

**FACILITY COMMITTEE AGENDA**

Michael McGinnis and Dave Donnan  
Wednesday, July 19, 2023 – 3:00 P.M.

If you need an accommodation to participate in this meeting, please call (530) 895-4711  
Posted Prior to 3:00 PM Friday, July 14, 2023

**AGENDA**

**1. Call to Order**

**2. Public Comments**

*Members of the public may address the Committee at this time on any matter not already listed on the Agenda, with comments being limited to three minutes. The Committee cannot take any action at this meeting on requests made under this section of the agenda.*

**3. Off-Leash Park Rules** (Staff report FA-23-011)

District staff will provide an update on the results of the off-leash trial period.

**4. DeGarmo Soccer Fields** (Staff report FA-23-012)

District staff will discuss the scope and timing of the installation of artificial turf fields.

**5. Design-Build Concept** (Staff report FA-23-013)

District staff will discuss utilizing the design-build approach for certain Capital Projects.

**6. Progress on Aquatic Center** (Staff report FA-23-014)

District staff will provide an update on the status of the design of the Aquatic and Recreation Center.

**7. Wildwood Softball Fields** (Staff report FA-23-015)

District staff will discuss the potential placement of additional softball fields.

**8. Softball Infield Repair Plan** (Staff report FA-23-016)

District staff will provide information on a field maintenance plan.

**9. Bike Parks** (Staff Report FA-23-017)

District staff will provide information on a joint venture with the City of Chico, Chico Velo and a donor.

**10. City of Chico Ice Rink** (Staff Report FA-23-018)

District staff will share a potential collaboration with the City of Chico to operate the Ice Rink in downtown Chico for the 2023 season.

**11. Directors' Comments**

Opportunity for the Committee to comment on items not listed on the agenda.

**12. Adjournment**

Adjourn to the next scheduled Facilities Committee Meeting.

**FACILITY COMMITTEE**

# STAFF REPORT

**DATE:** July 19, 2023  
**TO:** Board of Directors  
**FROM:** Annabel Grimm, General Manager  
**SUBJECT:** Off-Leash Park Rules

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## **Discussion**

The dog leash trial period has reached its conclusion. Survey responses indicate two distinct groups of users, with the majority of quantitative responses, 48.7% being satisfied/very satisfied with new changes and 46.4% being unsatisfied/very unsatisfied. Qualitative responses also indicate a strong preference both for and against the increase in off-leash hours.

Observations at the mid-point of the trial period highlighted a lack of compliance with cleaning up after dogs and off-lease dogs remaining in the designated areas. After mid-point communication, staff has noted modest improvements in compliance with leash and cleanup rules. Moreover, users have been observed cleaning up waste that may have been overlooked.

Summary of major observations involving off-lease dogs:

- Interfering with other park users
- Cleaning up after dogs
- Off-leash activity in non-designated areas

With additional dog park resources opening in Indigo Park and incorporated into future developments, staff recognize the impact on the community by dog owners not following rules.

## **Recommendation**

Given the split in community opinion related to off-leash activity, additional planned dog parks, and negative impacts from dog owners not adhering to park rules, District staff recommend keeping the trial period hours with no additional time or location expansions.

(see next page)

<b>Park</b>	<b>Current Hours</b>	<b>Trial Period Hours</b>
Community Park	Heffron Field 7:00 – 9:00 AM	Heffron Field 7:00 – 11:00 PM
DeGarmo Park	Dog Park 7 AM – 11:00 PM	Dog Park & Basin contained within split rail below the pavilion (“Bowl”) 7:00 AM – 11:00 PM
Hooker Oak Park	Hooker Oak and Rex Murphy Fields 7:00 AM – 9:00 AM	Hooker Oak and Rex Murphy Fields 7:00 AM – Noon
Wildwood	No Off Leash Times	No Off Leash Times
Neighborhood Parks	No Off Leash Times	Monday – Friday 5:30 AM – 8:30 AM

**FACILITY COMMITTEE**

# STAFF REPORT

**DATE:** July 19, 2023  
**TO:** Board of Directors  
**FROM:** Annabel Grimm, General Manager  
**SUBJECT:** DeGarmo Soccer Fields

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## **Background**

In May of 2022, the CARD Board authorized staff to proceed, with due diligence, to explore a private/public venture to construct a Golf Academy at DeGarmo Park. This project is proposed on 7 acres of unfinished parkland in the southwest portion of the park. Based on the footprint of the proposed golf complex, there is ample space for the two turf fields noted on the current master plan.

