



**2021-2022
PRELIMINARY BUDGET
VERSION 2**

5/20/2021

**CHICO AREA RECREATION AND PARK DISTRICT
PRELIMINARY BUDGET VERSION 2
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May 20, 2021

Board of Directors
Chico Area Recreation and Park District
545 Vallombrosa Avenue
Chico, CA 95926

RE: 2021-2022 Preliminary Budget Version 1 Letter of Transmittal

Dear Directors:

Staff is pleased to present the 2021-2022 Preliminary Budget - Version 1 - for the Chico Area Recreation and Park District (CARD). The attached budget reflects the collaborative efforts of staff and the Board. This provides a framework for the operations of the District for

The Budget includes the following items of interest:

- The General Fund budget is balanced using projected operating revenues and provides current year funds of \$24,774 towards capital projects.
- Capital projects are currently budgeted at \$1,054,800
- Fund Balance has been estimated to be \$1,300,000 of which \$530,027 will need to be used to complete the 2021/2022 fiscal year capital projects.
- The CalPERS Unfunded Liability payment has been budgeted at \$278,000.00. This the District's plan established at the March 21, 2019 meeting.
- The District is Debt Free, therefore the Notes Payable - Lease Payments Summary has been removed from the budget.

Thank you to staff and the Board for their assistance in this important process.

Respectfully submitted,

Ann Willmann
General Manager

**CHICO AREA RECREATION AND PARK DISTRICT
 BUDGET CALENDAR
 PRELIMINARY BUDGET VERSION 2**



<u>DATE</u>	<u>BOARD MEETING</u>	<u>AGENDA</u>
January 21, 2021	Regular	Adopt Budget Calendar
February 4, 2021	N/A	Budget Templates Sent to Staff
March 22, 2021	N/A	Staff Budgets submitted to Business Office
April 15, 2021	Regular	Budget Presentation and Adopt Preliminary Budget
May 6, 2021	N/A	Notice of Public Hearing Published in Newspaper
May 20, 2021	Regular	Public Hearing on the Preliminary Budget
June 17, 2021	Regular	Adopt Final Budget
August 16, 2021	N/A	Submit Final Budget to Auditor-Controller

**CHICO AREA RECREATION AND PARK DISTRICT
BUDGET SUMMARY - ALL FUNDS
PRELIMINARY BUDGET VERSION 2**



	GENERAL FUND	PARK IMPACT FUND	OAK WAY PARK	PETERSON PARK	BARONI PARK	MEMORANDUM TOTALS ONLY
REVENUE						
FEE BASED PROGRAM INCOME	2,844,781					2,844,781
OTHER INCOME & FACILITY RENTALS	434,050					434,050
RDA PASSTHROUGH	1,540,000					1,540,000
INVESTMENT INCOME	40,000	700	-	-	300	41,000
TAX INCOME / COUNTY	4,178,000					4,178,000
PARK IMPACT FEES		60,000				60,000
ASSESSMENTS			23,820	42,490	95,311	161,621
OPERATING TRANSFER IN FROM GENERAL FUND			74,829	38,700	-	113,529
TOTAL REVENUE	9,036,831	60,700	98,649	81,190	95,611	9,372,981
OPERATING EXPENDITURES						
SALARIES AND BENEFITS	6,488,096		71,614	51,053	70,590	6,681,353
SERVICES AND SUPPLIES	2,370,433		27,035	30,137	19,721	2,447,326
CONTRIB. TO OTHER AGENCIES	15,000					15,000
CONTINGENCIES	25,000					25,000
OPERATING TRANSFER OUT	113,529					113,529
NOTES PAYABLE / LEASE PYMTS	-	-				-
TOTAL OPERATING EXPENDITURES	9,012,058	-	98,649	81,190	90,311	9,282,208
NET INCOME (LOSS) FROM OPERATIONS	24,774	60,700	-	-	5,300	90,774
CAPITAL PROJECTS						
CAPITAL PROJECTS	1,054,800					1,054,800
CAPITAL PROJECTS' REIMBURSEMENTS	500,000					500,000
NET CAPITAL PROJECTS COSTS	1,554,800	-	-	-	-	1,554,800
CAPITAL PROJECTS FUNDING						
ALLOCATION FROM GENERAL FUND OPERATIONS	(24,774)					(24,774)
ALLOCATION FROM BARONI PARK OPERATIONS						-
ALLOCATION FROM GENERAL FUND SPENDABLE ASSIGNED	-					-
ALLOCATION FROM GENERAL FUND SPENDABLE UNASSIGNED	(530,027)					(530,027)
ALLOCATION FROM BARONI PARK SPENDABLE RESTRICTED						-
	1,000,000	-	-	-	-	1,000,000
NET ACTIVITY	(505,253)	60,700	-	-	5,300	(439,253)

CHICO AREA RECREATION AND PARK DISTRICT
EXECUTIVE SUMMARY OF REVENUE AND EXPENDITURES
PRELIMINARY BUDGET VERSION 2



	2021-2022 BUDGET	INCREASE (DECREASE)	2020-2021 BUDGET	2020-2021 ACTUAL YTD	2020-2021 % BUDGET	2019-2020 BUDGET	2019-2020 ACTUAL	2019-2020 % BUDGET
REVENUE								
FEE BASED PROGRAM INCOME	2,844,781	(1,166,207)	4,010,988	1,448,793.01	36.1%	3,729,255	3,017,655.23	80.9%
OTHER INCOME & FACILITY RENTALS	434,050	115,410	318,640	305,029.80	95.7%	550,988	475,828.51	86.4%
RDA PASSTHROUGH	1,540,000	190,000	1,350,000	1,520,250.42	112.6%	1,250,000	1,451,384.38	270138438.0%
INVESTMENT INCOME	40,000	-	40,000	48,757.96	121.9%	70,000	91,899.73	131.3%
TAX INCOME / COUNTY	4,178,000	781,500	3,396,500	3,496,577.38	102.9%	3,249,000	3,983,095.75	122.6%
TOTAL REVENUE	9,036,831	(79,297)	9,116,128	6,819,408.57	74.8%	8,849,243	9,019,863.60	101.9%
OPERATING EXPENDITURES								
SALARIES AND BENEFITS	6,488,096	(262,942)	6,751,037	3,799,434.78	56.3%	6,357,852	5,994,040.86	94.3%
SERVICES AND SUPPLIES	2,370,433	126,781	2,243,652	1,305,154.43	58.2%	2,265,298	2,140,940.67	94.5%
CONTRIB. TO OTHER AGENCIES	15,000	-	15,000	9,298.24	62.0%	15,000	17,430.05	116.2%
CONTINGENCIES	25,000	-	25,000	-	0.0%	25,000	-	0.0%
OPERATING TRANSFER OUT	113,529	29,082	84,447	-	0.0%	-	-	0.0%
NOTES PAYABLE / LEASE PYMTS	-	(85,342)	85,342	-	0.0%	81,681	-	0.0%
TOTAL OPERATING EXPENDITURES	9,012,058	(192,421)	9,204,478	5,113,887.45	55.6%	8,744,831	8,152,411.58	93.2%
NET INCOME (LOSS) FROM OPERATIONS	24,774	113,124	(88,350)	1,705,521.12	-1930.4%	104,412	867,452.02	830.8%
CAPITAL PROJECTS								
CAPITAL PROJECTS	1,054,800	(926,700)	1,981,500	1,321,477.79	66.7%	1,205,000	23,840.00	2.0%
CAPITAL PROJECTS' REIMBURSEMENTS	500,000	(1,000,000)	1,500,000	-	-	-	-	-
NET CAPITAL PROJECTS COSTS	554,800	(1,926,700)	481,500	1,321,477.79	274.5%	1,205,000	23,840.00	2.0%
CAPITAL PROJECTS FUNDING								
ALLOCATION FROM GENERAL FUND OPERATIONS	(24,774)	113,124	88,350	(1,321,477.79)	-1495.7%	(104,412)	(23,840.00)	22.8%
ALLOCATION FROM GENERAL FUND SPENCABLE ASSIGNED	-	-	-	-	-	-	-	-
ALLOCATION FROM GENERAL FUND SPENDABLE UNASSIGNED	(530,027)	(39,824)	(569,850)	-	0.0%	(1,100,588)	-	0.0%
FUNDS FROM ACCUMULATED CAPITAL RESERVES	-	-	-	-	-	-	-	-
TOTAL GENERAL FUND ACTIVITY	(530,027)	39,824	(569,850)	384,043.33		(1,100,588)	843,612.02	

