53	\$ 27.85	\$ 29.24	\$ 30.71	\$ 32.24	\$ 33.85	\$ 35.55
Monthly	\$ 4,598	\$ 4,828	\$ 5,069	\$ 5,323	\$ 5,589	\$ 5,868	\$ 6,162
Annually	\$ 55,174	\$ 57,932	\$ 60,829	\$ 63,870	\$ 67,064	\$ 70,417	\$ 73,938
Utility I							
Hourly	\$ 22.91	\$ 24.06	\$ 25.26	\$ 26.52	\$ 27.85	\$ 29.24	\$ 30.70
Monthly	\$ 3,971	\$ 4,170	\$ 4,378	\$ 4,597	\$ 4,827	\$ 5,069	\$ 5,322
Annually	\$ 47,657	\$ 50,040	\$ 52,542	\$ 55,169	\$ 57,927	\$ 60,823	\$ 63,865

Unrepresented	Step A	Step B	Step C	Step D	Step E	Step F	Step G
Executive Assistant							
Hourly	\$ 30.49	\$ 32.02	\$ 33.62	\$ 35.30	\$ 37.07	\$ 38.92	\$ 40.86
Monthly	\$ 5,286	\$ 5,550	\$ 5,827	\$ 6,119	\$ 6,425	\$ 6,746	\$ 7,083
Annually	\$ 63,428	\$ 66,599	\$ 69,929	\$ 73,425	\$ 77,097	\$ 80,952	\$ 84,999
HR Payroll Specialist							
Hourly	\$ 19.49	\$ 20.46	\$ 21.48	\$ 22.56	\$ 23.69	\$ 24.87	\$ 26.11
Monthly	\$ 3,378	\$ 3,547	\$ 3,724	\$ 3,910	\$ 4,106	\$ 4,311	\$ 4,526
Annually	\$ 40,533	\$ 42,559	\$ 44,687	\$ 46,922	\$ 49,268	\$ 51,731	\$ 54,318
Finance Specialist							
Hourly	\$ 19.49	\$ 20.46	\$ 21.48	\$ 22.56	\$ 23.69	\$ 24.87	\$ 26.11
Monthly	\$ 3,377.73	\$ 3,547	\$ 3,724	\$ 3,910	\$ 4,105.66	\$ 4,311	\$ 4,526
Annually	\$ 40,533	\$ 42,559	\$ 44,687	\$ 46,922	\$ 49,268	\$ 51,731	\$ 54,318
Facility Coordinator							
Hourly	\$ 24.64	\$ 25.87	\$ 27.16	\$ 28.52	\$ 29.95	\$ 31.44	\$ 33.01
Monthly	\$ 4,270.27	\$ 4,484	\$ 4,708	\$ 4,943	\$ 5,190.54	\$ 5,450	\$ 5,723
Annually	\$ 51,243	\$ 53,805	\$ 56,496	\$ 59,321	\$ 62,287	\$ 65,401	\$ 68,671
Customer Service Rep I							
Hourly	\$ 20.01	\$ 21.01	\$ 22.06	\$ 23.16	\$ 24.32	\$ 25.54	\$ 26.82
Monthly	\$ 3,468	\$ 3,642	\$ 3,824	\$ 4,015	\$ 4,216	\$ 4,427	\$ 4,648
Annually	\$ 41,621	\$ 43,702	\$ 45,887	\$ 48,181	\$ 50,590	\$ 53,120	\$ 55,776
Customer Service Rep II							
Hourly	\$ 24.64	\$ 25.87	\$ 27.16	\$ 28.52	\$ 29.95	\$ 31.44	\$ 33.01
Monthly	\$ 4,270	\$ 4,484	\$ 4,708	\$ 4,943	\$ 5,191	\$ 5,450	\$ 5,723
Annually	\$ 51,243	\$ 53,805	\$ 56,496	\$ 59,321	\$ 62,287	\$ 65,401	\$ 68,671
Marketing Coordinator							
Hourly	\$ 26.99	\$ 28.34	\$ 29.75	\$ 31.24	\$ 32.80	\$ 34.44	\$ 36.16
Monthly	\$ 4,678	\$ 4,912	\$ 5,157	\$ 5,415	\$ 5,686	\$ 5,970	\$ 6,268
Annually	\$ 56,132	\$ 58,938	\$ 61,885	\$ 64,980	\$ 68,229	\$ 71,640	\$ 75,222
Recreation Coordinator							
Hourly	\$ 22.29	\$ 23.40	\$ 24.57	\$ 25.80	\$ 27.09	\$ 28.44	\$ 29.87
Monthly	\$ 3,863	\$ 4,056	\$ 4,259	\$ 4,472	\$ 4,695	\$ 4,930	\$ 5,177
Annually	\$ 46,355	\$ 48,673	\$ 51,106	\$ 53,661	\$ 56,345	\$ 59,162	\$ 62,120

