



FINANCE COMMITTEE AGENDA

A Committee of the Chico Area Recreation and Park District Board

545 Vallombrosa Avenue, Chico, CA 95926 | (530) 895-4711

Members –Tom Lando and Michael McGinnis

Thursday, January 26, 2023 – 3:45 P.M.

If you need an accommodation to participate in this meeting, please call (530) 895-4711

Posted prior to 4:00 PM
Monday, January 23, 2022

AGENDA

A. Call to Order

B. Public Comments

Members of the public may address the Committee at this time on any matter not already listed on the Agenda, with comments being limited to three minutes. The Committee cannot take any action at this meeting on requests made under this section of the agenda.

C. Monthly Financial Report for December 2022 - *Action Requested:* The Committee recommends to the Board of Directors that they approve the Monthly Financial Report.

D. Tyler Technologies - (Staff Report FI-23-001) - *Information/Possible Action* The District is considering contracting with Tyler Technologies.

E. Revised Salary Schedule – *Information/Possible Action* Review of the revised District Salary Schedule for Fiscal Year 2022-2023.

F. Director Comments Opportunity for the Committee to comment on items not listed on the agenda.

G. Adjournment Adjourn to the next scheduled Finance Committee Meeting.



FINANCIAL STATEMENTS

FISCAL YEAR 2022/2023

DECEMBER 2022

**CHICO AREA RECREATION AND PARK DISTRICT
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DECEMBER 2022**

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CHICO AREA RECREATION AND PARK DISTRICT
 BALANCE SHEET SUMMARY - ALL FUNDS
 DECEMBER 2022



	GENERAL FUND	COMMUNITY PARK FEES	PARK IMPACT FUND	OAK WAY PARK	PETERSON PARK	BARONI PARK	MEMORANDUM TOTALS ONLY
ASSETS							
CASH	7,297,057	6,914,533	424,472	12,652	23,715	138,711	14,811,141
FMV ADJUSTMENT (GENERAL FUND)	-	-	-	-	-	-	-
RECEIVABLES	1,590,475	-	26,125	-	-	-	1,616,600
DUE FROM OTHER FUNDS	217,397	-	-	-	-	-	217,397
TOTAL CURRENT ASSETS	9,104,929	6,914,533	450,597	12,652	23,715	138,711	16,645,137
PREPAID EXPENSES	-	-	-	-	-	-	-
FIXED ASSETS	43,280,933	-	-	-	-	-	43,280,933
ACCUMULATED DEPRECIATION	(17,002,299)	-	-	-	-	-	(17,002,299)
SUBTOTAL	26,278,634	-	-	-	-	-	26,278,634
TOTAL ASSETS	35,383,563	6,914,533	450,597	12,652	23,715	138,711	42,923,771
TOTAL DEFERRED OUTFLOWS OF RESOURCES - GASB 68	1,186,655	-	-	-	-	-	1,186,655
LIABILITIES							
ACCOUNTS PAYABLE	5,518	-	-	-	-	-	5,518
ACCRUED EXPENSES	52,449	-	-	-	-	-	52,449
DUE TO OTHER FUNDS	-	-	-	74,193	68,384	74,820	217,397
OTHER LIABILITIES	936,737	-	-	-	-	-	936,737
TOTAL CURRENT LIABILITIES	994,704	-	-	74,193	68,384	74,820	1,212,101
LONG-TERM DEBT							
NET PENSION LIABILITY	657,142	-	-	-	-	-	657,142
LIABILITY FOR COMPENSATED ABSENCES	263,428	-	-	-	-	-	263,428
SUBTOTAL	920,570	-	-	-	-	-	920,570
TOTAL LIABILITIES	1,915,274	-	-	74,193	68,384	74,820	2,132,671
TOTAL DEFERRED INFLOWS OF RESOURCES - GASB 68	755,205	-	-	-	-	-	755,205
FUND BALANCE							
RESTRICTED	-	5,394,437	417,557	42	76	81,251	5,893,363
SPENDABLE - COMMITTED	2,501,500	-	-	-	-	-	2,501,500
SPENDABLE - ASSIGNED	-	-	-	-	-	-	-
SPENDABLE - UNASSIGNED	5,255,447	-	-	-	-	-	5,255,447
NON-SPENDABLE	26,351,721	-	-	-	-	-	26,351,721
FUND BALANCE	34,108,669	5,394,437	417,557	42	76	81,251	40,002,031
TOTAL NET INCOME (LOSS)	297,747	1,520,096	33,040	(61,583)	(44,745)	(17,359)	1,727,196
CURRENT YEAR NET INVESTMENT IN CAPITAL ASSETS	(506,677)						
TOTAL FUND BALANCE	33,899,739	6,914,533	450,597	(61,541)	(44,669)	63,891	41,222,550

CHICO AREA RECREATION AND PARK DISTRICT
SUMMARY - ALL FUNDS
DECEMBER 2022



	GENERAL FUND	COMMUNITY PARK FEES	PARK IMPACT FUND	OAK WAY PARK	PETERSON PARK	BARONI PARK	MEMORANDUM TOTALS ONLY
REVENUE							
FEE BASED PROGRAM INCOME	1,890,327	-	-	-	-	-	1,890,327
OTHER INCOME	415,273	-	-	-	-	-	415,273
RDA PASSTHROUGH	845,351	-	-	-	-	-	845,351
INVESTMENT INCOME	-	-	-	-	-	-	-
TAX INCOME / COUNTY	2,227,155	-	-	-	-	-	2,227,155
PARK IMPACT FEES	-	1,353,197	21,375	-	-	-	1,374,572
ASSESSMENTS	-	-	-	12,610	23,639	54,953	91,202
OPERATING TRANSFER IN	-	-	-	-	-	-	-
TOTAL REVENUE	5,378,106	1,353,197	21,375	12,610	23,639	54,953	6,843,881
EXPENSE							
SALARIES & BENEFITS	3,442,146	-	-	62,957	49,571	62,957	3,617,631
SERVICES & SUPPLIES	1,422,609	-	-	11,236	18,813	11,862	1,464,520
OPERATING TRANSFER OUT	-	-	-	-	-	-	-
CONTRIB. TO OTHER AGENCIES	9,997	-	-	-	-	-	9,997
CONTINGENCIES	-	-	-	-	-	-	-
NOTES PAYABLE / LEASE PYMTS	-	-	-	-	-	-	-
TOTAL EXPENSE	4,874,752	-	-	74,193	68,384	74,820	5,092,149
NET REVENUE BEFORE SPECIAL EXPENSE	503,354	1,353,197	21,375	(61,583)	(44,745)	(19,867)	1,751,732
SPECIALLY ALLOCATED ITEMS							
DEPRECIATION	435,434	-	-	-	-	-	435,434
FAIR MARKET VALUE ADJUSTMENT	(229,827)	(166,899)	(11,665)	-	-	(2,507)	(411,395)
TOTAL SPECIALLY ALLOCATED	205,607	(166,899)	(11,665)	-	-	(2,507)	24,038
REVENUE OVER (UNDER)	297,747	1,520,096	33,040	(61,583)	(44,745)	(17,359)	1,727,694
CAPITAL ASSETS AND REPAIR PROJECTS							
CAPITAL / REPAIR PROJECTS	1,157,583	-	-	-	-	-	1,157,583
CAPTIAL PROJECTS REIMBURSEMENT	650,906	-	-	-	-	-	650,906
NET CAPITAL PROJECTS	(506,677)	-	-	-	-	-	(506,677)
TOTAL REVENUE OVER (UNDER) EXPENDITURES	(208,930)	1,520,096	33,040	(61,583)	(44,745)	(17,359)	1,221,017