CHICO AREA RECREATION AND PARK DISTRICT
REVENUE SUMMARY - GENERAL FUND - FUND 2490
PRELIMINARY BUDGET VERSION 2



	2021-2022 BUDGET	INCREASE (DECREASE)	2020-2021 BUDGET	2020-2021 ACTUAL YTD	2020-2021 % BUDGET	2019-2020 BUDGET	2019-2020 ACTUAL	2019-2020 % BUDGET
FEE BASED PROGRAM INCOME								
AFTER SCHOOL & CAMP PROGRAMS								
AFTERSCHOOL	1,593,933	(1,206,709)	2,800,642	892,941.21	31.9%	2,140,775	1,746,595.52	81.6%
CAMPS	266,690	(42,515)	309,205	163,211.49	52.8%	392,530	347,642.21	88.6%
SUBTOTAL	1,860,623	(1,249,224)	3,109,847	1,056,152.70	34.0%	2,533,305	2,094,237.73	82.7%
AQUATICS	184,109	33,622	150,487	120,186.25	79.9%	168,350	125,613.28	74.6%
CLASSES								
GENERAL CLASSES	54,000	(6,000)	60,000	31,862.30	53.1%	-	75,940.35	0.0%
COMMUNITY BAND	1,000	(125)	1,125	11.88	1.1%	1,500	1,775.33	118.4%
SENIOR ADULT CLASSES	30,000	6,000	24,000	22,211.00	92.5%	45,000	39,357.34	87.5%
YOUTH KARATE & TINY TOTS	59,003	21,503	37,500	3,005.00	8.0%	95,000	76,813.55	80.9%
SUBTOTAL	144,003	21,378	122,625	57,090.18	46.6%	141,500	193,886.57	137.0%
ADULT SPORTS								
VOLLEYBALL & DODGEBALL	37,755	6,006	31,749	111.09	0.3%	40,000	21,568.27	53.9%
BASKETBALL	18,880	(7,251)	26,131	-	0.0%	30,000	18,366.42	61.2%
SOFTBALL	129,480	19,686	109,794	1,420.68	1.3%	154,200	89,644.77	58.1%
SOCCER	47,880	(165)	48,045	(4,795.56)	-10.0%	60,000	32,984.18	55.0%
SUBTOTAL	233,995	18,276	215,719	(3,263.79)	-1.5%	284,200	162,563.64	57.2%
NATURE CENTER								
PROGRAM FEE INCOME	188,560	24,600	163,960	125,645.72	76.6%	322,100	187,446.66	58.2%
SUBTOTAL	188,560	24,600	163,960	125,645.72	76.6%	322,100	187,446.66	58.2%
OTHER PROGRAMS								
SCHOLARSHIPS	(25,000)	(10,000)	(15,000)	(2,993.39)	20.0%	(20,000)	(10,187.34)	50.9%
CO-SPONSORED & MISCELLANEOUS	-	(7,500)	7,500	10.00	0.1%	15,000	17,105.60	114.0%
SPECIAL EVENTS	6,900	(450)	7,350	(250.00)	-3.4%	9,300	5,247.40	56.4%
SENIOR ADULT PROGRAMS	6,000	(8,500)	14,500	163.05	1.1%	51,000	43,603.34	85.5%
YOUTH SPORTS	245,591	11,591	234,000	96,052.29	41.0%	224,500	198,138.35	88.3%
SUBTOTAL	233,491	(14,859)	248,350	92,981.95	37.4%	279,800	253,907.35	90.7%
TOTAL FEE BASED PROGRAMS	2,844,781	(1,166,207)	4,010,988	1,448,793.01	36.1%	3,729,255	3,017,655.23	80.9%
OTHER INCOME								
FACILITY RENTAL INCOME	346,450	124,200	222,250	60,464.80	27.2%	425,550	238,589.71	56.1%
REBATES & REIMBURSED COSTS	30,000	-	30,000	180,960.37	603.2%	35,000	187,260.13	535.0%
REIMBURSEMENTS - CITY PARKS	47,600	(1,503,790)	1,551,390	42,158.76	2.7%	63,438	18,438.72	29.1%
MISCELLANEOUS	-	(4,000)	4,000	8,210.05	205.3%	10,000	3,873.87	38.7%
ENDOWMENTS	10,000	-	10,000	2,594.82	25.9%	11,000	-	0.0%
DONATIONS	-	(1,000)	1,000	10,641.00	1064.1%	6,000	27,666.08	461.1%
TOTAL OTHER INCOME	434,050	(1,384,590)	1,818,640	305,029.80	16.8%	550,988	475,828.51	86.4%
REVENUE FROM OTHER AGENCIES								
RDA PASSTHROUGH	1,540,000	190,000	1,350,000	1,520,250.42	112.6%	1,250,000	1,451,384.38	116.1%
INVESTMENT INCOME	40,000	-	40,000	48,757.96	121.9%	70,000	91,899.73	131.3%
TAX INCOME / COUNTY	4,178,000	781,500	3,396,500	3,496,577.38	102.9%	3,249,000	3,983,095.75	122.6%
TOTAL REVENUE FROM OTHER AGENCIES	5,758,000	971,500	4,786,500	5,065,585.76	105.8%	4,569,000	5,526,379.86	121.0%
TOTAL REVENUE	9,036,831	(1,579,297)	10,616,128	6,819,408.57	64.2%	8,849,243	9,019,863.60	101.9%

**CHICO AREA RECREATION AND PARK DISTRICT
SALARIES AND BENEFITS SUMMARY - GENERAL FUND - FUND 2490
PRELIMINARY BUDGET VERSION 2**



