

## BOARD OF DIRECTORS REGULAR MEETING MINUTES

December 12<sup>th</sup>, 2024 – 4:00 P.M.

**Board Members Present:** Michael McGinnis, Chair  
Dave Donnan, Vice-Chair  
Tom Lando, Board Member  
Jason Roye, Board Member

**Board Members Absent:** Christopher Norden, Board Member

**Staff Members Present:** Annabel Grimm, General Manager  
Angela Carpenter, Finance Manager  
Scott Schumann, Parks and Facilities Director

**Legal Counsel Present:** Jackson Glick, Attorney at Law

### 1. CALL TO ORDER

The meeting was called to order at 4:00, and a roll call was taken, as noted above.

### 2. PUBLIC COMMENTS

Nancy Jenson with the Pickleball Community requested an opportunity to place items on an agenda regarding pickleball rules and removal of benches in between courts. McGinnis recommended attendance at the Facility Committee as the best opportunity. The next meeting is on January 15<sup>th</sup>, 2025. Nancy Jenson also took the opportunity to appreciate the installation of sunshades, doors, and paths at the courts.

Mike Alderson former commander of Veterans of Foreign Wars came to appreciate the name change of Wildwood Park to Veterans Memorial Park.

### 3. CONSENT AGENDA

- 3.1. Minutes of the Regular Meeting of the Board of Directors on September 26, 2024
- 3.2. Minutes of the Special Meeting of the Board of Directors on November 13, 2024
- 3.3. September and October 2024 Monthly Financial Report (Staff Report FI-24-039)
- 3.4. Calendar for Fiscal Year 2024-2025 Budget Process (Staff Report FI-24-040)
- 3.5. Shade Sail Donation (Staff Report FA-24-017) *Action Requested: Board of Directors accept the donation of a shade sail structure at the Veteran's Park pump track.*
- 3.6. RFP to Finance Aquatic Center Development (Staff Report FI-24-041) *Action Requested: Board of Directors approve the Financing Aquatic Center RFP for release.*
- 3.7. Request for Neighborhood Park Fees (Staff Report FI-24-042) *Action Requested: Board of Directors direct District Staff to request Neighborhood Park fees from the City of Chico.*
- 3.8. CARD Center Structural Repair (Staff Report FI-24-043) *Action Requested: Board of Directors approve the increased budget allocation for the Community Center Refurbishment project.*

**M/S/C/ (Directors Lando/McGinnis)** Board of Directors approved the consent agenda.  
**The motion was unanimously approved.**

Absent: Norden

#### **4. REGULAR AGENDA**

4.1. Committee Report Out – *Information Provided, no action taken.*

4.1.1. Finance Committee

4.1.2. Facility Committee

4.2. Updated Policies (Staff Report 24-061)

District Staff have updated policy 3460 *Sick Leave* to ensure compliance with legislative requirements.

**M/S/C/ (Directors Lando/Donnan)** Board of Directors approved Policy 3460 – Sick Leave.  
**The motion was unanimously approved.**

Absent: Norden

4.3. Community Park Traffic Study (Staff Report FA-24-021)

District staff provided an update on the findings regarding the Community Park Traffic Study.

Director Lando noted he is not in support of a street connection to Ohio Street. However, moved to approve staff proceed to obtain input from the City of Chico and Chapman neighborhood.

**M/S/C/ (Directors Lando/McGinnis)** Board of Directors moved to proceed with the collection of further input from the City of Chico and Chapman Neighborhood.

**The motion was unanimously approved.**

Absent: Norden

4.4. Board Election of Officers

**M/S/C/ (Directors McGinnis/Lando)** Board of Directors elected Director Lando to be the Chair and Director Donnan to be the Vice Chair for 2025.

**The motion was unanimously approved.**

Absent: Norden

Board Committees for 2025 will be as follows:

- Directors Donnan and Roye for the Facility Committee
- Directors McGinnis and Norden for the Finance Committee

#### **5. NEW BUSINESS**

5.1. Board of Directors Manual (Staff Report 24-062)

**M/S/C/ (Directors McGinnis/Donnan)** Board of Directors voted to bring the manual back for a final review.

**The motion was unanimously approved.**

Absent: Norden

5.2. Recognizing Director Worley for Distinguished Service (Resolution 24-017)

**M/S/C/ (Directors McGinnis/Donnan)** Board of Directors approved Resolution 24-017 in honor of Director Worley's outstanding service to the Board of Directors.

**The motion was unanimously approved.**

Absent: Norden

## **6. DIRECTORS' COMMENTS**

There were none.

## **7. STAFF COMMENTS**

Annabel Grimm welcomed two new CARD staff in attendance. Talitha MacDonald, Inclusion Coordinator and Stephanie Powell, Administrative Coordinator.

## **8. ADJOURNMENT**

Adjourned at 5:00 to the next meeting of the Board of Directors of the Chico Area Recreation and Park District.

## **9. CLOSED SESSION**

Pursuant to Government Code 54956.8: Real Estate Negotiations

Property: APN 002-130-038

Pursuant to Government Code 54957: Public Employment Performance Review – General Manager

CLOSED SESSION ANNOUNCEMENT

Information received – Direction given