CHICO AREA RECREATION AND PARK DISTRICT
GENERAL FUND - FUND 2490
BALANCE SHEET
DECEMBER 2022

	DECEMBER 2022	DECEMBER 2021	Increase (Decrease)	
			\$ Change	% Change
ASSETS				
CASH				
* CASH ON DEPOSIT WITH COUNTY (GENERAL FUND)	6,381,895	7,475,712	(1,093,817)	-15%
CASH ON DEPOSIT WITH COUNTY (COMMUNITY BAND)	1,066	2,186	(1,120)	-51%
CASH ON DEPOSIT WITH ROTARY FOUNDATION	-	501	(501)	-100%
CASH - GOLDEN VALLEY BANK	849,090	805,236	43,854	5%
PETTY CASH	800	800	-	0%
BANK SUSPENSE	64,206	684,696	(620,489)	-91%
SUBTOTAL	7,297,057	8,969,130	(1,672,073)	-19%
RECEIVABLES				
ACCOUNTS RECEIVABLE	1,590,475	645,647	944,828	146%
RECEIVABLES	1,590,475	645,647	944,828	146%
DUE FROM OTHER FUNDS				
DUE TO GENERAL FUND FROM OTHER FUNDS	217,397	137,137	80,259	59%
TOTAL CURRENT ASSETS	9,104,929	9,751,915	(646,986)	-7%
FIXED ASSETS				
LAND	11,634,791	11,634,791	-	0%
LAND IMPROVEMENTS	28,357,507	25,665,064	2,692,444	10%
LEASEHOLD IMPROVEMENTS	1,098,163	1,098,163	-	0%
EQUIPMENT	1,070,014	1,050,533	19,481	2%
EQUIPMENT - COMPUTERS	296,192	276,499	19,692	7%
EQUIPMENT - AUTOS	474,688	399,660	75,028	19%
** CONSTRUCTION IN PROGRESS	349,579	1,619,827	(1,270,248)	-78%
SUBTOTAL	43,280,933	41,744,537	1,536,397	4%
ACCUMULATED DEPRECIATION	(17,002,299)	(15,708,362)	(1,293,937)	8%
SUBTOTAL	26,278,634	26,036,174	242,460	1%
TOTAL ASSETS	35,383,563	35,788,089	(404,526)	-1%
TOTAL DEFERRED OUTFLOWS OF RESOURCES - GASB 68	1,186,655	1,437,135	(250,480)	-17%

FOOTNOTES:

* General Fund Cash amount includes \$2,501,500 in Reserves

** Construction in Progress consists of the DFJ HVAC, Bocce Ball Court, Oakway Park Playground, and Chapman Park Renovation.

CHICO AREA RECREATION AND PARK DISTRICT
GENERAL FUND - FUND 2490
BALANCE SHEET
DECEMBER 2022

	DECEMBER 2022	DECEMBER 2021	Increase (Decrease)	
			\$ Change	% Change
LIABILITIES				
ACCOUNTS PAYABLE	5,518	503,250	(497,732)	-99%
ACCRUED EXPENSES				
ACCRUED PAYROLL	62,170	50	62,120	0%
PAYROLL FEDERAL TAXES	5,447	11,774	(6,326)	-54%
PAYROLL STATE TAXES	1,384	3,441	(2,057)	-60%
PAYROLL EMPLOYEE MEDI & FICA	6,033	11,936	(5,903)	-49%
PAYROLL EMPLOYER MEDI & FICA LIAB	5,866	11,769	(5,903)	-50%
PAYROLL SDI	860	1,844	(985)	-53%
PAYROLL GARNISHMENTS	(33,629)	817	(34,446)	-4216%
UNION DUES - SUPERVISORS	94	94	-	0%
UNION DUES - PARKS	1,662	1,262	399	0%
EMPLOYER CALPERS	-	-	-	-100%
457 EMPLOYEE CONTRIBUTIONS	4,094	4,852	(758)	-16%
EMPLOYEE VOLUNTARY LIFE/AD&D	-	-	-	0%
EMPLOYEE MEDICAL WITHHOLDINGS	(1,531)	(1,531)	-	0%
VOUCHERS PAYABLE ACCRUAL	-	(100,000)	100,000	0%
ACCRUED EXPENSES	52,449	(53,692)	106,141	-198%
DUE TO OTHER FUNDS				
DUE TO OTHER FUNDS FROM GENERAL FUND	-	-	-	0%
OTHER LIABILITIES				
BANK CHARGE CLEARING ACCOUNT	-	(43,659)	43,659	-100%
DEFERRED REVENUE	877,861	859,765	18,096	2%
OTHER LIAB - CLASS CLEARING ACCT	3,423	4,282	(859)	-20%
UNEARNED REVENUE	(0)	6,049	(6,049)	-100%
SECURITY DEPOSITS	47,050	44,100	2,950	7%
TIME EXPIRED HOLDING ACCT	8,403	7,403	1,000	14%
SUBTOTAL	936,737	877,939	58,798	7%
TOTAL CURRENT LIABILITIES	994,704	1,327,497	(332,793)	-25%
LONG-TERM DEBT				
NET PENSION LIABILITY	657,142	2,673,147	(2,016,005)	-75%
LIABILITY FOR COMPENSATED ABSENCES	263,428	230,883	32,545	14%
SUBTOTAL	920,570	2,904,030	(1,983,460)	-68%
TOTAL LIABILITIES	1,915,274	4,231,527	(2,316,253)	-55%
TOTAL DEFERRED INFLOWS OF RESOURCES - GASB 68	755,205	387,623	367,582	95%

FOOTNOTES:

CHICO AREA RECREATION AND PARK DISTRICT
GENERAL FUND - FUND 2490
BALANCE SHEET
DECEMBER 2022

FUND BALANCE	DECEMBER 2022	DECEMBER 2021	Increase (Decrease)	
			\$ Change	% Change
SPENDABLE - COMMITTED				
SPENDABLE - COMMITTED - PETTY CASH	1,500	1,500	-	0%
SPENDABLE - COMMITTED - GENERAL RESERVE	2,500,000	2,000,000	500,000	25%
SUBTOTAL	2,501,500	2,001,500	500,000	25%
SPENDABLE - ASSIGNED	-	-	-	0%
SPENDABLE - UNASSIGNED	5,255,447	4,470,982	784,465	18%
NON-SPENDABLE	26,351,721	26,036,174	315,547	1%
TOTAL FUND BALANCE - GENERAL FUND	34,108,669	33,694,156	414,513	1%
TOTAL NET INCOME (LOSS)	297,747	408,584	(110,837)	-27%
CURRENT YEAR NET INVESTMENT IN CAPITAL ASSETS	(506,677)	22,618	(529,295)	-2340%
TOTAL FUND BALANCE	33,899,739	34,080,123	(180,384)	-1%

**CHICO AREA RECREATION AND PARK DISTRICT
EXECUTIVE SUMMARY
GENERAL FUND - FUND 2490
DECEMBER 2022
REPRESENTS 50% OF THE YEAR**

	2022-2023 BUDGET	2022-2023 YTD	2022-2023 % BUDGET	Remaining Budget	2021-2022 BUDGET	2021-2022 YTD	2021-2022 % BUDGET	DIFF. BY YEAR
REVENUE								
FEE BASED PROGRAM INCOME	3,505,637	1,890,327	53.9%	1,615,310	3,030,341	1,412,836	46.6%	477,491
OTHER INCOME	664,865	415,273	62.5%	249,592	528,350	255,491	48.4%	159,782
RDA PASSTHROUGH	1,600,000	845,351	52.8%	754,649	1,540,000	793,915	51.6%	51,436
INVESTMENT INCOME	45,000	-	0.0%	45,000	40,000	28,338	70.8%	(28,338)
TAX INCOME / COUNTY	4,655,000	2,227,155	47.8%	2,427,845	4,178,000	2,036,842	48.8%	190,313
BACKFILL TAX INCOME	-	-	0.0%	-	-	-	0.0%	-
TOTAL REVENUE	10,470,502	5,378,106	51.4%	5,092,396	9,316,691	4,527,421	48.6%	850,685
OPERATING EXPENDITURES								
SALARIES AND BENEFITS	7,320,959	3,442,146	47.0%	3,878,813	6,581,096	3,012,121	45.8%	430,025
SERVICES AND SUPPLIES	2,829,608	1,422,609	50.3%	1,406,999	2,570,458	1,066,174	41.5%	356,435
OPERATING TRANSFER OUT	267,934	-			113,529	-		
CONTRIB. TO OTHER AGENCIES	15,000	9,997	66.6%	5,003	15,000	-	0.0%	9,997
CONTINGENCIES	20,000	-	0.0%	20,000	25,000	-	0.0%	-
NOTES PAYABLE / LEASE PYMTS	-	-	0.0%	-	80,681	-	0.0%	-
TOTAL OPERATING EXPENDITURES	10,453,501	4,874,752	46.6%	5,310,815	9,385,764	4,078,294	43.5%	796,458
NET REVENUE BEFORE SPEC. EXP.	17,001	503,354		-	(69,073)	449,127		54,227
SPECIALLY ALLOCATED ITEMS								
DEPRECIATION	-	435,434	0.0%	-	-	-	0.0%	435,434
FAIR MARKET VALUE ADJUSTMENT	-	(229,827)	0.0%	229,827	-	40,543	0.0%	(270,369)
TOTAL SPECIALLY ALLOCATED	-	205,607	0.0%	229,827	-	40,543	0.0%	165,064
REVENUE OVER (UNDER) EXPENDITURES	17,001	297,747			(69,073)	408,584		(110,837)