	2021-2022 BUDGET	INCREASE (DECREASE)	2020-2021 BUDGET	2020-2021 ACTUAL YTD	2020-2021 % BUDGET	2019-2020 BUDGET	2019-2020 ACTUAL	2019-2020 % BUDGET
SALARIES								
FULL-TIME SALARIES	2,529,000	240,000	2,289,000	1,842,244.59	80.5%	2,316,000	2,340,037.74	101.0%
PART-TIME SALARIES	2,402,295	(384,537)	2,786,831	1,083,960.52	38.9%	2,625,485	1,868,045.57	71.2%
ACCUMULATED LEAVE	41,000	-	41,000	-	0.0%	36,000	103,216.23	286.7%
INSTRUCTORS	70,580	(7,425)	78,005	16,536.70	21.2%	113,000	72,498.86	64.2%
SUBTOTAL	5,042,875	(151,962)	5,194,836	2,942,741.81	56.6%	5,090,485	4,383,798.40	86.1%
BENEFITS								
FICA	386,000	(8,000)	394,000	218,140.00	55.4%	384,000	324,093.27	84.4%
RETIREMENT	548,000	12,000	536,000	351,351.79	65.6%	535,000	806,067.37	150.7%
RETIREMENT - GASB 68	-	-	-	-	0.0%	-	-	0.0%
HEALTH INSURANCE	403,500	26,000	377,500	245,032.08	64.9%	372,500	346,294.10	93.0%
COBRA	-	-	-	-	0.0%	-	-	0.0%
UNEMPLOYMENT INSURANCE	150,000	(150,000)	300,000	114,916.06	38.3%	35,000	186,266.26	532.2%
WORKERS COMP INSURANCE	152,000	35,000	117,000	101,601.44	86.8%	142,000	148,654.18	104.7%
ALLOCATION TO OTHER FUNDS	(194,279)	(25,980)	(168,299)	(174,348.40)	103.6%	(201,133)	(201,132.72)	100.0%
SUBTOTAL	1,445,221	(110,980)	1,556,201	856,692.97	55.1%	1,267,367	1,610,242.46	127.1%
TOTAL SALARIES & BENEFITS	6,488,096	(262,942)	6,751,037	3,799,434.78	56.3%	6,357,852	5,994,040.86	94.3%

CHICO AREA RECREATION AND PARK DISTRICT
 SERVICES AND SUPPLIES SUMMARY - GENERAL FUND - FUND 2490
 PRELIMINARY BUDGET VERSION 2



	2021-2022 BUDGET	INCREASE (DECREASE)	2020-2021 BUDGET	2020-2021 ACTUAL YTD	2020-2021 % BUDGET	2019-2020 BUDGET	2019-2020 ACTUAL	2019-2020 % BUDGET
SERVICES AND SUPPLIES								
ADVERTISING	35,100	25,100	10,000	1,521.35	15.2%	35,000	1,626.72	4.6%
AGRICULTURE	57,965	19,322	38,643	20,850.58	54.0%	35,320	21,149.35	59.9%
CLOTHING	7,000	-	7,000	2,755.90	39.4%	7,000	6,929.72	99.0%
COMMUNICATIONS	52,358	183	52,175	37,494.64	71.9%	53,575	50,150.90	93.6%
HOUSEHOLD SUPPLIES	46,600	-	46,600	22,434.45	48.1%	42,900	39,035.90	91.0%
INSURANCE	240,500	100,500	140,000	138,258.24	98.8%	105,000	100,930.68	96.1%
TECHNOLOGY EQUIPMENT	20,000	5,000	15,000	4,428.08	29.5%	8,000	30,443.02	380.5%
EQUIPMENT REPAIRS	22,330	2,030	20,300	10,554.64	52.0%	18,000	16,619.14	92.3%
HOUSEHOLD EQUIPMENT	-	-	-	499.87	0.0%	-	-	0.0%
FIELD EQUIPMENT	5,621	5,371	250	37.39	15.0%	1,750	1,614.36	92.2%
PROGRAM EQUIPMENT	-	-	-	30.00	0.0%	-	37.07	0.0%
VEHICLE MAINTENANCE	12,500	-	12,500	13,786.27	110.3%	12,500	13,652.93	109.2%
POOL SUPPLIES	18,750	3,750	15,000	11,524.00	76.8%	13,400	18,109.39	135.1%
POOL EQUIPMENT	6,000	2,000	4,000	118.06	3.0%	4,000	1,210.13	30.3%
STRUCTURE & GROUNDS	165,100	82,050	83,050	33,045.09	39.8%	76,750	69,377.97	90.4%
WORK SERVICE SUPPLIES	2,050	-	2,050	78.11	3.8%	-	-	0.0%
SHOP SUPPLIES	6,350	-	6,350	3,461.97	54.5%	6,000	5,651.66	94.2%
VANDALISM	5,445	495	4,950	1,439.73	29.1%	4,250	3,180.46	74.8%
MEDICAL FIRST AID	3,650	-	3,650	685.83	18.8%	3,650	2,126.68	58.3%
MEMBERSHIP/PERIODICALS	24,500	500	24,000	17,467.94	72.8%	19,500	17,397.98	89.2%
OFFICE SUPPLIES	15,000	(3,000)	18,000	3,714.16	20.6%	25,000	14,035.34	56.1%
CONTRACT SERVICES	824,600	(110,520)	935,120	571,264.22	61.1%	1,012,170	1,075,806.90	106.3%
PUBS/LEGAL NOTICES	22,000	-	22,000	301.99	1.4%	22,000	13,031.90	59.2%
RENT/LEASE EQUIPMENT	5,400	-	5,400	4,557.46	84.4%	5,400	2,216.69	41.0%
RENT/LEASE STRUCTURES	2,000	-	2,000	2,000.00	100.0%	2,000	1,000.00	50.0%
SMALL TOOLS	3,905	355	3,550	711.94	20.1%	3,500	1,888.19	53.9%
EDUCATION & TRAINING	9,000	-	9,000	984.00	10.9%	4,000	5,601.96	140.0%
DISTRICT OFFICE SPECIAL EXP	14,000	5,000	9,000	12,391.39	137.7%	9,000	6,649.85	73.9%
PROGRAM SUPPLIES	181,405	(67,991)	249,396	25,503.74	10.2%	242,668	168,334.45	69.4%
DISTRICT OFFICE MEETING EXP	5,000	-	5,000	-	0.0%	5,000	1,536.93	30.7%
MILEAGE	60,000	20,000	40,000	19,908.77	49.8%	40,000	35,373.13	88.4%
PROGRAM TRANSPORTATION	3,470	170	3,300	-	0.0%	1,900	2,041.25	107.4%
DIST OFFICE BOARD MTG EXP	10,000	-	10,000	6,750.00	67.5%	10,000	8,767.84	87.7%
USE TAX	1,500	-	1,500	-	0.0%	1,500	1,254.20	83.6%
CONFERENCES	15,000	-	15,000	520.00	3.5%	25,000	15,923.41	63.7%
SUBTOTAL	1,924,099	95,315	1,828,784	973,507.89	53.2%	1,863,733	1,783,149.12	95.7%
UTILITIES								
WATER	97,955	2,555	95,400	61,096.02	64.0%	78,715	70,718.21	89.8%
ELECTRICITY	276,236	21,018	255,218	214,732.62	84.1%	264,600	243,179.60	91.9%
GAS	65,743	7,893	57,850	48,432.87	83.7%	52,350	38,327.37	73.2%
SEWER	6,400	-	6,400	7,385.03	115.4%	5,900	5,566.37	94.3%
SUBTOTAL	446,334	31,466	414,868	331,646.54	79.9%	401,565	357,791.55	89.1%
TOTAL SERVICE & SUPPLY	2,370,433	126,781	2,243,652	1,305,154.43	58.2%	2,265,298	2,140,940.67	94.5%

**CHICO AREA RECREATION AND PARK DISTRICT
PRELIMINARY BUDGET VERSION 2
CAPITAL PROJECTS SUMMARY**



COMMUNITY PARK	
Bocce Ball Court	<u>500,000</u>
DOROTHY JOHNSON CENTER	
New HVAC Equipment	<u>360,000</u>
PV POOL	
Repairs and Upgrades	<u>55,000</u>
FIXED ASSETS	
Computer and information technology equipment	4,500
Servers	10,000
Phone System Upgrade	10,000
Truck for New Roving Crew	35,000
Trailer for New Roving Crew	5,300
Mower	75,000
	<u>139,800</u>

TOTAL	1,054,800
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PROJECTS FUNDING SUMMARY:	
Funded By Reimbursement for City Parks	-
Funded By General Fund Current Operations	24,774
Funded by General Fund - Fund Balance Spendable: Assigned	-
Funded by General Fund - Fund Balance Spendable: Unassigned	<u>530,027</u>
	554,800
	500,000

