
BOARD OF DIRECTORS REGULAR MEETING

Thursday, June 26, 2025 – 4:00 P.M.

If you need an accommodation to participate in this meeting, please call (530) 895-4711
Agenda posted prior to 4:00 PM Monday, June 23, 2025

BOARD MEMBERS

Tom Lando, Chair
Dave Donnan, Vice Chair
Michael McGinnis
Christopher Norden
Jason Roye

CARD STAFF

Annabel Grimm, General Manager
Phil Aviles, Finance & Human Resources Director
Holli Drobny, Administrative Director
Erin Morrissey, Recreation Director
Scott Schumann, Parks and Facilities Director

LEGAL COUNSEL

Jackson Glick, Sac Valley Law

A G E N D A

Zoom Meeting Information:

<https://card.zoom.us/j/81607636750?pwd=R1NNUkZPYi9ySGNsNVQ3OXh0U1hoZz09>

Meeting ID: 816 0763 6750

Passcode: 156857

1. CALL TO ORDER

1.1. Roll Call

2. PUBLIC COMMENTS

Members of the public may address the Committee at this time on any matter not already listed on the Agenda, with comments being limited to three minutes. The Committee cannot take any action at this meeting on requests made under this section of the agenda.

3. CONSENT AGENDA *Action Requested: Board of Directors approves the consent agenda.*

3.1. Minutes of the Regular Meeting of the Board of Directors on April 24, 2025

3.2. Minutes of the Special Meeting of the Board of Directors on May 15, 2025

3.3. Minutes of the Special Meeting of the Board of Directors on May 28, 2025

3.4. April Monthly Financial Report (Staff Report FI-25-011)

3.5. May Monthly Financial Report (Staff Report FI-25-014)

4. REGULAR AGENDA

4.1. Committee Report Out – *Information provided/possible action*

4.1.1. Finance Committee

4.1.2. Facility Committee

- 4.2. District Internship Presentation – *Information provided/possible action*
District intern, Jakob Mellow, will provide a presentation on his experience as a Parks and Facilities intern for the 2025 Spring semester.
- 4.3. Public Hearing of Continuation of Landscape and Lighting Assessment Districts (Staff Report FI-25-019 & Resolution 25-010) *Action Requested: Board of Directors hold the public hearing, consider all public comments, and adopt Resolution 25-010.*
Resolution 25-010 approves engineer’s reports, confirms diagram and assessment, and orders the continuation of the levy of assessment for Fiscal Year 2025-26 for the Oak Way, Amber Grove/Greenfield, and Baroni Neighborhood Park and Open Space (No. LLD 001-05) Landscaping and Lighting Assessment Districts.
- 4.4. Determine Tax Rates for Community Facilities District (Staff Report 25-036 & Resolution 25-011) *Action Requested: Board of Directors approves Resolution 25-011.*
Resolution 25-011 authorizes and directs the District to determine the maximum special tax rates and the specific special tax amounts to be levied each fiscal year for each parcel of real property within the CFD in the manner and as provided in the Rate and Method of Apportionment.
- 4.5. Consideration of Proposed Park Transfers from the City of Chico (Staff Report 25-037) *Action Requested: Board of directors approve the proposed transfer of Children’s Park, City Plaza, Depot Park, and the 9th & Hazel Greenway from the City of Chico.*
As part of ongoing collaborative discussions between CARD and the City of Chico, a phased approach to transferring the ownership and/or management of select city parks to the District has been proposed.
- 4.6. Policy Review (Staff Report FI-25-016) - *Action Requested: Board of Directors approve updated policies identified in the Staff Report.*
District staff have conducted a routine review of existing financial policies to ensure compliance with current regulations, best practices, and operational needs. As a result, updates are being recommended to the following policies:
- 2215 - Donations and Gifts
 - 2155 - Debt Management
- 4.7. Items Removed from the Consent Agenda

5. NEW BUSINESS

- 5.1. Capital Campaign Assets (Staff Report 25-038) *Information provided/possible action.*
As part of the District’s ongoing efforts to secure philanthropic support for the aquatics center, Creative Funding Advisors and Blue Flamingo have collaborated to develop a

case for support.

- 5.2. North Valley Community Foundation (NVCF) District Account (Staff Report FI-25-015) - *Action Requested: Board of Directors authorize the District to establish an account with North Valley Community Foundation.*

In alignment with the District's long-term strategic goals and efforts to enhance philanthropic support, staff worked with North Valley Community Foundation to establish a CARD account; a dedicated charitable fund that will support programs, facilities, and community initiatives of the District.

- 5.3. Aquatic Facility Naming Discussion (Staff Report 25-039) *Information provided/possible action*

As the District continues to advance the development of the Chico Aquatic and Recreation Center, District staff would like to initiate a discussion with the Board regarding naming opportunities for the facility. This includes consideration of criteria for naming rights, potential donor or sponsorship recognition, term lengths, and any restrictions or guidelines that should be in place to align with CARD's mission, values, and fundraising strategy.

- 5.4. Recreation Management Software (Staff Report FI-25-017) *Action requested: Board of Directors authorize a contract with Rec Technologies for the purchase, implementation, and support of a recreation management software.*

The District currently utilizes Active.Net for its recreation program management needs, including class registration, facility rentals, and customer communications. After a comprehensive evaluation of available software solutions, staff recommend transitioning to Rec Technologies recreation management platform to improve service delivery, customer experience, and administrative efficiency.

- 5.5. Authorization of Grant Applications for Park Development (Staff Report 25-040, Resolution 25-012, & Resolution 25-013) *Approve Resolution 25-012 authorizing the submission of a grant application for the development of Henshaw Neighborhood Park, and Resolution 25-013 authorizing the submission of a grant application for improvements at DeGarmo Community Park.*

6. DIRECTOR COMMENTS

Opportunity for the Board to comment on items not listed on the agenda.

7. STAFF COMMENTS

Opportunity for District Staff to comment on items not listed on the agenda.

Recreation Update (Staff Report 25-041)
Parks and Facilities Update (Staff Report 25-042)
General Manager Update (Staff Report 25-043)

8. ADJOURNMENT

Adjourn to the next meeting of the Board of Directors of the Chico Area Recreation and Park District.

9. CLOSED SESSION

Pursuant to Government Code 54956.9(d)(2): Conference with Legal Counsel-Potential Litigation

Recreation Update (Staff Report 25-041)
Parks and Facilities Update (Staff Report 25-042)
General Manager Update (Staff Report 25-043)

8. ADJOURNMENT

Adjourn to the next meeting of the Board of Directors of the Chico Area Recreation and Park District.

9. CLOSED SESSION

Pursuant to Government Code 54956.9(d)(2): Conference with Legal Counsel-Potential Litigation

BOARD OF DIRECTORS REGULAR MEETING MINUTES

Thursday, April 24, 2025 – 4:00 P.M.

DRAFT

Board Members Present: Tom Lando, Chair
Michael McGinnis, Board Member
Christopher Norden, Board Member

Board Members Absent: Dave Donnan, Vice Chair
Jason Roye, Board Member

Staff Members Present: Phil Aviles, Finance Manager
Erin Morrissey, Recreation Director
Scott Schumann, Parks and Facilities Director

Legal Counsel Present: Jackson Glick, Attorney at Law

1. CALL TO ORDER

The meeting was called to order at 4:00, and a roll call was taken, as noted above.

2. PUBLIC COMMENTS

2.1. Correspondence received from Al McGreehan.

3. CONSENT AGENDA

3.1. Minutes of the Regular Meeting of the Board of Directors on March 27, 2025

3.2. Minutes of the Special Meeting of the Board of Directors on April 3, 2025

3.3. March Monthly Financial Report (Staff Report FI-25-009)

M/S/C/ (Directors McGinnis/Norden) Board of Directors approved the consent agenda.

The motion was unanimously approved.

Ayes: McGinnis, Norden, Lando

Absent: Donnan, Roye

4. REGULAR AGENDA

4.1. Committee Report Out – Information Provided

4.1.1. Finance Committee

4.2. Levy Administration (Staff Report FI-25-010 and Resolution 25-004)

M/S/C/ (Directors McGinnis/Norden) Board of Directors directs SCI Consulting Group to prepare the Engineer's Report for the Oak Way, Amber Grove/Greenfield, and Baroni Neighborhood Park and Open Space (No. LLD 001-05) Landscape and Lighting Assessment Districts.

The motion was unanimously approved.

Ayes: McGinnis, Norden, Lando

Absent: Donnan, Roye

4.3. Public Hearing for Fiscal Year 2025-2026 Budget

A public hearing was held to provide an opportunity for the public to deliver comments regarding the proposed adoption of the Final Budget for the 2025-26 Fiscal Year. Hearing was opened at 4:05 P.M. and closed at 4:06 P.M. with no public comments. The budget will be reviewed for approval at the May 22, 2025, meeting.

4.4. 2024 Annual Impact Report Draft (Staff Report 25-024)

District staff presented 2024 Key Performance Indicators to the Board, demonstrating the District's impact to the community in 2024. This data will be compiled into an annual report and published to the public.

4.5. Butte Local Agency Formation Commission (LAFCO) Ballot (Staff Report 25-030)

M/S/C/ (Directors Norden/Lando) The Board voted for Al McGreehan for a Special District Regular "Non-Enterprise" and Larry Bradley as an Alternate "Enterprise/Non-Enterprise" Member to serve on the Commission for four years.

The motion was unanimously approved.

Ayes: McGinnis, Norden, Lando

Absent: Donnan, Roye

5. NEW BUSINESS

5.1. Revocable License Agreement (Staff Report 25-025)

To complete the design of the Chico Bike Park, the District needs to have access to a parcel owned by the Hignell Properties. Legal Counsel provided history and context related to the acquisition of the parcel and presented the license agreement draft. Clarifications were provided that there would be no payment for the land and the agreement stipulates mutual indemnification.

M/S/C/ (Directors McGinnis/Norden) The Board approves the Revocable License Agreement between the District and Hignell Properties.

The motion was unanimously approved.

Ayes: McGinnis, Norden, Lando

Absent: Donnan, Roye

5.2. Notice of Exemption of California Environmental Quality Act (CEQA) Study (Staff Report 25-026 & Resolution 25-005)

District staff have completed the CEQA process for the future site of the Chico Bike Park, resulting in a Notice of Exemption (NOE) to be filed with Board authorization.

M/S/C/ (Directors McGinnis/Norden) The Board approved to proceed with the Notice of Exemption following the completion of the California Environmental Quality Act.

The motion was unanimously approved.

Ayes: McGinnis, Norden, Lando

Absent: Donnan, Roye

6. DIRECTORS' COMMENTS

The Board requested an update on the discussion with the City of Chico on the potential acquisition of additional properties at a future meeting.

The Board requested a budget workshop meeting and the opportunity to ask questions. A special meeting will be held on May 12 and the Directors will supply questions in advance.

7. STAFF COMMENTS

There were no staff comments.

8. ADJOURNMENT

Adjourned at 4:31pm to the next meeting of the Board of Directors of the Chico Area Recreation and Park District.

9. CLOSED SESSION

Pursuant to Government Code 54956.8: Conference with Real Property Negotiators Property: 006-400-079

Agency Negotiator: Annabel Grimm, General Manager

Negotiating Parties: Willow & Birch Realty, Inc

Under negotiation: Price, Terms

Pursuant to Government Code 54957: Public Employment- Human Resources Manager

Closes Session Announcement: Direction give, no action taken.

BOARD OF DIRECTORS SPECIAL MEETING MINUTES

Thursday, May 15, 2025 – 2:00 P.M.

DRAFT

Board Members Present: Tom Lando, Chair
Christopher Norden, Board Member
Jason Roye, Board Member

Board Members Absent: Dave Donnan, Vice Chair
Michael McGinnis, Board Member

Staff Members Present: Annabel Grimm, General Manager
Phil Aviles, Finance Manager
Holli Drobny, Administrative Director
Erin Morrissey, Recreation Director
Scott Schumann, Parks and Facilities Director

Legal Counsel Present: Jackson Glick

1. CALL TO ORDER

The meeting was called to order at 2:00 and roll call was taken as noted above.

2. CLOSED SESSION

Pursuant to Government Code section 54957: Public Employment
General Manager
Human Resources Manager

CLOSED SESSION ANNOUNCEMENT: Direction was given, no action taken.

3. PUBLIC COMMENTS

There were no public comments.

4. REGULAR AGENDA

4.1. Budget Presentation (Staff Report 25-030) *Information provided/possible action*

The Board reviewed the budget narrative and proposed budget for Fiscal Year 2025–2026. Discussion included questions regarding the investment of reserve funds and fluctuations in line items related to the implementation of the position budgeting system. Director Lando requested a five-year historical budget to better understand trends and inform future projections.

The Board discussed the rising cost of electricity and efforts to reduce emissions. General Manager Grimm reported on staffing changes, including the transition of some positions from three-quarter to full-time status, and the introduction of new roles, such as a Program and Staff Development Manager. Directors shared positive feedback about District staff performance in

May 15, 2025

the parks and during programming.

The Board requested the adoption of the practice of conducting a budget workshop outside of the Regular Meeting cadence during the budget process.

5. ADJOURNMENT

Adjourned at 2:29PM to the next meeting of the Board of Directors of the Chico Area Recreation and Park District.

BOARD OF DIRECTORS REGULAR MEETING MINUTES

Wednesday, May 28, 2025 – 3:30 P.M.

DRAFT

- Board Members Present:** Tom Lando, Chair
 Michael McGinnis, Board Member
 Christopher Norden, Board Member
 Jason Roye, Board Member
- Board Members Absent:** Dave Donnan, Vice Chair
- Staff Members Present:** Annabel Grimm, General Manager
 Phil Aviles, Finance Manager
 Holli Drobny, Administrative Director
 Erin Morrissey, Recreation Director
 Scott Schumann, Parks and Facilities Director
- Legal Counsel Present:** None present

1. CALL TO ORDER

The meeting was called to order at 3:30, and roll call was taken, as noted above.

2. PUBLIC COMMENTS

There were none.

3. REGULAR AGENDA

3.1. Community Center and Observatory Concrete (Staff Report FI-25-013)

M/S/C/ (Directors Norden/Roye) Board of Directors awarded the Community Center and Observatory Concrete projects to Billson Construction at the amount of \$172,402 plus contingency.

The motion was unanimously approved.

Absent: Donnan

3.2. Establishing Appropriations Limits for Fiscal Year 2025-2026 (Staff Report FI-25-012 and Resolution 25-006)

Establishing annual appropriation limits for Special Districts, as required by Proposition 4, authorizes a limit of funds to be spent by the District.

M/S/C/ (Directors McGinnis/Roye) Board of Directors adopted Resolution 25-006 establishing Appropriations Limits for the 2025-2026 Fiscal Year.

The motion was unanimously approved.

Absent: Donnan

3.3. Approval of the Fiscal Year 2025-2026 Budget (Staff Report 25-030 and Resolution 25-006)

A public hearing was held for the Fiscal Year 2025-2026 Budget on April 24, 2025. The Board reviewed the draft budget during a Special Meeting on May 14, 2025.

M/S/C/ (Directors McGinnis/Norden) Board of Directors adopted Resolution 25-007, accepting the Fiscal Year 2025-2026 Budget.

The motion was unanimously approved.

Absent: Donnan

3.4. Landscape and Lighting Assessment Districts (Staff Report FI-25-014 & Resolution 25-008) *Action Requested: Board of Directors adopt Resolution 25-008.*

Resolution 25-008 approves engineer's reports, confirms diagram and assessment, and orders the continuation of the levy of assessment for Fiscal Year 2025-26 for the Oak Way, Amber Grove/Greenfield, and Baroni Neighborhood Park and Open Space (No. LLD 001-05) Landscaping and Lighting Assessment Districts.

M/S/C/ (Directors McGinnis/Roye) Board of Directors adopted Resolution 25-008, ordering the continuation of the levy of assessment for Fiscal Year 2025-26 for the Oak Way, Amber Grove/Greenfield, and Baroni Neighborhood Park and Open Space (No. LLD 001-05) Landscaping and Lighting Assessment Districts.

The motion was unanimously approved.

Absent: Donnan

4. NEW BUSINESS

4.1. Purchasing Property (Staff Report 25-031 and Resolution 25-009)

This resolution will authorize the General Manager to negotiate and execute a Purchase and Sale Agreement, and any related documents, for the acquisition of real property APN 006-400-079, located adjacent to the site of the future Aquatic Recreation Facility.

M/S/C/ (Directors McGinnis/Norden) Board of Directors approved Resolution 25-009, authorizing District Staff to negotiate and execute the acquisition of property.

The motion was approved, 3-1.

No: Lando

Absent: Donnan

4.2. Public Employment (Staff Report 25-032)

The Board of Directors reviewed the consolidation of the duties of the Human Resources Manager position and Finance Manager positions into a single position titled Talent and Finance Director under the Director Classification.

M/S/C/ (Directors Norden/McGinnis) Board of Directors approved the consolidation of the two management positions into a Director level position titled, Human Resources and Finance Director.

The motion was unanimously approved.

5. ADJOURNMENT

Adjourned at 3:37PM to the next meeting of the Board of Directors of the Chico Area Recreation and Park District.



BOARD OF DIRECTORS

Finance Committee

STAFF REPORT

DATE: May 22, 2025
TO: Board of Directors
FROM: Phil Aviles, Finance Manager
SUBJECT: Monthly Financials – April

Overview

April financial reports continue to show progress towards fiscal year-end goals, with revenues ahead of target and expenses just below budget.

April represents **83.33%** of the annual budget.

Budget Analysis

Revenue: The revenue for this current fiscal period is performing in line with expectations. As for now, revenue stands at 89.90% of the total budget, slightly ahead of the anticipated budget.

- **Tax Income:** Tax installments of \$2.2MM were received in April resulting in 90.45% of expected income in this category.
- **Operating Income:** Operating income is just slightly ahead of benchmark at 88.18% in large part due to investment income.
- **Other Income:** Other income includes revenue from advertising, credit card rebates, sale of surplus equipment and miscellaneous fees and reports at 593.60%, respectively.

Expenses: Overall, expenses continue to trend under pace at 71.87%.

- **Utilities:** Utilities remain slightly over budget at 88.56% with all other expense categories at or under budget. This continues to be the result of increased energy costs from PG&E above initial annual projections.

Program Income: Program income increased over April by \$491K continuing to trend ahead of budget.

- **Facility Rentals:** Rentals have nearly leveled out to break even for the month which was the anticipated trend and has reflected over the last several months. We expect to see this pattern continue to swing positively with rental season entering a busy time of year.
- **Summer Camps:** Camp programs begin in June and are expected to bring budget up to expectation. The current revenue showing is largely from last summer camp sessions as they overlap with the Fiscal Year-end.
- **Youth & Adult Sports:** Trends continue in the right direction as month end revenue nearly tripled in both categories from the March report.

Assessment Districts: The General Fund will be reconciled at year-end to account for funds borrowed to cover expenses. Assessments are trending at a normal rate.

Impact Fees: City and County Impact Fees remained steady at 103.80% and 103.69%, respectively. Our next installment of impact fees is expected to come in August or September.

Capital Activity

- **Fixed Assets:** No fixed asset purchases were made in March
- **Projects:** Capital projects are progressing as anticipated.



Chico Area Recreation and Park District

General Fund Budget to Actuals

For Fiscal: FY 2025 Period Ending: 04/30/2025

Clas...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 90 - General Fund						
Revenue						
50 - Taxes	6,947,254.50	6,947,254.50	2,185,699.33	6,283,573.14	-663,681.36	90.45%
53 - Operating Income	6,880,095.50	6,880,095.50	855,200.44	6,067,155.79	-812,939.71	88.18%
55 - Other Income	16,000.00	16,000.00	3,459.70	94,976.09	78,976.09	593.60%
Revenue Total:	13,843,350.00	13,843,350.00	3,044,359.47	12,445,705.02	-1,397,644.98	89.90%
Expense						
60 - Salaries & Wages	7,631,256.39	7,631,256.39	499,428.69	5,347,549.50	2,283,706.89	70.07%
61 - Employee Benefits	1,846,158.49	1,846,158.49	118,133.93	1,331,789.32	514,369.17	72.14%
62 - Supplies & Services	2,443,517.52	2,485,517.52	170,615.50	1,818,103.19	667,414.33	73.15%
63 - Repairs & Maintenance	424,254.50	424,254.50	30,899.72	254,069.98	170,184.52	59.89%
64 - Utilities	698,379.00	698,379.00	46,109.49	618,476.73	79,902.27	88.56%
65 - Contracts	603,700.00	616,400.00	76,255.61	502,230.93	114,169.07	81.48%
69 - Other Expenses	35,000.00	35,000.00	0.00	0.00	35,000.00	0.00%
Expense Total:	13,682,265.90	13,736,965.90	941,442.94	9,872,219.65	3,864,746.25	71.87%
Fund: 90 - General Fund Surplus (Deficit):	161,084.10	106,384.10	2,102,916.53	2,573,485.37	2,467,101.27	2,419.05%
Report Surplus (Deficit):	161,084.10	106,384.10	2,102,916.53	2,573,485.37	2,467,101.27	2,419.05%

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)
90 - General Fund	161,084.10	106,384.10	2,102,916.53	2,573,485.37	2,467,101.27
Report Surplus (Deficit):	161,084.10	106,384.10	2,102,916.53	2,573,485.37	2,467,101.27



Program Revenue & Expense

For Fiscal: FY 2025 Period Ending: 04/30/2025

Account Typ...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Program: 11610 - Facility Rentals						
Revenue	360,000.00	360,000.00	24,053.50	212,417.00	-147,583.00	59.00%
Expense	285,065.41	285,065.41	24,725.50	252,867.26	32,198.15	88.70%
Program: 11610 - Facility Rentals Surplus (Deficit):	74,934.59	74,934.59	-672.00	-40,450.26	-115,384.85	-53.98%
Program: 11611 - Picnic Rentals						
Revenue	25,000.00	25,000.00	7,986.60	35,015.40	10,015.40	140.06%
Program: 11611 - Picnic Rentals Total:	25,000.00	25,000.00	7,986.60	35,015.40	10,015.40	140.06%
Program: 11612 - Field Rentals						
Revenue	85,000.00	85,000.00	8,393.65	83,015.96	-1,984.04	97.67%
Expense	9,081.32	9,081.32	0.00	6,689.24	2,392.08	73.66%
Program: 11612 - Field Rentals Surplus (Deficit):	75,918.68	75,918.68	8,393.65	76,326.72	408.04	100.54%
Program: 11710 - Special Events						
Revenue	140,000.00	140,000.00	6,200.00	113,886.00	-26,114.00	81.35%
Expense	81,112.12	81,112.12	12,329.18	115,107.92	-33,995.80	141.91%
Program: 11710 - Special Events Surplus (Deficit):	58,887.88	58,887.88	-6,129.18	-1,221.92	-60,109.80	-2.07%
Program: 22200 - Contracted Camp						
Revenue	210,000.00	210,000.00	0.00	97,332.30	-112,667.70	46.35%
Expense	6,755.00	6,755.00	0.00	0.00	6,755.00	0.00%
Program: 22200 - Contracted Camp Surplus (Deficit):	203,245.00	203,245.00	0.00	97,332.30	-105,912.70	47.89%
Program: 22210 - Camp Chi-Da-CA						
Revenue	290,600.00	290,600.00	0.00	113,730.00	-176,870.00	39.14%
Expense	192,101.69	192,101.69	1,873.23	95,575.06	96,526.63	49.75%
Program: 22210 - Camp Chi-Da-CA Surplus (Deficit):	98,498.31	98,498.31	-1,873.23	18,154.94	-80,343.37	18.43%
Program: 22220 - Delight Camps						
Revenue	214,400.00	214,400.00	-322.00	130,062.00	-84,338.00	60.66%
Expense	149,951.59	149,951.59	3,899.38	83,315.46	66,636.13	55.56%
Program: 22220 - Delight Camps Surplus (Deficit):	64,448.41	64,448.41	-4,221.38	46,746.54	-17,701.87	72.53%
Program: 22240 - Camp Chico Creek						
Revenue	230,000.00	230,000.00	0.00	144,364.00	-85,636.00	62.77%
Expense	169,897.30	169,897.30	5,234.08	101,377.87	68,519.43	59.67%
Program: 22240 - Camp Chico Creek Surplus (Deficit):	60,102.70	60,102.70	-5,234.08	42,986.13	-17,116.57	71.52%
Program: 22310 - Youth Sports						
Revenue	435,000.00	435,000.00	51,085.66	357,810.36	-77,189.64	82.26%
Expense	438,865.49	438,865.49	33,439.13	306,395.21	132,470.28	69.82%
Program: 22310 - Youth Sports Surplus (Deficit):	-3,865.49	-3,865.49	17,646.53	51,415.15	55,280.64	-1,330.11%
Program: 22320 - Adult Sports						
Revenue	425,000.00	425,000.00	42,258.25	225,571.05	-199,428.95	53.08%
Expense	480,310.85	480,310.85	26,281.13	231,872.29	248,438.56	48.28%
Program: 22320 - Adult Sports Surplus (Deficit):	-55,310.85	-55,310.85	15,977.12	-6,301.24	49,009.61	11.39%
Program: 22330 - DFJ Admin						
Revenue	40,000.00	40,000.00	2,536.59	29,194.24	-10,805.76	72.99%
Expense	122,086.91	122,086.91	10,849.81	101,125.50	20,961.41	82.83%
Program: 22330 - DFJ Admin Surplus (Deficit):	-82,086.91	-82,086.91	-8,313.22	-71,931.26	10,155.65	87.63%
Program: 22400 - Contract Programs						
Revenue	190,000.00	190,000.00	20,013.76	168,937.44	-21,062.56	88.91%
Expense	343,263.60	343,263.60	14,402.73	205,838.46	137,425.14	59.97%
Program: 22400 - Contract Programs Surplus (Deficit):	-153,263.60	-153,263.60	5,611.03	-36,901.02	116,362.58	24.08%