**CHICO AREA RECREATION AND PARK DISTRICT
REVENUE SUMMARY
GENERAL FUND - FUND 2490
DECEMBER 2022
REPRESENTS 50% OF THE YEAR**

	2022-2023 BUDGET	2022-2023 YTD	2022-2023 % BUDGET	Remaining Budget	2021-2022 BUDGET	2021-2022 YTD	2021-2022 % BUDGET	DIFF. BY YEAR
FEE BASED PROGRAM INCOME								
AFTER SCHOOL & CAMP PROGRAMS								
AFTERSCHOOL	2,052,225	1,059,508	51.6%	992,717	1,593,933	670,483	42.1%	389,025
CAMPS	301,300	236,722	78.6%	64,578	266,690	236,701	88.8%	20
SUBTOTAL	2,353,525	1,296,229	55.1%	1,057,296	1,860,623	907,185	48.8%	389,045
AQUATICS	160,570	40,330	25.1%	120,240	184,109	80,235	43.6%	(39,905)
CLASSES								
GENERAL CLASSES	147,260	80,445	54.6%	66,815	84,000	43,256	51.5%	37,189
COMMUNITY BAND	2,000	2,303	115.2%	-	1,000	1,275	127.5%	1,029
YOUTH CLASSES	65,000	22,971	35.3%	42,029	59,003	27,460	46.5%	(4,490)
SUBTOTAL	214,260	105,719	49.3%	42,029	144,003	71,991	50.0%	33,728
ADULT SPORTS	232,942	100,354	43.1%	132,588	233,995	101,302	43.3%	(949)
NATURE CENTER								
PROGRAM FEE INCOME	256,840	157,325	61.3%	99,515	188,560	102,078	54.1%	55,247
GRANT FUNDING	-	-	0.0%	-	185,560	-	0.0%	-
SUBTOTAL	256,840	157,325	61.3%	99,515	374,120	102,078	27.3%	55,247
OTHER PROGRAMS								
SCHOLARSHIPS	(25,000)	(4,276)	17.1%	-	(25,000)	(3,348)	13.4%	(928)
SPECIAL EVENTS	30,000	17,720	59.1%	12,280	6,900	-	0.0%	17,720
SENIOR ADULT PROGRAMS	32,500	6,469	19.9%	26,031	6,000	20,553	342.5%	(14,084)
YOUTH SPORTS	250,000	170,607	68.2%	79,393	245,591	132,841	54.1%	37,766
SUBTOTAL	287,500	190,369	66.2%	117,854	233,491	150,045	64.3%	40,325
TOTAL FEE BASED PROGRAMS	3,505,637	1,890,327	53.9%	1,768,926	3,030,341	1,412,836	46.6%	463,044
OTHER INCOME								
FACILITY RENTAL INCOME	444,865	216,820	48.7%	228,045	346,450	181,697	52.4%	35,123
REBATES & REIMBURSED COSTS	30,000	31,520	105.1%	-	30,000	31,309	104.4%	211
REIMBURSEMENTS - CITY PARKS	180,000	145,841	81.0%	34,159	141,900	28,194	19.9%	117,647
MISCELLANEOUS	-	11,876	0.0%	-	-	6,029	0.0%	5,846
ENDOWMENTS	10,000	5,597	56.0%	4,403	10,000	5,431	54.3%	166
DONATIONS	-	3,620	0.0%	-	-	2,831	0.0%	789
TOTAL OTHER INCOME	664,865	415,273	62.5%	266,607	528,350	255,491	48.4%	159,782
REVENUE FROM OTHER AGENCIES								
RDA PASSTHROUGH	1,600,000	845,351	52.8%	754,649	1,540,000	793,915	51.6%	51,436
INVESTMENT INCOME	45,000	-	0.0%	45,000	40,000	28,338	70.8%	(28,338)
TAX INCOME / COUNTY	4,655,000	2,227,155	47.8%	2,427,845	4,178,000	2,036,842	48.8%	190,313
TOTAL REVENUE FROM OTHER AGENCIES	6,300,000	3,072,506	48.8%	3,227,494	5,758,000	2,859,094	49.7%	213,412
TOTAL REVENUE	10,470,502	5,378,106	51.4%	5,263,027	9,316,691	4,527,421	48.6%	836,239

**CHICO AREA RECREATION AND PARK DISTRICT
SALARIES AND BENEFITS SUMMARY
GENERAL FUND - FUND 2490
DECEMBER 2022
REPRESENTS 50% OF THE YEAR**

	2022-2023 BUDGET	2022-2023 YTD	2022-2023 % BUDGET	2021-2022 BUDGET	2021-2022 YTD	2021-2022 % BUDGET	DIFF. BY YEAR
SALARIES							
FULL-TIME SALARIES	3,055,000	1,508,170	49.4%	2,640,000	1,285,524	48.7%	222,646
PART-TIME SALARIES	2,752,000	1,283,959	46.7%	2,419,334	979,665	40.5%	304,295
ACCUMULATED LEAVE	41,000	-	0.0%	41,000	-	0.0%	-
INSTRUCTORS	32,000	50,118	156.6%	53,541	29,624	55.3%	20,494
SUBTOTAL	5,880,000	2,842,247	48.3%	5,153,875	2,294,812	44.5%	547,435
BENEFITS							
FICA	445,000	206,863	46.5%	392,000	172,433	44.0%	34,430
RETIREMENT	629,000	364,218	57.9%	541,000	330,108	61.0%	34,110
HEALTH INSURANCE	565,400	229,600	40.6%	438,500	182,585	41.6%	47,016
UNEMPLOYMENT INSURANCE	30,000	-	0.0%	98,000	7,987	8.2%	(7,987)
WORKERS COMP INSURANCE	120,000	106,963	89.1%	152,000	146,862	96.6%	(39,900)
ALLOCATION TO OTHER FUNDS	(348,441)	(307,746)	88.3%	(194,279)	(122,666)	63.1%	(185,080)
SUBTOTAL	1,440,959	599,899	41.6%	1,427,221	717,309	50.3%	(117,410)
TOTAL SALARIES AND BENEFITS	7,320,959	3,442,146	47.0%	6,581,096	3,012,121	45.8%	430,025

**CHICO AREA RECREATION AND PARK DISTRICT
SERVICES AND SUPPLIES SUMMARY
GENERAL FUND - FUND 2490
DECEMBER 2022
REPRESENTS 50% OF THE YEAR**

	2022-2023 BUDGET	2022-2023 YTD	2022-2023 % BUDGET	Remaining Budget	2021-2022 BUDGET	2021-2022 YTD	2021-2022 % BUDGET	DIFF. BY YEAR
SERVICES AND SUPPLIES								
MARKETING	44,000	9,945	22.6%	34,055	30,000	-	0.0%	9,945
UNIFORM APPAREL	8,000	6,722	84.0%	1,278	7,000	3,227	46.1%	3,494
PROGRAM APPAREL	-	5,793	0.0%	-	-	-	0.0%	5,793
COMMUNICATIONS	52,358	28,853	55.1%	23,505	52,358	20,944	40.0%	7,910
* INSURANCE	270,000	292,512	108.3%	-	240,500	240,725	100.1%	51,787
TECHNOLOGY SOFTWARE	105,000	45,286	43.1%	59,714	-	-	0.0%	45,286
TECHNOLOGY HARDWARE	30,000	19,105	63.7%	10,895	20,000	1,513	7.6%	17,592
EQUIPMENT MAINTENANCE	23,250	15,133	65.1%	8,117	22,330	5,106	22.9%	10,026
EQUIPMENT	9,200	43,974	478.0%	-	14,621	10,168	69.5%	33,807
VEHICLE MAINTENANCE	18,000	10,583	58.8%	7,417	12,500	7,841	62.7%	2,742
STRUCTURE & GROUNDS	190,950	81,046	42.4%	109,904	178,100	30,094	16.9%	50,952
VANDALISM	5,460	1,098	20.1%	4,362	5,445	983	18.1%	115
SERVICES	292,200	123,879	42.4%	168,321	5,400	2,185	40.5%	123,879
** CONTRACT SERVICES	716,616	270,960	37.8%	445,656	827,000	333,535	40.3%	(62,575)
LEGAL NOTICES	1,000	254	25.4%	746	22,000	-	0.0%	254
RECRUITMENT	25,000	5,329	21.3%	19,671	-	-	0.0%	5,329
RENT/LEASE STRUCTURES	2,000	500	25.0%	1,500	2,000	1,500	75.0%	(1,000)
SMALL TOOLS	3,900	11,202	287.2%	-	3,905	581	14.9%	10,620
PROFESSIONAL DEVELOPMENT	28,000	15,980	57.1%	12,020	33,500	17,091	51.0%	(1,111)
MISCELLANEOUS	10,000	3,593	35.9%	6,407	14,000	1,868	13.3%	1,724
SUPPLIES	366,540	127,828	34.9%	238,712	340,020	64,535	19.0%	63,164
HOSPITALITY	5,000	5,417	108.3%	-	5,000	-	0.0%	2,751
FUEL	50,000	25,590	51.2%	24,410	60,000	15,852	26.4%	9,738
TRANSPORTATION	3,700	1,980	53.5%	1,720	3,470	-	0.0%	1,980
DIST OFFICE BOARD MTG EXP	10,000	3,175	31.8%	6,825	10,000	5,100	51.0%	(1,925)
USE TAX	1,500	-	0.0%	1,500	1,500	-	0.0%	-
TRAVEL	10,000	2,313	23.1%	7,687	15,000	744	5.0%	1,569
SUBTOTAL	2,281,674	1,157,918	50.7%	1,194,553	1,925,649	763,593	39.7%	393,845
UTILITIES								
WATER	151,521	58,890	38.9%	92,631	97,955	65,023	66.4%	(6,133)
ELECTRICITY	309,072	181,370	58.7%	127,702	280,196	152,796	54.5%	28,575
GAS	79,992	20,284	25.4%	59,708	65,743	18,142	27.6%	2,142
SEWER	7,349	4,147	56.4%	3,202	6,400	3,896	60.9%	250
SUBTOTAL	547,934	264,690	48.3%	283,244	450,294	239,857	53.3%	24,833
TOTAL SERVICE & SUPPLY	2,829,608	1,422,609	50.3%	1,477,797	2,570,458	1,066,174	41.5%	358,012