**CHICO AREA RECREATION AND PARK DISTRICT
GENERAL FUND - SUMMARY OF FUND BALANCE
PRELIMINARY BUDGET VERSION 2**



CATEGORY	DESCRIPTION	PROJECTED BEGINNING BALANCE	PROJECTED ACTIVITY	PROJECTED ENDING BALANCE
SPENDABLE: COMMITTED	IMPREST CASH (Petty cash)	1,500	-	1,500
	GENERAL RESERVE (Working capital)	1,900,000	100,000	2,000,000
TOTAL SPENDABLE: COMMITTED FUND BALANCE		1,901,500	100,000	2,001,500
SPENDABLE: ASSIGNED	ACCUMULATED CAPITAL RESERVE (Future capital projects)	50,000	(50,000)	-
	LONG TERM DEBT PRINCIPAL REPAYMENT	-	-	-
	ELECTION COSTS (50% of bi-annual election costs)	45,000	16,000	61,000
	PENSION LIABILITY RESERVE	700,000	-	700,000
	DEFERRED MAINTENANCE COSTS (10% of projected noncash depreciation)	390,500	209,500	600,000
TOTAL SPENDABLE: ASSIGNED FUND BALANCE		1,185,500	175,500	1,361,000
SPENDABLE: UNASSIGNED	NET REMAINING UNDESIGNATED FUND BALANCE	1,300,000	(805,527)	494,474
TOTAL SPENDABLE FUND BALANCE		4,387,000	(530,027)	3,856,974
NON-SPENDABLE	INVESTMENT IN CAPITAL ASSETS (NET OF RELATED DEBT)	25,197,812	1,054,800	26,252,612
TOTAL FUND BALANCE		29,584,812	524,774	30,109,586

Notes: Under GASB #54 the Fund Balance is classified under different sub-categories as follows:

Spendable - Restricted	Has constraints on spending that are legally enforceable by outside parties.
Spendable - Unrestricted - Committed	Has constraints on spending that the District imposes upon itself by high-level formal action prior to the close of the period.
Spendable - Unrestricted - Assigned	Applies to resources intended for spending for a purpose set by the governing body itself or by some person or body delegated to exercise such authority in accordance with policy established by the board.
Spendable - Unrestricted - Unassigned	Residual fund balance.
Non-Spendable	Not available for spending, either now or in the future, because of the form of the asset (e.g. fixed assets)

* Unassigned Fund Balance is affected by changes made to our reserves, as well as current year net income. This is our best current estimate of our Unassigned Fund Balance. It will continue to change as we monitor our revenues and expenses as we close out the FY. We will continue to see adjustments in this area until the year has been finalized.

**CHICO AREA RECREATION AND PARK DISTRICT
ADMINISTRATIVE CONTRACT SERVICES
PRELIMINARY BUDGET VERSION 2**



	2021-2022 BUDGET	2020-2021 BUDGET	CHANGE
ADMINISTRATIVE SERVICES			
ACTUARIAL EVALUATION SOFTWARE	12,000	7,000	5,000
CAPITAL ASSETS SOFTWARE	16,700	15,620	1,080
REGISTRATION SUPPORT FEES	152,400	150,000	2,400
	<u>181,100</u>	<u>172,620</u>	<u>8,480</u>
 OFFICE EQUIPMENT SERVICE CONTRACTS			
COMPUTER MAINTENANCE	7,000	14,000	(7,000)
COMPUTER HELP DESK	-	11,000	(11,000)
COMPUTER SOFTWARE (KRONOS, OFFICE 365)	90,000	90,000	-
COPY MACHINE	18,000	18,000	-
TELEPHONE SYSTEM	200	200	-
POSTAGE MACHINE	4,600	4,600	-
	<u>119,800</u>	<u>137,800</u>	<u>(18,000)</u>
 AUDIT & RELATED SERVICES			
AUDIT	16,000	16,000	-
GASB 68 REPORTS	700	700	-
AUDIT & RELATED SERVICES	<u>16,700</u>	<u>16,700</u>	<u>-</u>
 LEGAL SERVICES	<u>30,000</u>	<u>28,000</u>	<u>2,000</u>
 PROFESSIONAL SERVICES			
DISTRICT SERVICES	<u>7,000</u>	<u>7,000</u>	<u>-</u>
 EMPLOYEE BACKGROUND CHECK	<u>18,000</u>	<u>18,000</u>	<u>-</u>
 CONSULTANT SERVICES			
LOCAL GOVERNMENT CONSULTING	75,000	20,000	55,000
FRAUD HOTLINE	1,075	1,075	-
FUTURE FACILITIES PREPARATION	-	50,000	(50,000)
ELECTION	-	92,000	(92,000)
	<u>76,075</u>	<u>163,075</u>	<u>(87,000)</u>
 TOTAL ADMINISTRATIVE CONTRACT SERVICES	<u><u>448,675</u></u>	<u><u>543,195</u></u>	<u><u>(94,520)</u></u>

**CHICO AREA RECREATION AND PARK DISTRICT
PARKS ADMINISTRATIVE CONTRACT SERVICES
PRELIMINARY BUDGET VERSION 2**



	2021-2022	2020-2021	
	BUDGET	BUDGET	CHANGE
PARKS ADMIN - DISTRICT GENERAL			
HOUSEHOLD	25,000	23,000	2,000
REPAIRS AND MAINTENANCE	26,000	27,500	(1,500)
SAFETY	2,500	2,500	-
SECURITY	145,000	155,000	(10,000)
UTILITIES	47,000	33,000	14,000
TREE HAZARD ASSESSMENT & PRUNING	18,000	18,000	-
	263,500	259,000	4,500
 <u>SITE SPECIFIC</u>			
COMMUNITY CENTER			
LANDSCAPING	22,000	21,600	400
REPAIRS AND MAINTENANCE	2,000	2,000	-
UTILITIES	600	600	-
	24,600	24,200	400
HOOKER OAK			
LANDSCAPING	1,900	1,800	100
UTILITIES	600	600	-
	2,500	2,400	100
COMMUNITY PARK			
UTILITIES	4,800	4,800	-
LAKESIDE PAVILION			
REPAIRS AND MAINTENANCE	4,000	4,000	-
DFJ CENTER			
REPAIRS AND MAINTENANCE	400	400	-
 TOTAL PARKS CONTRACT SERVICES			
	299,800	294,800	5,000

CHICO AREA RECREATION AND PARK DISTRICT
 EXECUTIVE SUMMARY OF REVENUES AND EXPENDITURES - PARK FUND - FUND 2480
 PRELIMINARY BUDGET VERSION 2



	2021-2022 BUDGET	INCREASE (DECREASE)	2020-2021 BUDGET	2020-2021 ACTUAL YTD	2020-2021 % BUDGET	2019-2020 BUDGET	2019-2020 ACTUAL	2019-2020 % BUDGET
INCOME								
PARK IMPACT FEES	60,000	(10,000)	70,000	57,000.00	81.4%	80,000	64,125.00	80.2%
INTEREST INCOME	700	-	700	2,418.29	345.5%	1,500	3,753.10	250.2%
TOTAL INCOME	60,700	(10,000)	70,700	59,418.29	84.0%	81,500	67,878.10	83.3%
NOTES PAYABLE / LEASE PYMTS	-	(82,222)	82,222	73,332.00	89.2%	66,665	66,665.00	100.0%
UTILIZATION OF FUND BALANCE	-	72,222	-	73,332.00		14,835	66,665.00	
TOTAL INCOME OVER (UNDER) EXPENDITURES	60,700	-	(11,522)	59,418.29		-	67,878.10	