Budget Report

For Fiscal: FY 2025 Period Ending: 04/30/2025

Account Typ...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Program: 22510 - Afterschool Program - CARD						
Revenue	2,662,550.00	2,662,550.00	630,522.13	2,810,588.57	148,038.57	105.56%
Expense	1,940,051.65	1,940,051.65	153,314.67	1,485,826.76	454,224.89	76.59%
Program: 22510 - Afterschool Program - CARD Surplus (Deficit):	722,498.35	722,498.35	477,207.46	1,324,761.81	602,263.46	183.36%
Program: 22600 - NC Admin						
Revenue	166,745.50	166,745.50	18,372.92	110,198.92	-56,546.58	66.09%
Expense	323,059.85	323,059.85	19,412.18	176,821.07	146,238.78	54.73%
Program: 22600 - NC Admin Surplus (Deficit):	-156,314.35	-156,314.35	-1,039.26	-66,622.15	89,692.20	42.62%
Program: 22610 - Trips						
Revenue	0.00	0.00	0.00	1,327.70	1,327.70	0.00%
Program: 22610 - Trips Total:	0.00	0.00	0.00	1,327.70	1,327.70	0.00%
Program: 22630 - Nature ABC						
Revenue	6,000.00	6,000.00	0.00	6,011.86	11.86	100.20%
Expense	7,194.82	7,194.82	68.51	1,010.38	6,184.44	14.04%
Program: 22630 - Nature ABC Surplus (Deficit):	-1,194.82	-1,194.82	-68.51	5,001.48	6,196.30	-418.60%
Program: 22800 - Recreation Swim						
Revenue	200,000.00	200,000.00	5,735.00	201,075.74	1,075.74	100.54%
Expense	326,465.94	326,465.94	5,100.99	179,940.98	146,524.96	55.12%
Program: 22800 - Recreation Swim Surplus (Deficit):	-126,465.94	-126,465.94	634.01	21,134.76	147,600.70	-16.71%
Program: 22900 - Youth Leader						
Revenue	0.00	0.00	0.00	400.00	400.00	0.00%
Expense	1,776.79	1,776.79	6.46	1,107.99	668.80	62.36%
Program: 22900 - Youth Leader Surplus (Deficit):	-1,776.79	-1,776.79	-6.46	-707.99	1,068.80	39.85%
Program: 22910 - Inclusion						
Revenue	120,000.00	120,000.00	130.00	135,913.95	15,913.95	113.26%
Expense	172,034.24	172,034.24	15,111.79	149,579.88	22,454.36	86.95%
Program: 22910 - Inclusion Surplus (Deficit):	-52,034.24	-52,034.24	-14,981.79	-13,665.93	38,368.31	26.26%
Report Surplus (Deficit):	751,220.93	751,220.93	490,917.29	1,482,401.16	731,180.23	197.33%

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)
90 - General Fund	751,220.93	751,220.93	490,917.29	1,482,401.16	731,180.23
Report Surplus (Deficit):	751,220.93	751,220.93	490,917.29	1,482,401.16	731,180.23



Chico Area Recreation and Park District

Assessment District Revenue & Expense

For Fiscal: FY 2025 Period Ending: 04/30/2025

Account Typ...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 60 - Baroni Park						
Revenue	162,300.00	162,300.00	47,459.22	108,222.08	-54,077.92	66.68%
Expense	134,434.10	134,434.10	9,342.25	79,840.66	54,593.44	59.39%
Fund: 60 - Baroni Park Surplus (Deficit):	27,865.90	27,865.90	38,116.97	28,381.42	515.52	101.85%
Fund: 63 - Indigo Park						
Revenue	83,266.33	83,266.33	6,349.67	54,128.06	-29,138.27	65.01%
Expense	74,266.33	74,266.33	4,580.52	50,615.68	23,650.65	68.15%
Fund: 63 - Indigo Park Surplus (Deficit):	9,000.00	9,000.00	1,769.15	3,512.38	-5,487.62	39.03%
Fund: 65 - Oak Way Park						
Revenue	153,629.14	153,629.14	9,894.65	23,088.81	-130,540.33	15.03%
Expense	153,629.14	153,629.14	11,867.49	124,852.22	28,776.92	81.27%
Fund: 65 - Oak Way Park Surplus (Deficit):	0.00	0.00	-1,972.84	-101,763.41	-101,763.41	0.00%
Fund: 67 - Peterson Park (Amber Grove)						
Revenue	127,531.55	127,531.55	17,828.95	42,114.98	-85,416.57	33.02%
Expense	127,531.55	127,531.55	7,607.63	92,970.84	34,560.71	72.90%
Fund: 67 - Peterson Park (Amber Grove) Surplus (Deficit):	0.00	0.00	10,221.32	-50,855.86	-50,855.86	0.00%
Report Surplus (Deficit):	36,865.90	36,865.90	48,134.60	-120,725.47	-157,591.37	-327.47%

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)
60 - Baroni Park	27,865.90	27,865.90	38,116.97	28,381.42	515.52
63 - Indigo Park	9,000.00	9,000.00	1,769.15	3,512.38	-5,487.62
65 - Oak Way Park	0.00	0.00	-1,972.84	-101,763.41	-101,763.41
67 - Peterson Park (Amber Grove)	0.00	0.00	10,221.32	-50,855.86	-50,855.86
Report Surplus (Deficit):	36,865.90	36,865.90	48,134.60	-120,725.47	-157,591.37



Chico Area Recreation and Park District

Impact Fee Activity

For Fiscal: FY 2025 Period Ending: 04/30/2025

Account Typ...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 70 - City Impact Fees (Community Park)						
Revenue	1,000,000.00	1,000,000.00	0.00	1,037,968.02	37,968.02	103.80%
Fund: 70 - City Impact Fees (Community Park) Total:	1,000,000.00	1,000,000.00	0.00	1,037,968.02	37,968.02	103.80%
Fund: 80 - County Impact Fees						
Revenue	60,000.00	60,000.00	26,125.00	61,183.07	1,183.07	101.97%
Fund: 80 - County Impact Fees Total:	60,000.00	60,000.00	26,125.00	61,183.07	1,183.07	101.97%
Report Total:	1,060,000.00	1,060,000.00	26,125.00	1,099,151.09	39,151.09	103.69%

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
70 - City Impact Fees (Community	1,000,000.00	1,000,000.00	0.00	1,037,968.02	37,968.02	103.80%
80 - County Impact Fees	60,000.00	60,000.00	26,125.00	61,183.07	1,183.07	101.97%
Report Total:	1,060,000.00	1,060,000.00	26,125.00	1,099,151.09	39,151.09	103.69%



Chico Area Recreation and Park District

**General Fund
Balance Report**

As Of 04/30/2025

Account	Name	Balance
Fund: 90 - General Fund		
Assets		
90-1016	Petty Cash	800.00
90-1021	Claim On Cash - General	14,328,707.65
90-1210	Land	17,441,222.52
90-1212	Land Improvements	30,521,143.51
90-1215	Leasehold Improvements	2,096,189.67
90-1220	Buildings and Components	123,423.67
90-1225	Building Improvements & Renovations	39,671.05
90-1230	Construction in Progress	7,682,184.88
90-1235	Equipment	1,332,467.32
90-1240	Vehicles	640,774.64
90-1250	Technology Hardware	296,192.00
90-1270	Accumulated Depreciation	-18,397,846.75
90-1310	Accounts Receivable	555,732.15
90-1340	Suspense	-3,101.51
90-1360	Deferred Outflows of Resources	2,033,810.00
	Total Assets:	58,691,370.80
		<u>58,691,370.80</u>
Liability		
90-2004	Deferred Inflows of Resources	32,247.00
90-2006	Accounts Payable	271,979.01
90-2010	Vouchers Payable	138,646.93
90-2014	Accrued Wages and Salaries Payable	115,789.38
90-2016	Compensated Absences Payable	492,299.50
90-2018	457 Employee Contribution	4,168.60
90-2020	457 ROTH Employee Contribution	2,325.00
90-2022	CalPERS - Employee	45,444.44
90-2024	CalPERS - Employer	23,435.00
90-2026	Federal Withholding	96,495.77
90-2030	Garnishments	2,797.35
90-2031	HSA	-15,756.53
90-2032	Medical Insurance - Employee	2,734.02
90-2036	Medicare and Social Security - Employee	111,877.15
90-2038	Medicare and Social Security - Employer	27,924.09
90-2040	State Withholding	73,049.27
90-2042	SDI	9,507.64
90-2044	Union Dues - Parks Staff	-537.56
90-2046	Union Dues - Supervisor	494.81
90-2048	Voluntary Life/AD&D - Employee	2,643.59
90-2052	Deferred Revenue	763,137.42
90-2054	Due To Other Funds	4,652,631.00
90-2056	Other Liability - Class Clearing Acct	-38,291.75
90-2058	Net Pension Liability	3,483,557.00
90-2060	Time Expired Holding Acct	8,298.11
90-2062	Prepaid Facilities Transfer	-1,091.00
90-2066	Security Deposits	100,757.77
90-2070	Sales Tax	254.87
90-2099	Due To- General	-105,962.15
	Total Liability:	10,300,855.73
Equity		
90-3010	Fund Balance - NonSpendable	35,555,915.76
90-3020	Fund Balance - Restricted	2,500,000.00

Balance Sheet

As Of 04/30/2025

Account	Name	Balance
90-3050	Fund Balance - Unassigned	7,901,945.01
	Total Beginning Equity:	45,957,860.77
Total Revenue		12,445,705.02
Total Expense		10,013,050.72
Revenues Over/Under Expenses		2,432,654.30
	Total Equity and Current Surplus (Deficit):	48,390,515.07
	Total Liabilities, Equity and Current Surplus (Deficit):	<u>58,691,370.80</u>

Balance Sheet

As Of 04/30/2025

Account	Name	Balance	
Fund: 99 - POOLED CASH			
Assets			
99-1010	Cash In Bank - US Bank Treasurer	6,358,584.80	
99-1011	Cash In Bank - Golden Valley Bank	2,971,555.74	
99-1012	Cash In Bank - California Class Investment	2,759,796.23	
99-1014	Cash In Bank - GVB Investment Account	9,634,644.48	
99-1018	Cash In Bank - Tri Counties Investment Ac	1,173,651.21	
99-1382	Due From Other Funds-Indigo	-4.26	
99-1384	Due From Other Funds-General	-105,962.15	
99-1386	Due From Other Funds-Peterson	-42.61	
	Total Assets:	22,792,223.44	<u>22,792,223.44</u>
Liability			
99-2006	Accounts Payable (Pooled Cash)	-106,009.02	
99-2007	Wages Payable	205,617.61	
99-2054	Due To Other Funds (Pooled Cash)	22,692,614.85	
	Total Liability:	22,792,223.44	
	Total Equity and Current Surplus (Deficit):	0.00	
	Total Liabilities, Equity and Current Surplus (Deficit):		<u>22,792,223.44</u>



Chico Area Recreation and Park District

Fund Balance Report

Account Summary

As Of 04/30/2025

Object	90 - General Fund	60 - Baroni Park	63 - Indigo Park	65 - Oak Way Park	67 - Peterson Park (Amber Grove)	70 - City Impact Fees (Community Park)	80 - County Impact Fees	Total
Asset								
1016 - Petty Cash	800.00	0.00	0.00	0.00	0.00	0.00	0.00	800.00
1021 - CLAIM ON CASH	14,328,707.65	81,186.41	16,287.81	-101,763.41	-12,450.53	7,808,105.60	572,541.97	22,692,615.50
1210 - 1250 Fixed Assets	60,173,269.26	0.00	0.00	0.00	0.00	0.00	0.00	60,173,269.26
1270 - Accumulated Depreciation	-18,397,846.75	0.00	0.00	0.00	0.00	0.00	0.00	-18,397,846.75
1310 - Accounts Receivable	555,732.15	0.00	0.00	0.00	0.00	0.00	0.00	555,732.15
1320 - Due From Other Funds	0.00	0.00	0.00	0.00	0.00	4,652,631.00	0.00	4,652,631.00
1340 - Suspense	-3,101.51	0.00	0.00	0.00	0.00	0.00	0.00	-3,101.51
1360 - Deferred Outflows of Resources	2,033,810.00	0.00	0.00	0.00	0.00	0.00	0.00	2,033,810.00
Total Asset:	58,691,370.80	81,186.41	16,287.81	-101,763.41	-12,450.53	12,460,736.60	572,541.97	71,707,909.65
Liability								
2004 - Deferred Inflows of Resources	32,247.00	0.00	0.00	0.00	0.00	0.00	0.00	32,247.00
2006 - Accounts Payable	271,979.01	0.00	0.00	0.00	0.00	0.00	0.00	271,979.01
2054 - Due to Other Funds	4,652,631.00	0.00	0.00	0.00	0.00	0.00	37,999.81	4,690,630.81
2056 - Other Liab-Class Clearing Acct	-38,291.75	0.00	0.00	0.00	0.00	0.00	0.00	-38,291.75
2058 - Net Pension Liability	3,483,557.00	0.00	0.00	0.00	0.00	0.00	0.00	3,483,557.00
2004-2099 - Other Current Liabilities	1,898,733.47	0.00	-4.26	0.00	-42.61	0.00	0.00	1,898,686.60
Total Liability:	10,300,855.73	0.00	-4.26	0.00	-42.61	0.00	37,999.81	10,338,808.67
Equity								
3010 - Fund Balance - Nonspendable	35,555,915.76	0.00	0.00	0.00	0.00	0.00	0.00	35,555,915.76
3020 - Fund Balance - Restricted	2,500,000.00	52,804.99	12,779.69	0.00	38,447.94	11,422,768.58	473,359.09	14,500,160.29
3050 - Fund Balance - Unassigned	7,901,945.01	0.00	0.00	0.00	0.00	0.00	0.00	7,901,945.01
Total Total Beginning Equity:	45,957,860.77	52,804.99	12,779.69	0.00	38,447.94	11,422,768.58	473,359.09	57,958,021.06
Total Revenue	12,445,705.02	108,222.08	54,128.06	23,088.81	42,114.98	1,037,968.02	61,183.07	13,772,410.04
Total Expense	10,013,050.72	79,840.66	50,615.68	124,852.22	92,970.84	0.00	0.00	10,361,330.12
Revenues Over/Under Expenses	2,432,654.30	28,381.42	3,512.38	-101,763.41	-50,855.86	1,037,968.02	61,183.07	3,411,079.92
Total Equity and Current Surplus (Deficit):	48,390,515.07	81,186.41	16,292.07	-101,763.41	-12,407.92	12,460,736.60	534,542.16	61,369,100.98
Total Liabilities, Equity and Current Surplus (Deficit):	58,691,370.80	81,186.41	16,287.81	-101,763.41	-12,450.53	12,460,736.60	572,541.97	71,707,909.65



Cash Accounts Current to Prior Year

Current Year	Balance	Prior Year	Balance
As of 4/30/2025		As of 4/30/2024	
Petty Cash	800.00	Petty Cash	800.00
US Bank - County Treasurer	6,358,584.80	US Bank - County Treasurer	4,853,753.97
Golden Valley Bank - Operations	2,971,555.74	Golden Valley Bank - Operations	6,176,131.50
California CLASS	2,759,796.23	California CLASS	2,627,865.11
GVB Investment	9,634,644.48	GVB Investment	7,244,795.57
TCB Investment	1,173,651.21	TCB Investment	-
TOTAL	22,899,032.46	TOTAL	20,903,346.15

Summary

Project Summary

Project Number	Project Name	Total Budget	Date Range Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining
2324-102	AQC - Design	2,075,000.00	1,627,000.00	760,177.77	976,908.53	1,737,086.30	337,913.70
2324-103	AQC - Construction	20,000,000.00	20,000,000.00	10,136.66	535,688.29	545,824.95	19,454,175.05
2324-104	ADA Compliance Upgrades	205,000.00	205,000.00	167,259.13	30,250.00	197,509.13	7,490.87
2324-105	DFM Upgrades	205,000.00	205,000.00	0.00	18,056.25	18,056.25	186,943.75
2324-106	CCC - Roof & Exterior Repair/Painting	253,730.00	253,730.00	0.00	239,165.10	239,165.10	14,564.90
2324-107	DST - Irrigation Smart Controller Upgr...	219,040.00	219,040.00	26,900.50	153,747.46	180,647.96	38,392.04
2324-108	ROT - Replace 5-12 Play Structure	174,280.00	174,280.00	0.00	151,337.10	151,337.10	22,942.90
2324-109	COM - Maintenance Building	1,300,000.00	0.00	0.00	361,428.30	361,428.30	938,571.70
2425-101	HEN - Park Development	3,500,000.00	3,500,000.00	0.00	32,493.71	32,493.71	3,467,506.29
2425-102	COM - Court Repairs	143,016.00	143,016.00	0.00	140,848.00	140,848.00	2,168.00
2425-103	LKS - Kitchen Renovation	45,000.00	45,000.00	0.00	15,344.53	15,344.53	29,655.47
2425-104	BAR - Playground	200,000.00	200,000.00	0.00	2,023.11	2,023.11	197,976.89
2425-105	LKS - HVAC	200,000.00	200,000.00	0.00	114,800.73	114,800.73	85,199.27
2425-106	COM - Sidewalk Repairs	71,484.00	71,484.00	0.00	71,484.00	71,484.00	0.00
2425-201	DST - Leaf Sweeper	66,000.00	66,000.00	0.00	66,000.00	66,000.00	0.00
2425-202	DST - Vehicles	130,000.00	130,000.00	0.00	122,551.03	122,551.03	7,448.97
2425-203	DST - Heavy Equipment	56,000.00	56,000.00	0.00	50,493.19	50,493.19	5,506.81
Report Total:		28,843,550.00	27,095,550.00	964,474.06	3,082,619.33	4,047,093.39	24,796,456.61

Group Summary

Group	Total Budget	Date Range Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	
Capital Projects	28,007,270.00	26,259,270.00	797,214.93	2,643,931.76	3,441,146.69	24,566,123.31	
Fixed Assets	426,280.00	426,280.00	0.00	390,381.32	390,381.32	35,898.68	
Non-Capital Projects	410,000.00	410,000.00	167,259.13	48,306.25	215,565.38	194,434.62	
Report Total:		28,843,550.00	27,095,550.00	964,474.06	3,082,619.33	4,047,093.39	24,796,456.61

Type Summary

Group	Total Budget	Date Range Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	
Construction	25,575,000.00	25,127,000.00	770,314.43	1,545,090.53	2,315,404.96	23,259,595.04	
Equipment	256,000.00	256,000.00	0.00	52,516.30	52,516.30	203,483.70	
Improvements	205,000.00	205,000.00	167,259.13	30,250.00	197,509.13	7,490.87	
Renovation	250,000.00	250,000.00	0.00	33,400.78	33,400.78	216,599.22	
Replacements	2,427,550.00	1,127,550.00	26,900.50	1,298,810.69	1,325,711.19	1,101,838.81	
Vehicle	130,000.00	130,000.00	0.00	122,551.03	122,551.03	7,448.97	
Report Total:		28,843,550.00	27,095,550.00	964,474.06	3,082,619.33	4,047,093.39	24,796,456.61

Finance Committee

STAFF REPORT

DATE: June 26, 2025
TO: Board of Directors
FROM: Phil Aviles, Finance Manager
SUBJECT: Monthly Financials – May

Overview

May financial reports show progress towards fiscal year-end goals, with revenues ahead of target and expenses just below budget.

May represents 91.67% of the annual budget.

Budget Analysis

Revenue: The revenue for this current fiscal period saw a boost reaching 97.55% of our annual budget and ahead of the benchmark target.

- **Tax Income:** Tax installments grew by \$718k and reached 100.78% of annual budget.
- **Operating Income:** Operating income continues to trend just ahead of benchmark at 92.97%.

Expenses: Overall, expenses continue to trend under pace at 80.57%.

- Salaries & Wages GL saw an increase of roughly 10% which is slightly more than benchmark but expected for this time of year and still under budget at 80.62% annually.
- Repairs & Maintenance also grew by 9%

Program Income: Program income experienced a decrease of \$260k in May primarily due to the timing of our billing cycle for After School Program related to the payroll expense. ASP is billed at the beginning of each quarter.

- **Facility Rentals:** Rental revenue caught up to budget and exceeded our annual target reaching 120.36% while expenses tracked at 88.20% just under target.
- **Special Events:** Net Income for Special Events reports a YTD loss of slightly over \$5k. However, this is slightly misrepresented as some donations from special events was reported in "other income" which when included would show positive revenue.
- **Summer Camps:** Camp programs started in June and will report revenue on next month end financial statements. The current revenue showing is largely from last summer camp sessions as they overlap with the Fiscal Year-end.

- **After School Program:** YTD revenue reports at 108.05% with expenses showing 90.44% of budget, respectively. This equates to a net revenue of \$1.1MM.

Assessment Districts: The General Fund will be reconciled at year-end to account for funds borrowed to cover expenses. Assessments are trending at a normal rate.

Impact Fees: City Impact Fees remained the same at 103.80% of the annual budget while County Impact Fees experienced a slight increase reporting 105.93% to budget. Our next installment of impact fees is expected to come in August or September.

Capital Activity

- **Fixed Assets:** No fixed asset purchases were made in March
- **Projects:** Capital projects are progressing as anticipated.