* Insurance is paid in July for the Fiscal Year

** Contract Services budget adjusted. \$18,000 moved to Recruitment. \$105,000 moved to Technology Software. \$274,400 moved to Services.

**CHICO AREA RECREATION AND PARK DISTRICT
CAPITAL PROJECTS / FIXED ASSETS SUMMARY
DECEMBER 2022
REPRESENTS 50% OF THE YEAR**

	ORIGINAL 2022-2023 BUDGET	REVISED 2022-2023 BUDGET	2022-2023 YTD	2022-2023 % BUDGET	Remaining Budget
CAPITAL PROJECTS					
ADA - COMPLETE TRANSITION PLAN	135,000	135,000	14,432	10.7%	120,568
HOOKER OAK SOFTBALL LIGHTING	890,000	890,000	383,021	43.0%	506,979
** HOOKER OAK BASKETBALL RESURFACE	35,400	73,900	37,441	50.7%	-
FIELDHOUSE HVAC	66,000	66,000	-	0.0%	66,000
POOL ROOM ROOF REPLACEMENT	48,000	48,000	-	0.0%	48,000
** ROTARY PARK BASKETBALL RESURFACE	35,400	73,900	37,441	50.7%	-
DISTRICT WIDE DEFERRED MAINTENANCE	140,000	140,000	64,820	46.3%	75,180
HOOKER OAK TOT LOT PLAYGROUND	192,000	192,000	-	0.0%	192,000
PETERSON PARK PLAYGROUND	198,240	198,240	-	0.0%	198,240
COMMUNITY PARK PICKLEBALL CONVERSION	84,000	84,000	-	0.0%	84,000
DFJ HVAC REPLACEMENT	550,000	550,000	379,647	69.0%	170,353
BOCCE BALL COURT	450,000	450,000	28,745	6.4%	421,255
OAK WAY PLAYGROUND - PROP 68	-	8,123	370	4.6%	-
DFJ CHAPMAN PARK RENOVATION	2,900,000	2,900,000	45,594	1.6%	2,854,406
COMMUNITY CENTER OVEN REPLACEMENT	-	26,256	-	0.0%	-
SUBTOTAL CAPITAL PROJECTS	5,724,040	5,835,419	991,513	17.0%	4,736,980
FIELD/PROGRAM EQUIPMENT					
TRACTOR	102,000	102,000	-	0.0%	102,000
2023 DECK MOWER	100,000	100,000	-	0.0%	100,000
GATOR	15,000	15,000	-	0.0%	15,000
DECK MOWER	85,000	85,000	82,473	97.0%	2,527
SUBTOTAL FIELD/PROGRAM EQUIPMENT	302,000	302,000	82,473	27.3%	219,527
VEHICLES					
* ROVING CREW TRUCK	-	36,500	31,109	85.2%	-
PROJECT CREW TRUCK	65,000	65,000	52,488	80.8%	12,512
SUBTOTAL VEHICLES	65,000	101,500	83,597	82.4%	12,512
TOTAL CAPITAL PROJECTS/FIXED ASSETS	6,091,040	6,238,919	1,157,583	18.6%	4,933,457

CAPITAL PROJECTS REIMBURSEMENT					
CPRS PLAYGROUND GRANT	150,000	150,000	-	0.0%	150,000
CHAPMAN PROP 68 GRANT FUNDING	2,900,000	2,900,000	-	0.0%	2,900,000
OAK WAY PROP 68 GRANT FUNDING	-	8,123	-	0.0%	-
COMMUNITY PARK IMPACT FEE FUND	450,000	450,000	-	0.0%	450,000
GENERAL FUND UNASSIGNED FUND BALANCE	2,591,040	2,730,796	-	0.0%	2,591,040
ROTARY DONATIONS	-	-	-	0.0%	-
CITY OF CHICO - CENTENNIAL PARK	-	-	650,906	0.0%	-
TOTAL CAPITAL PROJECTS REIMBURSEMENT	6,091,040	6,238,919	650,906	10.4%	5,440,134

TOTAL EXPENSE (OVER) UNDER REIMBURSEMENTS	-	-	(506,677)	0.0%	506,677
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* Roving Crew Truck budgeted and ordered in FY 2021/2022, received and paid in FY 2022/2023.

Budget should have been carried over.

** Board Approved an increase of \$77,000 to Hooker Oak and Rotary Park Basketball Resurfaces. Approved 10/06/2022

CHICO AREA RECREATION AND PARK DISTRICT
PROGRAM SUMMARY 2021-2022
December 2022
Month 6 and 50% of the Year

DESCRIPTION	2022-2023 Budget	December 2022	2022-2023 YTD	2022-2023 % of Budget	Remaining Budget	2021-2022 Budget	December 2021	2021-2022 YTD	2021-2022 % of Budget	YTD Difference by Year
AFTERSCHOOL										
INCOME	2,052,225	361,573	1,059,508	52%	992,717	1,593,933	97,511	670,483	42%	389,025
PART-TIME WAGES	(1,289,000)	(104,796)	(486,751)	38%	(802,249)	(926,759)	(70,609)	(390,682)	42%	(96,069)
SUPPLIES	(27,135)	(1,314)	(7,393)	27%	(19,742)	(34,500)	-	(3,030)	9%	(4,362)
TOTAL AFTERSCHOOL	736,090	255,463	565,365	77%	170,725	632,675	26,902	276,771	44%	288,594
CAMPS										
INCOME	301,300	8,285	236,722	79%	64,578	266,690	17,605	236,701	89%	20
PART-TIME WAGES	(98,600)	(329)	(83,271)	84%	(15,329)	(118,939)	(2,972)	(74,187)	62%	(9,085)
INSTRUCTORS	(2,000)	-	-	0%	(2,000)	(8,000)	-	-	0%	-
PROGRAM APPAREL	-	-	(1,859)	0%	1,859	-	-	-	0%	(1,859)
GENERAL SERVICES	-	-	(1,776)	0%	1,776	-	-	-	0%	(1,776)
CONTRACT SERVICES	(54,416)	-	(42,875)	79%	(11,541)	(41,025)	(2,790)	(57,378)	140%	14,503
SUPPLIES	(16,650)	-	(2,917)	18%	(13,733)	(16,970)	-	(1,657)	10%	(1,260)
HOSPITALITY	-	-	(22)	0%	22	-	-	-	0%	(22)
TRANSPORTATION	(2,800)	-	(1,540)	55%	(1,260)	(2,570)	-	-	0%	(1,540)
TOTAL CAMPS	126,834	7,956	102,461	81%	24,373	79,186	11,843	103,480	131%	(1,019)
AQUATICS										
INCOME	160,570	(159)	40,489	25%	120,081	171,409	-	80,235	47%	(39,746)
PART-TIME WAGES	(134,000)	-	(54,533)	41%	(79,467)	(124,912)	-	(54,381)	44%	(152)
SUPPLIES	(3,500)	-	(1,073)	31%	(2,427)	(5,650)	(100)	(107)	2%	(965)
TOTAL AQUATICS	23,070	(159)	(15,117)	-66%	38,187	40,847	(100)	25,747	63%	(40,864)
CLASSES										
INCOME	214,260	15,231	105,719	49%	108,541	144,003	12,530	71,991	50%	33,728
PART-TIME WAGES	(53,000)	(1,877)	(12,776)	24%	(40,224)	(17,541)	(2,457)	(11,870)	68%	(905)
INSTRUCTORS	(30,000)	(5,915)	(37,342)	124%	7,342	(52,800)	(6,332)	(29,624)	56%	(7,719)
CONTRACT SERVICES	(38,500)	(3,539)	(18,635)	48%	(19,865)	(18,000)	(1,886)	(5,288)	29%	(13,347)
SUPPLIES	(5,200)	(17)	(1,652)	32%	(3,548)	(4,750)	(640)	(1,228)	26%	(423)
TOTAL CLASSES	87,560	3,883	35,315	40%	52,245	50,912	1,215	23,981	47%	11,334
ADULT SPORTS										
INCOME	232,942	3,367	100,354	43%	132,588	233,995	1,908	101,302	43%	(949)
PART-TIME WAGES	(160,000)	(3,019)	(29,389)	18%	(130,611)	(96,445)	(924)	(16,373)	17%	(13,016)
OFFICIALS	-	(1,541)	(40,513)	0%	40,513	(2,880)	(674)	(26,232)	911%	(14,280)
SUPPLIES	(25,650)	(29)	(6,146)	24%	(19,504)	(16,725)	-	(4,118)	25%	(2,028)
TOTAL ADULT SPORTS	47,292	(1,222)	24,305	51%	22,987	117,945	311	54,578	46%	(30,273)