**CHICO AREA RECREATION AND PARK DISTRICT
EXECUTIVE SUMMARY OF REVENUES AND EXPENDITURES - OAK WAY - FUND 2495
PRELIMINARY BUDGET VERSION 2**



	2021-2022 BUDGET	INCREASE (DECREASE)	2020-2021 BUDGET	2020-2021 ACTUAL YTD	2020-2021 % BUDGET	2019-2020 BUDGET	2019-2020 ACTUAL	2019-2020 % BUDGET
INCOME								
ASSESSMENTS	23,820	68	23,752	22,646.40	95.3%	23,164	22,877.10	98.8%
INTEREST	-	-	-	39.65	0.0%	300	136.01	45.3%
TRANSFER FROM GENERAL FUND	74,829	14,645	60,184	-	0.0%	-	55,912.15	0.0%
TOTAL INCOME	98,649	14,713	83,936	22,686.05	27.0%	23,464	78,925.26	336.4%
OPERATING EXPENDITURES								
SALARIES AND BENEFITS	71,614	7,925	63,689	53,073.60	83.3%	61,227	61,226.76	100.0%
SERVICES AND SUPPLIES								
AGRICULTURE	2,700	900	1,800	1,454.83	80.8%	1,800	2,334.32	129.7%
HOUSEHOLD SUPPLIES	2,500	-	2,500	1,850.92	74.0%	2,500	1,870.30	74.8%
STRUCTURES & GROUNDS	8,000	4,000	4,000	3,088.50	77.2%	4,500	2,487.66	55.3%
VANDALISM	110	10	100	-	0.0%	-	-	0.0%
EQUIPMENT RENTS	2,000	1,500	500	51.86	10.4%	-	-	0.0%
CONTRACT SERVICES	6,850	3	6,847	6,730.37	98.3%	6,600	7,431.08	112.6%
WATER	1,575	75	1,500	1,116.05	74.4%	1,500	1,294.89	86.3%
ELECTRIC	3,300	300	3,000	4,239.28	141.3%	3,300	2,366.00	71.7%
SUBTOTAL	27,035	6,788	20,247	18,531.81	91.5%	20,200	17,784.25	88.0%
TOTAL OPERATING EXPENDITURES	98,649	14,713	83,936	71,605.41	85.3%	81,427	79,011.01	97.0%
TOTAL INCOME OVER (UNDER) EXPENDITURES	-	(14,713)	-	(48,919.36)		(57,963)	(85.75)	

Notes:

Property tax assessments on the residents in the Oak Way Assessment District are used to pay the maintenance costs of Oak Way Park which is maintained by CARD.

Property tax assessments on the residents in the Oak Way Assessment District cannot be raised due to how the assessment district was originally established. As such, some operating expenditures must be supplemented by the General Fund in order for the Oak Way Park Fund to properly operate. The General Fund is currently supplementing the costs of salaries and benefits of this fund.

Fund Balance for this fund is assigned as Spendable - Restricted for maintenance of the park.

**CHICO AREA RECREATION AND PARK DISTRICT
EXECUTIVE SUMMARY OF REVENUES AND EXPENDITURES - PETERSON PARK - FUND 2497
PRELIMINARY BUDGET VERSION 2**



	2021-2022 BUDGET	INCREASE (DECREASE)	2020-2021 BUDGET	2020-2021 ACTUAL YTD	2020-2021 % BUDGET	2019-2020 BUDGET	2019-2020 ACTUAL	2019-2020 % BUDGET
INCOME								
ASSESSMENTS	42,490	-	42,490	41,222.90	97.0%	42,490	42,307.90	99.6%
INTEREST	-	-	-	73.54	0.0%	400	250.09	62.5%
TRANSFER FROM GENERAL FUND	38,700	14,437	24,263	-	0.0%	-	20,311.00	0.0%
TOTAL INCOME	81,190	14,437	66,753	41,296.44	61.9%	42,890	62,868.99	146.6%
OPERATING EXPENDITURES								
SALARIES AND BENEFITS	51,053	10,132	40,921	34,100.60	83.3%	39,340	39,339.60	100.0%
SERVICES AND SUPPLIES								
AGRICULTURE	2,775	925	1,850	1,574.59	85.1%	1,850	1,635.89	88.4%
HOUSEHOLD SUPPLIES	-	-	-	-	0.0%	-	-	0.0%
STRUCTURES & GROUNDS	5,000	2,500	2,500	1,507.89	60.3%	2,500	473.59	18.9%
VANDALISM	-	-	-	-	0.0%	100	-	0.0%
EQUIPMENT RENTS	-	-	-	-	0.0%	-	-	0.0%
SMALL TOOLS	-	-	-	-	0.0%	-	-	0.0%
CONTRACT SERVICES	4,182	-	4,182	4,117.42	98.5%	4,000	3,992.27	99.8%
WATER	17,850	850	17,000	15,073.53	88.7%	17,000	17,386.22	102.3%
ELECTRIC	330	30	300	137.04	45.7%	300	164.20	54.7%
SUBTOTAL	30,137	4,305	25,832	22,410.47	86.8%	25,750	23,652.17	91.9%
TOTAL OPERATING EXPENDITURES	81,190	14,437	66,753	56,511.07	84.7%	65,090	62,991.77	96.8%
TOTAL INCOME OVER (UNDER) EXPENDITURES	-	-	-	(15,214.63)		(22,200)	(122.78)	

Notes:

Property tax assessments on the residents in the Peterson Park Assessment District are used to pay the maintenance costs of Peterson Park which is maintained by CARD.

Property tax assessments on the residents in the Peterson Park Assessment District cannot be raised due to how the assessment district was originally established. As such, some operating expenditures must be supplemented by the General Fund in order for the Peterson Park Fund to properly operate. The General Fund is currently supplementing the costs of salaries and benefits of this fund.

Fund Balance for this fund is assigned as Spendable - Restricted for maintenance of the park.

**CHICO AREA RECREATION AND PARK DISTRICT
EXECUTIVE SUMMARY OF REVENUES AND EXPENDITURES - BARONI PARK - FUND 2498
PRELIMINARY BUDGET VERSION 2**



	2021-2022 BUDGET	INCREASE (DECREASE)	2020-2021 BUDGET	2020-2021 ACTUAL YTD	2020-2021 % BUDGET	2019-2020 BUDGET	2019-2020 ACTUAL	2019-2020 % BUDGET
INCOME								
ASSESSMENTS	95,311	9,622	85,689	83,547.42	97.5%	83,227	82,818.32	99.5%
INTEREST	300	-	300	799.25	266.4%	1,000	1,593.91	159.4%
TRANSFER FROM GENERAL FUND	-	-	-	-	0.0%	-	-	0.0%
TOTAL INCOME	95,611	9,622	85,989	84,346.67	98.1%	84,227	84,412.23	100.2%
OPERATING EXPENDITURES								
SALARIES AND BENEFITS	70,590	6,901	63,689	53,073.60	83.3%	61,227	61,226.76	100.0%
SERVICES AND SUPPLIES								
AGRICULTURE	1,650	550	1,100	372.62	33.9%	1,100	776.49	70.6%
HOUSEHOLD SUPPLIES	-	-	-	-	0.0%	-	-	0.0%
STRUCTURES & GROUNDS	3,000	1,500	1,500	2,331.49	155.4%	1,500	1,421.28	94.8%
VANDALISM	110	10	100	-	0.0%	100	-	0.0%
EQUIPMENT RENTS	-	-	-	-	0.0%	-	-	0.0%
CONTRACT SERVICES	4,241	141	4,100	4,117.42	100.4%	4,100	3,992.29	97.4%
WATER	10,500	500	10,000	7,925.43	79.3%	10,000	9,805.23	98.1%
ELECTRIC	220	20	200	-	0.0%	200	-	0.0%
SUBTOTAL	19,721	2,721	17,000	14,746.96	86.7%	17,000	15,995.29	94.1%
TOTAL OPERATING EXPENDITURES	90,311	9,622	80,689	67,820.56	84.1%	78,227	77,222.05	98.7%
TOTAL INCOME OVER (UNDER) EXPENDITURES	5,300	-	5,300	16,526.11	311.8%	6,000	7,190.18	119.8%
ALLOCATION TO CAPITAL PROJECTS	-	-	-	-	0.0%	-	-	0.0%
TOTAL FUND ACTIVITY	5,300	6,901	5,300	16,526.11		6,000	7,190.18	