Chico Area Recreation and Park District

General Fund Budget to Actuals

For Fiscal: FY 2025 Period Ending: 05/31/2025

Clas...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 90 - General Fund						
Revenue						
50 - Taxes	6,947,254.50	6,947,254.50	717,829.09	7,001,402.23	54,147.73	100.78%
53 - Operating Income	6,880,095.50	6,880,095.50	329,392.13	6,396,547.92	-483,547.58	92.97%
55 - Other Income	16,000.00	16,000.00	11,487.26	106,463.35	90,463.35	665.40%
Revenue Total:	13,843,350.00	13,843,350.00	1,058,708.48	13,504,413.50	-338,936.50	97.55%
Expense						
60 - Salaries & Wages	7,631,256.39	7,631,256.39	804,835.67	6,152,385.17	1,478,871.22	80.62%
61 - Employee Benefits	1,846,158.49	1,846,158.49	163,174.76	1,495,011.88	351,146.61	80.98%
62 - Supplies & Services	2,443,517.52	2,485,517.52	86,898.48	1,919,924.73	565,592.79	77.24%
63 - Repairs & Maintenance	424,254.50	424,254.50	29,264.04	288,981.03	135,273.47	68.12%
64 - Utilities	698,379.00	698,379.00	53,366.46	671,843.19	26,535.81	96.20%
65 - Contracts	603,700.00	616,400.00	37,885.69	540,116.62	76,283.38	87.62%
69 - Other Expenses	35,000.00	35,000.00	0.00	0.00	35,000.00	0.00%
Expense Total:	13,682,265.90	13,736,965.90	1,175,425.10	11,068,262.62	2,668,703.28	80.57%
Fund: 90 - General Fund Surplus (Deficit):	161,084.10	106,384.10	-116,716.62	2,436,150.88	2,329,766.78	2,289.96%
Report Surplus (Deficit):	161,084.10	106,384.10	-116,716.62	2,436,150.88	2,329,766.78	2,289.96%

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)
90 - General Fund	161,084.10	106,384.10	-116,716.62	2,436,150.88	2,329,766.78
Report Surplus (Deficit):	161,084.10	106,384.10	-116,716.62	2,436,150.88	2,329,766.78



Chico Area Recreation and Park District

Program Revenue & Expense

For Fiscal: FY 2025 Period Ending: 05/31/2025

Account Typ...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Program: 11610 - Facility Rentals						
Revenue	360,000.00	360,000.00	53,863.75	266,280.75	-93,719.25	73.97%
Expense	285,065.41	285,065.41	39,979.32	292,846.58	-7,781.17	102.73%
Program: 11610 - Facility Rentals Surplus (Deficit):	74,934.59	74,934.59	13,884.43	-26,565.83	-101,500.42	-35.45%
Program: 11611 - Picnic Rentals						
Revenue	25,000.00	25,000.00	10,035.00	45,050.40	20,050.40	180.20%
Program: 11611 - Picnic Rentals Total:	25,000.00	25,000.00	10,035.00	45,050.40	20,050.40	180.20%
Program: 11612 - Field Rentals						
Revenue	85,000.00	85,000.00	7,868.14	90,884.10	5,884.10	106.92%
Expense	9,081.32	9,081.32	0.00	6,689.24	2,392.08	73.66%
Program: 11612 - Field Rentals Surplus (Deficit):	75,918.68	75,918.68	7,868.14	84,194.86	8,276.18	110.90%
Program: 11710 - Special Events						
Revenue	140,000.00	140,000.00	5,305.00	119,191.00	-20,809.00	85.14%
Expense	81,112.12	81,112.12	8,823.96	124,331.88	-43,219.76	153.28%
Program: 11710 - Special Events Surplus (Deficit):	58,887.88	58,887.88	-3,518.96	-5,140.88	-64,028.76	-8.73%
Program: 22200 - Contracted Camp						
Revenue	210,000.00	210,000.00	0.00	97,332.30	-112,667.70	46.35%
Expense	6,755.00	6,755.00	0.00	0.00	6,755.00	0.00%
Program: 22200 - Contracted Camp Surplus (Deficit):	203,245.00	203,245.00	0.00	97,332.30	-105,912.70	47.89%
Program: 22210 - Camp Chi-Da-CA						
Revenue	290,600.00	290,600.00	0.00	113,730.00	-176,870.00	39.14%
Expense	192,101.69	192,101.69	3,998.15	99,573.21	92,528.48	51.83%
Program: 22210 - Camp Chi-Da-CA Surplus (Deficit):	98,498.31	98,498.31	-3,998.15	14,156.79	-84,341.52	14.37%
Program: 22220 - Delight Camps						
Revenue	214,400.00	214,400.00	0.00	130,062.00	-84,338.00	60.66%
Expense	149,951.59	149,951.59	5,514.72	88,940.18	61,011.41	59.31%
Program: 22220 - Delight Camps Surplus (Deficit):	64,448.41	64,448.41	-5,514.72	41,121.82	-23,326.59	63.81%
Program: 22240 - Camp Chico Creek						
Revenue	230,000.00	230,000.00	0.00	144,364.00	-85,636.00	62.77%
Expense	169,897.30	169,897.30	8,302.51	109,680.38	60,216.92	64.56%
Program: 22240 - Camp Chico Creek Surplus (Deficit):	60,102.70	60,102.70	-8,302.51	34,683.62	-25,419.08	57.71%
Program: 22310 - Youth Sports						
Revenue	435,000.00	435,000.00	32,228.31	390,038.67	-44,961.33	89.66%
Expense	438,865.49	438,865.49	47,126.95	353,522.16	85,343.33	80.55%
Program: 22310 - Youth Sports Surplus (Deficit):	-3,865.49	-3,865.49	-14,898.64	36,516.51	40,382.00	-944.68%
Program: 22320 - Adult Sports						
Revenue	425,000.00	425,000.00	35,498.68	261,069.73	-163,930.27	61.43%
Expense	480,310.85	480,310.85	46,467.14	278,339.43	201,971.42	57.95%
Program: 22320 - Adult Sports Surplus (Deficit):	-55,310.85	-55,310.85	-10,968.46	-17,269.70	38,041.15	31.22%
Program: 22330 - DFJ Admin						
Revenue	40,000.00	40,000.00	2,271.21	31,465.45	-8,534.55	78.66%
Expense	122,086.91	122,086.91	13,512.27	114,637.77	7,449.14	93.90%
Program: 22330 - DFJ Admin Surplus (Deficit):	-82,086.91	-82,086.91	-11,241.06	-83,172.32	-1,085.41	101.32%
Program: 22400 - Contract Programs						
Revenue	190,000.00	190,000.00	19,148.19	188,085.63	-1,914.37	98.99%
Expense	343,263.60	343,263.60	16,112.50	221,950.96	121,312.64	64.66%
Program: 22400 - Contract Programs Surplus (Deficit):	-153,263.60	-153,263.60	3,035.69	-33,865.33	119,398.27	22.10%

Budget Report

For Fiscal: FY 2025 Period Ending: 05/31/2025

Account Typ...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Program: 22510 - Afterschool Program - CARD						
Revenue	2,662,550.00	2,662,550.00	66,345.82	2,876,934.39	214,384.39	108.05%
Expense	1,940,051.65	1,940,051.65	268,712.24	1,754,539.00	185,512.65	90.44%
Program: 22510 - Afterschool Program - CARD Surplus (Deficit):	722,498.35	722,498.35	-202,366.42	1,122,395.39	399,897.04	155.35%
Program: 22600 - NC Admin						
Revenue	166,745.50	166,745.50	20,174.42	130,373.34	-36,372.16	78.19%
Expense	323,059.85	323,059.85	33,443.40	210,264.47	112,795.38	65.09%
Program: 22600 - NC Admin Surplus (Deficit):	-156,314.35	-156,314.35	-13,268.98	-79,891.13	76,423.22	51.11%
Program: 22610 - Trips						
Revenue	0.00	0.00	2,266.00	3,593.70	3,593.70	0.00%
Program: 22610 - Trips Total:	0.00	0.00	2,266.00	3,593.70	3,593.70	0.00%
Program: 22630 - Nature ABC						
Revenue	6,000.00	6,000.00	2,077.72	8,089.58	2,089.58	134.83%
Expense	7,194.82	7,194.82	145.63	1,156.01	6,038.81	16.07%
Program: 22630 - Nature ABC Surplus (Deficit):	-1,194.82	-1,194.82	1,932.09	6,933.57	8,128.39	-580.30%
Program: 22800 - Recreation Swim						
Revenue	200,000.00	200,000.00	2,820.00	203,895.74	3,895.74	101.95%
Expense	326,465.94	326,465.94	5,630.33	185,571.31	140,894.63	56.84%
Program: 22800 - Recreation Swim Surplus (Deficit):	-126,465.94	-126,465.94	-2,810.33	18,324.43	144,790.37	-14.49%
Program: 22900 - Youth Leader						
Revenue	0.00	0.00	0.00	400.00	400.00	0.00%
Expense	1,776.79	1,776.79	6.45	1,114.44	662.35	62.72%
Program: 22900 - Youth Leader Surplus (Deficit):	-1,776.79	-1,776.79	-6.45	-714.44	1,062.35	40.21%
Program: 22910 - Inclusion						
Revenue	120,000.00	120,000.00	544.75	136,458.70	16,458.70	113.72%
Expense	172,034.24	172,034.24	23,064.83	172,644.71	-610.47	100.35%
Program: 22910 - Inclusion Surplus (Deficit):	-52,034.24	-52,034.24	-22,520.08	-36,186.01	15,848.23	69.54%
Report Surplus (Deficit):	751,220.93	751,220.93	-260,393.41	1,221,497.75	470,276.82	162.60%

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)
90 - General Fund	751,220.93	751,220.93	-260,393.41	1,221,497.75	470,276.82
Report Surplus (Deficit):	751,220.93	751,220.93	-260,393.41	1,221,497.75	470,276.82



Chico Area Recreation and Park District

**Assessment District
Revenue & Expense**

For Fiscal: FY 2025 Period Ending: 05/31/2025

Account Typ...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 60 - Baroni Park						
Revenue	162,300.00	162,300.00	0.00	108,222.08	-54,077.92	66.68%
Expense	134,434.10	134,434.10	9,145.62	88,986.28	45,447.82	66.19%
Fund: 60 - Baroni Park Surplus (Deficit):	27,865.90	27,865.90	-9,145.62	19,235.80	-8,630.10	69.03%
Fund: 63 - Indigo Park						
Revenue	83,266.33	83,266.33	0.00	54,128.06	-29,138.27	65.01%
Expense	74,266.33	74,266.33	6,339.60	56,955.28	17,311.05	76.69%
Fund: 63 - Indigo Park Surplus (Deficit):	9,000.00	9,000.00	-6,339.60	-2,827.22	-11,827.22	-31.41%
Fund: 65 - Oak Way Park						
Revenue	153,629.14	153,629.14	0.00	23,088.81	-130,540.33	15.03%
Expense	153,629.14	153,629.14	11,048.15	136,534.59	17,094.55	88.87%
Fund: 65 - Oak Way Park Surplus (Deficit):	0.00	0.00	-11,048.15	-113,445.78	-113,445.78	0.00%
Fund: 67 - Peterson Park (Amber Grove)						
Revenue	127,531.55	127,531.55	0.00	42,114.98	-85,416.57	33.02%
Expense	127,531.55	127,531.55	9,953.43	102,924.27	24,607.28	80.70%
Fund: 67 - Peterson Park (Amber Grove) Surplus (Deficit):	0.00	0.00	-9,953.43	-60,809.29	-60,809.29	0.00%
Report Surplus (Deficit):	36,865.90	36,865.90	-36,486.80	-157,846.49	-194,712.39	-428.16%

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)
60 - Baroni Park	27,865.90	27,865.90	-9,145.62	19,235.80	-8,630.10
63 - Indigo Park	9,000.00	9,000.00	-6,339.60	-2,827.22	-11,827.22
65 - Oak Way Park	0.00	0.00	-11,048.15	-113,445.78	-113,445.78
67 - Peterson Park (Amber Grove)	0.00	0.00	-9,953.43	-60,809.29	-60,809.29
Report Surplus (Deficit):	36,865.90	36,865.90	-36,486.80	-157,846.49	-194,712.39



Chico Area Recreation and Park District

Impact Fee Activity

For Fiscal: FY 2025 Period Ending: 05/31/2025

Account Typ...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 70 - City Impact Fees (Community Park)						
Revenue	1,000,000.00	1,000,000.00	0.00	1,037,968.02	37,968.02	103.80%
Fund: 70 - City Impact Fees (Community Park) Total:	1,000,000.00	1,000,000.00	0.00	1,037,968.02	37,968.02	103.80%
Fund: 80 - County Impact Fees						
Revenue	60,000.00	60,000.00	2,375.00	63,558.07	3,558.07	105.93%
Fund: 80 - County Impact Fees Total:	60,000.00	60,000.00	2,375.00	63,558.07	3,558.07	105.93%
Report Total:	1,060,000.00	1,060,000.00	2,375.00	1,101,526.09	41,526.09	103.92%

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
70 - City Impact Fees (Community	1,000,000.00	1,000,000.00	0.00	1,037,968.02	37,968.02	103.80%
80 - County Impact Fees	60,000.00	60,000.00	2,375.00	63,558.07	3,558.07	105.93%
Report Total:	1,060,000.00	1,060,000.00	2,375.00	1,101,526.09	41,526.09	103.92%



Chico Area Recreation and Park District

**General Fund
Balance Report**

As Of 05/31/2025

Account	Name	Balance
Fund: 90 - General Fund		
Assets		
90-1016	Petty Cash	800.00
90-1021	Claim On Cash - General	13,997,760.72
90-1210	Land	17,441,222.52
90-1212	Land Improvements	30,521,143.51
90-1215	Leasehold Improvements	2,096,189.67
90-1220	Buildings and Components	123,423.67
90-1225	Building Improvements & Renovations	39,671.05
90-1230	Construction in Progress	8,438,701.79
90-1235	Equipment	1,332,467.32
90-1240	Vehicles	640,774.64
90-1250	Technology Hardware	296,192.00
90-1270	Accumulated Depreciation	-18,397,846.75
90-1310	Accounts Receivable	951,898.03
90-1330	Prepaid Expenses	3,258.00
90-1340	Suspense	12,888.18
90-1360	Deferred Outflows of Resources	2,033,810.00
	Total Assets:	59,532,354.35
		<u>59,532,354.35</u>
Liability		
90-2004	Deferred Inflows of Resources	32,247.00
90-2006	Accounts Payable	271,979.01
90-2010	Vouchers Payable	138,646.93
90-2014	Accrued Wages and Salaries Payable	115,789.38
90-2015	Payroll Corrections	-3,331.81
90-2016	Compensated Absences Payable	492,299.50
90-2018	457 Employee Contribution	4,168.60
90-2020	457 ROTH Employee Contribution	2,325.00
90-2022	CalPERS - Employee	45,444.44
90-2024	CalPERS - Employer	23,435.00
90-2026	Federal Withholding	96,495.77
90-2030	Garnishments	2,797.35
90-2031	HSA	-16,102.35
90-2032	Medical Insurance - Employee	2,734.02
90-2036	Medicare and Social Security - Employee	111,877.15
90-2038	Medicare and Social Security - Employer	27,924.09
90-2040	State Withholding	73,049.27
90-2042	SDI	9,507.64
90-2044	Union Dues - Parks Staff	-537.56
90-2046	Union Dues - Supervisor	494.81
90-2048	Voluntary Life/AD&D - Employee	2,643.59
90-2052	Deferred Revenue	1,090,376.17
90-2054	Due To Other Funds	4,652,631.00
90-2056	Other Liability - Class Clearing Acct	-42,785.75
90-2058	Net Pension Liability	3,483,557.00
90-2060	Time Expired Holding Acct	8,298.11
90-2062	Prepaid Facilities Transfer	-1,091.00
90-2066	Security Deposits	103,741.77
90-2070	Sales Tax	272.03
90-2099	Due To- General	577,389.32
	Total Liability:	11,306,275.48
Equity		
90-3010	Fund Balance - NonSpendable	35,555,915.76

Balance Sheet

As Of 05/31/2025

Account	Name	Balance
90-3020	Fund Balance - Restricted	2,500,000.00
90-3050	Fund Balance - Unassigned	7,901,945.01
	Total Beginning Equity:	45,957,860.77
Total Revenue		13,504,413.50
Total Expense		11,236,195.40
Revenues Over/Under Expenses		2,268,218.10
	Total Equity and Current Surplus (Deficit):	48,226,078.87
	Total Liabilities, Equity and Current Surplus (Deficit):	<u>59,532,354.35</u>

Balance Sheet

As Of 05/31/2025

Account	Name	Balance
Fund: 99 - POOLED CASH		
Assets		
99-1010	Cash In Bank - US Bank Treasurer	6,115,937.34
99-1011	Cash In Bank - Golden Valley Bank	794,437.83
99-1012	Cash In Bank - California Class Investment	2,769,998.11
99-1014	Cash In Bank - GVB Investment Account	11,675,312.47
99-1018	Cash In Bank - Tri Counties Investment Ac	1,177,561.65
99-1382	Due From Other Funds-Indigo	52.18
99-1384	Due From Other Funds-General	577,389.32
99-1385	Due From Other Funds-Oak Way	591.52
99-1386	Due From Other Funds-Peterson	17.32
	Total Assets:	23,111,297.74
		<u>23,111,297.74</u>
Liability		
99-2006	Accounts Payable (Pooled Cash)	578,050.34
99-2007	Wages Payable	205,617.61
99-2054	Due To Other Funds (Pooled Cash)	22,327,629.79
	Total Liability:	23,111,297.74
		0.00
	Total Equity and Current Surplus (Deficit):	0.00
	Total Liabilities, Equity and Current Surplus (Deficit):	<u>23,111,297.74</u>



Chico Area Recreation and Park District

Fund Balance Report

Account Summary

As Of 05/31/2025

Object	90 - General Fund	60 - Baroni	63 - Indigo Park	65 - Oak Way	67 - Peterson	70 - City Impact	80 - County	Total
Asset								
1016 - Petty Cash	800.00	0.00	0.00	0.00	0.00	0.00	0.00	800.00
1021 - CLAIM ON CASH	13,997,760.72	72,040.79	10,004.65	-112,854.26	-22,344.03	7,808,105.60	574,916.97	22,327,630.44
1210-1250 - Fixed Assets	60,929,786.17	0.00	0.00	0.00	0.00	0.00	0.00	60,929,786.17
1270 - Accumulated Depreciation	-18,397,846.75	0.00	0.00	0.00	0.00	0.00	0.00	-18,397,846.75
1310 - Accounts Receivable	951,898.03	0.00	0.00	0.00	0.00	0.00	0.00	951,898.03
1320 - Due From Other Funds	0.00	0.00	0.00	0.00	0.00	4,652,631.00	0.00	4,652,631.00
1330 - Prepaid Expenses	3,258.00	0.00	0.00	0.00	0.00	0.00	0.00	3,258.00
1340 - Suspense	12,888.18	0.00	0.00	0.00	0.00	0.00	0.00	12,888.18
1360 - Deferred Outflows of Resources	2,033,810.00	0.00	0.00	0.00	0.00	0.00	0.00	2,033,810.00
Total Asset:	59,532,354.35	72,040.79 #	10,004.65	-112,854.26	-22,344.03	12,460,736.60	574,916.97	72,514,855.07
Liability								
2004 - Deferred Inflows of Resources	32,247.00	0.00	0.00	0.00	0.00	0.00	0.00	32,247.00
2006 - Accounts Payable	271,979.01	0.00	0.00	0.00	0.00	0.00	0.00	271,979.01
2054 - Due to Other Funds	4,652,631.00	0.00	0.00	0.00	0.00	0.00	37,999.81	4,690,630.81
2056 - Other Liab-Class Clearing Acct	-42,785.75	0.00	0.00	0.00	0.00	0.00	0.00	-42,785.75
2058 - Net Pension Liability	3,483,557.00	0.00	0.00	0.00	0.00	0.00	0.00	3,483,557.00
2004-2099 - Other Current Liabilities	2,908,647.22	0.00	52.18	591.52	17.32	0.00	0.00	2,909,308.24
Total Liability:	11,306,275.48	0.00 #	52.18	591.52	17.32	0.00	37,999.81	11,344,936.31
Equity								
3010 - Fund Balance - Nonspendable	35,555,915.76	0.00	0.00	0.00	0.00	0.00	0.00	35,555,915.76
3020 - Fund Balance - Restricted	2,500,000.00	52,804.99	12,779.69	0.00	38,447.94	11,422,768.58	473,359.09	14,500,160.29
3050 - Fund Balance - Unassigned	7,901,945.01	0.00	0.00	0.00	0.00	0.00	0.00	7,901,945.01
Total Total Beginning Equity:	45,957,860.77	52,804.99 #	12,779.69	0.00	38,447.94	11,422,768.58	473,359.09	57,958,021.06
Revenues Over/Under Expenses								
Total Revenue	13,504,413.50	108,222.08	54,128.06	23,088.81	42,114.98	1,037,968.02	63,558.07	14,833,493.52
Total Expense	11,236,195.40	88,986.28	56,955.28	136,534.59	102,924.27	0.00	0.00	11,621,595.82
Revenues Over/Under Expenses	2,268,218.10	19,235.80 #	-2,827.22	-113,445.78	-60,809.29	1,037,968.02	63,558.07	3,211,897.70
Total Equity and Current Surplus (Deficit):	48,226,078.87	72,040.79 #	9,952.47	-113,445.78	-22,361.35	12,460,736.60	536,917.16	61,169,918.76
Total Liabilities, Equity and Current Surplus (Deficit):	59,532,354.35	72,040.79	10,004.65	-112,854.26	-22,344.03	12,460,736.60	574,916.97	72,514,855.07



Cash Accounts Current to Prior Year

Current Year	Balance	Prior Year	Balance
As of 5/31/2025		As of 5/31/2024	
Petty Cash	800.00	Petty Cash	800.00
US Bank - County Treasurer	6,115,937.34	US Bank - County Treasurer	5,257,069.34
Golden Valley Bank - Operations	794,437.83	Golden Valley Bank - Operations	7,282,570.38
California CLASS	2,769,998.11	California CLASS	2,639,871.77
GVB Investment	11,675,312.40	GVB Investment	7,273,322.23
TCB Investment	1,177,561.65	TCB Investment	-
TOTAL	22,534,047.33	TOTAL	22,453,633.72



Chico Area Recreation and Park District

Project Summary

Date Range: 07/01/2024 - 05/31/2025

Project Number	Project Name	Group	Project Type	Status				
2324-102	AQC - Design	Capital Projects	Construction	Project started and in p...				
Expenses								
Account Key	Account Name	Total Budget	Date Range Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	
2324-102-6510	Contract Services - Design	2,075,000.00	1,627,000.00	760,177.77	976,908.53	1,737,086.30	337,913.70	
2425-102-6510	Contract Services - Construction	0.00	0.00	0.00	0.00	0.00	0.00	
Total Expenses:		2,075,000.00	1,627,000.00	760,177.77	976,908.53	1,737,086.30	337,913.70	
2324-102 Total:		2,075,000.00	1,627,000.00	760,177.77	976,908.53	1,737,086.30	337,913.70	
2324-103	AQC - Construction	Capital Projects	Construction	Project started and in p...				
Expenses								
Account Key	Account Name	Total Budget	Date Range Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	
2324-103-6510	Contract Services - Construction	20,000,000.00	20,000,000.00	10,136.66	780,300.71	790,437.37	19,209,562.63	
Total Expenses:		20,000,000.00	20,000,000.00	10,136.66	780,300.71	790,437.37	19,209,562.63	
2324-103 Total:		20,000,000.00	20,000,000.00	10,136.66	780,300.71	790,437.37	19,209,562.63	
2324-104	ADA Compliance Upgrades	Non-Capital Projects	Improvements	Project started and in p...				
Expenses								
Account Key	Account Name	Total Budget	Date Range Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	
2324-104-11000	ADA-District Wide	205,000.00	205,000.00	312.57	22,500.00	22,812.57	182,187.43	
2324-104-33110	ADA-Card Community Center	0.00	0.00	115,534.92	0.00	115,534.92	-115,534.92	
2324-104-33120	ADA-Nature Center Facility	0.00	0.00	51,313.00	0.00	51,313.00	-51,313.00	
2324-104-33140	ADA-PV Center & Pool	0.00	0.00	0.00	6,950.00	6,950.00	-6,950.00	
2324-104-33200	ADA-Hooker Oak	0.00	0.00	98.64	0.00	98.64	-98.64	
2324-104-33220	ADA-Veterans Memorial Park	0.00	0.00	0.00	800.00	800.00	-800.00	
Total Expenses:		205,000.00	205,000.00	167,259.13	30,250.00	197,509.13	7,490.87	
2324-104 Total:		205,000.00	205,000.00	167,259.13	30,250.00	197,509.13	7,490.87	
2324-105	DFM Upgrades	Non-Capital Projects	Renovation	Project started and in p...				
Expenses								
Account Key	Account Name	Total Budget	Date Range Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	
2324-105-11000	DFM-District Wide	205,000.00	205,000.00	0.00	481.28	481.28	204,518.72	
2324-105-33100	DFM-DFJ Center	0.00	0.00	0.00	18,740.00	18,740.00	-18,740.00	
2324-105-33110	DFM-Card Community Center	0.00	0.00	0.00	1,759.93	1,759.93	-1,759.93	
2324-105-33130	DFM-Lakeside Pavilion	0.00	0.00	0.00	16,689.35	16,689.35	-16,689.35	
2324-105-33140	DFM-PV Center & Pool	0.00	0.00	0.00	2,720.51	2,720.51	-2,720.51	
2324-105-33300	DFM-Rotary Park	0.00	0.00	0.00	4,630.77	4,630.77	-4,630.77	
2324-105-33350	DFM-Chapman Park	0.00	0.00	0.00	42.91	42.91	-42.91	

Project Activity vs Budget Report

Date Range: 07/01/2024 - 05/31/2025

Project Number	Project Name	Group	Project Type	Status						
			Total Expenses:		205,000.00	205,000.00	0.00	45,064.75	45,064.75	159,935.25
			2324-105 Total:		205,000.00	205,000.00	0.00	45,064.75	45,064.75	159,935.25

[2324-106](#) CCC - Roof & Exterior Repair/Painting Capital Projects Replacements Project started and in p...

Expenses			Date Range	Beginning		Ending	Budget
Account Key	Account Name	Total Budget	Budget	Balance	Total Activity	Balance	Remaining
2324-106-6210	CCC Roof/Siding Repairs/Repla...	253,730.00	253,730.00	0.00	239,165.10	239,165.10	14,564.90
	Total Expenses:	253,730.00	253,730.00	0.00	239,165.10	239,165.10	14,564.90
	2324-106 Total:	253,730.00	253,730.00	0.00	239,165.10	239,165.10	14,564.90

[2324-107](#) DST - Irrigation Smart Controller Upgr... Capital Projects Replacements Project started and in p...