CARD Pay Schedule

Effective July 1, 2020 - June 30, 2022

Management	Step A	Step B	Step C	Step D	Step E	Step F	Step G	Step H	Step I	Step J
Parks and Recreation Director										
Hourly	\$ 43.21	\$ 44.21	\$ 45.21	\$ 46.21	\$ 47.21	\$ 48.21	\$ 49.21	\$ 50.21	\$ 51.21	\$ 52.21
Monthly	\$ 7,490	\$ 7,663	\$ 7,836	\$ 8,010	\$ 8,183	\$ 8,356	\$ 8,530	\$ 8,703	\$ 8,876	\$ 9,050
Annually	\$ 89,877	\$ 91,957	\$ 94,037	\$ 96,117	\$ 98,197	\$ 100,277	\$ 102,357	\$ 104,437	\$ 106,517	\$ 108,597
Finance Manager										
Hourly	\$ 34.17	\$ 35.17	\$ 36.17	\$ 37.17	\$ 38.17	\$ 39.17	\$ 40.17	\$ 41.17	\$ 42.17	\$ 43.17
Monthly	\$ 5,923	\$ 6,096	\$ 6,269	\$ 6,443	\$ 6,616	\$ 6,789	\$ 6,963	\$ 7,136	\$ 7,309	\$ 7,483
Annually	\$ 71,074	\$ 73,154	\$ 75,234	\$ 77,314	\$ 79,394	\$ 81,474	\$ 83,554	\$ 85,634	\$ 87,714	\$ 89,794
HR Manager										
Hourly	\$ 34.17	\$ 35.17	\$ 36.17	\$ 37.17	\$ 38.17	\$ 39.17	\$ 40.17	\$ 41.17	\$ 42.17	\$ 43.17
Monthly	\$ 5,923	\$ 6,096	\$ 6,269	\$ 6,443	\$ 6,616	\$ 6,789	\$ 6,963	\$ 7,136	\$ 7,309	\$ 7,483
Annually	\$ 71,074	\$ 73,154	\$ 75,234	\$ 77,314	\$ 79,394	\$ 81,474	\$ 83,554	\$ 85,634	\$ 87,714	\$ 89,794
General Manager										
	Pay Rate									
Hourly	\$ 61.06									
Monthly	\$ 10,583									
Annually	\$ 127,001									

Supervisors Unit - Local 39	Step A	Step B	Step C	Step D	Step E	Step F
Sr. Recreation Supervisor						
Hourly	\$ 32.18	\$ 33.79	\$ 35.48	\$ 37.25	\$ 39.12	\$ 41.07
Monthly	\$ 5,578	\$ 5,857	\$ 6,150	\$ 6,457	\$ 6,780	\$ 7,119
Annually	\$ 66,939	\$ 70,285	\$ 73,800	\$ 77,490	\$ 81,364	\$ 85,432
Recreation Supervisor						
Hourly	\$ 30.77	\$ 32.30	\$ 33.92	\$ 35.62	\$ 37.40	\$ 39.27
Monthly	\$ 5,333	\$ 5,599	\$ 5,879	\$ 6,173	\$ 6,482	\$ 6,806
Annually	\$ 63,994	\$ 67,194	\$ 70,553	\$ 74,081	\$ 77,785	\$ 81,674
Park Supervisor						
Hourly	\$ 30.77	\$ 32.30	\$ 33.92	\$ 35.62	\$ 37.40	\$ 39.27
Monthly	\$ 5,333	\$ 5,599	\$ 5,879	\$ 6,173	\$ 6,482	\$ 6,806
Annually	\$ 63,994	\$ 67,194	\$ 70,553	\$ 74,081	\$ 77,785	\$ 81,674