Last year, the project was scheduled for the 2023/24 fiscal year with a budget of \$3.8 M. However, the revised cost received in June 2023 estimated the project at \$5.5 M, including \$1.3 M for the additional lighting that would be required. The project was removed from the capital improvement list for 2023/24.

## **Discussion**

Staff requests a discussion with the Committee about the project scope and timeline to determine the project's priority in the Capital Improvement Plan to make a recommendation to the Board of Directors. Considerations that may impact the DeGarmo Turf Fields project include budget, scope, timing, projects carried over from the prior year, and the number of projects slated for 23/24.

**FACILITY COMMITTEE**

# STAFF REPORT

**DATE:** July 19, 2023  
**TO:** Board of Directors  
**FROM:** Annabel Grimm, General Manager  
**SUBJECT:** Design-Build Concept

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## **Background**

With the Board's approval of large-scale projects (in excess of \$1 M), such as the Community Park (CP) Maintenance Hub expansion, the District should contemplate the most value-added approach for the design and construction of these types of projects.

Design-Build is a project delivery system where the designer and the contractor work together from the beginning, as a team, providing unified project recommendations. The Design-Build method offers several advantages, including:

- Project clarity and reduction of design changes
- Streamlined communication between the contractor and the District
- Increased collaboration
- Efficiency and cost savings by leveraging expertise
- Accelerated timeline to completion

Disadvantages of the Design-Build approach include:

- Limited bidding process potentially resulting in a lower number of proposals
- Reliance on the builder's qualification and experience
- Less influence on the design and limited customization

Using the CP Maintenance Hub project as an example, there is no need to tailor the building beyond its basic functions. Leveraging design and engineering plans and simply selecting from a menu of existing choices will not only expedite the process but also provide a format to contain building costs.

## **Recommendation:**

The District include Design-Build as a method of construction to the list of its construction approaches for projects meeting specific criteria and where the anticipated projects are above the \$1 M (as required by the California Public Contract Code). Selection and award of these contracts would be in accordance with the existing Policy for Procurement of Contractors and Consultants.

**FACILITY COMMITTEE**

# STAFF REPORT

**DATE:** July 19, 2023  
**TO:** Board of Directors  
**FROM:** Annabel Grimm, General Manager  
**SUBJECT:** Progress on Aquatic Center

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## **Background**

In May 2023, Confluence Inc., the design firm for the aquatic center, engaged with hundreds of community members in voting for the amenities they would like incorporated into the design at the Thursday and Saturday Markets, as well as Bidwell Junior High. Additional feedback was collected through an online voting survey from May through the end of June. In June, they held a design workshop with the Aquatic Advisory Stakeholder group to understand and prioritize facility amenities. In addition, the Technical Advisory Committee was convened to understand environmental, utility, traffic, and other infrastructure considerations.

District staff have continued to meet with the design team to provide feedback and review potential concepts.

## **Discussion**

Staff will provide an update on preliminary designs and considerations to the Committee and will share renderings if available.

**FACILITY COMMITTEE**

# STAFF REPORT

**DATE:** July 19, 2023  
**TO:** Board of Directors  
**FROM:** Annabel Grimm, General Manager  
**SUBJECT:** District Softball Fields

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## **Background**

In April, the Committee reviewed several softball field options at DeGarmo, Hooker Oak, and Wildwood parks in response to requests from youth baseball and softball for additional fields to increase practice and game capacity.

A review of usage data shows an increasing trend over the last several years in field rentals for youth softball, while there has been a notable decline in adult softball programs. With the lighting issues addressed at Hooker Oak and Community Park, the District is now able to meet the need of the adult softball community with space to grow should participation increase.

Additional fields for youth softball are in the highest demand. Baseball and softball make up about 60% of the total field usage, followed by soccer at 30%. According to the Little League teams, they are capped at the number of participants they can accept based on the number of fields available to practice and play.

There has been a long-standing relationship with the local Little League teams. The teams' Board of Directors are committed to fundraising efforts to assist with the cost of implementing additional fields at Wildwood Park.