Expenses			Date Range	Beginning		Ending	Budget
Account Key	Account Name	Total Budget	Budget	Balance	Total Activity	Balance	Remaining
2324-107-11000	IRR-District Wide	219,040.00	219,040.00	26,900.50	2,513.00	29,413.50	189,626.50
2324-107-33110	IRR-Card Community Center	0.00	0.00	0.00	30,060.50	30,060.50	-30,060.50
2324-107-33120	IRR-Nature Center Facility	0.00	0.00	0.00	2,259.00	2,259.00	-2,259.00
2324-107-33130	IRR-Lakeside Pavilion	0.00	0.00	0.00	2,259.00	2,259.00	-2,259.00
2324-107-33140	IRR-PV Center & Pool	0.00	0.00	0.00	2,259.00	2,259.00	-2,259.00
2324-107-33210	IRR-DeGarmo	0.00	0.00	0.00	4,569.00	4,569.00	-4,569.00
2324-107-33220	IRR-Veterans Memorial Park	0.00	0.00	0.00	2,340.00	2,340.00	-2,340.00
2324-107-33230	IRR-Community Park	0.00	0.00	0.00	13,773.21	13,773.21	-13,773.21
2324-107-33240	IRR-Sycamore Field	0.00	0.00	0.00	2,859.00	2,859.00	-2,859.00
2324-107-33300	IRR-Rotary Park	0.00	0.00	0.00	46,762.75	46,762.75	-46,762.75
2324-107-33310	IRR-Centennial Park	0.00	0.00	0.00	2,721.00	2,721.00	-2,721.00
2324-107-33340	IRR-Skate Park	0.00	0.00	0.00	40,161.00	40,161.00	-40,161.00
2324-107-33400	IRR-Hartley Park	0.00	0.00	0.00	2,259.00	2,259.00	-2,259.00
2324-107-33410	IRR-Husa Ranch Park	0.00	0.00	0.00	26,366.00	26,366.00	-26,366.00
2324-107-33430	IRR-Hancock Park	0.00	0.00	0.00	2,259.00	2,259.00	-2,259.00
2324-107-33500	IRR-Baroni Park	0.00	0.00	0.00	1,959.00	1,959.00	-1,959.00
2324-107-33510	IRR-Indigo Park	0.00	0.00	0.00	1,959.00	1,959.00	-1,959.00
2324-107-33520	IRR-Oak Way Park	0.00	0.00	0.00	4,518.00	4,518.00	-4,518.00
2324-107-33530	IRR-Peterson Park	0.00	0.00	0.00	2,259.00	2,259.00	-2,259.00
	Total Expenses:	219,040.00	219,040.00	26,900.50	194,115.46	221,015.96	-1,975.96
	2324-107 Total:	219,040.00	219,040.00	26,900.50	194,115.46	221,015.96	-1,975.96

[2324-108](#) ROT - Replace 5-12 Play Structure Fixed Assets Replacements Project started and in p...

Expenses			Date Range	Beginning		Ending	Budget
Account Key	Account Name	Total Budget	Budget	Balance	Total Activity	Balance	Remaining
2324-108-1235	Play Structures - Rotary Park	174,280.00	174,280.00	0.00	151,337.10	151,337.10	22,942.90
	Total Expenses:	174,280.00	174,280.00	0.00	151,337.10	151,337.10	22,942.90
	2324-108 Total:	174,280.00	174,280.00	0.00	151,337.10	151,337.10	22,942.90

Project Activity vs Budget Report

Date Range: 07/01/2024 - 05/31/2025

Project Number	Project Name	Group	Project Type	Status				
2324-109	COM - Maintenance Building	Capital Projects	Replacements	Project started and in p...				
Expenses								
Account Key	Account Name		Total Budget	Date Range Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining
2324-109-6210	COM - Maintenance Building		1,300,000.00	0.00	0.00	475,197.57	475,197.57	824,802.43
	Total Expenses:		1,300,000.00	0.00	0.00	475,197.57	475,197.57	824,802.43
	2324-109 Total:		1,300,000.00	0.00	0.00	475,197.57	475,197.57	824,802.43
2425-101	HEN - Park Development	Capital Projects	Construction	Project started and in p...				
Expenses								
Account Key	Account Name		Total Budget	Date Range Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining
2425-101-6210	General Services		3,500,000.00	3,500,000.00	0.00	45,049.68	45,049.68	3,454,950.32
	Total Expenses:		3,500,000.00	3,500,000.00	0.00	45,049.68	45,049.68	3,454,950.32
	2425-101 Total:		3,500,000.00	3,500,000.00	0.00	45,049.68	45,049.68	3,454,950.32
2425-102	COM - Court Repairs	Capital Projects	Replacements	Project started and in p...				
Expenses								
Account Key	Account Name		Total Budget	Date Range Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining
2425-102-6210	General Services		143,016.00	143,016.00	0.00	140,848.00	140,848.00	2,168.00
	Total Expenses:		143,016.00	143,016.00	0.00	140,848.00	140,848.00	2,168.00
	2425-102 Total:		143,016.00	143,016.00	0.00	140,848.00	140,848.00	2,168.00
2425-103	LKS - Kitchen Renovation	Capital Projects	Renovation	Project started and in p...				
Expenses								
Account Key	Account Name		Total Budget	Date Range Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining
2425-103-6510	Professional Services		45,000.00	45,000.00	0.00	15,344.53	15,344.53	29,655.47
	Total Expenses:		45,000.00	45,000.00	0.00	15,344.53	15,344.53	29,655.47
	2425-103 Total:		45,000.00	45,000.00	0.00	15,344.53	15,344.53	29,655.47
2425-104	BAR - Playground	Capital Projects	Equipment	Project started and in p...				
Expenses								
Account Key	Account Name		Total Budget	Date Range Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining
2425-104-1235	Play Structure		200,000.00	200,000.00	0.00	140,350.35	140,350.35	59,649.65
	Total Expenses:		200,000.00	200,000.00	0.00	140,350.35	140,350.35	59,649.65
	2425-104 Total:		200,000.00	200,000.00	0.00	140,350.35	140,350.35	59,649.65
2425-105	LKS - HVAC	Capital Projects	Replacements	Project started and in p...				
Expenses								
Account Key	Account Name		Total Budget	Date Range Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining
2425-105-6510	Contract Services		200,000.00	200,000.00	0.00	114,800.73	114,800.73	85,199.27
	Total Expenses:		200,000.00	200,000.00	0.00	114,800.73	114,800.73	85,199.27
	2425-105 Total:		200,000.00	200,000.00	0.00	114,800.73	114,800.73	85,199.27

Project Activity vs Budget Report

Date Range: 07/01/2024 - 05/31/2025

Project Number	Project Name	Group	Project Type	Status				
2425-106	COM - Sidewalk Repairs	Capital Projects	Replacements	Project started and in p...				
Expenses					Date Range	Beginning		Ending
Account Key	Account Name		Total Budget		Budget	Balance	Total Activity	Balance
2425-106-6210	General Services		71,484.00		71,484.00	0.00	71,484.00	71,484.00
	Total Expenses:		71,484.00		71,484.00	0.00	71,484.00	71,484.00
	2425-106 Total:		71,484.00		71,484.00	0.00	71,484.00	71,484.00
								Budget Remaining
								0.00
2425-201	DST - Leaf Sweeper	Fixed Assets	Replacements	Project completed and ...				
Expenses					Date Range	Beginning		Ending
Account Key	Account Name		Total Budget		Budget	Balance	Total Activity	Balance
2425-201-1235	Equipment		66,000.00		66,000.00	0.00	66,000.00	66,000.00
	Total Expenses:		66,000.00		66,000.00	0.00	66,000.00	66,000.00
	2425-201 Total:		66,000.00		66,000.00	0.00	66,000.00	66,000.00
								Budget Remaining
								0.00
2425-202	DST - Vehicles	Fixed Assets	Vehicle	Project completed and ...				
Expenses					Date Range	Beginning		Ending
Account Key	Account Name		Total Budget		Budget	Balance	Total Activity	Balance
2425-202-1240-1	Fleet Vehicle 1		70,000.00		70,000.00	0.00	68,207.29	68,207.29
2425-202-1240-2	Fleet Vehicle 2		60,000.00		60,000.00	0.00	54,343.74	54,343.74
	Total Expenses:		130,000.00		130,000.00	0.00	122,551.03	122,551.03
	2425-202 Total:		130,000.00		130,000.00	0.00	122,551.03	122,551.03
								Budget Remaining
								1,792.71
								5,656.26
								7,448.97
2425-203	DST - Heavy Equipment	Fixed Assets	Equipment	Project started and in p...				
Expenses					Date Range	Beginning		Ending
Account Key	Account Name		Total Budget		Budget	Balance	Total Activity	Balance
2425-203-1235-1	Landscape Tractor		36,000.00		36,000.00	0.00	30,584.44	30,584.44
2425-203-1235-2	Dump Trailer		20,000.00		20,000.00	0.00	19,908.75	19,908.75
	Total Expenses:		56,000.00		56,000.00	0.00	50,493.19	50,493.19
	2425-203 Total:		56,000.00		56,000.00	0.00	50,493.19	50,493.19
								Budget Remaining
								5,415.56
								91.25
								5,506.81

Summary

Project Summary

Project Number	Project Name	Total Budget	Date Range Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining
2324-102	AQC - Design	2,075,000.00	1,627,000.00	760,177.77	976,908.53	1,737,086.30	337,913.70
2324-103	AQC - Construction	20,000,000.00	20,000,000.00	10,136.66	780,300.71	790,437.37	19,209,562.63
2324-104	ADA Compliance Upgrades	205,000.00	205,000.00	167,259.13	30,250.00	197,509.13	7,490.87
2324-105	DFM Upgrades	205,000.00	205,000.00	0.00	45,064.75	45,064.75	159,935.25
2324-106	CCC - Roof & Exterior Repair/Painting	253,730.00	253,730.00	0.00	239,165.10	239,165.10	14,564.90
2324-107	DST - Irrigation Smart Controller Upgr...	219,040.00	219,040.00	26,900.50	194,115.46	221,015.96	-1,975.96
2324-108	ROT - Replace 5-12 Play Structure	174,280.00	174,280.00	0.00	151,337.10	151,337.10	22,942.90
2324-109	COM - Maintenance Building	1,300,000.00	0.00	0.00	475,197.57	475,197.57	824,802.43
2425-101	HEN - Park Development	3,500,000.00	3,500,000.00	0.00	45,049.68	45,049.68	3,454,950.32
2425-102	COM - Court Repairs	143,016.00	143,016.00	0.00	140,848.00	140,848.00	2,168.00
2425-103	LKS - Kitchen Renovation	45,000.00	45,000.00	0.00	15,344.53	15,344.53	29,655.47
2425-104	BAR - Playground	200,000.00	200,000.00	0.00	140,350.35	140,350.35	59,649.65
2425-105	LKS - HVAC	200,000.00	200,000.00	0.00	114,800.73	114,800.73	85,199.27
2425-106	COM - Sidewalk Repairs	71,484.00	71,484.00	0.00	71,484.00	71,484.00	0.00
2425-201	DST - Leaf Sweeper	66,000.00	66,000.00	0.00	66,000.00	66,000.00	0.00
2425-202	DST - Vehicles	130,000.00	130,000.00	0.00	122,551.03	122,551.03	7,448.97
2425-203	DST - Heavy Equipment	56,000.00	56,000.00	0.00	50,493.19	50,493.19	5,506.81
Report Total:		28,843,550.00	27,095,550.00	964,474.06	3,659,260.73	4,623,734.79	24,219,815.21

Group Summary

Group	Total Budget	Date Range Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	
Capital Projects	28,007,270.00	26,259,270.00	797,214.93	3,193,564.66	3,990,779.59	24,016,490.41	
Fixed Assets	426,280.00	426,280.00	0.00	390,381.32	390,381.32	35,898.68	
Non-Capital Projects	410,000.00	410,000.00	167,259.13	75,314.75	242,573.88	167,426.12	
Report Total:		28,843,550.00	27,095,550.00	964,474.06	3,659,260.73	4,623,734.79	24,219,815.21

Type Summary

Group	Total Budget	Date Range Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	
Construction	25,575,000.00	25,127,000.00	770,314.43	1,802,258.92	2,572,573.35	23,002,426.65	
Equipment	256,000.00	256,000.00	0.00	190,843.54	190,843.54	65,156.46	
Improvements	205,000.00	205,000.00	167,259.13	30,250.00	197,509.13	7,490.87	
Renovation	250,000.00	250,000.00	0.00	60,409.28	60,409.28	189,590.72	
Replacements	2,427,550.00	1,127,550.00	26,900.50	1,452,947.96	1,479,848.46	947,701.54	
Vehicle	130,000.00	130,000.00	0.00	122,551.03	122,551.03	7,448.97	
Report Total:		28,843,550.00	27,095,550.00	964,474.06	3,659,260.73	4,623,734.79	24,219,815.21



BOARD OF DIRECTORS

Finance Committee

STAFF REPORT

DATE: June 26, 2025
TO: Board of Directors
FROM: Annabel Grimm, General Manager
SUBJECT: Neighborhood Parks Levy Administration

BACKGROUND

In accordance with the Landscaping and Lighting Act of 1972, which mandates the preparation of an annual Engineer's Report by a licensed professional engineer, the Board, on April 24, 2025, directed SCI Consulting Group to develop the Engineer's Report for the Oak Way, Amber Grove/Greenfield, and Baroni Neighborhood Park and Open Space (No. LLD 001-05) Landscape and Lighting Assessment Districts ('the Districts'). This directive aligns with the legislative requirements for levying the annual assessments for the fiscal year 2025-26.

The Engineer's Report under discussion today incorporates updates on budgets, scopes of services, current legal justifications, rate adjustments, and a preliminary assessment roll detailing specific assessment amount for each parcel within the Districts. The Report's findings and recommendations are important for justifying the continuation of these assessments, ensuring they comply with Proposition 218's requirements, which require an explanation of the special and general benefits derived from the assessments. This presentation to the Board constitutes the third phase in a three-part process to continue levying the assessments for the upcoming fiscal year.

As we proceed with this process, the final stage, includes the public hearing scheduled for June 26, 2025, which provides an opportunity for the community to discuss the proposed budgets, services, and assessments.

Amber Grove/Greenfield Landscape and Lighting Assessment District

The Amber Grove/Greenfield Landscape and Lighting Assessment District was approved by property owners in 1994 to fund the maintenance and operations of the Amber Grove/Greenfield Park.

Oak Way Landscape and Lighting Assessment District

The Oak Way Landscape and Lighting Assessment District was approved by property owners in 1997 to continue to fund the maintenance and operations of Oak Way Park.

Baroni Neighborhood Park and Open Space (No. LLD 001-05) Landscape and Lighting Assessment District

In 2006, property owners approved the Baroni Neighborhood Park and Open Space (No. LLD 001-05) Landscape and Lighting Assessment District to provide funding for the maintenance and operations for the Baroni Neighborhood Park, adjacent open space areas and related trails system within the District.

ANALYSIS

The Board will conduct a public hearing on the continuation of the assessments. In order to place the assessments on the annual property tax bill, the Board will need adopt the resolution to approve the Engineer's Report, confirm the diagram and assessments and continue to levy the assessments for fiscal year 2025-26. The Engineer's Report is required by Proposition 218 and includes the special and general benefit findings to support the assessments, the updated proposed assessments for each parcel in the Districts, the proposed budget for the assessments, and the proposed assessments per single-family equivalent for fiscal year 2025-26. This is the final step in the annual administration process for the landscape and lighting districts.

RECOMMENDATION

It is recommended that the Board hold a public hearing, consider all public comments, and subsequently approve Resolution 25-010 that would approve the Engineer's Reports, confirm the diagrams and assessments, and order the continuation of the levy of assessments for fiscal year 2025-26 for the Oak Way, Amber Grove/Greenfield, and Baroni Neighborhood Park and Open Space (No. LLD 001-005) Landscaping and Lighting Assessment Districts as the final step in levying the assessments.



BOARD OF DIRECTORS

STAFF REPORT

DATE: June 26th, 2025
TO: Board of Directors
FROM: Annabel Grimm, General Manager
SUBJECT: Recommendation to Adopt Resolution No. 25-011 ordering the levy of special taxes for fiscal year 2025-26 within the Community Facilities District No. 2023-01 (Park Maintenance)

BACKGROUND

On June 22, 2023, the Board adopted Resolution No. 2023-015 ("Resolution Levying") levying special taxes within Community Facilities District No. 2023-01 (Park Maintenance) to the annual operation, maintenance, and servicing, including repair and replacement of parks, trails and recreation facilities, storm drainage facilities, landscape corridors, wetlands, and open space areas; any incidental expenses authorized by the Act ("Services"). The Resolution Levying authorizes and directs the District or designee to determine the maximum special tax rates and the specific special tax amounts to be levied each fiscal year for each parcel of real property within the CFD in the manner and as provided in the Rate and Method of Apportionment ("RMA").

DISCUSSION

Maximum Special Tax Rates. The RMA specifies that the maximum special tax rates shall be adjusted each fiscal year by percentage change during the preceding year in the Consumer Price Index for All-Urban Consumers in the San Francisco-Oakland-San Jose area ("CPI-U"), as published by the U.S. Department of Labor, Bureau of Labor Statistics, or four percent, whichever is greater. Since the CPI-U was 2.3788%, the annual escalation factor is 4%, and the maximum authorized special tax rates for Fiscal Year 2025-26 is \$683.57 per acre of taxable property for Tax Zone No. 1 (Meriam Park).

Annual Special Tax Rates. The RMA specifies that for each fiscal year, the Board will determine the Special Tax Requirement and will levy the annual special tax each fiscal year on each assessor's parcel of developed residential property or taxable property up to one hundred percent of the applicable maximum special tax to fund the Special Tax Requirement. If additional revenues are needed to provide the 1) Services; 2) pay anticipated Administrative Expenses; and 3) cure any delinquencies in the payment of Special Taxes which have occurred in the prior Fiscal Year, or pay for reasonably anticipated delinquent Special Taxes based on the delinquency rate for Special Taxes levied in the previous Fiscal Year, the Annual Special Tax shall be levied Proportionately on each Assessor's Parcel of Undeveloped Property up to one hundred percent of the Maximum Special Tax for Undeveloped Property.

Tax Zone No. 1 (Merriam Park). The special tax revenue requirement for fiscal year 2025-26 for Tax Zone No. 1 is \$55,547. As of March 2025, there is 81.26 acres of taxable property. Therefore, the annual special tax for FY 2024-05 shall be set at the maximum rate of \$683.57 per acre of taxable property to achieve the special tax requirement. The special tax proceeds will be used to fund Services associated with Merriam Park.

RECOMMENDATION

That the Board of Directors adopt Resolution No. 25-011 ordering the levy of special taxes within Community Facilities District No. 2023-01 (Park Maintenance) for Fiscal Year 2025-26.



**RESOLUTION 25-011 OF THE BOARD OF DIRECTORS OF THE
CHICO AREA RECREATION AND PARK DISTRICT**

A RESOLUTION ORDERING THE LEVY OF SPECIAL TAXES FOR FISCAL YEAR 2025-26, WITHIN
COMMUNITY FACILITIES DISTRICT NO. 2023-01 (PARK MAINTENANCE)

WHEREAS, the Board of Directors ("Board") of the Chico Area Recreation and Park District ("District"), previously established Chico Area Recreation and Park District Community Facilities District No. 2023-01 (Park Maintenance) ("CFD") pursuant to the terms and provisions of the Mello-Roos Community Facilities Act of 1982, as amended, commencing with Government Code Section 53311 (the "Act"); and

WHEREAS, the District Board is authorized pursuant to Resolution No. 23-012 (the "Resolution of Formation") and Resolution No. 23-015 adopted by the District (the "Resolution Levying") to levy a special tax sufficient to fund the annual operation, maintenance, and servicing of certain services (as defined in the Resolution of Formation); and

WHEREAS, it is now necessary and appropriate that this Board order the levy and collection of the special taxes for the Fiscal Year 2025-26 for the purpose specified in the Resolution of Formation and the Resolution Levying by the adoption of a resolution as specified by the Act and the Resolution Levying.

NOW, THEREFORE, BE IT RESOLVED:

Section 1. The foregoing recitals are true and correct.

Section 2. The special tax is imposed without regard to property valuation and is levied in compliance with the Act and the Resolution Levying.

Section 3. The maximum special tax rates are adjusted by the annual escalation factor, which is the change in the All-Urban Consumers in the San Francisco-Oakland-San Jose Area Consumer Price Index ("CPI"), or 4 percent, whichever is greater. The change in the CPI for 2024 was 2.3788%, therefore, the annual escalation factor is 4%, and the maximum authorized special tax rate for Fiscal Year 2025-26 is \$683.57 per acre of taxable property for Tax Zone No. 1 (Meriam Park).

Section 4. In accordance with the Act and the Resolution Levying, the special tax is hereby levied upon the parcels of real property within the CFD 2023-01, which are not otherwise exempt from taxation under the Act or the Resolution Levying special taxes for the Fiscal Year 2025-26 at the special tax rate set at \$683.57 per acre of taxable property for Tax Zone No. 1

(Meriam Park), which special tax rate does not exceed the maximum special tax rates set forth in the Resolution Levying. After the adoption of this Resolution, the CFD Levy Administrator may make any necessary modifications to these special taxes to correct any errors, omissions, or inconsistencies in the listing or categorization of parcels to be taxed or in the amount to be charged to any category of parcels; provided, however, that any such modifications shall not result in an increase in the special tax applicable to any category of parcels and is made prior to the submission of the tax rolls to the Butte County Tax Collector.

Section 5. All of the collections of the special tax shall be used only as provided for in the Act and the Resolution of Formation. The special tax shall be levied only so long as needed to accomplish the purposes described in the Resolution of Formation.

Section 6. The special tax shall be collected in the same manner as ordinary ad valorem taxes are collected and shall be subject to the same penalties and the same procedure and sale in cases of delinquency as provided for ad valorem taxes, except as such procedure may be modified by law and by this Board.

Section 7. The CFD Administrator is hereby authorized and directed to transmit a certified copy of this Resolution to the Butte County Tax Collector, together with other supporting documentation as may be required to place said special taxes on the secured property tax roll for the Fiscal Year 2025-26, and to perform all other acts which are required by the Act, the Resolution Levying, or by law in order to accomplish the purpose of this Resolution.

Section 8. This Resolution shall take effect immediately upon adoption.

PASSED AND ADOPTED at a Regular Meeting of the Board of Directors of the Chico Area Recreation and Park District on the 26th day of June 2025 by the following vote:

Ayes:
Noes:
Abstain:
Absent:

ATTEST:

Michael McGinnis, Chair
Board of Directors

Holli Drobny
Clerk of the Board of Directors

FY 2025-26

ENGINEER'S REPORT

Chico Area Recreation and Park District

Amber Grove / Greenfield Landscaping and Lighting
Assessment District

June 2025

Final Report

Engineer of Work:



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Chico Area Recreation & Park District

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Introduction

Overview

The Chico Area Recreation and Park District (“CARD”) formed the Amber Grove/Greenfield Park Landscaping and Lighting Assessment District (the “Assessment District”) in order to comply with the District’s Master Park and Recreation Plan that was developed in September 1988. The Master Plan outlined three major findings:

1. There exist inadequate neighborhood parks to service the park and recreational needs of the community,
2. Additional large neighborhood parks should be developed within the service area of the District, preferably in conjunction with the development of adjacent school sites and in connection with development of new housing subdivisions, and
3. Emphasize the need to develop a long-range financing program to ensure adequate financial resources to support the development and maintenance of the park and recreational improvements recommended by the Master Plan, including financial alternatives such as park fees, state recreation bonds, and assessments levied pursuant to the Landscaping and Lighting Act of 1972.

In 1992, Webb Homes contacted CARD to develop a neighborhood park on approximately five acres of land. Webb Homes offered to construct the park in exchange for CARD assuming responsibility for continued maintenance of the Amber Grove/Greenfield Park once the park was completed. CARD agreed provided that the costs incurred by the District for continuing maintenance and servicing of the park would be paid by levying assessments on property owners with the Amber Grove/Greenfield subdivision areas. On November 11, 1993, the Board approved the Engineer’s Report and passed its Resolution of Intent to Form the Amber Grove/Greenfield Landscaping and Lighting Assessment District and to Levy and Collect Assessments for Fiscal Year 1994-1995. On January 13, 1994, a public protest hearing was held to hear all written and oral protests of the formation of the proposed assessment district. After no written or oral protests, the CARD Board of Directors passed its Resolution Ordering the Formation of the Amber Grove/Greenfield Landscaping and Lighting Assessment District and Confirming a Diagram and Assessment for Fiscal Year 1994-1995.

Introduction

This Engineer's Report ("Report") was prepared to establish the budget for the capital improvement and services expenditures that would be funded by the proposed 2025-26 assessment, determine the benefits received from the lighting and landscaping maintenance and improvements by property within CARD and the method of assessment apportionment to lots and parcels within CARD. This Report and the proposed assessments have been made pursuant to the Landscaping and Lighting Act of 1972, Part 2 of Division 15 of the California Streets and Highways Code (the "Act") and Article XIID of the California Constitution (the "Article").

This Report describes the Assessment District, any new annexations, changes to the Assessment District, and the proposed assessments for fiscal year 2025-26. The proposed assessments are based on the estimated cost to operate, maintain and service the improvements that provide a direct and special benefit to properties within the Assessment District.

In each year for which the assessments will be levied, the CARD Board must direct the preparation of an Engineer's Report, annual budget and proposed assessments for the upcoming fiscal year. After the Report is completed, the Board may preliminarily approve the Report and proposed assessments and establish the date for a public hearing on the continuation of the assessments. This Report was prepared pursuant to the direction of the Board adopted on April 24, 2025.

Once the Board preliminarily approves the Engineer's Report and the continuation of the assessments by resolution, a notice of the proposed assessment levies must be published in a local paper at least 10 days prior to the date of the public hearing. The resolution preliminarily approving the Engineer's Report and establishing the date for a public hearing will be used for this notice.