Parks Unit - SEIU	Step A	Step B	Step C	Step D	Step E	Step F
Utility II						
Hourly	\$ 27.85	\$ 29.24	\$ 30.71	\$ 32.24	\$ 33.85	\$ 35.55
Monthly	\$ 4,828	\$ 5,069	\$ 5,323	\$ 5,589	\$ 5,868	\$ 6,162
Annually	\$ 57,932	\$ 60,829	\$ 63,870	\$ 67,064	\$ 70,417	\$ 73,938
Utility I						
Hourly	\$ 24.06	\$ 25.26	\$ 26.52	\$ 27.85	\$ 29.24	\$ 30.70
Monthly	\$ 4,170	\$ 4,378	\$ 4,597	\$ 4,827	\$ 5,069	\$ 5,322
Annually	\$ 50,040	\$ 52,542	\$ 55,169	\$ 57,927	\$ 60,823	\$ 63,865

Unrepresented	Step A	Step B	Step C	Step D	Step E	Step F
IT Systems Analyst						
Hourly	\$ 36.06	\$ 37.86	\$ 39.76	\$ 41.74	\$ 43.83	\$ 46.02
Monthly	\$ 6,250	\$ 6,563	\$ 6,891	\$ 7,236	\$ 7,597	\$ 7,977
Annually	\$ 75,005	\$ 78,755	\$ 82,693	\$ 86,827	\$ 91,169	\$ 95,727
Executive Assistant						
Hourly	\$ 32.02	\$ 33.62	\$ 35.30	\$ 37.07	\$ 38.92	\$ 40.86
Monthly	\$ 5,550	\$ 5,827	\$ 6,119	\$ 6,425	\$ 6,746	\$ 7,083
Annually	\$ 66,599	\$ 69,929	\$ 73,425	\$ 77,097	\$ 80,952	\$ 84,999
HR/Recruitment Specialist						
Hourly	\$ 20.46	\$ 21.48	\$ 22.56	\$ 23.69	\$ 24.87	\$ 26.11
Monthly	\$ 3,547	\$ 3,724	\$ 3,910	\$ 4,106	\$ 4,311	\$ 4,526
Annually	\$ 42,559	\$ 44,687	\$ 46,922	\$ 49,268	\$ 51,731	\$ 54,318
Finance Specialist						
Hourly	\$ 20.46	\$ 21.48	\$ 22.56	\$ 23.69	\$ 24.87	\$ 26.11
Monthly	\$ 3,547	\$ 3,724	\$ 3,910	\$ 4,106.66	\$ 4,311	\$ 4,526
Annually	\$ 42,559	\$ 44,687	\$ 46,922	\$ 49,268	\$ 51,731	\$ 54,318
Facility Coordinator						
Hourly	\$ 25.87	\$ 27.16	\$ 28.52	\$ 29.95	\$ 31.44	\$ 33.01
Monthly	\$ 4,484	\$ 4,708	\$ 4,943	\$ 5,190.54	\$ 5,450	\$ 5,723
Annually	\$ 53,805	\$ 56,496	\$ 59,321	\$ 62,287	\$ 65,401	\$ 68,671
Customer Service Rep I						
Hourly	\$ 21.01	\$ 22.06	\$ 23.16	\$ 24.32	\$ 25.54	\$ 26.82
Monthly	\$ 3,642	\$ 3,824	\$ 4,015	\$ 4,216	\$ 4,427	\$ 4,648
Annually	\$ 43,702	\$ 45,887	\$ 48,181	\$ 50,590	\$ 53,120	\$ 55,776
Marketing Coordinator						
Hourly	\$ 28.34	\$ 29.75	\$ 31.24	\$ 32.80	\$ 34.44	\$ 36.16
Monthly	\$ 4,912	\$ 5,157	\$ 5,415	\$ 5,686	\$ 5,970	\$ 6,268
Annually	\$ 58,938	\$ 61,885	\$ 64,980	\$ 68,229	\$ 71,640	\$ 75,222
Recreation Coordinator						
Hourly	\$ 23.40	\$ 24.57	\$ 25.80	\$ 27.09	\$ 28.44	\$ 29.87
Monthly	\$ 4,056	\$ 4,259	\$ 4,472	\$ 4,695	\$ 4,930	\$ 5,177
Annually	\$ 48,673	\$ 51,106	\$ 53,661	\$ 56,345	\$ 59,162	\$ 62,120