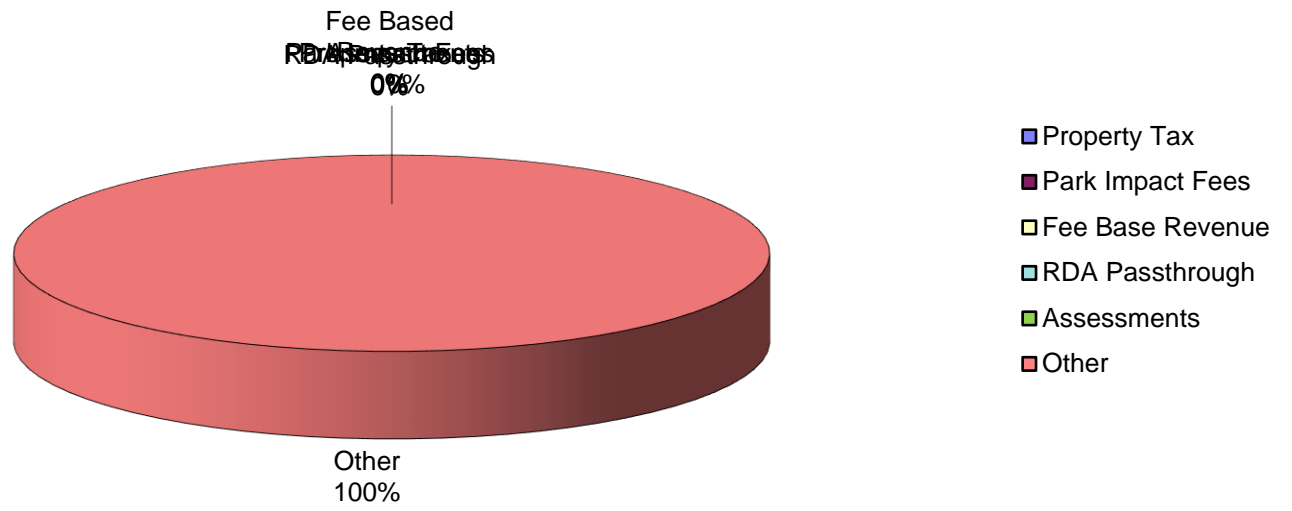
CAPITAL PROJECTS								
CAPITAL PROJECTS	-	-	-	-	0.0%	-	-	0.0%
CAPITAL PROJECTS FUNDING								
ALLOCATION FROM OPERATIONS	-	-	-	-	0.0%	-	-	0.0%
ALLOCATION FROM SPENDABLE RESTRICTED	-	-	-	-	0.0%	-	-	0.0%
	-	-	-	-		-	-	

Notes:

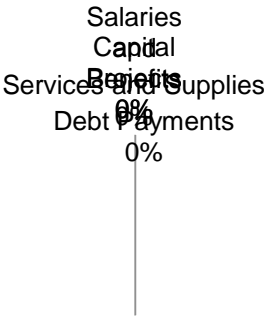
Property tax assessments on the residents in the Baroni Neighborhood Park Assessment District are used to pay the maintenance costs of Baroni Park which is maintained by CARD.

Fund Balance for this fund is assigned as Spendable - Restricted for maintenance of the park.

CARD BUDGET: REVENUE BY SOURCE



CARD BUDGET: BUDGETED EXPENDITURES



■ Services and Supplies ■ Capital Projects □ Debt Payments ■ Salaries and Benefits

**CHICO AREA RECREATION AND PARK DISTRICT
PRELIMINARY BUDGET VERSION 2
PARK SITES AND FACILITIES**



The Chico Area Recreation and Park District serves a 225 square mile area with an approximated population of 109,000. The District is located in the northwest corner of Butte County, California including the urban area of Chico and surrounding farmland.

The District currently operates three recreation centers, two swimming pools, one gymnasium, and six park and recreation areas. District parks range in size from .44 acres to 40 acres. Park sites and facilities operated by the District include:

FACILITIES

Community Center

Location: 545 Vallombrosa Avenue
Size: 3 acres
Facilities: CARD administrative offices, recreation classrooms and multi-purpose room

Chico Creek Nature Center

Location: 1968 East 8th Street
Size: 3.25 acres
Facilities: Animal museum, exhibit hall, nature classroom, and administrative offices

Dorothy F. Johnson Neighborhood Center

Location: 775 East 16th Street
Size: 3 acres
Facilities: Community center, playground, picnic area and basketball court

Lakeside Pavilion

Location: 2565 California Park Drive
Size: 1.6 acres
Facilities: Community center, administrative offices and multi-purpose room

Pleasant Valley Pool and Recreation Center

Location: 2320 North Avenue
Size: 1.1 acres
Facilities: Community center and swimming pool

Shapiro Pool

Location: Oleander and Memorial Way
Size: .44 acres
Facilities: Swimming pool

COMMUNITY PARKS

Community Park

Location: East 20th Street and Martin Luther King Jr. Parkway
Size: 40 acres
Facilities: Playground, picnic area, three softball fields, seven tennis courts, two pickleball courts, seven soccer fields, three sand volleyball courts, restrooms and gymnasium

DeGarmo Park

Location: 199 Leora Court
Size: 36 acres
Facilities: Pavilion, playground, picnic area, three softball fields, two soccer fields and dog park

**CHICO AREA RECREATION AND PARK DISTRICT
PRELIMINARY BUDGET VERSION 2
PARK SITES AND FACILITIES**



Hooker Oak Recreation Area

Location: 1928 Manzanita Avenue

Size: 35 acres

Facilities: Playground, picnic area, basketball court, baseball field and two softball fields

Wildwood Park

Location: 100 Wildwood Avenue

Size: 18 acres

Facilities: Pavilion and picnic area, playground and two softball fields

OTHER PARK SITES

Baroni Park

Location: Bruce Road at Remington Drive

Size: 7.285 acres

Facilities: Playground, basketball court, picnic area and open space

Ceres Park

Location: Glenshire Lane

Size: 5 acres

Facilities: Undeveloped

Hancock Park

Location: North Marigold Ave.