Following the minimum 10-day time period after publishing the notice, a public hearing is held for the purpose of allowing public testimony about the proposed continuation of the assessments. This hearing is currently scheduled for June 26, 2025.

Following consideration of public comments at a public hearing, and review of the Final Annual Engineer's Report, the Board of Directors ("the Board") of CARD, may order amendments to the Report or confirm the Report as submitted.

At this hearing, the Board would consider approval of a resolution confirming the assessments for fiscal year 2025-26. If confirmed and approved, the assessments would be submitted to the County Auditor/Controller for inclusion on the property tax rolls for Fiscal Year 2025-26.

Legislative Analysis

Proposition 218

Many of these Assessment Districts were formed prior to the passage of Proposition 218, The Right to Vote on Taxes Act, which was approved by the voters of California on November 6, 1996, and is now Article XIII C and XIII D of the California Constitution. (Proposition 218 provides for benefit assessments to be levied to fund the cost of providing services, improvements, as well as maintenance and operation expenses to a public improvement which benefits the assessed property.) Although these assessments are consistent with Proposition 218, the California judiciary has generally referred to pre-Proposition 218 assessments as “grandfathered assessments” and held them to a lower standard than post Proposition 218 assessments.

Other Assessment Districts that were formed after Proposition 218 are consistent with the approval procedures and requirements imposed by Proposition 218.

Silicon Valley Taxpayers Association, Inc. v Santa Clara County Open Space Authority

In July of 2008, the California Supreme Court issued its ruling on the Silicon Valley Taxpayers Association, Inc. v. Santa Clara County Open Space Authority (“SVTA vs. SCCOSA”). This ruling is the most significant legal document in further legally clarifying Proposition 218. Several of the most important elements of the ruling included further emphasis that:

- Benefit assessments are for special, not general, benefit
- The services and/or improvements funded by assessments must be clearly defined
- Special benefits are directly received by and provide a direct advantage to property in the Assessment District

Dahms v. Downtown Pomona Property

On June 8, 2009, the 4th Court of Appeal amended its original opinion upholding a benefit assessment for property in the downtown area of the City of Pomona. On July 22, 2009, the California Supreme Court denied review. On this date, Dahms became good law and binding precedent for assessments. In Dahms the court upheld an assessment that was 100% special benefit (i.e. 0% general benefit) on the rationale that the services and improvements funded by the assessments were directly provided to property in the Assessment District. The Court also upheld discounts and exemptions from the assessment for certain properties.

Bonander v. Town of Tiburon

In the December 31, 2009, the 1st District Court of Appeal overturned a benefit assessment approved by property owners to pay for placing overhead utility lines underground in an area of the Town of Tiburon. The Court invalidated the assessments on the grounds that the assessments had been apportioned to assessed property based on in part on relative costs within sub-areas of the Assessment District instead of proportional special benefits.

Beutz v. County of Riverside

On May 26, 2010 the 4th District Court of Appeals issued a decision on the Steven Beutz v. County of Riverside (“Beutz”) appeal. This decision overturned an assessment for park maintenance in Wildomar, California, primarily because the general benefits associated with improvements and services was not explicitly calculated, quantified and separated from the special benefits.

Golden Hill Neighborhood Association v. City of San Diego

On September 22, 2011, the San Diego Court of Appeal issued a decision on the Golden Hill Neighborhood Association v. City of San Diego appeal. This decision overturned an assessment for street and landscaping maintenance in the Greater Golden Hill neighborhood of San Diego, California. The court described two primary reasons for its decision. First, like in Beutz, the court found the general benefits associated with services were not explicitly calculated, quantified and separated from the special benefits. Second, the court found that the City had failed to record the basis for the assessment on its own parcels.

Compliance with Current Law

This Engineer’s Report is consistent with the requirements of Article XIIC and XIID of the California Constitution and with the SVTA decision because the Improvements to be funded are clearly defined; the Improvements are directly available to and will directly benefit property in the Assessment District; and the Improvements provide a direct advantage to property in the Assessment District that would not be received in absence of the Assessments.

This Engineer’s Report is consistent with Buetz, Greater Golden Hill, and Dahms because similar Improvements will directly benefit property in the Assessment District and the general benefits have been explicitly calculated and quantified and excluded from the Assessments. The Engineer’s Report is consistent with Bonander because the Assessments have been apportioned based on the overall cost of the Improvements and proportional special benefit to each property.

Plans and Specifications

The improvements to be undertaken by the Amber Grove/Greenfield Landscaping and Lighting Assessment District (the "Assessment District") and the cost thereof paid from the levy of the annual assessments, provide special benefit to parcels within the Assessment District as defined in the Method of Assessment herein. In addition to the definitions provided by the Landscaping and Lighting Act of 1972, (the "Act") the work and improvements are generally described as follows:

Installation, maintenance and servicing of public recreational facilities and improvements, property owned or property rights, easements and/or rights of entry, leases or dedications including, but not limited to, parks, recreation facilities, open space lands, greenbelts, playground equipment, trails, utility right-of-ways, signage, fencing, picnic areas, restrooms, lighting and other improvements and land preparation (such as grading, leveling, cutting, and filling) sod landscaping, irrigation systems, sidewalks and drainage on (1) real property owned by, or encumbered by property rights held by, or maintained by, the Assessment District; or (2) on real property owned by, or encumbered by property rights held by, or maintained by any local agency or non-profit entity within the jurisdictional area of the Assessment District in any of the installations, maintenance and servicing described herein.

"Installation" means the construction of public improvements, including, but not limited to, land preparation, (such as grading, leveling, cutting and filling), sod, landscaping, irrigation systems, sidewalks and drainage, and lights.

"Maintenance" means the furnishing of services and materials for the ordinary and usual maintenance, operation and servicing of any Improvement, including (a) repair, removal, or replacement of all or part of any Improvement; (b) providing for the life, growth, health and beauty of landscaping, including cultivation, irrigation, trimming, spraying, fertilizing, or treating for disease or injury; (c) the removal of trimmings, rubbish, debris, and other solid waste; and (d) the cleaning, sandblasting and painting of walls and other Improvements to remove or cover graffiti. (Streets & Highways Code §22531)

"Servicing" means the furnishing of (a) electric current or energy, gas or other illuminating agent for any public lighting facilities or for the lighting or operation of any other Improvements; and (b) water for irrigation of any landscaping, the operation of any fountains, or the maintenance of any other Improvements. (Streets & Highways Code §22538)

Incidental expenses include all of the following: (a) The costs of preparation of the report, including plans, specifications, estimates, diagram, and assessment; (b) the costs of printing, advertising, and the giving of published, posted, and mailed notices; (c) compensation payable to the County for collection of assessments; (d) compensation of any engineer or attorney employed to render services in proceedings pursuant to this part; (e) any other expenses incidental to the construction, installation, or maintenance and servicing of the Improvements; (f) any expenses incidental to the issuance of bonds or notes pursuant to Streets & Highways Code Section 22662.5; and (g) costs associated with any elections held for the approval of a new or increased assessment. (Streets & Highways Code §22526)

The assessment proceeds will be exclusively used for Improvements within the Assessment District plus incidental expenses. Reference is made to the plans and specifications, including specific expenditure and improvement plans by park/recreation site, which are on file with CARD.

Estimate of Costs And Budget- Fiscal Year 2025-26

The annual assessment for the Amber Grove/Greenfield Landscaping and Lighting Assessment District is shown in the figure below:

Figure 1 - Amber Grove/Greenfield Park Estimate of Costs Fiscal Year 2025-26

Estimate of Costs		
	<u>Preliminary</u>	<u>Budget</u>
Maintenance and Servicing Expenditures:		
Salary and Benefits	\$95,000	
Total Maintenance and Servicing	\$95,000	
Service and Supply		
Agriculture	\$3,150	
Maintenance Structure & Grounds	\$5,000	
District Vandalism	\$0	
Utilities	\$19,500	
Contract Services ¹	\$4,182	
Total Service and Supply	\$31,832	
Installation, Maintenance, Servicing and Incidental Costs Total	\$126,832	
Contributions from General Fund	(\$84,342)	
Net Costs for Maintenance and Servicing	\$42,490	
Budget Allocation to Property²		
<u>Assessment Units</u>	<u>RATE</u>	<u>BUDGET³</u>
607	\$70.00	\$42,490

Notes:

1. Incidental cost includes county collection charges and project management.
2. The Act stipulates that proceeds from the assessments must be deposited into a special fund that has been set up for the revenues and expenditures of the Assessment District. Moreover, funds raised by the assessment shall be used only for the purposes stated within this Report. Any balance remaining at the end of the fiscal year, June 30, must be carried over to the next fiscal year.
3. The assessment amounts are rounded down to the even penny for purposes of complying with the collection requirements from the County Auditor-Controller. Therefore, the total assessment amount for all parcels subject to the assessments may vary slightly from the net amount to assessment.

Method of Apportionment

Method of Apportionment

This section of the Engineer's Report explains the benefits to be derived from the Improvements and the methodology used to apportion the total assessment to properties within the Assessment District.

The method used for apportioning the assessment is based upon the relative special benefits to be derived by the properties in the Assessment District over and above general benefits conferred on real property or to the public at large. The assessment is apportioned to lots and parcels in proportion to the relative special benefit from the improvements. The apportionment of special benefit is a two-step process: the first step has been to identify the types of special benefit arising from the improvements and the second step is to allocate the assessments to property based on the estimated relative special benefit for each type of property.

This section of the Report includes a discussion of the benefits to be provided by the proposed improvements and the method of apportionment of assessments within the Assessment District.

Discussion of Benefit

In summary, the assessments can only be levied based on the special benefit to property. This benefit is received by property over and above any general benefits. With reference to the requirements for assessments, Section 22573 of the Landscaping and Lighting Act of 1972 states:

"The net amount to be assessed upon lands within an assessment district may be apportioned by any formula or method which fairly distributes the net amount among all assessable lots or parcels in proportion to the estimated benefits to be received by each such lot or parcel from the improvements."

Proposition 218, as codified in Article XIID of the California Constitution, has confirmed that assessments must be based on the special benefit to property and that the value of the special benefits must exceed the cost of the assessment:

"No assessment shall be imposed on any parcel which exceeds the reasonable cost of the proportional special benefit conferred on that parcel."

The following benefit categories summarize the types of special benefit to residential, commercial, industrial and other lots and parcels resulting from the Improvements to be provided with the assessment proceeds. These types of special benefit are summarized as follows:

- Proximity to Improved Landscaped Areas and Other Public Improvements within the Assessment District.
- Access to Improved landscaped areas and Other Public Improvements within the Assessment District.
- Improved Views within the Assessment District.
- Extension of a property's outdoor areas and green spaces for properties within close proximity to the Improvements.

In this case, the recent the SVTA v. SCCOSA decision provides enhanced clarity to the definitions of special benefits to properties from similar park improvements in three distinct areas:

- Proximity
- Expanded or improved access
- Views

The SVTA v. SCCOSA decision also clarifies that a special benefit is a service or improvement that provides a direct advantage to a parcel and that indirect or derivative advantages resulting from the overall public benefits from a service or improvement are general benefits. The SVTA v. SCCOSA decision also provides specific guidance that park improvements are a direct advantage and special benefit to property that is proximate to a park that is improved by an assessment:

The characterization of a benefit may depend on whether the parcel receives a direct advantage from the improvement (e.g. proximity to a park) or receives an indirect, derivative advantage resulting from the overall public benefits of the improvement (e.g. general enhancement of the district's property values).

Proximity, improved access and views, in addition to the other special benefits listed herein further strengthen the basis of these assessments.

Moreover, the Dahms decision further clarified that certain services and improvements funded by assessments, that are over and above what otherwise would be provided and that other property in general and the public do not share or receive are 100% special benefit. The assessment funded services upheld by Dahms included streetscape maintenance and security services.

Benefit Factors

The special benefits from the Improvements are further detailed below:

Proximity to improved landscaped and park areas within the Assessment District

Only the specific properties within close proximity to the Improvements are included in the Assessment District. Each of the Assessment District has been narrowly drawn to only include the properties that receive special benefits from the Improvements. Therefore, property in the Assessment District enjoys unique and valuable proximity and access to the Improvements that the public at large and property outside the Assessment District do not share.

In absence of the assessments, the Improvements would not be provided and the public improvements funded in the Assessment District would be degraded due to insufficient funding for maintenance, upkeep and repair. Therefore, the assessments provide Improvements that are over and above what otherwise would be provided. Improvements that are over and above what otherwise would be provided do not by themselves translate into special benefits but when combined with the unique proximity and access enjoyed by parcels in the Assessment District, they provide a direct advantage and special benefit to property in the Assessment District.

Access to improved landscaped and park areas within the Assessment District

Since the parcels in the Assessment District are nearly the only parcels that enjoy close access to the Improvements, they directly benefit from the unique close access to improved landscaped and park areas and other public improvements that are provided by the Assessments. This is a direct advantage and special benefit to property in the Assessment District.

Improved views within the Assessment District

CARD, by maintaining permanent public improvements funded by the assessments in each Assessment District, provides improved views to properties in the Assessment District. The properties in the Assessment District enjoy close and unique proximity, access and views of the specific Improvements funded in their Assessment District; therefore, the improved and protected views provided by the Assessments are another direct and tangible advantage that is uniquely conferred upon property in the Assessment District.

Extension of a property's outdoor areas and green spaces for properties within close proximity to the Improvements

In large part because it is cost prohibitive to provide large open land areas on property in the Assessment District, the residential, commercial and other benefiting properties in the Assessment District do not have large outdoor areas and green spaces. The landscaped areas within the Assessment District provide additional outdoor areas that serve as an effective extension of the land area for proximate properties because the Improvements are uniquely proximate and accessible to property in close proximity to the Improvements. The Improvements, therefore, provide an important, valuable and desirable extension of usable land area for the direct advantage and special benefit of properties in the Assessment District because such properties have uniquely good and close proximity to the Improvements.

General versus Special Benefit

In absence of the assessments, the Improvements in each Assessment District would not be provided, so the Improvements are “over and above” what otherwise would be provided. Many of the parcels would not even exist if the assessments were not established because an assessment for the specific Improvements within the Assessment District was a condition of development approval.

All of the Assessment proceeds derived from each Assessment District will be utilized to fund the cost of providing a level of tangible “special benefits” in the form of proximate landscaping, lighting, and other permanent public improvements. The Assessments are also structured to provide specific Improvements within each Assessment District, further ensuring that the Improvements funded by the Assessments are of specific and special benefit to property within each Assessment District.

Although these Improvements may be available to the general public at large, the public landscaping and other public improvements in each Assessment District were specifically designed, located and created to provide additional and improved public resources for the direct advantage of property inside the Assessment District, and not the public at large. Other properties that are either outside an Assessment District or within an Assessment District and not assessed, do not enjoy the unique proximity, access, views and other special benefit factors described previously. Moreover, many of the homes and other improvements on parcels in the Assessment District would not have been built if the Assessments were not established because an assessment for public landscaping and lighting was a condition of development approval.

It is also important to note that the improvements and services funded by the assessments in Pomona (“Dahms”) are similar to the improvements and services funded by the Assessments described in this Engineer’s Report and the Court found these improvements and services to be 100% special benefit. Also similar to the assessments in Pomona, the Assessments described in this Engineer’s Report fund improvements and services directly provided within the Assessment District and every benefiting property in the Assessment District enjoys proximity and access to the Improvements. Therefore, Dahms establishes a basis for minimal or zero general benefits from the Improvements, particularly setback landscaping improvements.

Benefit Finding

In summary, real property located within the boundaries of the Assessment District distinctly and directly benefits from closer proximity, access and views of Improvements funded by the Assessments, the creation of developable parcels and from the extension of usable land area provided by the assessments. The Improvements are specifically designed to serve local properties in each Assessment District, not other properties or the public at large. The Assessment District have been narrowly drawn to include those parcels that receive a direct advantage from the Improvements. The public at large and other properties outside the Assessment District receive only limited benefits from the Improvements because they do not have proximity, good access or views of the Improvements. These are special benefits to property in the Improvement District in much the same way that sewer and water facilities, sidewalks and paved streets enhance the utility and desirability of property and make them more functional to use, safer and easier to access.

Method of Assessment

The step in apportioning assessments is to determine the relative special benefit for each property. This process involves determining the relative benefit received by each property in relation to a single-family home.

Amber Gove/Greenfield Land Use Classification

On the following page, the Land Use Classes for the Amber Grove/Greenfield Landscaping and Lighting Assessment District are defined in the original Engineer’s Report:

1. Class A: Includes all single-family residential lots, single family ag-residential parcels, condominium residential parcels and all multi-residential and apartment residential parcels.
2. Class B: Includes all retail, commercial and non-residential land use parcels.

3. Class C: Includes all parcels classified as exempt from assessment by the County Assessor. Vacant properties, small irregular shaped parcels and property owned by any government entity or utility fall into this class.

Assessment Factors

The Assessment District calculates the Assessment per parcel based on Land Use Classes and the Assessment Factor Index. The Assessment Factor Index and Assessment per Parcel are defined in the previous Amber Grove/Greenfield Landscaping and Lighting Assessment District Engineer's Reports:

Assessment Factor Index:

The Assessment Matrix also shows the Assessment Factor Index for each land use category. Since a single-family residential parcel is the "benchmark property", the relative scores of all other land use classes were related to the benchmark by indexing. A single-family residential parcel was assigned a relative Assessment Factor Index of 1.00. The Assessment Factor Index for other land use classes were determined by dividing the point total for each particular land use class by the point total for the single family/ condominium residential class.

Assessment Per Parcel:

The total number of dwelling units for each land use class was multiplied by its respective Assessment Factor Index to determine the number of Assessment Units for each land class. The sum of the Assessment Units for all land use classes was then divided into the annual assessment amount to determine a Base Unit per unit.

The final assessment per parcel is determined by multiplying the Base Assessment by the Assessment Factor Index and the number of units for that particular parcel.

Appeals of Assessments Levied to Property

Any property owner who feels that the assessment levied on the subject property is in error as a result of incorrect information being used to apply the foregoing method of assessment may file a written appeal with the District Engineer or his or her designee. Any such appeal is limited to correction of an assessment during the then current fiscal year. Upon the filing of any such appeal, the District Engineer or his or her designee will promptly review the appeal and any information provided by the property owner. If the General Manager or his or her designee finds that the assessment should be modified, the appropriate changes shall be made to the Assessment Roll. If any such changes are approved after the Assessment Roll has been filed with the County for collection, the District Engineer or his or her designee is authorized to refund to the property owner the amount of any approved reduction. Any dispute over the decision of the District Engineer or his or her designee shall be referred to the Board of Directors of the Chico Area Recreation and Park District, and the decision of the Board shall be final.

Assessments

WHEREAS, said the Board directed the undersigned Engineer of Work to prepare and file a report presenting an estimate of costs, a diagram for the Assessment District and an assessment of the estimated costs of the Improvements upon all assessable parcels within the Assessment District, to which Resolution and the description of the Improvements therein contained, reference is hereby made for further particulars.

NOW, THEREFORE, the undersigned, by virtue of the power vested in me under said Act and the order of the Board of the Chico Area Recreation and Park District hereby make the following assessment to cover the portion of the estimated cost of the Improvements, and the costs and expenses incidental thereto to be paid by the Assessment District.

The amount to be paid for the improvements and the expense incidental thereto, to be paid by the District for the fiscal year 2025-26 is generally as follows:

Figure 2- Summary Estimate of Costs Fiscal Year 2025-26

SUMMARY COST ESTIMATE

Installation, Maintenance, Servicing and Incidental Costs Total	\$126,832
Contributions from General Fund	<u>(\$84,342)</u>
Total Amber Grove/Greenfield LLAD Budget	\$42,490

As required by the Act, an Assessment Diagram is hereto attached and made a part hereof showing the exterior boundaries of said Landscaping and Lighting Assessment District. The distinctive number of each parcel or lot of land in the said Assessment District is its Assessor Parcel Number appearing on the Assessment Roll.

I do hereby assess and apportion said net amount of the cost and expenses of said Improvements, including the costs and expenses incident thereto, upon the parcels and lots of land within said Assessment District, in accordance with the special benefits to be received by each parcel or lot, from the Improvements, and more particularly set forth in the Cost Estimate and Method of Assessment hereto attached and by reference made a part hereof.

The maximum authorized assessment rate of \$70.00 per single-family residential unit for fiscal year 2025-26 is based on the estimate of cost and budget in this Engineer's Report.

The assessment is made upon the parcels or lots of land within the Assessment District in proportion to the special benefits to be received by the parcels or lots of land, from said Improvements.

Each parcel or lot of land is described in the Assessment Roll by reference to its parcel number as shown on the Assessor's Maps of the County of Butte for the fiscal year 2025-26. For a more particular description of the property, reference is hereby made to the deeds and maps on file and of record in the office of the County Recorder of said County. I hereby place opposite the Assessor Parcel Number for each parcel or lot within the Assessment Roll, the amount of the assessment for the fiscal year 2025-26 for each parcel or lot of land within the Assessment District.

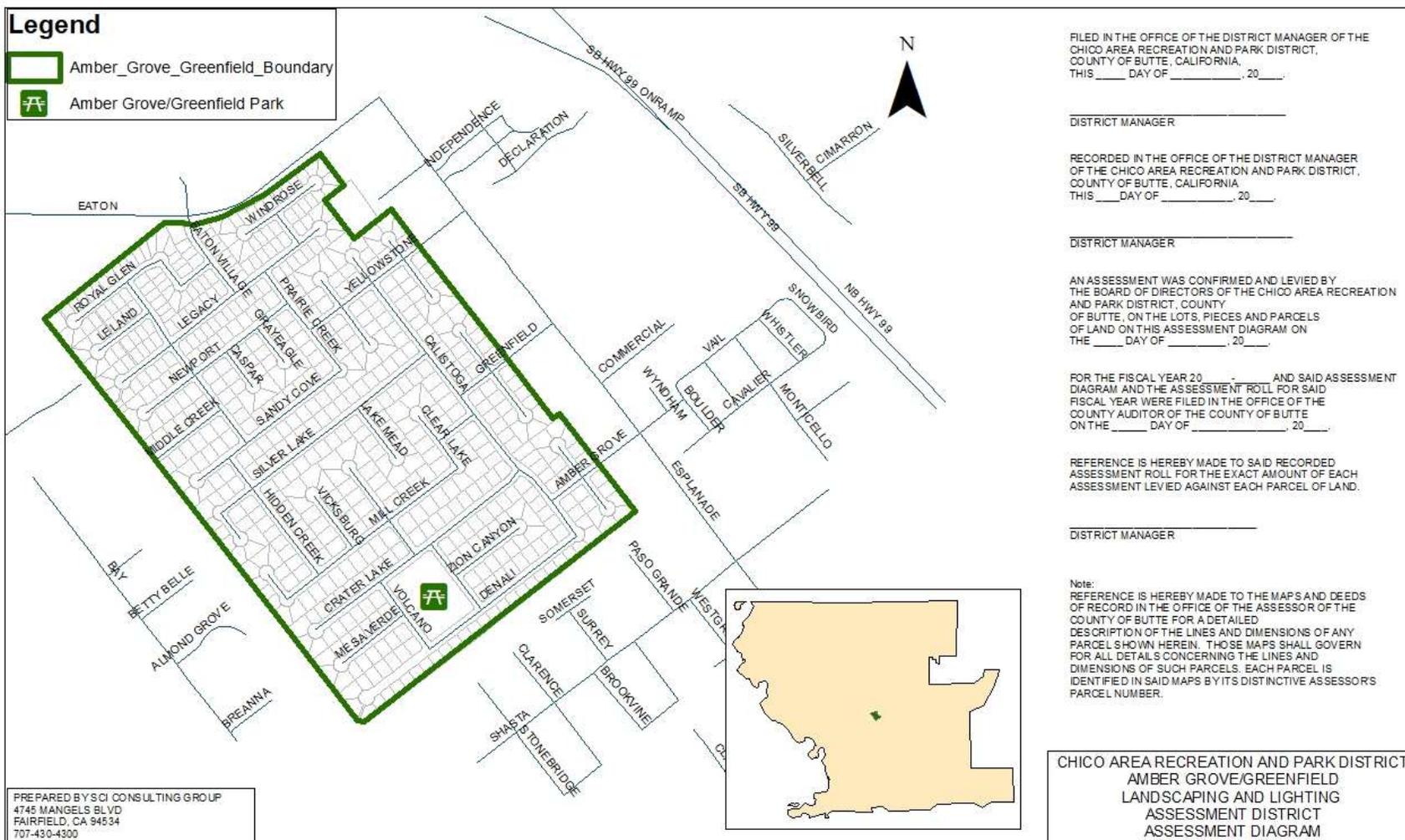
Dated: May 15, 2025

Engineer-of-Work

By  _____
John W. Bliss, License No. C52091

Assessment Diagrams

The boundaries of the Assessment District are displayed on the following Assessment Diagrams. The lines and dimensions of each lot or parcel within the Assessment District are those lines and dimensions as shown on the maps of the Assessor of the County of Butte, for fiscal year 2025-26, and are incorporated herein by reference, and made a part of this Diagram and this Report.