CARD Pay Schedule

Effective July 1, 2021 - June 30, 2022

Management	Step A	Step B	Step C	Step D	Step E	Step F	
Parks and Facilities Manager	Hourly	\$ 36.40	\$ 38.22	\$ 40.13	\$ 42.14	\$ 44.25	\$ 46.46
	Monthly	\$ 6,309	\$ 6,625	\$ 6,956	\$ 7,304	\$ 7,669	\$ 8,053
	Annually	\$ 75,714	\$ 79,500	\$ 83,475	\$ 87,648	\$ 92,031	\$ 96,632
Recreation Manager	Hourly	\$ 36.40	\$ 38.22	\$ 40.13	\$ 42.14	\$ 44.25	\$ 46.46
	Monthly	\$ 6,309	\$ 6,625	\$ 6,956	\$ 7,304	\$ 7,669	\$ 8,053
	Annually	\$ 75,714	\$ 79,500	\$ 83,475	\$ 87,648	\$ 92,031	\$ 96,632
Finance Manager	Hourly	\$ 36.40	\$ 38.22	\$ 40.13	\$ 42.14	\$ 44.25	\$ 46.46
	Monthly	\$ 6,309	\$ 6,625	\$ 6,956	\$ 7,304	\$ 7,669	\$ 8,053
	Annually	\$ 75,714	\$ 79,500	\$ 83,475	\$ 87,648	\$ 92,031	\$ 96,632
HR Manager	Hourly	\$ 36.40	\$ 38.22	\$ 40.13	\$ 42.14	\$ 44.25	\$ 46.46
	Monthly	\$ 6,309	\$ 6,625	\$ 6,956	\$ 7,304	\$ 7,669	\$ 8,053
	Annually	\$ 75,714	\$ 79,500	\$ 83,475	\$ 87,648	\$ 92,031	\$ 96,632
Administrative Manager	Hourly	\$ 36.40	\$ 38.22	\$ 40.13	\$ 42.14	\$ 44.25	\$ 46.46
	Monthly	\$ 6,309	\$ 6,625	\$ 6,956	\$ 7,304	\$ 7,669	\$ 8,053
	Annually	\$ 75,714	\$ 79,500	\$ 83,475	\$ 87,648	\$ 92,031	\$ 96,632
General Manager	Hourly	\$ 61.06	\$ 62.50				
	Monthly	\$ 10,583	\$ 10,833				
	Annually	\$ 127,001	\$ 130,000				

Supervisors Unit - Local 39	Step A	Step B	Step C	Step D	Step E	Step F	
Sr. Recreation Supervisor	Hourly	\$ 32.18	\$ 33.79	\$ 35.48	\$ 37.25	\$ 39.12	\$ 41.07
	Monthly	\$ 5,578	\$ 5,857	\$ 6,150	\$ 6,457	\$ 6,780	\$ 7,119
	Annually	\$ 66,939	\$ 70,285	\$ 73,800	\$ 77,490	\$ 81,364	\$ 85,432
Recreation Supervisor	Hourly	\$ 31.85	\$ 33.44	\$ 35.11	\$ 36.87	\$ 38.71	\$ 40.65
	Monthly	\$ 5,520	\$ 5,796	\$ 6,086	\$ 6,390	\$ 6,710	\$ 7,045
	Annually	\$ 66,242	\$ 69,554	\$ 73,031	\$ 76,683	\$ 80,517	\$ 84,543
Park Supervisor	Hourly	\$ 31.85	\$ 33.44	\$ 35.11	\$ 36.87	\$ 38.71	\$ 40.65
	Monthly	\$ 5,520	\$ 5,796	\$ 6,086	\$ 6,390	\$ 6,710	\$ 7,045
	Annually	\$ 66,242	\$ 69,554	\$ 73,031	\$ 76,683	\$ 80,517	\$ 84,543