Size: 3.61 acres

Facilities: Grassland and pathways

Henshaw Avenue Park

Location: Henshaw Avenue

Size: 5 acres

Facilities: Undeveloped

Humboldt Avenue Skatepark

Location: Humboldt Avenue at Flume Street

Size: .89 acres

Facilities: Skateboard park with restrooms

Oak Way Park

Location: 1510 West 8th Avenue

Size: 8.7 acres

Facilities: Playground, basketball court, picnic area and restrooms

Peterson Park

Location: Rollins Lake Drive and Denali Drive

Size: 5.5 acres

Facilities: Playground, picnic area and basketball court

Rotary Park

Location: East 16th Street and Broadway

Size: .7 acres

Facilities: Playground, picnic area and basketball court

Sycamore Park

Location: One Mile Recreation Area

Size: 3.5 acres

Facilities: Softball field

**CHICO AREA RECREATION AND PARK DISTRICT
PRELIMINARY BUDGET VERSION 2
PART TIME/TEMPORARY/SEASONAL SALARY - SCHEDULE**

EFFECTIVE JUL - DEC 2021



* indicates change in job title or description from prior budget

TITLE	2021 Rates
Recreation Leader II	\$ 14.00
Recreation Leader III	\$ 15.00
Assistant Director	\$ 15.00
Director I	\$ 16.00
Director II	\$ 17.00
Animal Care I	\$ 14.00
Animal Care II	\$ 17.00
Enrichment I	\$ 14.50
Enrichment II	\$ 16.50
Enrichment III	\$ 18.50
Enrichment IV	\$ 20.25
Program Manager	\$ 21.00
Labor III	\$ 14.00
Labor IV-level 1	\$ 15.00
Labor IV-level 2	\$ 15.50
Park Attendant I	\$ 15.00
Park Attendant II	\$ 15.50
Facility Attendant I	\$ 15.50
Facility Attendant II	\$ 16.50
Facility Attendant III	\$ 17.50
Office Assistant II	\$ 14.00
Office Assistant III	\$ 15.00
Office Assistant IV	\$ 16.00
Finance Assistant	\$ 18.00
Swim Instructor	\$ 14.00
Lifeguard I	\$ 14.00
Lifeguard II	\$ 14.50
Asst. Head Guard	\$ 15.00
Head Guard	\$ 16.00
Asst. Pool Manager	\$ 16.50

NOTES:

PT Employees are limited to working no more than 28 hours per week.

Temporary PT Employees are limited to a max. of 970 hours per Fiscal Year (July 1 - June 30)

Extended PT Employees are limited to working no more than 28 hours per week or 1550 hours per Fiscal Year.

Seasonal Employees work for a defined season for 120 days or less. They are limited to 35 hours or less per week. They may not work more than a total of 120 days for CARD in a single CALENDAR year.

Instructors under contract shall be compensated in accordance with the negotiated contract.

ADULT SPORTS OFFICIAL RATES

		STEP 1	STEP 2	STEP 3
1.	Softball, Basketball (1 hour games)	\$ 20.00	\$ 22.00	\$ 24.00
2.	Baseball League Game Rates (2.5 hour games)			
	a. Plate	\$ 48.00	\$ 50.00	\$ 52.00
	b. Bases	\$ 35.00		
3.	Volleyball League & Kickball Game Rates (1 hour games)	\$ 16.00	\$ 17.00	\$ 18.00
4.	Soccer League Game Rates			
	a. Line Judge Flat Rate (1.25 hr. games)	\$ 17.50	\$ 18.50	\$ 19.50
	b. Field Official Flat Rate (1.25 hr. games)	\$ 28.00	\$ 29.00	\$ 30.00
	c. 7 A-Side Flat Rate (1 hour games)	\$ 25.00	\$ 26.00	\$ 27.00
5.	Flag Football League Game Rates (1 hour games)			
	a. Umpire Flat Rate	\$ 19.00	\$ 20.00	\$ 21.00
	b. Field Judge Flat Rate	\$ 15.00		

NOTES:

- 6) Procedure for Sport Official Salary Advancement:
 - a. Officials start at step one, except where noted, and will increase to the next appropriate step after two years of experience and having at least "satisfactory" or above seasonal evaluations.
 - b. Past or present high school (within last two years), college, certified association, or verified Recreation Department Official with at least two years adult officiating experience is eligible for consideration to start at Step 2 with written documentation from a supervisor and written approval from the General Manager.

**CHICO AREA RECREATION AND PARK DISTRICT
PRELIMINARY BUDGET VERSION 2
PART TIME/TEMPORARY/SEASONAL SALARY - SCHEDULE**

EFFECTIVE JAN - JUN 2022



* indicates change in job title or description from prior budget

TITLE	2021 Rates
Recreation Leader II	\$ 15.00
Recreation Leader III	\$ 16.00
Assistant Director	\$ 16.00
Director I	\$ 17.00
Director II	\$ 18.00
Animal Care I	\$ 15.00
Animal Care II	\$ 18.00
Enrichment I	\$ 15.50
Enrichment II	\$ 17.00
Enrichment III	\$ 18.50
Enrichment IV	\$ 20.25
Program Manager	\$ 21.00
Labor III	\$ 15.00
Labor IV-level 1	\$ 16.00
Labor IV-level 2	\$ 16.50
Park Attendant I	\$ 15.00
Park Attendant II	\$ 15.50
Facility Attendant I	\$ 15.50
Facility Attendant II	\$ 16.50
Facility Attendant III	\$ 17.50
Office Assistant II	\$ 15.00
Office Assistant III	\$ 16.00
Office Assistant IV	\$ 17.00
Finance Assistant	\$ 19.00
Swim Instructor	\$ 15.00
Lifeguard I	\$ 15.00
Lifeguard II	\$ 15.50
Asst. Head Guard	\$ 16.00
Head Guard	\$ 17.00
Asst. Pool Manager	\$ 17.50

NOTES:

PT Employees are limited to working no more than 28 hours per week.

Temporary PT Employees are limited to a max. of 970 hours per Fiscal Year (July 1 - June 30)

Extended PT Employees are limited to working no more than 28 hours per week or 1550 hours per Fiscal Year.

Seasonal Employees work for a defined season for 120 days or less. They are limited to 35 hours or less per week. They may not work more than a total of 120 days for CARD in a single CALENDAR year.

Instructors under contract shall be compensated in accordance with the negotiated contract.

ADULT SPORTS OFFICIAL RATES

		STEP 1	STEP 2	STEP 3
1.	Softball, Basketball (1 hour games)	\$ 20.00	\$ 22.00	\$ 24.00
2.	Baseball League Game Rates (2.5 hour games)			
	a. Plate	\$ 48.00	\$ 50.00	\$ 52.00
	b. Bases	\$ 37.50		
3.	Volleyball League & Kickball Game Rates (1 hour games)	\$ 16.00	\$ 17.00	\$ 18.00
4.	Soccer League Game Rates			
	a. Line Judge Flat Rate (1.25 hr. games)	\$ 18.75	\$ 19.75	\$ 20.75
	b. Field Official Flat Rate (1.25 hr. games)	\$ 28.00	\$ 29.00	\$ 30.00
	c. 7 A-Side Flat Rate (1 hour games)	\$ 25.00	\$ 26.00	\$ 27.00
5.	Flag Football League Game Rates (1 hour games)			
	a. Umpire Flat Rate	\$ 19.00	\$ 20.00	\$ 21.00
	b. Field Judge Flat Rate	\$ 15.00		

NOTES:

- 6) Procedure for Sport Official Salary Advancement:
- a. Officials start at step one, except where noted, and will increase to the next appropriate step after two years of experience and having at least "satisfactory" or above seasonal evaluations.
- b. Past or present high school (within last two years), college, certified association, or verified Recreation Department Official with at least two years adult officiating experience is eligible for consideration to start at Step 2 with written documentation from a supervisor and written approval from the General Manager.