## **Discussion**

District staff would like the Committee to discuss the installation of additional softball fields at Wildwood in collaboration with the Little League teams.



**FACILITY COMMITTEE**

# STAFF REPORT

**DATE:** July 19, 2023  
**TO:** Board of Directors  
**FROM:** Scott Schumann, Parks & Facilities Director  
**SUBJECT:** Softball Field Repair

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## **Background**

Softball field conditions in community parks have seen significant impacts from long-term use and lack of rest periods for adequate repair. The most notable areas are the transitions between the infield skirt and outfield, creating a 'lip.' Comprehensive repair requires a minimum of a 2-week window followed by a "no-programming" period to ensure seed/sod has the opportunity to root.

An infield repair schedule has been developed to address this field condition, prioritized by the fields in most need. Resources combined with the small window between programming and cold weather produce a limited period of time to conduct repairs. The attached schedule details a combination of repairs performed by internal staff and augmented with one field done by an external service. Additional repairs, including adding infill, floating, and seeding to address uneven terrain caused by gophers, are required at Sycamore Field.

## **Discussion**

District staff would like the Committee to discuss the repair plan and provide feedback on the approach, cycle, and any other considerations.

### ***Infield Repair Schedule***

<b>Location</b>	<b>Field</b>	<b>Assigned</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>2027</b>
Sycamore	w/ add repairs	Internal	Nov				
Hooker Oak	Hooker Oak Field	Contracted	Nov				
Hooker Oak	Rex Murphy	Internal		Nov			
Hooker Oak	Doryland	Internal			Nov		
Wildwood	Brooks	Internal		Nov			
Wildwood	Field 2	Internal			Nov		
Community Park	Booth	Internal	Nov				
Community Park	Mertz	Internal	Nov				
Community Park	Barile	Internal		Nov			
Community Park	C.P.1	Internal			Nov		
Community Park	C.P.2	Internal				Nov	
DeGarmo Park	Veterans	Internal			Nov		
DeGarmo Park	Field 2	Internal				Nov	
DeGarmo Park	Jerry Hughes	Internal					Nov

**Note:**

- Repairs take 2 mows to establish turf for a total of approximately 1 month.
- Affected fields will need to be closed from the end of November through December, weather permitting.
- This plan is on a five-year cycle with ongoing maintenance and monitoring to address repairs needed during the cycle.

**FACILITY COMMITTEE**

# STAFF REPORT

**DATE:** July 19, 2023  
**TO:** Board of Directors  
**FROM:** Annabel Grimm, General Manager  
**SUBJECT:** Bike Parks

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**Background**

District staff have been working with the City of Chico, Chico Velo, and private donors on a joint venture to develop a bike-themed park and mountain bike park as part of a larger Humbolt Road project.

Chico Velo will present the broader vision for the “Active Humboldt” project, which will encompass the mountain bike and bike-themed parks. They will discuss the potential partnership with CARD, the acquisition of the related properties, as well as the funding and operation of the parks.

**Recommendation**

The Committee supports the partnership with Chico Velo, acquisition of the properties, and bike park projects, and recommend approval of the projects to the Board of Directors.

**FACILITY COMMITTEE**

# STAFF REPORT

**DATE:** July 19, 2023  
**TO:** Board of Directors  
**FROM:** Annabel Grimm, General Manager  
**SUBJECT:** City of Chico Ice Rink

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## **Background**

The Downtown Chico Ice Skating Rink was launched in 2021. According to the City of Chico, the original intent was to transfer management and operations to another group, as the venture does not necessarily align with City operations. City staff managed the operations with support from Downtown Chico Business Association (DCBA) in 2021. In 2022, DCBA managed all programs, with City staff overseeing the rink installation.

The City approached the District about collaborating on the project in 2021 and 2022. The District shared with the City that with almost an entirely new management team, CARD was not able to take on new ventures while managing a significant transition.

After a successful transition, and with the management ranks filled, CARD is open to discussions with the City about the Downtown Ice Skating Rink. This type of program is in the District's wheelhouse. It creates a significant opportunity to cross-collaborate not only with the City and DCBA but also with Paradise Park and Recreation District, which has successfully managed an ice rink for many years.

## **Discussion**

District staff would like the Committee to discuss potential opportunities with the Downtown Chico Ice Skating Rink.