Parks Unit - SEIU	Step A	Step B	Step C	Step D	Step E	Step F	
Utility II	Hourly	\$ 29.52	\$ 31.00	\$ 32.55	\$ 34.17	\$ 35.88	\$ 37.68
	Monthly	\$ 5,117	\$ 5,373	\$ 5,641	\$ 5,924	\$ 6,220	\$ 6,531
	Annually	\$ 61,404	\$ 64,474	\$ 67,698	\$ 71,082	\$ 74,637	\$ 78,368
Utility I	Hourly	\$ 25.50	\$ 26.78	\$ 28.12	\$ 29.52	\$ 31.00	\$ 32.55
	Monthly	\$ 4,421	\$ 4,642	\$ 4,874	\$ 5,117	\$ 5,373	\$ 5,642
	Annually	\$ 53,047	\$ 55,700	\$ 58,485	\$ 61,409	\$ 64,480	\$ 67,704
Maintenance Worker	Hourly	\$ 17.00	\$ 17.85	\$ 18.74	\$ 19.68	\$ 20.66	\$ 21.70
	Monthly	\$ 2,947	\$ 3,094	\$ 3,249	\$ 3,411	\$ 3,582	\$ 3,761
	Annually	\$ 35,360	\$ 37,128	\$ 38,984	\$ 40,934	\$ 42,980	\$ 45,129

Unrepresented	Step A	Step B	Step C	Step D	Step E	Step F	
IT Systems Analyst	Hourly	\$ 37.32	\$ 39.19	\$ 41.15	\$ 43.20	\$ 45.37	\$ 47.63
	Monthly	\$ 6,469	\$ 6,793	\$ 7,132	\$ 7,489	\$ 7,863	\$ 8,256
	Annually	\$ 77,630	\$ 81,511	\$ 85,587	\$ 89,866	\$ 94,360	\$ 99,078
HR/Recruitment Specialist	Hourly	\$ 23.81	\$ 25.00	\$ 26.25	\$ 27.56	\$ 28.94	\$ 30.38
	Monthly	\$ 4,126	\$ 4,333	\$ 4,549	\$ 4,777	\$ 5,015	\$ 5,266
	Annually	\$ 49,514	\$ 51,990	\$ 54,590	\$ 57,319	\$ 60,185	\$ 63,194
Finance Specialist	Hourly	\$ 23.81	\$ 25.00	\$ 26.25	\$ 27.56	\$ 28.94	\$ 30.38
	Monthly	\$ 4,126	\$ 4,333	\$ 4,549	\$ 4,777	\$ 5,015	\$ 5,266
	Annually	\$ 49,514	\$ 51,990	\$ 54,590	\$ 57,319	\$ 60,185	\$ 63,194
Facility Coordinator	Hourly	\$ 20.71	\$ 21.75	\$ 22.83	\$ 23.97	\$ 25.17	\$ 26.43
	Monthly	\$ 3,590	\$ 3,769	\$ 3,958	\$ 4,156	\$ 4,363	\$ 4,582
	Annually	\$ 43,078	\$ 45,231	\$ 47,493	\$ 49,868	\$ 52,361	\$ 54,979
Customer Service Rep I	Hourly	\$ 21.75	\$ 22.83	\$ 23.97	\$ 25.17	\$ 26.43	\$ 27.75
	Monthly	\$ 3,769	\$ 3,958	\$ 4,156	\$ 4,363	\$ 4,581	\$ 4,811
	Annually	\$ 45,230	\$ 47,492	\$ 49,866	\$ 52,360	\$ 54,978	\$ 57,727
Admin/Customer Service Specialist	Hourly	\$ 20.71	\$ 21.75	\$ 22.83	\$ 23.97	\$ 25.17	\$ 26.43
	Monthly	\$ 3,590	\$ 3,769	\$ 3,958	\$ 4,156	\$ 4,363	\$ 4,582
	Annually	\$ 43,078	\$ 45,231	\$ 47,493	\$ 49,868	\$ 52,361	\$ 54,979
Marketing Coordinator	Hourly	\$ 29.33	\$ 30.80	\$ 32.34	\$ 33.96	\$ 35.65	\$ 37.44
	Monthly	\$ 5,084	\$ 5,338	\$ 5,605	\$ 5,886	\$ 6,180	\$ 6,489
	Annually	\$ 61,010	\$ 64,061	\$ 67,264	\$ 70,627	\$ 74,158	\$ 77,866
Recreation Coordinator	Hourly	\$ 24.22	\$ 25.43	\$ 26.70	\$ 28.04	\$ 29.44	\$ 30.91
	Monthly	\$ 4,198	\$ 4,408	\$ 4,628	\$ 4,860	\$ 5,103	\$ 5,358
	Annually	\$ 50,376	\$ 52,894	\$ 55,539	\$ 58,316	\$ 61,232	\$ 64,293