CHICO AREA RECREATION AND PARK DISTRICT
PROGRAM SUMMARY 2021-2022
December 2022
Month 6 and 50% of the Year

DESCRIPTION	2022-2023		2022-2023	2022-2023	Remaining Budget	2021-2022		2021-2022	2021-2022	YTD Difference by Year
	Budget	December 2022	YTD	% of Budget		Budget	December 2021	YTD	% of Budget	
YOUTH SPORTS										
INCOME	250,000	15,313	170,607	68%	79,393	245,591	8,809	132,841	54%	37,766
PART-TIME WAGES	(149,000)	(6,142)	(73,830)	50%	(75,170)	(128,295)	(3,954)	(54,734)	43%	(19,096)
INSTRUCTORS	-	-	-	0%	-	-	-	-	0%	-
MARKETING	-	-	-	0%	-	-	-	-	0%	-
UNIFORM APPAREL	-	-	-	0%	-	-	-	-	0%	-
PROGRAM APPAREL	-	-	-	0%	-	-	-	-	0%	-
COMMUNICATIONS	-	-	-	0%	-	-	-	-	0%	-
GENERAL SERVICES	-	(125)	(125)	0%	125	-	-	-	0%	(125)
CONTRACT SERVICES	-	-	-	0%	-	-	-	(598)	0%	598
SUPPLIES	(32,950)	(555)	(8,042)	24%	(24,908)	(30,830)	-	(7,079)	23%	(963)
TOTAL YOUTH SPORTS	68,050	8,491	88,610	130%	(20,560)	86,466	4,856	70,429	81%	18,181
SENIOR PROGRAMS										
INCOME	32,500	2,103	6,469	20%	26,031	6,000	21	20,553	343%	(14,084)
PART-TIME WAGES	(1,600)	-	-	0%	(1,600)	-	-	-	0%	-
GENERAL SERVICES	(10,000)	-	(4,556)	46%	(5,444)	-	-	-	0%	(4,556)
CONTRACT SERVICES	(3,500)	-	-	0%	(3,500)	(4,000)	(345)	(4,095)	102%	4,095
SUPPLIES	(950)	-	(172)	18%	(778)	(200)	-	-	0%	(172)
TOTAL SENIOR PROGRAMS	16,450	2,103	1,741	11%	14,709	1,800	(324)	16,457	914%	(14,716)
SPECIAL EVENTS										
INCOME	30,000	7,628	13,677	46%	16,323	6,900	-	-	0%	13,677
GRANT INCOME	-	-	4,043	0%	(4,043)	-	-	-	0%	4,043
PART-TIME WAGES	-	-	-	0%	-	(22,716)	-	-	0%	-
MARKETING	-	-	(544)	0%	544	-	-	-	0%	(544)
GENERAL SERVICES	-	(6,320)	(10,270)	0%	10,270	-	-	-	0%	(10,270)
CONTRACT SERVICES	(4,000)	-	-	0%	(4,000)	(2,900)	-	-	0%	-
SUPPLIES	(16,000)	(641)	(2,812)	18%	(13,188)	(6,000)	-	-	0%	(2,812)
HOSPITALITY	-	-	(75)	0%	75	-	-	-	0%	(75)
TOTAL SPECIAL EVENTS	10,000	667	4,019	40%	5,981	(24,716)	-	-	0%	4,019
NATURE CENTER										
INCOME	256,840	12,906	157,325	61%	99,515	188,560	4,426	102,078	54%	55,247
DONATIONS	-	10	72	0%	(72)	-	777	2,245	0%	(2,173)
ENDOWMENTS	10,000	-	5,597	56%	4,403	10,000	2,715	5,431	54%	166
PART-TIME WAGES	(193,800)	(9,430)	(82,926)	43%	(110,874)	(118,652)	(4,832)	(55,607)	47%	(27,319)
UNIFORM APPAREL	-	-	(317)	0%	317	-	-	-	0%	(317)
PROGRAM APPAREL	-	-	(3,934)	0%	3,934	-	-	-	0%	(3,934)
GENERAL SERVICES	-	-	(255)	0%	255	-	-	-	0%	(255)
CONTRACT SERVICES	(2,320)	-	(2,706)	117%	386	(3,400)	-	(934)	27%	(1,772)

CHICO AREA RECREATION AND PARK DISTRICT
PROGRAM SUMMARY 2021-2022
December 2022
Month 6 and 50% of the Year

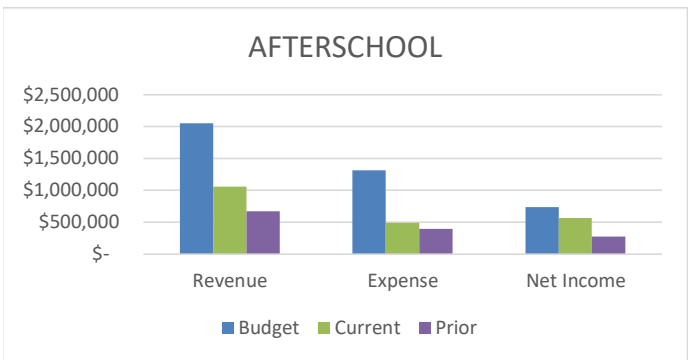
DESCRIPTION	2022-2023		2022-2023	2022-2023	Remaining Budget	2021-2022		2021-2022	2021-2022	YTD Difference by Year
	Budget	December 2022	YTD	% of Budget		Budget	December 2021	YTD	% of Budget	
SUPPLIES	(18,215)	(787)	(9,473)	52%	(8,742)	(13,855)	-	(158)	1%	(9,316)
HOSPITALITY	-	-	(68)	0%	68	-	-	-	0%	(68)
TRANSPORTATION	(900)	-	(440)	49%	(460)	(900)	-	-	0%	(440)
TOTAL NATURE CENTER	51,605	2,699	62,875	122%	(11,270)	61,753	3,087	53,055	86%	9,820
FACILITY RENTAL										
INCOME	444,865	24,580	216,820	49%	228,045	382,950	18,657	181,697	47%	35,123
PART-TIME WAGES	(70,000)	(3,753)	(34,631)	49%	(35,369)	(100,400)	(4,636)	(33,962)	34%	(669)
INSTRUCTORS	-	-	-	0%	-	-	-	-	0%	-
MARKETING	-	-	(973)	0%	973	-	-	-	0%	(973)
UNIFORM APPAREL	-	-	(273)	0%	273	-	-	-	0%	(273)
PROGRAM APPAREL	-	-	-	0%	-	-	-	-	0%	-
COMMUNICATIONS	-	-	-	0%	-	-	-	-	0%	-
GENERAL SERVICES	-	-	-	0%	-	-	-	-	0%	-
CONTRACT SERVICES	(10,000)	-	-	0%	(10,000)	(7,300)	-	(482)	7%	482
SUPPLIES	(7,500)	-	(352)	5%	(7,148)	(6,250)	-	(422)	7%	70
HOSPITALITY	-	-	(85)	0%	85	(9,200)	-	(392)	4%	307
TRANSPORTATION	-	-	-	0%	-	-	-	-	0%	-
TOTAL FACILITY RENTAL	357,365	20,827	180,506	51%	176,859	259,800	14,021	146,440	56%	34,066
RECREATION - MISC. & ADMIN										
INCOME	(10,000)	293	(2,450)	24%	(7,550)	(25,000)	(134)	(2,998)	12%	548
FULL-TIME WAGES	(761,000)	(50,823)	(313,481)	41%	(447,519)	(607,000)	(44,191)	(250,566)	41%	(62,916)
PART-TIME WAGES	(58,000)	(6,944)	(40,173)	69%	(17,827)	-	(4,472)	(62,098)	0%	21,925
OVERTIME/ACL	(10,000)	-	-	0%	(10,000)	(10,000)	-	-	0%	-
SUPPLIES	(5,000)	-	-	0%	(5,000)	-	-	-	0%	-
TOTAL RECREATION - MISC. & ADMIN	(844,000)	(57,474)	(356,104)	42%	(487,896)	(642,000)	(48,798)	(315,661)	49%	(40,443)
TOTAL PROGRAM SUMMARY	680,316	243,234	693,976	102%	(13,660)	664,668	13,012	455,277	68%	238,699