Assessment Roll

An Assessment Roll (a listing of all parcels assessed within the Assessment District and the amount of the assessment) will be filed with the Secretary to the Board of Directors and is, by reference, made part of this report and is available for public inspection during normal office hours.

Each lot or parcel listed on the Assessment Roll is shown and illustrated on the latest County Assessor's records and these records are, by reference made part of this Report. These records shall govern for all details concerning the description of the lots or parcels.

Non-assessable lots or parcels include government owned land and public utility owned property.

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FY 2025-26

ENGINEER'S REPORT

Chico Area Recreation and Park District

Baroni Neighborhood Park and Open Space

Landscaping and Lighting District (No. LLD 001-05)

June 2025

Final Report

Engineer of Work:

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Introduction

Overview

The Chico Area Recreation and Park District ("CARD") was formed in 1948 and covers approximately 255 square miles within Butte County. The District provides parks, park maintenance, and recreational programs and facilities to the residents of the City of Chico, the unincorporated community of Nord and other rural areas of unincorporated Butte County.

Baroni Park is a multi-use neighborhood park and open space that occupies 7.285 acres. It was completed in 2007 and is located in Southeast Chico along Baroni Drive. On April 18, 2006, the City Council of the City of Chico ("City") passed its Resolution of Intent to Form the Baroni Neighborhood Park and Open Space Landscaping and Lighting Assessment District No LLD 001-05 ("Assessment District") pursuant to the provisions of the City's Maintenance District Ordinance of 1997, being Chapter 3.81 of Title 3 of the Chico Municipal Code.

Effective July 1, 2010, the City transferred ownership and maintenance and operational responsibility of Baroni Park to CARD. CARD was also tasked to maintain the assessments from the Assessment District which is to provide funding for the operation and maintenance of the park.

Assessment Formation

On June 20, 2006, the City Council of the City of Chico ordered by Resolution No. 70-06, the formation of, and levied the first assessment within, the Baroni Neighborhood Park and Open Space Landscaping and Lighting Assessment District No LLD 001-05 pursuant to the provisions of the Landscaping and Lighting Act of 1972 (the "Act"), Part 2 of Division 15 of the California Streets and Highways Code (commencing with Section 22500 thereof).

Assessment Continuation

In each subsequent year for which the assessments will be continued, the Board must direct the preparation of an Engineer's Report ("Report"), budgets and continued assessments for the upcoming fiscal year. After the Engineer's Report is completed, the Board may preliminarily approve the Engineer's Report and proposed assessments, and establish the date for a public hearing on the continuation of the assessments. This Engineer's Report was prepared pursuant to the direction of the Board on April 24, 2025.

This Report was prepared to establish the budget for the continued services that would be funded by the proposed 2025-26 continued assessments and to define the benefits received from the improvements by property within the District and the method of assessment apportionment to lots and parcels. This Report and the continued assessments have been made pursuant to the Landscaping and Lighting Act of 1972, Part 2 of Division 15 of the California Streets and Highways Code and Article XIID of the California Constitution (the "Article").

Once the Board preliminarily approves this Engineer's Report and the continuation of the assessments by resolution, a notice of the proposed assessment levies must be published in a local paper at least 10 days prior to the date of the public hearing. The resolution preliminarily approving the Engineer's Report and establishing the date for a public hearing will be used for this notice.

Following the minimum 10-day time period after publishing the notice, a public hearing is held for the purpose of allowing public testimony about the proposed continuation of the assessments. This hearing is currently scheduled for June 26, 2025. At this hearing, the Board will consider approval of a resolution confirming the continuation of the assessments for fiscal year 2025-26. If so confirmed and approved, the assessments will be submitted to the County Auditor/Controller for inclusion on the property tax rolls for Fiscal Year 2025-26.

Legislative Analysis

Proposition 218

This assessment is formed consistent with Proposition 218, The Right to Vote on Taxes Act, which was approved by the voters of California on November 6, 1996, and is now codified as Articles XIIC and XIID of the California Constitution. Proposition 218 provides for benefit assessments to be levied to fund the cost of providing services, improvements, as well as maintenance and operation expenses to a public improvement which benefits the assessed property.

Proposition 218 describes a number of important requirements, including property-owner balloting, for the imposition, increase and extension of assessments, and these requirements are satisfied by the process used to establish this assessment.

Silicon Valley Taxpayers Assoc., Inc. v Santa Clara County Open Space Authority

In July of 2008, the California Supreme Court issued its ruling on the Silicon Valley Taxpayers Association, Inc. v. Santa Clara County Open Space Authority ("SVTA"). This ruling is the most significant legal document in further legally clarifying Proposition 218. Several of the most important elements of the ruling included further emphasis that:

- Benefit assessments are for special, not general, benefit

- The services and/or improvements funded by assessments must be clearly defined
- Special benefits are directly received by and provide a direct advantage to property in the Improvement District
- The assessment paid by property should be proportional to the special benefits it receives from the Improvements

Dahms v. Downtown Pomona Property

On June 8, 2009, the 4th Court of Appeals amended its original opinion upholding a benefit assessment for property in the downtown area of the City of Pomona in *Dahms v. Downtown Pomona Property* (“*Dahms*”). On July 22, 2009, the California Supreme Court denied review. In *Dahms* the Court upheld an assessment that was 100% special benefit (i.e. 0% general benefit) on the rationale that the services and improvements funded by the assessments were directly provided to property in the assessment district. The Court also upheld discounts and exemptions from the assessment for certain properties.

Bonander v. Town of Tiburon

On December 31, 2009, in *Bonander v. Town of Tiburon* (“*Bonander*”), the 1st District Court of Appeal overturned a benefit assessment approved by property owners to pay for placing overhead utility lines underground in an area of the Town of Tiburon. The Court invalidated the assessments primarily on the grounds that the assessments had been apportioned to assessed property based on the costs within sub-areas of the assessment district instead of the overall cost of the improvements and the overall proportional special benefits.

Beutz v. County of Riverside

On May 26, 2010 the 4th District Court of Appeals issued a decision in *Steven Beutz v. County of Riverside* (“*Beutz*”). This decision overturned an assessment for park maintenance in Wildomar, California, primarily because the general benefits associated with improvements and services were not explicitly calculated, quantified and separated from the special benefits.

Golden Hill Neighborhood Association v. City of San Diego

On September 22, 2011, the San Diego Court of Appeal issued a decision on the *Golden Hill Neighborhood Association v. City of San Diego* appeal (commonly known as “*Greater Golden Hill*”). This decision overturned an assessment for street and landscaping maintenance in the Greater Golden Hill neighborhood of San Diego, California. The court described two primary reasons for its decision. First, like in *Beutz*, the court found the general benefits associated with services were not explicitly calculated, quantified and separated from the special benefits. Second, the court found that the City had failed to record the basis for the assessment on its own parcels.

Compliance with Current Law

This Engineer's Report is consistent with the *SVTA* decision and with the requirements of Article XIIC and XIID of the California Constitution because the Improvements to be funded are clearly defined; the benefiting property in the Improvement District enjoys close and unique proximity, access and views to the Improvements; the Improvements serve as an extension of usable land area for benefiting properties in the Improvement District and such special benefits provide a direct advantage to property in the Improvement District that is not enjoyed by the public at large or other property.

This Engineer's Report is consistent with *Beutz, Dahms* and *Greater Golden Hill* because, the improvements will directly benefit property in the Improvement District and the general benefits have been excluded from the Assessments, and the special and general benefits have been separated and quantified. The Engineer's Report is consistent with *Bonander* because the Assessments have been apportioned based on the overall cost of the Improvements and proportional special benefit to each property.

Plans and Specifications

The proposed improvements associated with the Basic Park Design provides for the development of the western portion of the 7.285 acre park (west of the drainage swale) to be developed as a more traditional active park site; and the remaining portion (east of the drainage swale) to be more representative of a passive park (natural or native) site. This Basic Park Design incorporates, but is not limited to the following improvements:

- Approximately 201,977 square feet of irrigated park area (active park area located west of the drainage swale) that includes approximately 90,400 square feet of turf area, 14,377 square feet of trees, shrubs, and groundcover (plant areas), and 97,200 square feet of swale area;
- Approximately 120,000 square feet of non-irrigated area (passive park area east of the drainage swale) that includes trees and natural vegetation; and a decomposed granite trail that connects the park's concrete paths to the open space trails; and
- Public lighting facilities including all safety lighting and ornamental lighting installed as part of the approved Master Plan for the Baroni Neighborhood Park;
- Miscellaneous park facilities including but not limited to: park signage, fencing; playground equipment; concrete pathway surrounding the turf area; a picnic area including tables and barbeque facilities; and bench/seating at various locations.
- All appurtenant facilities, equipment, materials and utilities related to the aforementioned improvements.

In addition to the definitions provided by the Landscaping and Lighting Act of 1972, (the "Act") the work and improvements (the "Improvements") are generally described as follows:

Installation, maintenance and servicing of public facilities and improvements, including, but not limited to, turf and play areas, landscaping, ground cover, shrubs and trees, irrigation systems, drainage systems, lighting, street lighting, public lighting facilities, fencing, picnic areas, entry signs and associated appurtenances and labor, materials, supplies, utilities and equipment, as applicable, at each of the locations owned, operated or maintained by CARD. Any plans and specifications for these improvements will be filed with the District Manager of CARD and are incorporated herein by reference.

As applied herein, "Installation" means the construction of recreational improvements, including, but not limited to, land preparation (such as grading, leveling, cutting and filling), sod, landscaping, irrigation systems, sidewalks and drainage, lights, playground equipment, benches, and public restrooms.

“Maintenance” means the furnishing of services and materials for the ordinary and usual maintenance, operation and servicing of any improvement, including repair, removal, or replacement of all or part of any improvement; providing for the life, growth, health and beauty of landscaping; including cultivation, irrigation, trimming, spraying, fertilizing, or treating for disease or injury; the removal of trimmings, rubbish, debris, and other solid waste, and the cleaning, sandblasting and painting of walls and other improvements to remove or cover graffiti.

“Servicing” means the furnishing of electric current, or energy, gas or other illuminating agent for any public lighting facilities or for the lighting or operation of any other improvements; or water for the irrigation of any landscaping, the operation of any fountains, or the maintenance of any other improvements.

Incidental expenses include all of the following: (a) The costs of preparation of the report, including plans, specifications, estimates, diagram, and assessment; (b) the costs of printing, advertising, and the giving of published, posted, and mailed notices; (c) compensation payable to the County for collection of assessments; (d) compensation of any engineer or attorney employed to render services in proceedings pursuant to this part; (e) any other expenses incidental to the construction, installation, or maintenance and servicing of the Improvements; (f) any expenses incidental to the issuance of bonds or notes if any pursuant to Streets & Highways Code Section 22662.5; and (g) costs associated with any elections held for the approval of a new or increased assessment (Streets & Highways Code §22526).

The assessment proceeds will be exclusively used for Improvements within the Assessment District plus Incidental expenses. Reference is made to the plans and specifications, including specific expenditure and improvement plans by park/recreation site, which are on file with the Chico Area Recreation and Park District.

Estimate of Cost

Figure 1 – Baroni Park LLAD Estimate of Cost 2025-26

Estimate of Costs			
			Preliminary Budget
Maintenance and Servicing Expenditures:			
Salaries and Benefits			\$125,000
Total Salaries and Benefits			\$125,000
Services and Supplies			
Maintenance Structure & Grounds			\$10,000
District Vandalism			\$1,000
Contract Services ¹			\$4,241
Utilities			\$25,300
Total Services and Supplies			\$40,541
Capital Equipment Replacement Reserves ²			\$5,000
Total for Installation, Maintenance, Servicing and Incidental Costs			\$170,541
Contributions from General Fund			(\$59,902)
Net Costs for Maintenance and Servicing			\$110,639
Budget Allocation to Property³			
	<u>Assessment Units</u>	<u>RATE</u>	<u>BUDGET⁴</u>
Maximum Assessment Allowed	963.00	\$114.89	\$110,639

Notes:

- Incidental cost includes county collection charges and project management.
- Funds from the Capital Equipment Replacement Reserves will be used for ADA upgrades to the park.
- The Act stipulates that proceeds from the assessments must be deposited into a special fund that has been set up for the revenues and expenditures of the Assessment District. Moreover, funds raised by the assessment shall be used only for the purposes stated within this Report. Any balance remaining at the end of the fiscal year, June 30, must be carried over to the next fiscal year.
- The assessment amounts are rounded down to the even penny for purposes of complying with the collection requirements from the County Auditor-Controller. Therefore, the total assessment amount for all parcels subject to the assessments may vary slightly from the net amount to assessment.

Method of Apportionment

Method of Apportionment

This section of the Engineer's Report includes an explanation of the benefits to be derived from the maintenance, operation, and servicing of improvements throughout the Assessment District, and the methodology used to apportion the total assessment to land uses within the Assessment District.

The Assessment District consists of all Assessor Parcels within the boundaries of the Baroni Neighborhood Park and Open Space Landscaping and Lighting Assessment District No LLD 001-05 as defined by the Assessment Diagram shown in this report and the Assessor Parcel Numbers listed within the included levy roll. The parcels include all privately or publicly owned parcels within the boundaries. The method used for apportioning the total assessment is based upon the proportional special benefits to be derived by the properties in the Assessment District over and above general benefits conferred on real property or to the public at large. The apportionment of special benefit is a two-step process: the first step is to identify the types of special benefit arising from the improvements, and the second step is to allocate the assessments to property based on the estimated relative special benefit for each type of property.

Discussion of Benefit

In summary, the assessments can only be levied based on the special benefit to property. This benefit is received by property over and above any general benefits. Moreover, such benefit is not based on any one property owner's use of the District's facilities or a property owner's specific demographic status. With reference to the requirements for assessments, Section 22573 of the Landscaping and Lighting Act of 1972 states:

"The net amount to be assessed upon lands within an assessment district may be apportioned by any formula or method which fairly distributes the net amount among all assessable lots or parcels in proportion to the estimated benefits to be received by each such lot or parcel from the improvements."

Proposition 218, as codified in Article XIID of the California Constitution, has confirmed that assessments must be based on the special benefit to property and that the value of the special benefits must reasonably exceed the cost of the assessment:

"No assessment shall be imposed on any parcel which exceeds the reasonable cost of the proportional special benefit conferred on that parcel."

The following benefit categories summarize the types of special benefit to residential, commercial, industrial and other lots and parcels resulting from the installation, maintenance and servicing of landscaping improvements to be provided with the assessment proceeds.

These categories of special benefit are summarized as follows:

- Proximity and access to improved parks and recreational facilities.
- Improved views.
- Extension of a property's outdoor areas and green spaces for properties within close proximity to the Improvements.

In this case, the recent the *SVTA* decision provides enhanced clarity to the definitions of special benefits to properties in three distinct areas:

- Proximity
- Expanded or improved access
- Views

The *SVTA* decision also clarifies that a special benefit is a service or improvement that provides a direct advantage to a parcel and that indirect or derivative advantages resulting from the overall public benefits from a service or improvement are general benefits. The *SVTA* decision also provides specific guidance that park improvements are a direct advantage and special benefit to property that is proximate to a park that is improved by an assessment:

The characterization of a benefit may depend on whether the parcel receives a direct advantage from the improvement (e.g. proximity to a park) or receives an indirect, derivative advantage resulting from the overall public benefits of the improvement (e.g. general enhancement of the district's property values).

Proximity, improved access and views, in addition to the other special benefits listed above further strengthen the basis of these assessments.

Benefit Factors

The special benefits from the Improvements are further detailed below:

Proximity to improved public landscaping, lighting, parks and other permanent public facilities

Only the specific properties within close proximity to the Improvements are included in the Assessment District. Therefore, property in the Assessment District enjoys unique and valuable proximity and access to the Improvements that the public at large and property outside the Assessment District do not share.

In absence of the assessments, the Improvements would not be provided and the Baroni Park and recreation areas in the Assessment District would be degraded due to insufficient funding for maintenance, upkeep and repair. Therefore, the assessments provide Improvements that are over and above what otherwise would be provided. Improvements that are over and above what otherwise would be provided do not by themselves translate into special benefits but when combined with the unique proximity and access enjoyed by parcels in the Assessment District, they provide a direct advantage and special benefit to property in the Assessment District.

Since the parcels in the Assessment District enjoy close access to the Improvements, they directly benefit from this unique close access to improved park and recreation areas that are provided by the Assessments. This is a direct advantage and special benefit to property in the Assessment District.

Improved Views

CARD, by maintaining the landscaping areas provides improved views to properties in the Assessment District. The properties in the Assessment District enjoy close and unique proximity, access and views of the Improvements; therefore, the improved and protected views provided by the Assessments are another direct and tangible advantage that is uniquely conferred upon property in the Assessment District.

Extension of a property's outdoor areas and green spaces for properties within close proximity to the Improvements

The public parks and landscaped areas within certain Districts provide additional outdoor areas that serve as an effective extension of the land area for proximate properties. The park improvements, therefore, provide an important, valuable and desirable extension of usable land area for the direct advantage and special benefit of properties with good and close proximity to the Improvements.

According to the industry-standard guidelines established by the National Park and Recreation Association (the "NPRA"), neighborhood parks in urban areas have a service area radius of generally one-half mile and community parks have a service area radius of approximately two miles. The service radii for neighborhood parks and neighborhood green spaces were specifically established to give all properties within this service radius close proximity and easy walking access to such public land areas. Since proximate and accessible parks serve as an extension of the usable land area for property in the service radii and since the service radii was specifically designed to provide close proximity and access, the parcels within this service area clearly receive a direct advantage and special benefit from the Improvements - and this advantage is not received by other properties or the public at large.

Moreover, Baroni Park does not provide a restroom or parking lot. Such public amenities were specifically excluded from neighborhood parks because neighborhood parks are designed to be an extension of usable land area specifically for properties in close proximity, and not the public at large or other non-proximate property. The occupants of proximate property do not need to drive to their local park and do not need restroom facilities because they can easily reach their local neighborhood park and can use their own restroom facilities as needed. This is further tangible evidence of the effective extension of land area provided by the Improvements to proximate parcels in the Assessment District and the unique direct advantage the proximate parcels receive from the Improvements.

General versus Special Benefit

The Chico Area Recreation and Park District is a special district created pursuant to the laws of the State of California. There are many types of special districts that provide a variety of urban services. Special districts, like the Chico Area Recreation and Park District, are created to provide a higher level of service within their boundaries than what would be provided in their service area in absence of the special district. The Baroni Neighborhood Park and Open Space (No. LLD 001-05) Landscape and Lighting Assessments allow the District to provide its park and recreation Improvements to the Baroni Park at a much higher level than what otherwise would be provided in absence of the Assessments. Moreover, in absence of the Assessments, no other agency would provide the Improvements nor would the District, because it does not have alternative available funds to provide the Improvements.

All of the Assessment proceeds derived from the Assessment District will be utilized to fund the cost of providing a level of tangible “special benefits” in the form of proximate parks, recreation facilities, landscaped corridors, project entrances, signs, walkways, parks, and other improvements and costs incidental to providing the Improvements and collecting the Assessments.

Although these Improvements may be available to the general public at large, the Baroni Park and trail system/open space in the Assessment District was specifically designed, located and created to provide additional and improved public resources for the direct advantage of property inside the Assessment District, and not the public at large. Other properties that are outside the Assessment District do not enjoy the unique proximity, access, views and other special benefit factors described previously.

These Improvements are of special benefit to properties located within the Assessment District because they provide a direct advantage to properties in the Assessment District that would not be provided in absence of the Assessments. Without the Assessments, the Baroni Park and recreation facilities within the Assessment District would be closed and would turn into brown, unmaintained and unusable lands. If this happened, it would create a significant and material

negative impact on the desirability, utility and value of property in the Assessment District. In fact, it is reasonable to assume that if Assessments were not collected and the Baroni Park and recreation facilities were closed as a result, properties in the Assessment District would decline in desirability, utility and value by significantly more than the amount of the Assessment. We therefore conclude that all the park and recreation Improvements funded by this Assessment are of special benefit to certain benefiting properties located within the Assessment District and that the value of the special benefits from the Improvements to property in the Assessment District

reasonably exceeds amount of the Assessments for every assessed parcel in the Assessment District. (In other words, as required by Proposition 218: the reasonable cost of the proportional special benefit conferred on each parcel reasonably exceeds the cost of the assessments.)

Special Note Regarding General Benefit and the SVTA Decision:

There is no widely-accepted or statutory formula for calculating general benefit. General benefits are benefits from improvements or services that are not special in nature, are not "particular and distinct" and are not "over and above" benefits received by other properties. SVTA decision provides some clarification by indicating that general benefits provide "an indirect, derivative advantage" and are not necessarily proximate to the improvements.

Quantification of General Benefit

Although the analysis used to support these assessments concludes that the benefits are solely special, as described above, consideration is made for the suggestion that a portion of the benefits are general. General benefits cannot be funded by these assessments - the funding must come from other sources.

The maintenance and servicing of these improvements is also partially funded, directly and indirectly from other sources including Chico Area Recreation and Park District, the County of Butte, and the State of California. This funding comes in the form of grants, development fees, special programs, and general funds. This funding from other sources more than compensates for general benefits, if any, received by the properties within the assessments district.

In the 2009 *Dahms* case, the court upheld an assessment that was 100% special benefit on the rationale that the services funded by the assessments were directly provided within the assessment district. It is also important to note that the improvements and services funded by the assessments in Pomona (*Dahms*) are similar to the improvements and services funded by the Assessments described in this Engineer's Report, and the Court found those improvements and services to be 100% special benefit. Also similar to the assessments in Pomona, the Assessments described in this Engineer's Report fund improvements and services directly provided within the Assessment District and every benefiting property in the Assessment District enjoys proximity and

access to the Improvements. Therefore, *Dahms* establishes a basis for minimal or zero general benefits from the Assessments.

The General Benefits from this assessment may be quantified as illustrated in the following table:

Figure 2 – General Benefit Calculation

Benefit Factor	Relative Weight	General Benefit Contribution	Relative General Benefit
Extension of recreation area	40	10%	4
Proximity to improved public landscaping, lighting, parks and other permanent public facilities	30	10%	3
Improved views	30	10%	3
	100		10
	Total Calculated General Benefit =		10.0%

The costs of this 10% General Benefit cannot be funded by the assessments. Non-assessment funding does contribute to the overall maintenance of Baroni Park in the following components:

The City of Chico owns, maintains, rehabilitates and replaces curb and gutter along the border of the Assessment District improvements. This curb and gutter serves to support, contain, retain, manage irrigation flow and growth, and provide a boundary for the improvements. The contribution from the City towards general benefit from the maintenance, rehabilitation and replacement of the curb and gutter is conservatively estimated to be 1%.

The City maintains a storm drainage system along the border of the Assessment District improvements. This system serves to prevent flooding and associated damage to the improvements, and manage urban runoff including local pollutants loading from the improvements. The contribution from the City towards general benefit from the maintenance, and operation of the local storm drainage system is conservatively estimated to be 1%.

The City maintains local public streets along the border of the Assessment District improvements. These public streets provide access to the improvements for its enjoyment as well as efficient maintenance. The contribution from the City towards general benefit from the maintenance local public streets is conservatively estimated to be 1%.

The value of the initial construction of the improvements can be quantified and monetized as an annuity. Since this construction was performed and paid for by non-assessment funds, this “annuity” can be used to offset general benefit costs, and is conservatively estimated to contribute 25%.

The total non-assessment funding contribution sums to 28%. Therefore the total General Benefit is conservatively quantified at 10% which is more than offset by the total non-assessment contribution towards general benefit of 28%.

Method of Assessment

The step in apportioning assessments is to determine the relative special benefit for each property. This process involves determining the relative benefit received by each property in relation to a single family home. The Land Use Classes for the Assessment District is defined in the original Engineer’s Report:

Single-Family Residential

This land use is defined as a fully subdivided residential home site with or without a structure. This land use is assessed 1.00 EBU per lot or parcel. This is the base value that all other properties are compared and weighted against (i.e. Equivalent Benefit Unit EBU).

Planned Development

This land use is defined as any property for which a tentative or final map has been filed and approved (a specific number of residential lots and units or non-residential use has been identified) and the property is expected to be developed or subdivided in the near future or is part of the overall improvement and development plan for the District (Planned Subdivision). This land use classification often times involves more than a single parcel (e.g. the approved map encompasses more than a single APN). Each parcel that is part of the approved map shall be assessed proportionately for the proposed or estimated residential units or non-residential use to be developed on that parcel as part of the approved map. Accordingly, each parcel is assigned an appropriate number of benefit units that reflects the development of that property at build-out. (The EBU assigned to each parcel shall represent the combination of single-family, condominium, multi-family units or non-residential use associated with the development).

Non-Residential Property

This land use is defined as property developed for non-residential use. One acre of non-residential property is equivalent to four (4) single-family residential lots per acre within the District. Therefore, 4.0 EBU per gross acre will be assigned to parcels classified as non-residential property. Parcels less than 1.0 acres are assigned a minimum of 4.0 EBU.