Chico Area Recreation and Park District “Helping People Play”

To: Board of Directors
From: Facilities Committee
Re: February 15, 2022 Meeting Report

<u>Committee Members Present</u> Michael McGinnis Dave Donnan	<u>Staff Present</u> Annabel Grimm, General Manager Scott Schumann, Parks and Facilities Manager
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A. Call to Order/Roll Call

The meeting was called to order at 3:00 p.m., and roll call was taken as noted above.

B. Public Comments

There were no public comments.

C. Capital Improvement Plan

Parks and Facilities Manager Schumann reviewed the draft Capital Improvement Plan with the Committee and reported findings on the specific projects below.

1. Design and cost for the expansion of the pickleball and tennis courts at Community Park.
2. Cost estimates for artificial turf soccer fields at DeGarmo Park.
3. Provide additional/alternate solutions for the replacement of the patio and deck at Lakeside Pavilion.
4. Assessment and cost estimate for re-lighting project at Hooker Oak Park.

The Committee discussed the prioritization of projects for the next two years and projections for years three to five. The committee recommends approval of the proposed CIP.

The committee requested follow-up information on alternative pickleball/tennis expansion opportunities at the next meeting.

The next Facilities Committee meeting is tentatively scheduled for April 15 at 3 p.m.

D. Directors' Comments

There were no comments.

E. Adjournment

There being no further business, the meeting was adjourned at 4:15 p.m. to the next Facilities Committee Meeting.

Chico Area Recreation Park District

February 15, 2022 | **DRAFT**

Fiscal Year	Type	Location	Description	Estimated Cost
2022	Existing	ADA Improvements Identified in ADA Transition Plan		135,000
		Community Park	Fieldhouse -Replace Scoreboard	15,000
		Hooker Oak Park	Replace Tot Lot Play Structure	185,000
		Hooker Oak Park	Replace Softball Field Sports Lighting	775,000
		Peterson Park	Replace 5-12 Play Structure	165,200
		Peterson Park	Resurface Basketball Court	29,500
		PV Center/Pool	Replace Pool Room Roof	40,000
		Rotary Park	Resurface Basketball Court	29,500
		Rotary Park	Replace Fencing	10,000
		Rotary Park	Replace Lighting	32,000
		Vehicle Fleet	Replace 1989 F-250	41,300
		Vehicle Fleet	Tractor Replacement	38,000
		Vehicle Fleet	New 11ft Deck Mower	100,300
	Existing Total			1,595,800
New	Community Park	New Pickleball/Tennis Installation	575,000	
New Total			575,000	
2022 Total			2,170,800	
2023	Existing	ADA Improvements Identified in ADA Transition Plan		135,000
		Community Park	Build CP Maintenance Hub	600,000
		Community Park	Renovate South Side Restrooms	53,102
		District-wide	WeatherTrak Installation Husa Ranch	100,000
		Hooker Oak Park	Replace Fencing	118,000
		Vehicle Fleet	Gator Replacement	12,980
	Existing Total			1,019,082
	New	Baroni	Shaded group picnic area	45,000
		Baroni	New Installation of 2 - 5 Play Structure	118,000
		DeGarmo Park	Install 2 new artificial sport fields w/ lighting	2,900,000
Wildwood Park		Add Picnic Area At Pump Track	29,501	
Wildwood Park	Install New Basketball/Futsal Court	42,500		
New Total			3,135,001	