**CHICO AREA RECREATION AND PARK DISTRICT
BOARD PROGRAM SUMMARY 2022-2023
December 2022
50% of the Year**

AFTERSCHOOL

Budgeted Revenues: 52%
Budgeted Expenses: 38%
Net Income: \$288,594 over last year

	BUDGET	CURRENT YTD	PRIOR YTD
REVENUE	\$ 2,052,225	\$ 1,059,508	\$ 670,483
EXPENSES	\$ 1,316,135	\$ 494,143	\$ 393,712

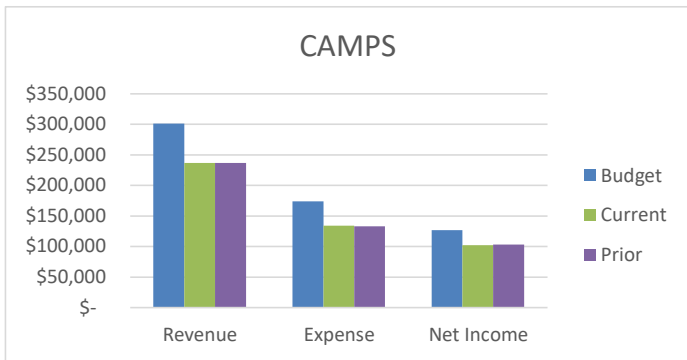


CAMPS

Budgeted Revenues: 79%
Budgeted Expenses: 77%
Net Income: \$1,019 under last year

CAMPS primarily run June-August, December, January and March.

	BUDGET	CURRENT YTD	PRIOR YTD
REVENUE	\$ 301,300	\$ 236,722	\$ 236,701
EXPENSES	\$ 174,466	\$ 134,261	\$ 133,221

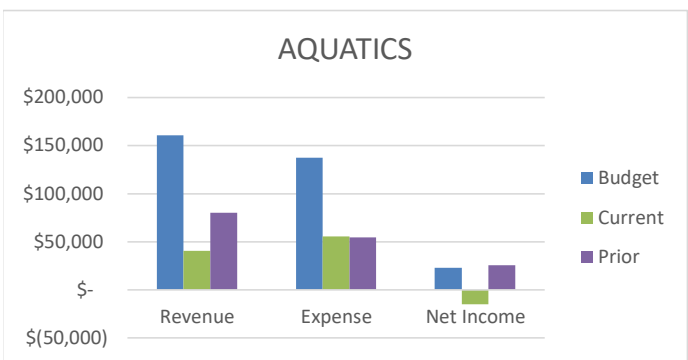


AQUATICS

Budgeted Revenue: 25%
Budgeted Expenses: 40%
Net Income: \$40,864 under last year

Lifeguard shortage at Sycamore Pool prevented services.

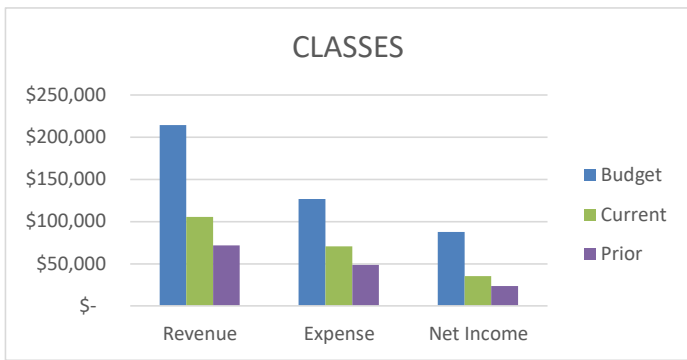
	BUDGET	CURRENT YTD	PRIOR YTD
REVENUE	\$ 160,570	\$ 40,489	\$ 80,235
EXPENSES	\$ 137,500	\$ 55,605	\$ 54,488



CLASSES

Budgeted Revenue: 49%
Budgeted Expenses: 56%
Net Income: \$11,680 over last year

	BUDGET	CURRENT YTD	PRIOR YTD
REVENUE	\$ 214,260	\$ 105,719	\$ 71,991
EXPENSES	\$ 126,700	\$ 70,404	\$ 48,356



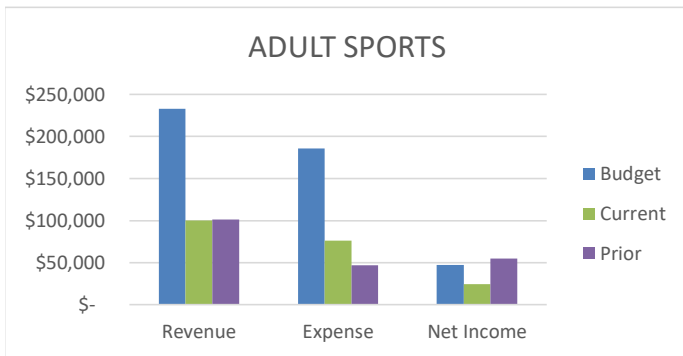
**CHICO AREA RECREATION AND PARK DISTRICT
BOARD PROGRAM SUMMARY 2022-2023
December 2022
50% of the Year**

ADULT SPORTS

Budgeted Revenue: 43%
Budgeted Expenses: 41%
Net Income: \$30,273 under last year

Decreased participation and increased staffing costs have affected net income.

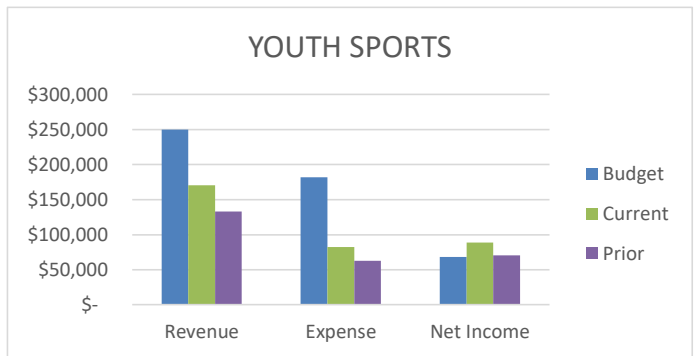
	BUDGET	CURRENT YTD	PRIOR YTD
REVENUE	\$ 232,942	\$ 100,354	\$ 101,302
EXPENSES	\$ 185,650	\$ 76,048	\$ 46,724



YOUTH SPORTS

Budgeted Revenue: 68%
Budgeted Expenses: 45%
Net Income: \$18,181 over last year

	BUDGET	CURRENT YTD	PRIOR YTD
REVENUE	\$ 250,000	\$ 170,607	\$ 132,841
EXPENSES	\$ 181,950	\$ 81,997	\$ 62,411

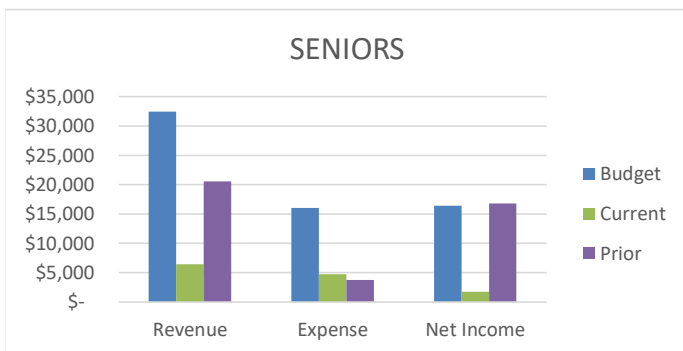


SENIORS

Budgeted Revenue: 20%
Budgeted Expenses: 29%
Net Income: \$15,061 under last year

Timing of trips and tours has skewed comparison to prior year.