Vacant Property

This land use is defined as property currently zoned for residential or non-residential development, but a tentative or final map for the property has not yet been approved. Vacant Property will be assigned 1.00 EBU per acre rounded to the nearest acre. Properties less than one acre are assigned 1.00 EBU.

Exempt Parcels

This land use identifies properties that are not assessed and are assigned 0.00 EBU. This land use classification may include but is not limited to:

Lots or parcels identified as public streets and other roadways (typically not assigned an APN by the County);

Dedicated public easements including open space areas, utility rights-of-way, greenbelts, parkways, detention or retention basins, parks or other publicly owned properties that are part of the District improvements or may provide other benefits to private properties within the District;

Private properties that cannot be developed independently from an adjacent property, such as common areas, sliver parcels or bifurcated lots or properties with very restrictive development use;

These types of parcels are considered to receive little or no benefit from the improvements and are therefore exempted from assessment, but shall be reviewed annually by the assessment engineer to confirm the parcels current development status.

Government owned properties or public properties are not necessarily exempt properties and shall be subject to special benefit assessment unless it qualifies for an exempt status.

Special Cases

In many districts where multiple land use classifications are involved, there may be one or more properties that the standard land use classifications does not accurately identify the special benefits received from the improvements. For example, a parcel may be identified as a Vacant Property, however only a small percentage of the parcel's total acreage can actually be developed. In this case, an appropriate calculation would be based on the net acreage that can be utilized rather than the gross acreage of the parcel.

The following table provides a summary of land use classifications and the Equivalent Benefit Unit calculations previously outlined.

Figure 3 - Land Uses and Equivalent Benefit Units

Property Type	Benefit Units Multiplier
Single Family Residential	1.000 per Unit/Lot/Parcel
Single Family Residential	1.000 per Planned SF-Residential Lot
Planned Development	0.750 per Planned Condominium

	0.750 per Unit for the First 50 Units
	0.500 per Unit for Units 51-100
	0.250 per Unit for all remaining Units
Vacant Land	1.000 per acre (1.0 Minimum)
Non-Residential 4.000 per acre (1.0 Minimum)	4.000 per acre (1.0 Minimum)
Exempt Parcels	0.000 per Parcel

The following formula is used to calculate each parcel's EBU (proportional benefit).

$$\text{Parcel Type EBU} \times \text{Acres or Units} = \text{Parcel EBU}$$

The total number of Equivalent Benefit Units (EBU's) is the sum of all individual EBU's applied to parcels that receive special benefit from the improvements. An assessment amount per EBU (Assessment Rate) for the improvements is established by taking the total cost of the improvements and dividing that amount by the total number of EBU's of all parcels benefiting from the improvements. This Rate is then applied back to each parcel's individual EBU to determine the parcel's proportionate benefit and assessment obligation for each zone.

$$\text{Total Balance to Levy (Budget)} / \text{Total EBUs} = \text{Assessment Rate per EBU}$$

$$\text{Assessment Rate per EBU} \times \text{Parcel's EBU} = \text{Levy per Parcel}$$

Duration of Assessment

It is proposed that the Assessment be levied for fiscal year 2006-07 and continued every year thereafter, so long as the Baroni Park and recreational areas need to be maintained and serviced, and the Chico Area Recreation and Park District requires funding from the Assessments for its continued Improvements in the Assessment District. As noted previously, the Assessment can continue to be levied annually after the Chico Area Recreation and Park District Board of Directors approves an annually updated Engineer's Report, budget for the Assessment, Improvements to be provided, and other specifics of the Assessment. In addition, the District Board of Directors must hold an annual public hearing to continue the Assessment.

Appeals and Interpretation

Any property owner who feels that the assessment levied on the subject property is in error as a result of incorrect information being used to apply the foregoing method of assessment, may file a written appeal with the District Administrator or her or his designee. Any such appeal is limited to correction of an assessment during the then current or, if before July 1, the upcoming fiscal year. Upon the filing of any such appeal, the District Administrator or his or her designee will promptly review the appeal and any information provided by the property owner. If the District Administrator or her or his designee finds that the assessment should be modified, the appropriate changes shall be made to the assessment roll. If any such changes are approved after the assessment roll has been filed with the County for collection, the District Administrator or his or her designee is authorized to refund to the property owner the amount of any approved reduction. Any dispute over the decision of the District Administrator, or her or his designee, shall be referred to the Board of Directors of the Chico Area Recreation and Park District and the decision of the Board of Directors of the Chico Area Recreation and Park District shall be final.

Assessment Statement

WHEREAS, said the Board directed the undersigned Engineer of Work to prepare and file a report presenting an estimate of costs, a diagram for the Assessment District and an assessment of the estimated costs of the Improvements upon all assessable parcels within the Assessment District, to which Resolution and the description of the Improvements therein contained, reference is hereby made for further particulars;

NOW, THEREFORE, the undersigned, by virtue of the power vested in me under said Act and the order of the Board of the Chico Area Recreation and Park District hereby make the following assessment to cover the portion of the estimated cost of the Improvements, and the costs and expenses incidental thereto to be paid by the Assessment District.

The amount to be paid for the improvements and the expense incidental thereto, to be paid by the District for the fiscal year 2025-26 is generally as follows:

Figure 4 - Summary Estimate of Costs Fiscal Year 2025-26

Total for Installation, Maintenance, Servicing and Incidental Costs	\$170,541
Contributions from General Fund	(\$59,902)
Net Costs for Maintenance and Servicing	\$110,639

As required by the Act, an Assessment Diagram is hereto attached and made a part hereof showing the exterior boundaries of said Landscaping and Lighting Assessment District. The distinctive number of each parcel or lot of land in the said Assessment District is its Assessor Parcel Number appearing on the Assessment Roll.

I do hereby assess and apportion said net amount of the cost and expenses of said Improvements, including the costs and expenses incident thereto, upon the parcels and lots of land within said Assessment District, in accordance with the special benefits to be received by each parcel or lot, from the Improvements, and more particularly set forth in the Cost Estimate and Method of Assessment hereto attached and by reference made a part hereof.

The Maximum Assessment Rate is equal to the Maximum Assessment Rate established for the previous fiscal year adjusted annually by the greater of, three percent (3%) or the annual percentage change in the Consumer Price Index (CPI) for the San Francisco Bay Area as of December of each succeeding year.

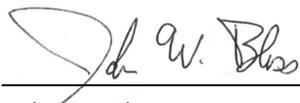
The change in the CPI from December 2024 to December 2024 is 2.38%. Therefore, the maximum authorized assessment rate for fiscal year 2025-26 is increased by 3%, which equates to \$114.89 per single-family equivalent benefit unit.

The assessment is made upon the parcels or lots of land within the Assessment District in proportion to the special benefits to be received by the parcels or lots of land, from said Improvements.

Each parcel or lot of land is described in the Assessment Roll by reference to its parcel number as shown on the Assessor's Maps of the County of Butte for the fiscal year 2025-26. For a more particular description of the property, reference is hereby made to the deeds and maps on file and of record in the office of the County Recorder of said County. I hereby place opposite the Assessor Parcel Number for each parcel or lot within the Assessment Roll, the amount of the assessment for the fiscal year 2025-26 for each parcel or lot of land within the Assessment District.

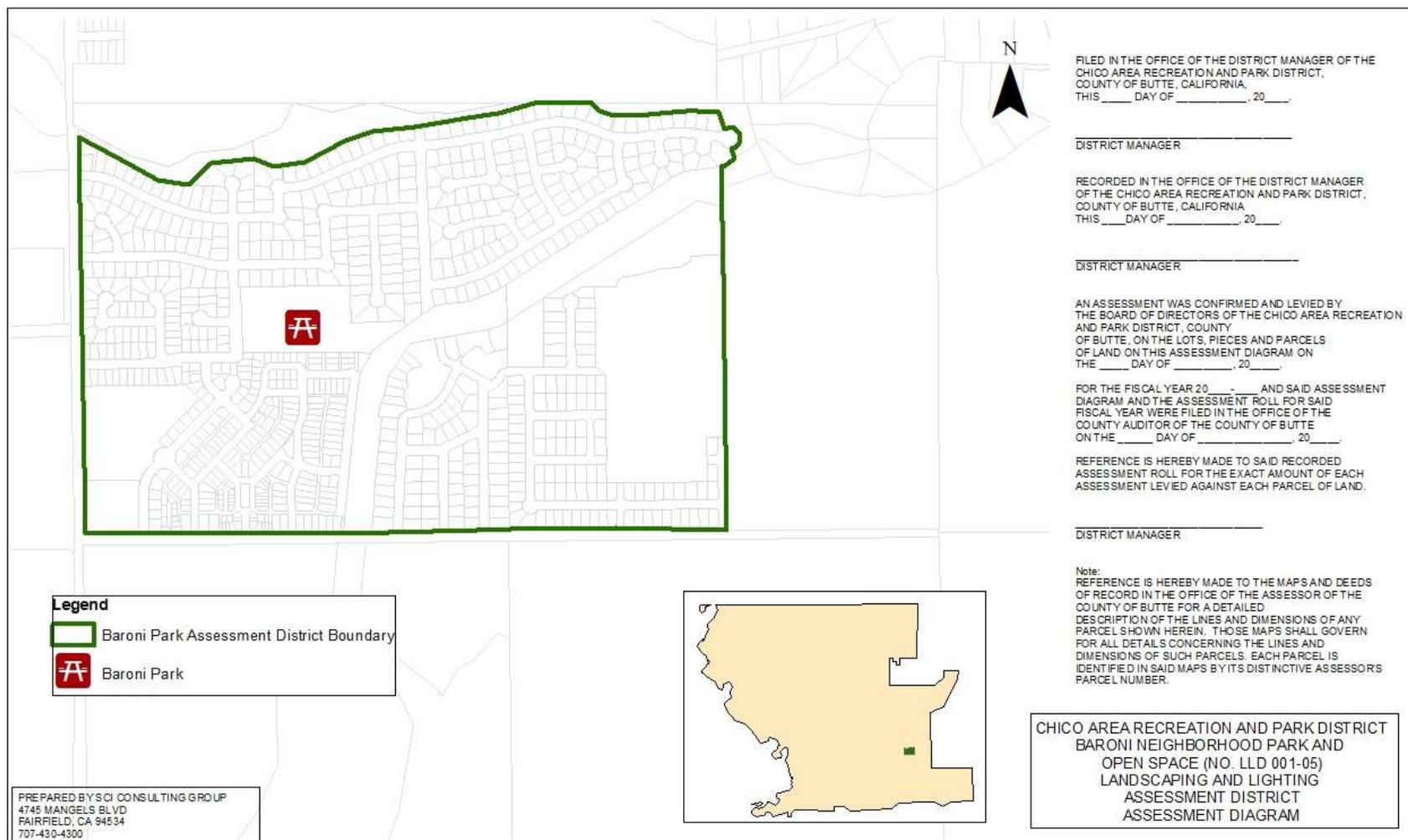
Dated: May 15, 2025

Engineer-of-Work

By  _____
John W. Bliss, License No. C52091

Assessment Diagram

The following page displays the Assessment Diagram of the Baroni Neighborhood Park and Open Space Landscaping and Lighting Assessment District No LLD 001-05. The diagram shows all of the parcels of real property within this Assessment District. Reference is hereby made to the maps and deeds of record in the office of the Assessor of the County of Butte for a detailed description of the lines and dimensions of any parcels shown herein. Those maps shall govern for all details concerning the lines and dimensions of such parcels. Each parcel is identified in the maps by its distinctive Assessor's Parcel Number.



Assessment Roll

The Assessment Roll follows in this Report and is on file in the office of the Chico Area Recreation and Parks District at 545 Vallombrosa Avenue, Chico, CA 95926. The final Assessment Roll is based upon the land use information in the fiscal year 2025-26 Butte County Assessor's Roll.

FY 2025-26

ENGINEER'S REPORT

Chico Area Recreation and Park District

Oak Way Park Landscaping and Lighting

Assessment District

June 2025

Final Report

Engineer of Work:



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Fairfield, California 94534
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Chico Area Recreation & Park District

Board of Directors

Tom Lando, Chair

Dave Donnan, Vice Chair

Michael McGinnis, Director

Chris Norden, Director

Jason Roye, Director

General Manager

Annabel Grimm

Administrative Director

Holli Drobny

Finance Manager

Phil Aviles

Engineer-of-Work

SCI Consulting Group

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Introduction

Overview

The Chico Area Recreation and Park District (“CARD”) formed the Oak Way Park Landscaping and Lighting Assessment District (the “Assessment District”) in order to comply with the District’s Master Park and Recreation Plan that was developed in September 1988. The Master Plan outlined three major findings:

1. There exist inadequate neighborhood parks to service the park and recreational needs of the community,
2. Additional large neighborhood parks should be developed within the service area of the District, preferably in conjunction with the development of adjacent school sites and in connection with development of new housing subdivisions, and
3. Emphasize the need to develop a long-range financing program to ensure adequate financial resources to support the development and maintenance of the park and recreational improvements recommended by the Master Plan, including financial alternatives such as park fees, state recreation bonds, and assessments levied pursuant to the Landscaping and Lighting Act of 1972.

In 1992, CARD began the planning process for the Oak Way neighborhood park. On February 25, 1993, the Board approved the Engineer’s Report and passed its Resolution of Intent to Form the Oak Way Landscaping and Lighting Assessment District and to Levy and Collect Assessments for Fiscal Year 1993-1994. On April 22, 1993, a public protest hearing was held to hear all written and oral protests of the formation of the proposed assessment district. After a few written protests and no oral protests, the Chico Area Recreation and Park District Board of Directors passed its Resolution Ordering the Formation of the Oak Way Landscaping and Lighting Assessment District and Confirming a Diagram and Assessment for Fiscal Year 1993-94. In 1997, the Park District conducted an assessment balloting proceeding for the Assessment District to comply with Proposition 218 requirements which reduced the rate from \$12.00 to \$4.00.

Introduction

This Engineer's Report ("Report") was prepared to establish the budget for the capital improvement and services expenditures that would be funded by the proposed 2025-26 assessment, determine the benefits received from the lighting and landscaping maintenance and improvements by property within CARD and the method of assessment apportionment to lots and parcels within CARD. This Report and the proposed assessments have been made pursuant to the Landscaping and Lighting Act of 1972, Part 2 of Division 15 of the California Streets and Highways Code (the "Act") and Article XIID of the California Constitution (the "Article").

This Report describes the Assessment District, any new annexations, changes to the Assessment District, and the proposed assessments for fiscal year 2025-26. The proposed assessments are based on the estimated cost to operate, maintain and service the improvements that provide a direct and special benefit to properties within the Assessment District.

In each year for which the assessments will be levied, the CARD Board must direct the preparation of an Engineer's Report, budgets and proposed assessments for the upcoming fiscal year. After the Report is completed, the Board may preliminarily approve the Report and proposed assessments and establish the date for a public hearing on the continuation of the assessments. This Report was prepared pursuant to the direction of the Board adopted on April 24, 2025.

Once the Board preliminarily approves this Engineer's Report and the continuation of the assessments by resolution, a notice of the proposed assessment levies must be published in a local paper at least 10 days prior to the date of the public hearing. The resolution preliminarily approving the Engineer's Report and establishing the date for a public hearing will be used for this notice.

Following the minimum 10-day time period after publishing the notice, a public hearing is held for the purpose of allowing public testimony about the proposed continuation of the assessments. This hearing is currently scheduled for June 26, 2025.

Following consideration of public comments at a public hearing, and review of the Final Annual Engineer's Report, the Board of Directors ("the Board") of CARD, may order amendments to the Report or confirm the Report as submitted.

At this hearing, the Board would consider approval of a resolution confirming the assessments for fiscal year 2025-26. If so confirmed and approved, the assessments would be submitted to the County Auditor/Controller for inclusion on the property tax rolls for Fiscal Year 2025-26.

Legislative Analysis

Proposition 218

Many of these Assessment Districts were formed prior to the passage of Proposition 218, The Right to Vote on Taxes Act, which was approved by the voters of California on November 6, 1996, and is now Article XIII C and XIII D of the California Constitution. (Proposition 218 provides for benefit assessments to be levied to fund the cost of providing services, improvements, as well as maintenance and operation expenses to a public improvement which benefits the assessed property.) Although these assessments are consistent with Proposition 218, the California judiciary has generally referred to pre-Proposition 218 assessments as “grandfathered assessments” and held them to a lower standard than post Proposition 218 assessments.

Other Assessment Districts that were formed after Proposition 218 are consistent with the approval procedures and requirements imposed by Proposition 218.

Silicon Valley Taxpayers Association, Inc. v Santa Clara County Open Space Authority

In July of 2008, the California Supreme Court issued its ruling on the Silicon Valley Taxpayers Association, Inc. v. Santa Clara County Open Space Authority (“SVTA vs. SCCOSA”). This ruling is the most significant legal document in further legally clarifying Proposition 218. Several of the most important elements of the ruling included further emphasis that:

- Benefit assessments are for special, not general, benefit
- The services and/or improvements funded by assessments must be clearly defined
- Special benefits are directly received by and provide a direct advantage to property in the Assessment District

Dahms v. Downtown Pomona Property

On June 8, 2009, the 4th Court of Appeal amended its original opinion upholding a benefit assessment for property in the downtown area of the City of Pomona. On July 22, 2009, the California Supreme Court denied review. On this date, Dahms became good law and binding precedent for assessments. In Dahms the court upheld an assessment that was 100% special benefit (i.e. 0% general benefit) on the rationale that the services and improvements funded by the assessments were directly provided to property in the Assessment District. The Court also upheld discounts and exemptions from the assessment for certain properties.

Bonander v. Town of Tiburon

In the December 31, 2009, the 1st District Court of Appeal overturned a benefit assessment approved by property owners to pay for placing overhead utility lines underground in an area of the Town of Tiburon. The Court invalidated the assessments on the grounds that the assessments had been apportioned to assessed property based on in part on relative costs within sub-areas of the Assessment District instead of proportional special benefits.

Beutz v. County of Riverside

On May 26, 2010, the 4th District Court of Appeals issued a decision on the Steven Beutz v. County of Riverside (“Beutz”) appeal. This decision overturned an assessment for park maintenance in Wildomar, California, primarily because the general benefits associated with improvements and services was not explicitly calculated, quantified and separated from the special benefits.

Golden Hill Neighborhood Association v. City of San Diego

On September 22, 2011, the San Diego Court of Appeal issued a decision on the Golden Hill Neighborhood Association v. City of San Diego appeal. This decision overturned an assessment for street and landscaping maintenance in the Greater Golden Hill neighborhood of San Diego, California. The court described two primary reasons for its decision. First, like in Beutz, the court found the general benefits associated with services were not explicitly calculated, quantified and separated from the special benefits. Second, the court found that the City had failed to record the basis for the assessment on its own parcels.

Compliance with Current Law

This Engineer’s Report is consistent with the requirements of Article XIIC and XIID of the California Constitution and with the SVTA decision because the Improvements to be funded are clearly defined; the Improvements are directly available to and will directly benefit property in the Assessment District; and the Improvements provide a direct advantage to property in the Assessment District that would not be received in absence of the Assessments.

This Engineer’s Report is consistent with Buetz, Greater Golden Hill, and Dahms because similar Improvements will directly benefit property in the Assessment District and the general benefits have been explicitly calculated and quantified and excluded from the Assessments. The Engineer’s Report is consistent with Bonander because the Assessments have been apportioned based on the overall cost of the Improvements and proportional special benefit to each property.

Plans and Specifications

The improvements to be undertaken by the Oak Way Park Landscaping and Lighting Assessment District (the "Assessment District") and the cost thereof paid from the levy of the annual assessments, provide special benefit to parcels within the Assessment District as defined in the Method of Assessment herein. In addition to the definitions provided by the Landscaping and Lighting Act of 1972, (the "Act") the work and improvements are generally described as follows:

Installation, maintenance and servicing of public recreational facilities and improvements, property owned or property rights, easements and/or rights of entry, leases or dedications including, but not limited to, parks, recreation facilities, open space lands, greenbelts, playground equipment, trails, utility right-of-ways, signage, fencing, picnic areas, restrooms, lighting and other improvements and land preparation (such as grading, leveling, cutting, and filling) sod landscaping, irrigation systems, sidewalks and drainage on (1) real property owned by, or encumbered by property rights held by, or maintained by, the Assessment District; or (2) on real property owned by, or encumbered by property rights held by, or maintained by any local agency or non-profit entity within the jurisdictional area of the Assessment District in any of the installations, maintenance and servicing described herein.

"Installation" means the construction of public improvements, including, but not limited to, land preparation, (such as grading, leveling, cutting and filling), sod, landscaping, irrigation systems, sidewalks and drainage, and lights.

"Maintenance" means the furnishing of services and materials for the ordinary and usual maintenance, operation and servicing of any Improvement, including (a) repair, removal, or replacement of all or part of any Improvement; (b) providing for the life, growth, health and beauty of landscaping, including cultivation, irrigation, trimming, spraying, fertilizing, or treating for disease or injury; (c) the removal of trimmings, rubbish, debris, and other solid waste; and (d) the cleaning, sandblasting and painting of walls and other Improvements to remove or cover graffiti. (Streets & Highways Code §22531)

"Servicing" means the furnishing of (a) electric current or energy, gas or other illuminating agent for any public lighting facilities or for the lighting or operation of any other Improvements; and (b) water for irrigation of any landscaping, the operation of any fountains, or the maintenance of any other Improvements. (Streets & Highways Code §22538)

Incidental expenses include all of the following: (a) The costs of preparation of the report, including plans, specifications, estimates, diagram, and assessment; (b) the costs of printing, advertising, and the giving of published, posted, and mailed notices; (c) compensation payable to the County for collection of assessments; (d) compensation of any engineer or attorney employed to render services in proceedings pursuant to this part; (e) any other expenses incidental to the construction, installation, or maintenance and servicing of the Improvements; (f) any expenses incidental to the issuance of bonds or notes pursuant to Streets & Highways Code Section 22662.5; and (g) costs associated with any elections held for the approval of a new or increased assessment. (Streets & Highways Code §22526)

The assessment proceeds will be exclusively used for Improvements within the Assessment District plus incidental expenses. Reference is made to the plans and specifications, including specific expenditure and improvement plans by park/recreation site, which are on file with Chico Area Recreation and Park District.

Estimate of Costs And Budget

The annual assessment for the Oak Way Park Landscaping and Lighting Assessment District is shown in the figure below:

Figure 1 - Oak Way Park LLAD Estimate of Costs Fiscal Year 2025-26

Chico Area Recreation and Park District - Oak Way Park Estimate of Costs			
			Preliminary Budget
Maintenance and Servicing Expenditures:			\$147,000
Incidental Expenses ¹			\$4,851
Installation, Maintenance, Servicing and Incidental Costs Total			\$151,851
Contributions from General Fund			(\$127,887)
Net Costs for Maintenance and Servicing			\$23,964
Budget Allocation to Property ²			
	<u>Assessment Units</u>	<u>RATE</u>	<u>BUDGET ³</u>
	5,991	\$4.00	\$23,964

Notes:

1. Incidental cost includes county collection charges and project management.

2. The Act stipulates that proceeds from the assessments must be deposited into a special fund that has been set up for the revenues and expenditures of the Assessment District. Moreover, funds raised by the assessment shall be used only for the purposes stated within this Report. Any balance remaining at the end of the fiscal year, June 30, must be carried over to the next fiscal year.

3. The assessment amounts are rounded down to the even penny for purposes of complying with the collection requirements from the County Auditor-Controller. Therefore, the total assessment amount for all parcels subject to the assessments may vary slightly from the net amount to assessment.

Method of Apportionment

Method of Apportionment

This section of the Engineer's Report explains the benefits to be derived from the Improvements and the methodology used to apportion the total assessment to properties within the Assessment District.

The method used for apportioning the assessment is based upon the relative special benefits to be derived by the properties in the Assessment District over and above general benefits conferred on real property or to the public at large. The assessment is apportioned to lots and parcels in proportion to the relative special benefit from the improvements. The apportionment of special benefit is a two-step process: the first step has been to identify the types of special benefit arising from the improvements and the second step is to allocate the assessments to property based on the estimated relative special benefit for each type of property.

This section of the Report includes a discussion of the benefits to be provided by the proposed improvements and the method of apportionment of assessments within the Assessment District.

Discussion of Benefit

In summary, the assessments can only be levied based on the special benefit to property. This benefit is received by property over and above any general benefits. With reference to the requirements for assessments, Section 22573 of the Landscaping and Lighting Act of 1972 states:

“The net amount to be assessed upon lands within an assessment district may be apportioned by any formula or method which fairly distributes the net amount among all assessable lots or parcels in proportion to the estimated benefits to be received by each such lot or parcel from the improvements.”

Proposition 218, as codified in Article XIID of the California Constitution, has confirmed that assessments must be based on the special benefit to property and that the value of the special benefits must exceed the cost of the assessment:

“No assessment shall be imposed on any parcel which exceeds the reasonable cost of the proportional special benefit conferred on that parcel.”

