



## REGULAR MEETING

### Chico Area Recreation and Park District Board

545 Vallombrosa Avenue, Chico, CA 95926 | (530) 895-4711

Thursday, April 27, 2023 – 4:00 P.M.

**Board Members Present:** Michael McGinnis, Chair  
Dave Donnan, Vice-Chair  
Tom Lando, Board Member  
Michael Worley, Board Member  
Christopher Norden, Board Member

**Board Members Absent:**

**Staff Members Present:** Annabel Grimm, General Manager  
Angela Carpenter, Finance Manager  
Holli Drobny, Business Services Manager  
Anjie Goulding, Recreation Manager  
Scott Schumann, Parks and Facilities Manager

**Legal Counsel Present:** Jeff Carter, Attorney at Law

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### 1. CALL TO ORDER

The meeting was called to order at 4:00, and a roll call was taken, as noted above.

### 2. PUBLIC COMMENTS

There was no correspondence

### 3. CONSENT AGENDA

3.1. Minutes of the Regular Meeting of the Board of Directors of March 29, 2023 -  
*Action Requested: Board of Directors approve the minutes as submitted.*

3.2. Monthly Financial Report - *Action Requested: Board of Directors approve the Monthly Financial Report.*

**M/S/C/ (Directors Lando/Worley)** Board of Directors approved the consent agenda.

**The motion was unanimously approved.**

Absent:

### 4. REGULAR AGENDA

4.1. Committee Report Out – Information Provided

4.1.1. Facility Committee

4.1.2. Finance Committee reported that an Investment Policy is being updated by District Staff.

4.2. Landscape and Lighting Assessment Districts

**M/S/C/ (Directors Lando/Worley)** The Board of Directors approved Resolution 23-006 declaring the Board's Intention to Continue to Levy the Assessments for Fiscal Year 2023-

24, preliminarily approving the engineer's reports, and providing for Notice of a Public Hearing on May 25, 2023, for the Oak Way, Amber Grove/Greenfield, and Baroni Neighborhood Park and Open Space (No. LLD 001-05) Landscaping and Lighting Assessment Districts

**The motion was unanimously approved.**

4.3. Preliminary Budget for Fiscal Year 2023-2024 (Staff Report FI-23-013)

**M/S/C/ (Directors Lando/Worley)** The Board of Directors approved Resolution 23-007 adopting the Preliminary Budget for the 2023-2024 fiscal year, making it available for public inspection, and providing for Notice of Public Hearing regarding the Preliminary Budget on May 25, 2023.

**The motion was unanimously approved.**

## **5. UNFINISHED BUSINESS**

5.1. Intention to Establish a Community Facilities District (Staff Report 23-019) –

**M/S/C/ (Directors Lando/Donnan)** The Board of Directors approved Resolution 23-005 to conduct proceedings related to the establishment of a Community Facilities District (CFD) for the annual operation, maintenance, and servicing of a new park development. Within 24 months seek to consolidate the multiple assessments related to Meriam Park.

**The motion was unanimously approved.**

5.2. Chapman Park Renovation Bid Award (Staff Report FA-23-004)

**M/S/C/ (Directors Lando/McGinnis)** The Board of Directors voted to accept the lowest responsible bid proposal for the Chapman Park Renovation at the amount of \$2,709,450 with a contingency of \$208,000. The bid was awarded to R & R Horn Construction.

**The motion was unanimously approved.**

## **6. NEW BUSINESS**

6.1. Temporary Staff – Finance Technician (Staff Report FI-23-015)

**M/S/C/ (Directors Lando/McGinnis)** The Board of Directors approved the addition of a temporary, full time Finance Technician to the salary ordinance for two years, to expire on June 30, 2025.

**The motion was unanimously approved.**

6.2. Resolution Adopting The California Uniform Public Construction Cost Accounting Act (Staff Report FI-23-016)

**M/S/C/ (Directors Lando/Worley)** The Board of Directors adopted Resolution 23-008 adopting The California Uniform Public Construction Cost Accounting Act.

**The motion was unanimously approved.**

6.3. Community Center Construction (Staff report FA-23-005)

**M/S/C/ (Directors Lando/Donnan)** The Board of Directors voted for District staff to move forward with a renovation in the Community Center to accommodate the growing workforce.

**The motion was unanimously approved.**

6.4. Community Park Lighting Reallocation of Funds (Staff report FA-23-007)

**M/S/C/ (Directors Lando/Worley)** The Board of Directors voted for District staff to move forward with the project to replace old lighting at Community Park using a reallocation of \$30,000 savings from the HVAC project at the DFJ. The Board requested a report back for a long term solution and additional details related to energy output.

**The motion was unanimously approved.**

6.5. Banner Sponsorship Program (Staff report FA-23-009)

**M/S/C/ (Directors McGinnis/Lando)** The Board of Directors voted for District staff to move forward with the framework for field users to utilize CARD parks for their internal sponsorship programs, temporarily, for 6 months.

**The motion was unanimously approved.**

## **7. DIRECTORS' COMMENTS**

There were none.

## **8. STAFF COMMENTS**

General Manager Grimm made note of the Bocce Ball Groundbreaking on May 4<sup>th</sup> at 3:00PM.

Spring Jamboree was a huge success, and Grimm thanked the Board for their support. Lando brought attention to the acquisition of Barber Yard and the Board's participation in the process.

Discussion revolved around the new Pickle Ball Courts opening. The Board requested that District staff address the maintenance of existing Pickle Ball courts at the next

Facility Committee meeting.

Jeff Carter announced that after 45 years of legal service to the Chico Community, he is considering retirement. Carter introduced Chris Henson (?) to the Board as a recommendation to provide legal services to the Board. Carter will not announce a date of departure until he is comfortable with the transition. The Board requested a closed session for the next regular meeting to address the recruitment.

## **9. ADJOURNMENT**

Adjourned at 4:54 PM to the next meeting of the Board of Directors of the Chico Area Recreation and Park District.