	BUDGET	CURRENT YTD	PRIOR YTD
REVENUE	\$ 32,500	\$ 6,469	\$ 20,553
EXPENSES	\$ 16,050	\$ 4,728	\$ 3,750

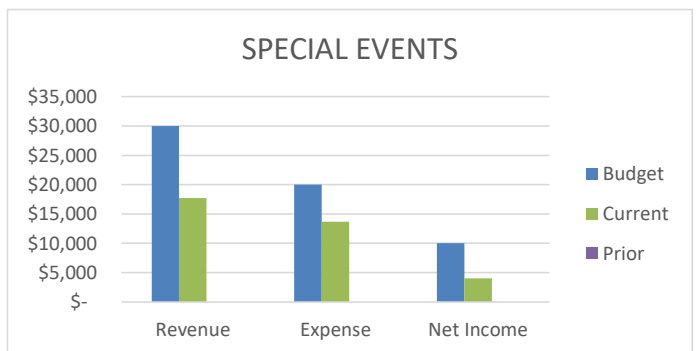


SPECIAL EVENTS

Budgeted Revenue: 59%
Budgeted Expenses: 69%
Net Income: \$4,019 over last year

Expenses are incurred prior to receiving revenue (through either entrance fees or sponsorships).

	BUDGET	CURRENT YTD	PRIOR YTD
REVENUE	\$ 30,000	\$ 17,720	\$ -
EXPENSES	\$ 20,000	\$ 13,701	\$ -

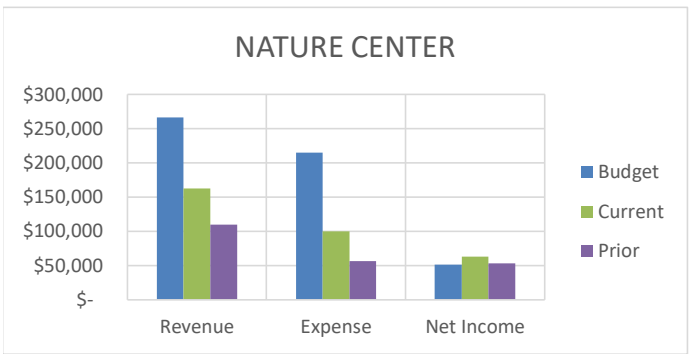


**CHICO AREA RECREATION AND PARK DISTRICT
BOARD PROGRAM SUMMARY 2022-2023
December 2022
50% of the Year**

NATURE CENTER

Budgeted Revenue: 61%
Budgeted Expenses: 47%
Net Income: \$9,820 over last year

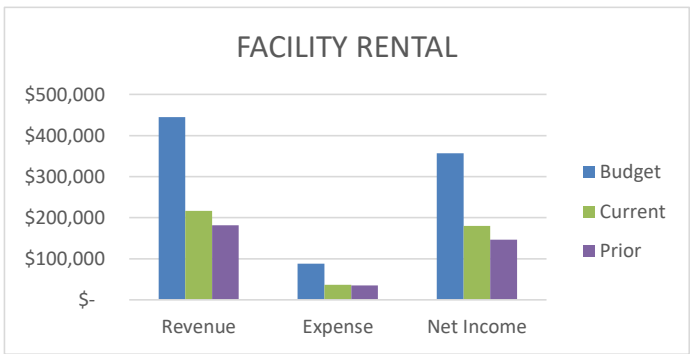
	BUDGET	CURRENT YTD	PRIOR YTD
REVENUE	\$ 266,840	\$ 162,994	\$ 109,754
EXPENSES	\$ 215,235	\$ 100,119	\$ 56,699



FACILITY RENTAL

Budgeted Revenue: 49%
Budgeted Expenses: 41%
Net Income: \$33,759 over last year

	BUDGET	CURRENT YTD	PRIOR YTD
REVENUE	\$ 444,865	\$ 216,820	\$ 181,697
EXPENSES	\$ 87,500	\$ 36,229	\$ 34,865





Chico Area Recreation and Park District "Helping People Play"

**Staff Report FI-23-001
Finance Agenda D
Regular Agenda 4.4**

STAFF REPORT

DATE: January 26, 2023
TO: Board of Directors
FROM: Annabel Grimm, General Manager
SUBJECT: Tyler Technologies Software

Background

As part of the 2022-23 budget, the Board approved acquiring new financial, content management, and maintenance management systems. District staff attended approximately four demonstrations of various software platforms. One particular software package from Tyler Technologies stood out from the rest for several reasons. First, it was the closest platform to providing a more holistic Enterprise Management System (EMS), meaning the District could consolidate many functions done in various systems into one software package, including the HR functions. Second, it was the most competitively priced solution of all the systems quoted. Lastly, the annual cost is 30% less than what we're paying now for the HR system alone.

Fiscal Impact

Current Systems

<i>HR</i>	60,000
<i>Content</i>	2,500
<i>Finance</i>	7,000
<i>Maintenance</i>	16,000
<i>Total</i>	85,500
<i>Tyler Tech</i>	41,050
<i>Cost/yr</i>	
<i>Savings</i>	(44,450)

The budget allocation for the new software is 65,000, and 50,000 for a technology assessment. The cost of consulting services for implementing the new EMS is 90,315. Staff is requesting to reallocate the balance of the new software allocation (24,000) and the 50,000 for the assessment, plus an additional 17,000 to cover the implementation cost.

Staff Recommendation

The Board of Directors consider and approve contracting with Tyler Technologies for the District's EMS software.

Quoted By:
 Quote Expiration:
 Quote Name:

Cody Gunstenson
 02/07/23



Sales Quotation For:

Chico Area Recreation and Park District
 545 Vallombrosa Ave
 Chico CA 95926-4037

Tyler Annual Software – SaaS

Description	List Price	Discount	Annual
ERP Pro powered by Incode			
ERP Pro 10 Financial Management Suite			
Core Financials	\$ 14,786	\$ 4,140	\$ 10,646
Fixed Assets	\$ 1,865	\$ 522	\$ 1,343
Human Resources Management (Includes Position Budgeting)	\$ 7,070	\$ 1,980	\$ 5,090
Employee Access Pro	\$ 0	\$ 0	\$ 0
Project Accounting	\$ 3,469	\$ 971	\$ 2,498
Employee Access Pro Time & Attendance	\$ 1,243	\$ 348	\$ 895
Purchasing	\$ 4,457	\$ 1,248	\$ 3,209
Accounts Receivable	\$ 3,891	\$ 1,089	\$ 2,802

ERP Pro 10 Customer Relationship Management Suite				
Cashiering		\$ 1,415	\$ 396	\$ 1,019
Work Orders		\$ 2,299	\$ 644	\$ 1,655
Tyler One				
Data & Insights powered by Socrata				
Open Budget		\$ 3,500	\$ 980	\$ 2,520
Content Manager Suite				
Core		\$ 5,661	\$ 1,585	\$ 4,076
Employee Onboarding		\$ 4,823	\$ 1,350	\$ 3,473
	TOTAL:	\$ 54,479	\$ 15,253	\$ 39,226
	Term # of Years:	3		

Tyler Annual Services

Description	List Price	Discount	Annual	
ERP				
Other Services				
Tyler University	\$ 1,844	\$ 922	\$ 922	
	TOTAL:	\$ 1,844	922	\$ 922

Tyler Fees per Transaction

Description	Net Unit Price
Tyler One	
Payments	
ERP Pro Payments	\$ 0.00

Third Party Software & Hardware

Description	Quantity	Unit Price	Extended Price	Annual
Tyler One				
Payments				
Lane 3000 Terminal Purchase	5	\$ 419	\$ 2,095	\$ 0
PCI Service Fee (Per Device)	5	\$ 0	\$ 0	\$ 900
TOTAL:			\$ 2,095	\$ 900