Management		0	1	2	3	4	5
July 1, 2021-June 30, 2022		Step A	Step B	Step C	Step D	Step E	Step F
Parks and Facilities Manager	Hourly	\$ 35.17	\$ 36.93	\$ 38.77	\$ 40.71	\$ 42.75	\$ 44.89
	Monthly	\$ 6,096	\$ 6,401	\$ 6,721	\$ 7,057	\$ 7,410	\$ 7,780
	Annually	\$ 73,154	\$ 76,811	\$ 80,652	\$ 84,684	\$ 88,919	\$ 93,365
Recreation Manager	Hourly	\$ 35.17	\$ 36.93	\$ 38.77	\$ 40.71	\$ 42.75	\$ 44.89
	Monthly	\$ 6,096	\$ 6,401	\$ 6,721	\$ 7,057	\$ 7,410	\$ 7,780
	Annually	\$ 73,154	\$ 76,811	\$ 80,652	\$ 84,684	\$ 88,919	\$ 93,365
Finance Manager	Hourly	\$ 35.17	\$ 36.93	\$ 38.77	\$ 40.71	\$ 42.75	\$ 44.89
	Monthly	\$ 6,096	\$ 6,401	\$ 6,721	\$ 7,057	\$ 7,410	\$ 7,780
	Annually	\$ 73,154	\$ 76,811	\$ 80,652	\$ 84,684	\$ 88,919	\$ 93,365
HR Manager	Hourly	\$ 35.17	\$ 36.93	\$ 38.77	\$ 40.71	\$ 42.75	\$ 44.89
	Monthly	\$ 6,096	\$ 6,401	\$ 6,721	\$ 7,057	\$ 7,410	\$ 7,780
	Annually	\$ 73,154	\$ 76,811	\$ 80,652	\$ 84,684	\$ 88,919	\$ 93,365

Other Employees		Step A	Step B	Step C	Step D	Step E	Step F
July 1, 2021-June 30, 2022							
IT Systems Analyst	Hourly	\$ 36.06	\$ 37.86	\$ 39.76	\$ 41.74	\$ 43.83	\$ 46.02
	Monthly	\$ 6,250	\$ 6,563	\$ 6,891	\$ 7,236	\$ 7,597	\$ 7,977
	Annually	\$ 75,005	\$ 78,755	\$ 82,693	\$ 86,827	\$ 91,169	\$ 95,727
Executive Assistant	Hourly	\$ 32.02	\$ 33.62	\$ 35.30	\$ 37.07	\$ 38.92	\$ 40.86
	Monthly	\$ 5,550	\$ 5,827	\$ 6,119	\$ 6,425	\$ 6,746	\$ 7,083
	Annually	\$ 66,599	\$ 69,929	\$ 73,425	\$ 77,097	\$ 80,952	\$ 84,999
HR/Recruitment Specialist	Hourly	\$ 23.00	\$ 24.15	\$ 25.36	\$ 26.63	\$ 27.96	\$ 29.35
	Monthly	\$ 3,987	\$ 4,186	\$ 4,395	\$ 4,615	\$ 4,846	\$ 5,088
	Annually	\$ 47,840	\$ 50,232	\$ 52,744	\$ 55,381	\$ 58,150	\$ 61,057
Finance Specialist	Hourly	\$ 23.00	\$ 24.15	\$ 25.36	\$ 26.63	\$ 27.96	\$ 29.35
	Monthly	\$ 3,987	\$ 4,186	\$ 4,395	\$ 4,615	\$ 4,846	\$ 5,088
	Annually	\$ 47,840	\$ 50,232	\$ 52,744	\$ 55,381	\$ 58,150	\$ 61,057
Facility Coordinator	Hourly	\$ 20.01	\$ 21.01	\$ 22.06	\$ 23.16	\$ 24.32	\$ 25.54
	Monthly	\$ 3,468	\$ 3,642	\$ 3,824	\$ 4,015	\$ 4,216	\$ 4,427
	Annually	\$ 41,621	\$ 43,702	\$ 45,887	\$ 48,181	\$ 50,590	\$ 53,120
Customer Service Rep I	Hourly	\$ 21.01	\$ 22.06	\$ 23.16	\$ 24.32	\$ 25.54	\$ 26.82
	Monthly	\$ 3,642	\$ 3,824	\$ 4,015	\$ 4,216	\$ 4,427	\$ 4,648
	Annually	\$ 43,702	\$ 45,887	\$ 48,181	\$ 50,590	\$ 53,120	\$ 55,776
Admin/Customer Service Specialist	Hourly	\$ 20.01	\$ 21.01	\$ 22.06	\$ 23.16	\$ 24.32	\$ 25.54
	Monthly	\$ 3,468	\$ 3,642	\$ 3,824	\$ 4,015	\$ 4,216	\$ 4,427
	Annually	\$ 41,621	\$ 43,702	\$ 45,887	\$ 48,181	\$ 50,590	\$ 53,120
Marketing Coordinator	Hourly	\$ 28.34	\$ 29.75	\$ 31.24	\$ 32.80	\$ 34.44	\$ 36.16
	Monthly	\$ 4,912	\$ 5,157	\$ 5,415	\$ 5,686	\$ 5,970	\$ 6,268
	Annually	\$ 58,938	\$ 61,885	\$ 64,980	\$ 68,229	\$ 71,640	\$ 75,222
Recreation Coordinator	Hourly	\$ 23.40	\$ 24.57	\$ 25.80	\$ 27.09	\$ 28.44	\$ 29.87
	Monthly	\$ 4,056	\$ 4,259	\$ 4,472	\$ 4,695	\$ 4,930	\$ 5,177
	Annually	\$ 48,673	\$ 51,106	\$ 53,661	\$ 56,345	\$ 59,162	\$ 62,120
Sr. Recreation Supervisor	Hourly	\$ 32.18	\$ 33.79	\$ 35.48	\$ 37.25	\$ 39.12	\$ 41.07
	Monthly	\$ 5,578	\$ 5,857	\$ 6,150	\$ 6,457	\$ 6,780	\$ 7,119
	Annually	\$ 66,939	\$ 70,285	\$ 73,800	\$ 77,490	\$ 81,364	\$ 85,432
Recreation Supervisor	Hourly	\$ 30.77	\$ 32.30	\$ 33.92	\$ 35.62	\$ 37.40	\$ 39.27
	Monthly	\$ 5,333	\$ 5,599	\$ 5,879	\$ 6,173	\$ 6,482	\$ 6,806
	Annually	\$ 63,994	\$ 67,194	\$ 70,553	\$ 74,081	\$ 77,785	\$ 81,674
Park Supervisor	Hourly	\$ 30.77	\$ 32.30	\$ 33.92	\$ 35.62	\$ 37.40	\$ 39.27
	Monthly	\$ 5,333	\$ 5,599	\$ 5,879	\$ 6,173	\$ 6,482	\$ 6,806
	Annually	\$ 63,994	\$ 67,194	\$ 70,553	\$ 74,081	\$ 77,785	\$ 81,674
Utility II	Hourly	\$ 27.85	\$ 29.24	\$ 30.71	\$ 32.24	\$ 33.85	\$ 35.55
	Monthly	\$ 4,827	\$ 5,069	\$ 5,323	\$ 5,588	\$ 5,867	\$ 6,162
	Annually	\$ 57,928	\$ 60,824	\$ 63,877	\$ 67,059	\$ 70,408	\$ 73,944
Utility I	Hourly	\$ 24.06	\$ 25.26	\$ 26.52	\$ 27.85	\$ 29.24	\$ 30.70
	Monthly	\$ 4,170	\$ 4,378	\$ 4,597	\$ 4,827	\$ 5,069	\$ 5,322
	Annually	\$ 50,040	\$ 52,542	\$ 55,169	\$ 57,927	\$ 60,823	\$ 63,865