

BOARD OF DIRECTORS REGULAR MEETING MINUTES

Thursday, February 27, 2025, 2025 – 4:00 P.M.

Board Members Present: Tom Lando, Chair
Michael McGinnis, Board Member
Christopher Norden, Board Member
Jason Roye, Board Member

Board Members Absent: Dave Donnan, Vice Chair

Staff Members Present: Annabel Grimm, General Manager
Angela Carpenter, Finance Manager
Erin Morrissey, Recreation Director
Holli Drobny, Administrative Director
Scott Schumann, Parks and Facilities Director

Legal Counsel Present: Jackson Glick, Attorney at Law

1. CALL TO ORDER

The meeting was called to order at 4:00, and a roll call was taken, as noted above.

2. PUBLIC COMMENTS

There were none.

3. CONSENT AGENDA

- 3.1. Minutes of the Regular Meeting of the Board of Directors on January 23, 2025
- 3.2. January 2025 Monthly Financial Report (Staff Report FI-25-004)
- 3.3. Community Park Irrigation (Staff Report FI-25-005) *Action requested: The Board approves the project and budget allocation to address irrigation upgrades at Community Park.*

M/S/C/ (Directors McGinnis/Norden) Board of Directors approved the consent agenda.
The motion was unanimously approved.

Absent: Donnan

4. REGULAR AGENDA

- 4.1. Committee Report Out – Information Provided
 - 4.1.1. Finance Committee
 - 4.1.2. Facility Committee (no meeting in February)
- 4.2. Retirement of American Flags at Veterans Memorial Park (Staff Report 25-008)
Jason Rose from Chico Veterans Foreign Wars post #1555 presented a request for ceremonial retirement of American flags at Veterans Memorial Park.

M/S/C/ (Directors McGinnis/Norden) Board of Directors approved the proposal from Chico

Veterans Foreign Wars #1555 to retire American flags through an annual ceremonial burial.

The motion was unanimously approved.

Absent: Donnan

4.3. Henshaw Neighborhood Park Development Interviews (Staff Report 25-009)

In November 2024, the District released a Request for Proposals to solicit eligible firms to design Henshaw Neighborhood Park. Following the submission of two proposals, the Board requested to interview the firms to determine the design award.

4.3.1. Melton Design Group provided an overview of their proposal and answered questions from the Board.

4.3.2. Confluence Inc. provided an overview of their proposal and answered questions from the Board.

M/S/C/ (Directors Norden/McGinnis) Board of Directors awarded design of the Henshaw Neighborhood Park to Confluence. Inc.

The motion passed with a 3-1 vote.

Ayes: Lando, McGinnis, Norden

Noes: Roye

Absent: Donnan

4.4. Authorizing the Destruction of Records (Staff Report 25-010 & Resolution 25-001)

M/S/C/ (Directors McGinnis/Norden) Board of Directors approved Resolution 25-001, allowing the destruction of identified records as provided by Government Code Sections 60200-60203 guidelines.

The motion was unanimously approved.

Absent: Donnan

5. NEW BUSINESS

5.1. Butte Local Agency Formation Commission (LAFCO) Nominations (Staff Report 25-011)

The Butte Local Agency Formation Commission is calling for nominations to serve on the Commission for four years. Special Districts are able to nominate candidates until March 14, 2025.

M/S/C/ (Directors McGinnis/Norden) Board of Directors chose to nominate Director Tom Lando as a candidate to serve on the Butte Local Agency Formation Commission.

The motion was unanimously approved.

Absent: Donnan

5.2. California Special Districts Association (CSDA) Nominations (Staff Report 25-012)

The California Special Districts Association Board of Directors are calling for nominations for Special District Board Members or General Managers to serve on the Board. Special Districts are able to nominate candidates until April 21, 2025. There were

no nominations.

6. DIRECTORS' COMMENTS

Director Lando requested a brief update on the Beyond Golf Project.

7. STAFF COMMENTS

8. ADJOURNMENT

Adjourned at 5:25 to the next meeting of the Board of Directors of the Chico Area Recreation and Park District.