Services

Description	Hours/Units	Extended Price	Maintenance
ERP Pro 10 Financial Management Suite			
Professional Services	384	\$ 55,680	\$ 0
Accounts Payable Data Conversion	1	\$ 2,000	\$ 0
Accounts Payable History Data Conversion	1	\$ 1,000	\$ 0
General Ledger Data Conversion	1	\$ 1,750	\$ 0
General Ledger History Data Conversion	1	\$ 1,000	\$ 0
Human Resources Management Employee Records Conversion	1	\$ 2,000	\$ 0
Human Resources Management /Payroll History Data Conversion	1	\$ 1,000	\$ 0
Financials Project Management	1	\$ 1,950	\$ 0
ERP Pro 10 Customer Relationship Management Suite			

Professional Services	76	\$ 11,020	\$ 0
Project Management	1	\$ 1,250	\$ 0
Data & Insights powered by Socrata			
Professional Services	14	\$ 2,030	\$ 0
Content Manager Suite			
Professional Services	52	\$ 7,540	\$ 0
TOTAL:		\$ 88,220	\$ 0

Summary	One Time Fees	Recurring Fees
Total SaaS		\$ 39,226
Total Third Party Hardware, Software, Services	\$ 2,095	\$ 900
Total Tyler Services	\$ 88,220	\$ 922
Summary Total	\$ 90,315	\$ 41,048
Contract Total	\$ 131,363	

Detailed Breakdown of Professional Services (Included in Summary Total)

Description	Hours	Extended Price	Maintenance
ERP Pro powered by Incode			
ERP Pro 10 Financial Management Suite			
Accounts Payable Data Analysis	4	\$ 580	\$ 0
Accounts Payable History Data Analysis	4	\$ 580	\$ 0
Accounts Receivable	12	\$ 1,740	\$ 0
Core Financials	140	\$ 20,300	\$ 0

Employee Access Pro Time & Attendance	28	\$ 4,060	\$ 0
Employee Self Service - Employee Portal	16	\$ 2,320	\$ 0
Fixed Assets	20	\$ 2,900	\$ 0
General Ledger Data Analysis	8	\$ 1,160	\$ 0
General Ledger History Data Analysis	4	\$ 580	\$ 0
Human Resources Management History	4	\$ 580	\$ 0
Human Resources Management	92	\$ 13,340	\$ 0
Human Resources Management Employees Records	4	\$ 580	\$ 0
Project Accounting	16	\$ 2,320	\$ 0
Purchasing	32	\$ 4,640	\$ 0
Sub-Total	384	\$ 55,680	\$ 0
ERP Pro 10 Customer Relationship Management Suite			
Work Orders	56	\$ 8,120	\$ 0
Cashiering	20	\$ 2,900	\$ 0
Sub-Total	76	\$ 11,020	\$ 0
Tyler One			
Data & Insights powered by Socrata			
Open Budget	14	\$ 2,030	\$ 0
Sub-Total	14	\$ 2,030	\$ 0
Content Manager Suite			
Employee Onboarding	12	\$ 1,740	\$ 0
Core	40	\$ 5,800	\$ 0
Sub-Total	52	\$ 7,540	\$ 0
TOTAL:	526	\$ 76,270	\$ 0



Chico Area Recreation and Park District "Helping People Play"

Staff Report FI-23-001
Finance Agenda E
Regular Agenda 4.5

STAFF REPORT

DATE: January 26, 2023
TO: Board of Directors
FROM: Annabel Grimm, General Manager
SUBJECT: Revised Salary Schedule

Background

At the December meeting, the Board of Directors approved a 5% salary increase for the General Manager. The salary schedule has been revised to reflect the revised salary amount.

Staff Recommendation

The Board of Directors approve the revised salary schedule.

Unrepresented

November 1, 2022-June 30,2023		Step A	Step B	Step C	Step D	Step E	Step F
General Manager							
Hourly	\$	65.63					
Monthly	\$	11,375					
Annually	\$	136,500					
Parks and Facilities Manager							
Hourly	\$	37.31	\$ 39.18	\$ 41.14	\$ 43.19	\$ 45.35	\$ 47.62
Monthly	\$	6,467	\$ 6,791	\$ 7,131	\$ 7,486	\$ 7,861	\$ 8,254
Annually	\$	77,605	\$ 81,494	\$ 85,571	\$ 89,835	\$ 94,328	\$ 99,050
Recreation Manager							
Hourly	\$	37.31	\$ 39.18	\$ 41.14	\$ 43.19	\$ 45.35	\$ 47.62
Monthly	\$	6,467	\$ 6,791	\$ 7,131	\$ 7,486	\$ 7,861	\$ 8,254
Annually	\$	77,605	\$ 81,494	\$ 85,571	\$ 89,835	\$ 94,328	\$ 99,050
Finance Manager							
Hourly	\$	37.31	\$ 39.18	\$ 41.14	\$ 43.19	\$ 45.35	\$ 47.62
Monthly	\$	6,467	\$ 6,791	\$ 7,131	\$ 7,486	\$ 7,861	\$ 8,254
Annually	\$	77,605	\$ 81,494	\$ 85,571	\$ 89,835	\$ 94,328	\$ 99,050
HR Manager							
Hourly	\$	37.31	\$ 39.18	\$ 41.14	\$ 43.19	\$ 45.35	\$ 47.62
Monthly	\$	6,467	\$ 6,791	\$ 7,131	\$ 7,486	\$ 7,861	\$ 8,254
Annually	\$	77,605	\$ 81,494	\$ 85,571	\$ 89,835	\$ 94,328	\$ 99,050
Business Services							
Hourly	\$	37.31	\$ 39.18	\$ 41.14	\$ 43.19	\$ 45.35	\$ 47.62
Monthly	\$	6,467	\$ 6,791	\$ 7,131	\$ 7,486	\$ 7,861	\$ 8,254
Annually	\$	77,605	\$ 81,494	\$ 85,571	\$ 89,835	\$ 94,328	\$ 99,050
HR/Recruitment Specialist							
Hourly	\$	24.40	\$ 25.62	\$ 26.90	\$ 28.25	\$ 29.66	\$ 31.14
Monthly	\$	4,229	\$ 4,441	\$ 4,663	\$ 4,897	\$ 5,141	\$ 5,398
Annually	\$	50,752	\$ 53,290	\$ 55,952	\$ 58,760	\$ 61,693	\$ 64,771
Finance Specialist							
Hourly	\$	24.40	\$ 25.62	\$ 26.90	\$ 28.25	\$ 29.66	\$ 31.14
Monthly	\$	4,229	\$ 4,441	\$ 4,663	\$ 4,897	\$ 5,141	\$ 5,398
Annually	\$	50,752	\$ 53,290	\$ 55,952	\$ 58,760	\$ 61,693	\$ 64,771
Facility Coordinator							
Hourly	\$	21.23	\$ 22.29	\$ 23.40	\$ 24.57	\$ 25.80	\$ 27.09
Monthly	\$	3,680	\$ 3,864	\$ 4,056	\$ 4,259	\$ 4,472	\$ 4,696
Annually	\$	44,158	\$ 46,363	\$ 48,672	\$ 51,106	\$ 53,664	\$ 56,347
Assistant Facility Coordinator							
Hourly	\$	19.50	\$ 20.48	\$ 21.50	\$ 22.58	\$ 23.71	\$ 24.90
Monthly	\$	3,380	\$ 3,550	\$ 3,727	\$ 3,914	\$ 4,110	\$ 4,316
Annually	\$	40,560	\$ 42,598	\$ 44,720	\$ 46,966	\$ 49,317	\$ 51,792
Admin/Customer Service Rep							
Hourly	\$	21.23	\$ 22.29	\$ 23.40	\$ 24.57	\$ 25.80	\$ 27.09
Monthly	\$	3,680	\$ 3,864	\$ 4,056	\$ 4,259	\$ 4,472	\$ 4,696
Annually	\$	44,158	\$ 46,363	\$ 48,672	\$ 51,106	\$ 53,664	\$ 56,347
Marketing Coordinator							
Hourly	\$	30.07	\$ 31.57	\$ 33.15	\$ 34.80	\$ 36.54	\$ 38.37
Monthly	\$	5,212	\$ 5,472	\$ 5,746	\$ 6,032	\$ 6,334	\$ 6,651
Annually	\$	62,546	\$ 65,666	\$ 68,952	\$ 72,384	\$ 76,003	\$ 79,810
Recreation Coordinator							
Hourly	\$	24.82	\$ 26.07	\$ 27.37	\$ 28.74	\$ 30.17	\$ 31.68
Monthly	\$	4,302	\$ 4,519	\$ 4,744	\$ 4,982	\$ 5,229	\$ 5,491
Annually	\$	51,626	\$ 54,226	\$ 56,930	\$ 59,779	\$ 62,754	\$ 65,894