



**CARD Center  
 Main Hall**

Renter Full Name

Phone

Event Date

Event Type  
 (Wedding, Memorial, Birthday, etc.)

<b>Capacity</b> Assembly: 275 Dining: 200	<b>Max Tables</b> Main Hall: 27 Patio: 11	25 round tables 5 rectangle tables (6ft) 150 chairs (6 per table) 4 cocktail tables	keep area clear for doors
---	---	--	------------------------------

Tables are strategically spaced to optimize movement and ensure comfortable seating arrangements. Please note, areas may appear more spacious in this diagram than they will during the event.

## Creekside Rose Garden Rental Equipment

Please check off what equipment you may need for your event.

Equipment	Number Needed	Stock	Notes
White Chairs		300	
Round Tables		45	48 in (4 ft) - Seats 6
Rectangle Tables		27	72 in (6 ft) - Seats 6-8
Square Tables		13	3 ft x 3 ft
Cocktail Tables		4	29 in wide x 40 in tall
Speakers		3	Bluetooth; 2 Mounted in Main Hall; 1 Portable
Wireless Mic		4	2 for Main Hall speakers; 2 for Portable speaker
Up Lights		8	\$100/day, set of 4 lights
Projector		1	
Screen		1	Mounted
Podium		1	
Disco Ball		1	\$50 per day, 20 in