Fiscal Year	Type	Location	Description	Estimated Cost	
2023 Total				4,154,084	
2024	Existing	ADA Improvements Identified in ADA Transition Plan		135,000	
		CARD Community Building Renovation *		1,000,000	
		Community Park	Replace 5-12 Play Structure	153,400	
		Community Park	Renovate Tennis Court Restroom	53,104	
		DFJ	Upgrade Kitchen	123,900	
		Lakeside	Remove and Redesign Boardwalk	82,600	
		Oak Way Park	Renovate Irrigation	47,200	
		Oak Way Park	Renovate and expand Restroom	175,000	
		PV Center/Pool	Replace Pool Deck Shade Structure	30,000	
		PV Center/Pool	Renovate Restroom	53,099	
		Vehicle Fleet	Purchase F-250/utility truck to accomadate park expansions	70,800	
		Vehicle Fleet	Dump Trailer replacement	38,000	
		Wildwood Park	Intall New Backstops on Ballfields	17,700	
	Wildwood Park	Renovate Restroom Plumbing and Fixtures	53,101		
Existing Total				2,032,904	
New	Oak Way Park	Install Landscaping to HWY 32 frontage		45,000	
New Total				45,000	
2024 Total				2,077,904	
2025	Existing	Baroni	Resurface Basketball Court	29,500	
		Community Park	Fieldhouse - Install separator netting	53,100	
		DeGarmo Park	Freeway Tree Removal	11,800	
		DeGarmo Park	Replace Freeway Barrier	75,000	
		DFJ	Electrical Upgrades	11,800	
		Hooker Oak Park	Irrigation Rebuild	413,000	
		PV Center/Pool	Replace Exterior Lighting/Pool Lighting	20,000	
		Skate Park	Renovate Restroom	53,100	
		Wildwood Park	Resurface Walking path	120,360	
	Existing Total				787,660
	New	Baroni	New Install Parcourse/Fitness Stations		57,000
	DeGarmo Park	New/Modifications to shade to BBQ area		17,700	
	Hancock Park	Install Booster Pump		53,100	
	Oak Way Park	New Additional Backstop		11,800	
New Total				139,600	
2025 Total				927,260	

* Includes dry rot, carpet, bathrooms, interior/exterior paint, drop down ceilings, south patio, & main room

Chico Area Recreation Park District

February 15, 2022 | **DRAFT**

Fiscal Year	Type	Location	Description	Estimated Cost
2026	Existing	Community Park	Irrigation Rebuild	194,700
		Community Park	Resurface Parking Lots and Road	129,800
		Hooker Oak Park	Replace 5-12 Play Structure	195,000
		Hooker Oak Park	Renovate Maintenance Building Complex	295,000
		PV Center/Pool	Center Renovation (Bathrooms, Rooms, Shade Structure, Kitchen)	472,000
	Existing Total			1,286,500
	New	Community Park	New Additional Parking in N. Triagle	220,000
		DeGarmo Park	Gym (3-4courts)/Community Center	16,992,000
		District-wide	Install District-Wide Solar Power	590,000
		Hooker Oak Park	Install New Pathway Lighting	141,600
New Total			17,943,600	
2026 Total			19,230,100	
Grand Total			28,560,147	