The following benefit categories summarize the types of special benefit to residential, commercial, industrial and other lots and parcels resulting from the Improvements to be provided with the assessment proceeds. These types of special benefit are summarized as follows:

- Proximity to Improved Landscaped Areas and Other Public Improvements within the Assessment District.
- Access to Improved landscaped areas and Other Public Improvements within the Assessment District.
- Improved Views within the Assessment District.
- Extension of a property's outdoor areas and green spaces for properties within close proximity to the Improvements.

In this case, the recent the SVTA v. SCCOSA decision provides enhanced clarity to the definitions of special benefits to properties from similar park improvements in three distinct areas:

- Proximity
- Expanded or improved access
- Views

The SVTA v. SCCOSA decision also clarifies that a special benefit is a service or improvement that provides a direct advantage to a parcel and that indirect or derivative advantages resulting from the overall public benefits from a service or improvement are general benefits. The SVTA v. SCCOSA decision also provides specific guidance that park improvements are a direct advantage and special benefit to property that is proximate to a park that is improved by an assessment:

The characterization of a benefit may depend on whether the parcel receives a direct advantage from the improvement (e.g. proximity to a park) or receives an indirect, derivative advantage resulting from the overall public benefits of the improvement (e.g. general enhancement of the district's property values).

Proximity, improved access and views, in addition to the other special benefits listed herein further strengthen the basis of these assessments.

Moreover, the Dahms decision further clarified that certain services and improvements funded by assessments, that are over and above what otherwise would be provided and that other property in general and the public do not share or receive are 100% special benefit. The assessment funded services upheld by Dahms included streetscape maintenance and security services.

Benefit Factors

The special benefits from the Improvements are further detailed below:

Proximity to improved landscaped and park areas within the Assessment District

Only the specific properties within close proximity to the Improvements are included in the Assessment District. Each of the Assessment District has been narrowly drawn to only include the properties that receive special benefits from the Improvements. Therefore, property in the Assessment District enjoys unique and valuable proximity and access to the Improvements that the public at large and property outside the Assessment District do not share.

In absence of the assessments, the Improvements would not be provided and the public improvements funded in the Assessment District would be degraded due to insufficient funding for maintenance, upkeep and repair. Therefore, the assessments provide Improvements that are over and above what otherwise would be provided. Improvements that are over and above what otherwise would be provided do not by themselves translate into special benefits but when combined with the unique proximity and access enjoyed by parcels in the Assessment District, they provide a direct advantage and special benefit to property in the Assessment District.

Access to improved landscaped and park areas within the Assessment District

Since the parcels in the Assessment District are nearly the only parcels that enjoy close access to the Improvements, they directly benefit from the unique close access to improved landscaped and park areas and other public improvements that are provided by the Assessments. This is a direct advantage and special benefit to property in the Assessment District.

Improved views within the Assessment District

CARD, by maintaining permanent public improvements funded by the assessments in each Assessment District, provides improved views to properties in the Assessment District. The properties in the Assessment District enjoy close and unique proximity, access and views of the specific Improvements funded in their Assessment District; therefore, the improved and protected views provided by the Assessments are another direct and tangible advantage that is uniquely conferred upon property in the Assessment District.

Extension of a property's outdoor areas and green spaces for properties within close proximity to the Improvements

In large part because it is cost prohibitive to provide large open land areas on property in the Assessment District, the residential, commercial and other benefiting properties in the Assessment District do not have large outdoor areas and green spaces. The landscaped areas within the Assessment District provide additional outdoor areas that serve as an effective extension of the land area for proximate properties because the Improvements are uniquely proximate and accessible to property in close proximity to the Improvements. The Improvements, therefore, provide an important, valuable and desirable extension of usable land area for the direct advantage and special benefit of properties in the Assessment District because such properties have uniquely good and close proximity to the Improvements.

General versus Special Benefit

In absence of the assessments, the Improvements in each Assessment District would not be provided, so the Improvements are “over and above” what otherwise would be provided. Many of the parcels would not even exist if the assessments were not established because an assessment for the specific Improvements within the Assessment District was a condition of development approval.

All of the Assessment proceeds derived from each Assessment District will be utilized to fund the cost of providing a level of tangible “special benefits” in the form of proximate landscaping, lighting, and other permanent public improvements. The Assessments are also structured to provide specific Improvements within each Assessment District, further ensuring that the Improvements funded by the Assessments are of specific and special benefit to property within each Assessment District.

Although these Improvements may be available to the general public at large, the public landscaping and other public improvements in each Assessment District were specifically designed, located and created to provide additional and improved public resources for the direct advantage of property inside the Assessment District, and not the public at large. Other properties that are either outside an Assessment District or within an Assessment District and not assessed, do not enjoy the unique proximity, access, views and other special benefit factors described previously. Moreover, many of the homes and other improvements on parcels in the Assessment District would not have been built if the Assessments were not established because an assessment for public landscaping and lighting was a condition of development approval.

It is also important to note that the improvements and services funded by the assessments in Pomona (“Dahms”) are similar to the improvements and services funded by the Assessments described in this Engineer’s Report and the Court found these improvements and services to be 100% special benefit. Also similar to the assessments in Pomona, the Assessments described in this Engineer’s Report fund improvements and services directly provided within the Assessment District and every benefiting property in the Assessment District enjoys proximity and access to the Improvements. Therefore, Dahms establishes a basis for minimal or zero general benefits from the Improvements, particularly setback landscaping improvements.

Benefit Finding

In summary, real property located within the boundaries of the Assessment District distinctly and directly benefits from closer proximity, access and views of Improvements funded by the Assessments, the creation of developable parcels and from the extension of usable land area provided by the assessments. The Improvements are specifically designed to serve local properties in each Assessment District, not other properties or the public at large. The Assessment District have been narrowly drawn to include those parcels that receive a direct advantage from the Improvements. The public at large and other properties outside the Assessment District receive only limited benefits from the Improvements because they do not have proximity, good access or views of the Improvements. These are special benefits to property in the Improvement District in much the same way that sewer and water facilities, sidewalks and paved streets enhance the utility and desirability of property and make them more functional to use, safer and easier to access.

Method of Assessment

The step in apportioning assessments is to determine the relative special benefit for each property. This process involves determining the relative benefit received by each property in relation to a single-family home.

Oak Way Park Land Use Classification

The Land Use Classes for the Oak Park Landscaping and Lighting Assessment District is defined in the original Engineer’s Report:

Class A: Includes all single family residential lots, single family agricultural parcels and condominium residential parcels.

Class B: Includes all multi-residential and apartment residential parcels.

Class C: Includes all mobile home residential parcels.

Class D: Includes all retail, commercial and non-residential land use parcels.

Class E: Includes all industrial and mini-storage parcels.

Class F: Includes all parcels classified as exempt from assessment by the County Assessor. Vacant properties, small irregular shaped parcels and property owned by any government entity or utility fall into this class.

Assessment Factors

The Assessment District calculate the Assessment per parcel based on Land Use Classes and the Assessment Factor Index. The Assessment Factor Index and Assessment per Parcel are defined in the original Oak Way Park Landscaping and Lighting Assessment District Engineer’s Reports:

Assessment Factor Index:

The Assessment Matrix also shows the Assessment Factor Index for each land use category. Since a single family residential parcel is the “benchmark property”, the relative scores of all other land use classes were related to the benchmark by indexing. A single family residential parcel was assigned a relative Assessment Factor Index of 1.00. The Assessment Factor Index for other land use classes were determined by dividing the point total for each particular land use class by the point total for the single family/ condominium residential class.

Assessment Per Parcel:

The total number of dwelling units for each land use class was multiplied by its respective Assessment Factor Index to determine the number of Assessment Units for each land class. The sum of the Assessment Units for all land use classes was then divided into the annual assessment amount to determine a Base Unit per unit.

The final assessment per parcel is determined by multiplying the Base Assessment by the Assessment Factor Index and the number of units for that particular parcel.

Figure 2 - The Benefit Assessment Matrix

<u>Use of Property</u>	<u>Assessment Factor Index</u>	<u>Rate</u>
Single and Multi-Family Residential, Apartment Unit, or Condominium	1.00	\$4.00
Mobile Homes on a Separate Parcel	0.90	\$3.60
Commercial/Industrial	0.00	\$0.00

Appeals of Assessments Levied to Property

Any property owner who feels that the assessment levied on the subject property is in error as a result of incorrect information being used to apply the foregoing method of assessment may file a written appeal with the District Engineer or his or her designee. Any such appeal is limited to correction of an assessment during the then current fiscal year. Upon the filing of any such appeal, the District Engineer or his or her designee will promptly review the appeal and any information provided by the property owner. If the General Manager or his or her designee finds that the assessment should be modified, the appropriate changes shall be made to the Assessment Roll. If any such changes are approved after the Assessment Roll has been filed with the County for collection, the District Engineer or his or her designee is authorized to refund to the property owner the amount of any approved reduction. Any dispute over the decision of the District Engineer or his or her designee shall be referred to the Board of Directors of the Chico Area Recreation and Park District, and the decision of the Board shall be final.

Assessments

WHEREAS, said the Board directed the undersigned Engineer of Work to prepare and file a report presenting an estimate of costs, a diagram for the Assessment District and an assessment of the estimated costs of the Improvements upon all assessable parcels within the Assessment District, to which Resolution and the description of the Improvements therein contained, reference is hereby made for further particulars;

NOW, THEREFORE, the undersigned, by virtue of the power vested in me under said Act and the order of the Board of the Chico Area Recreation and Park District hereby make the following assessment to cover the portion of the estimated cost of the Improvements, and the costs and expenses incidental thereto to be paid by the Assessment District.

The amount to be paid for the improvements and the expense incidental thereto, to be paid by the District for the fiscal year 2025-26 is generally as follows:

Figure 3 - Summary Estimate of Costs Fiscal Year 2025-26

SUMMARY COST ESTIMATE

Installation, Maintenance, Servicing and Incidental Costs Total	\$151,851
Contributions from General Fund	<u>(\$127,887)</u>
Total Oak Way Park LLAD Budget	\$23,964

As required by the Act, an Assessment Diagram is hereto attached and made a part hereof showing the exterior boundaries of said Landscaping and Lighting Assessment District. The distinctive number of each parcel or lot of land in the said Assessment District is its Assessor Parcel Number appearing on the Assessment Roll.

I do hereby assess and apportion said net amount of the cost and expenses of said Improvements, including the costs and expenses incident thereto, upon the parcels and lots of land within said Assessment District, in accordance with the special benefits to be received by each parcel or lot, from the Improvements, and more particularly set forth in the Cost Estimate and Method of Assessment hereto attached and by reference made a part hereof.

The maximum authorized assessment rate of \$4.00 per single-family residential unit for fiscal year 2025-26 is based on the estimate of cost and budget in this Engineer's Report.

The assessment is made upon the parcels or lots of land within the Assessment District in proportion to the special benefits to be received by the parcels or lots of land, from said Improvements.

Each parcel or lot of land is described in the Assessment Roll by reference to its parcel number as shown on the Assessor's Maps of the County of Butte for the fiscal year 2025-26. For a more particular description of the property, reference is hereby made to the deeds and maps on file and of record in the office of the County Recorder of said County. I hereby place opposite the Assessor Parcel Number for each parcel or lot within the Assessment Roll, the amount of the assessment for the fiscal year 2025-26 for each parcel or lot of land within the Assessment District.

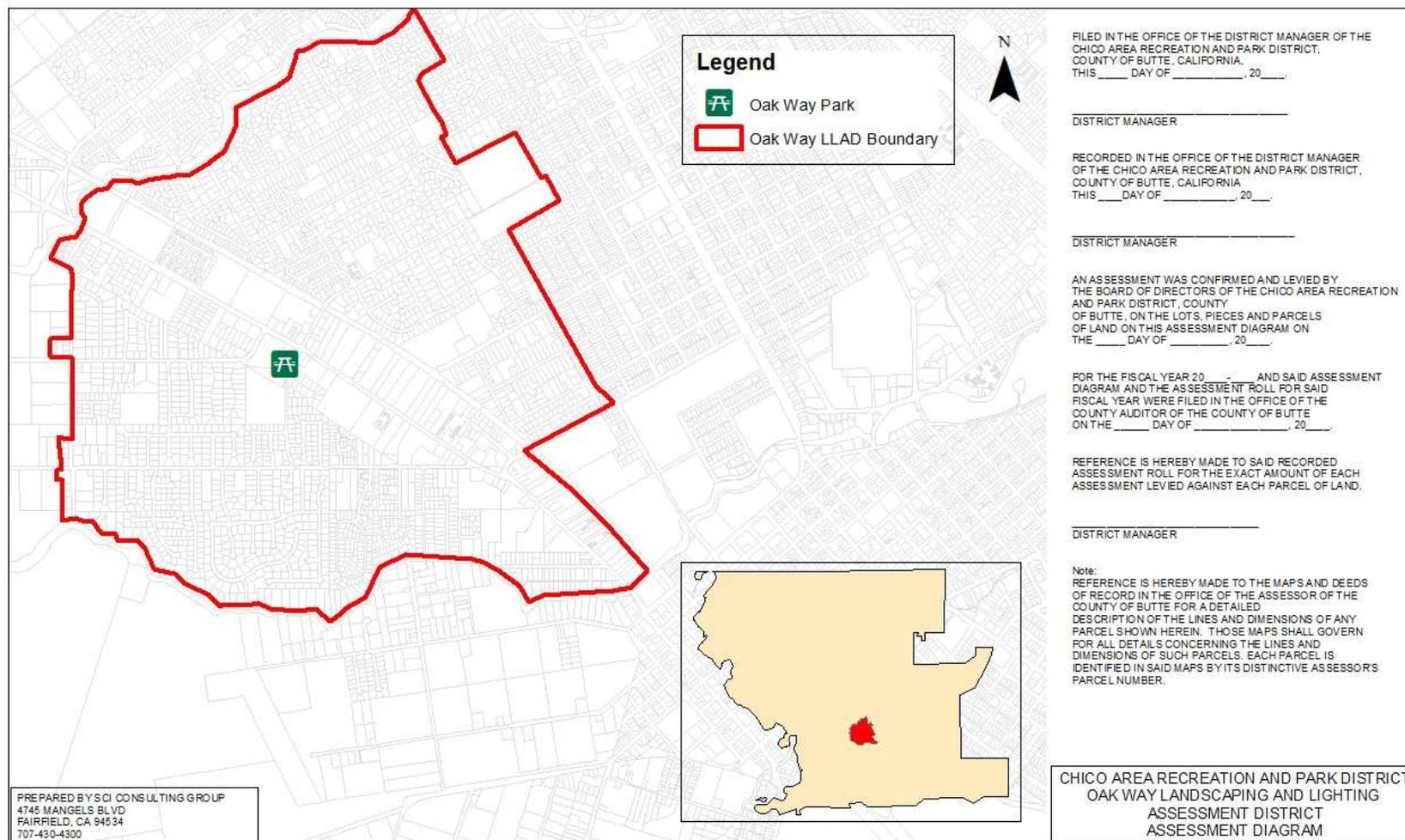
Dated: May 15, 2025

Engineer-of-Work

By  _____
John W. Bliss, License No. C52091

Assessment Diagrams

The boundaries of the Assessment District are displayed on the following Assessment Diagrams. The lines and dimensions of each lot or parcel within the Assessment District are those lines and dimensions as shown on the maps of the Assessor of the County of Butte, for fiscal year 2025-26, and are incorporated herein by reference, and made a part of this Diagram and this Report.



Assessment Roll

An Assessment Roll (a listing of all parcels assessed within the Assessment District and the amount of the assessment) will be filed with the Secretary to the Board of Directors and is, by reference, made part of this report and is available for public inspection during normal office hours.

Each lot or parcel listed on the Assessment Roll is shown and illustrated on the latest County Assessor's records and these records are, by reference, made part of this Report. These records shall govern for all details concerning the description of the lots or parcels.

Non-assessable lots or parcels include government owned land and public utility owned property.

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BOARD OF DIRECTORS

STAFF REPORT

DATE: June 26, 2025
TO: Board of Directors
FROM: Annabel Grimm, General Manager
SUBJECT: Proposed Transfer of Select City Parks and Facilities to CARD

BACKGROUND

For decades, the City of Chico and the Chico Area Recreation and Park District (CARD) have maintained a longstanding and productive partnership aimed at delivering high-quality park and recreation services to the residents of Chico. This cooperative relationship has been guided by a shared commitment to improving community well-being, maximizing public resources, and ensuring a broad range of recreational opportunities.

On July 15, 2009, the City and CARD formalized this partnership through a Memorandum of Intergovernmental Cooperation, Coordination, and Understanding (MOU). This agreement established a collaborative framework between the two agencies, recognizing the mutual benefits of shared responsibility for park and recreation resources. The MOU was revised in July 2020 to reflect updated priorities and commitments. Among the key provisions of the MOU is an intent to facilitate the transfer of ownership, operational responsibility, and maintenance of certain parks and park properties from the City to CARD in a phased and strategic manner.

DISCUSSION

In alignment with the goals outlined in the MOU and the mutual desire to improve efficiency and community service, District and City staff have engaged in continued discussions to evaluate potential opportunities for CARD to assume operation and maintenance responsibilities for additional City-owned parks and facilities. An update on these discussions was presented to the Board in March 2025.

These conversations have emphasized the need to take a phased approach, particularly in light of major District-led capital projects currently in progress. Specifically, the aquatics center and bike park, both scheduled to come online in Fall 2026, require careful resource planning and capacity management. Therefore, any new commitments must be carefully timed and structured to ensure that the District can successfully integrate new responsibilities without compromising service quality or fiscal stability.

As part of the proposed Phase I transfer, District staff recommend that CARD assume operation and maintenance responsibilities for the following City parks and facilities: Children's Park, City Plaza, Depot Park, and 9th & Hazel Greenway.

These properties represent high-visibility, high-use community spaces where CARD's proven management capabilities can have immediate and positive impact. Their inclusion in the first phase reflects both community demand and strategic alignment with CARD's expertise and geographic footprint.

Importantly, the District's acceptance of these properties is contingent upon two critical conditions.

Operational Funding: CARD must receive sufficient and sustainable financial support from the City to fully cover the cost of operations and maintenance. These costs must not be subsidized by CARD's General Fund, ensuring the financial integrity of existing District services and programs.

Rule Enforcement Authority: The District must be empowered to enforce its adopted park and facility rules within these new sites. Effective enforcement is essential to ensuring user safety, deterring inappropriate use, and maintaining the quality standards the community expects from CARD-managed spaces.

Ongoing conversations with the City are focused on finalizing these operational details.

RECOMMENDATION

Staff recommend that the Board approve the proposed Phase I transfer of Children's Park, City Plaza, Depot Park, and the 9th & Hazel Greenway, contingent upon the successful negotiation of the two conditions outlined above. This phased and strategic expansion of CARD's park portfolio aligns with the District's mission and provides an opportunity to deliver more consistent, deliberate, and high-quality recreation services across Chico.

Finance Committee

STAFF REPORT

DATE: June 26, 2025
TO: Board of Directors
FROM: Annabel Grimm, General Manager
SUBJECT: Finance Policies for Review

BACKGROUND

District staff have conducted a routine review of existing financial policies to ensure compliance with current regulations, best practices, and operational needs. As a result, updates are being recommended to the following policies:

- Policy 2215 – Donations and Gifts: Revisions clarify procedures for accepting, acknowledging, and reporting gifts and donations to the District, including alignment with legal and audit standards.
- Policy 2155 – Debt Management: Updates reflect current government finance guidelines and enhance transparency around the issuance and management of debt obligations.

The proposed updates were reviewed by administrative and finance staff and are being presented to the Board and legal counsel for consideration and approval.

RECOMMENDATION

The Board of Directors approve the updated policies.



POLICY #	Donations and Gifts	
EFFECTIVE DATE	TBD	VERSION #
DATE OF LAST REVISION	<u>8/13/2024</u> <u>3/19/2025</u>	NEXT REVIEW DATE 7/1/20 <u>30</u> <u>29</u>

APPLIES TO	
Division	Districtwide
Sub-Division	Administration

VERSION	REVISION DATE	DESCRIPTION OF CHANGE/SUPERSEDE	AUTHOR
1	July 2012	Initial	Unknown
2	<u>8/13/2024</u> <u>3/19/2025</u>	Updates to original policy include removing the non-donation naming stipulations and creating its own standalone policy (#6115)	<u>Administrative Director</u>

RATIONALE

These guidelines are established to define rules and procedures for accepting non-monetary donations and monetary gifts, and pledges, and defining naming opportunities for District parks, facilities, and specific features. The Administrative Director will provide oversight and continuity for the donation and gifting process.

TERMS AND DEFINITIONS

TERM	DEFINITION
Parks	Open space areas used for public recreation, which are owned and managed by the District.
Facilities	Buildings or amenities owned and managed by the District to conduct District business.
Specific Features	Amenities that could be located within a park or as part of a facility. Specific features may include, but are not limited to, athletic fields, gymnasiums, meeting rooms, picnic shelters, groves, walkways, trails, ball fields, tennis and basketball courts, aquatic facilities, and playground equipment.

PROCEDURE

Donations Defined

Donations or gifts will be considered on a case-by-case basis and assessed for potential conflict of interest and alignment with the District’s mission and values.

Non-Monetary Donations

Non-monetary donations, also known as in-kind contributions, are gifts of goods or services that are offered to the District for free or at a reduced cost. The gifts are intended to be used in the form in

Policy # 2215 – Donations and Gifts

which they are given. Examples of non-monetary donations include household items, equipment, supplies, furniture, and professional services.

Non-monetary donations will be considered for approval by the General Manager, unless the donation is an improvement to a District park and facility. Donations that are improvements to District parks and facilities shall be approved at the discretion of the Board.

The following guidelines should be considered prior to accepting non-monetary donations:

1. The donated item will become the property of the District.
2. Where applicable, design and installation standards will be determined by the District, with costs to be borne by the donor, at the discretion of the General Manager.
3. The donation and any attached conditions should promote the mission and goals of the District.

Monetary Donations~~Gifts~~

A monetary ~~donation~~ gift refers to a financial contribution made by an individual, corporation, foundation, or other entity to support the mission and activities of the District. Such donations to the District require the donor to specify a particular use for the funds in alignment with the Districts goals and programs. Monetary Donations shall fall into the following categories:

1. Naming Opportunities
2. Pledges
3. Special Tributes/Memorials

Naming Opportunities in Recognition of Donations

Naming opportunities are available to individuals and families, businesses, foundations, and organizations. Naming opportunities for District parks, facilities and amenities offer donors a prominent, meaningful way in which to be recognized and/or to recognize others for significant gifts. Naming opportunities are valid for a minimum of 5 years and are subject to the Board of Directors' approval. The District, in consultation with the Board, will define the naming opportunities that are available.

Pledges

A pledge is a commitment made by an individual, corporation, or organization to donate a specific amount of money or resources, typically within a designated timeframe. Unlike an immediate donation, a pledge represents a promise to provide financial support at a future date or through installments, often as part of a fundraising campaign or capital project. Pledges can be through various vehicles, including a charitable trust or Pledges can also be a gift through a charitable trust or individual retirement account (IRA). Pledges can also be considered one-time gifts.

Special Tributes/Memorials

A special tribute or memorial donation is a financial contribution made in honor or memory of an individual, family, business and/or organization. This type of donation is often given to recognize a significant milestone, achievement, or in remembrance of someone who has passed away. The funds from these donations may be directed toward a specific program or purpose within the organization, often aligning with the values or interests of the entity being honored or memorialized. In some cases,

these donations may also result in a naming opportunity or another form of recognition as a lasting tribute.

Monetary donations will be considered for approval by the General Manager, unless the ~~condition~~conditions for the donation results in an improvement to a District park and facility. Donations that are improvements to District parks and facilities ~~shall must~~ be approved ~~at the discretion of the by~~ the Board of Directors.

Procedure

Submission

A donor interested in contributing to the District will specify whether their contribution is monetary or non-monetary. The donor will also indicate if they are seeking a naming opportunity, making a pledge, or offering a special tribute or memorial. This information should be submitted in writing to the General Manager.

Acceptance

If ~~there is a~~ proposed donation ~~that~~ results in an improvement to a District park and facility, the Board of Directors will make a determination regarding acceptance at a Regular Board meeting.

The District may consider the following acceptance criteria, as applicable:

1. The donation and any attached conditions should support the District's Master Plan and/or long-range plan for which it is intended.
2. The donation and any attached conditions should promote the mission and goals of the District.
3. Any addition, improvement or enhancement to a park and/or facility as a result of the donation and any attached conditions should be economically feasible for the District.
4. Physical property donations should be of adequate size, with characteristics suitable for park and/or facility development.

Gift Agreement

After a donation or gift has been accepted, a gift agreement will be executed between the District and the donor to ensure that all significant charitable contributions are properly documented, aligned with donor intent, and managed in a transparent and responsible manner.

Acknowledgment

Once accepted, the District will formally acknowledge the donation, through a thank-you letter or receipt for tax purposes.

Removal

The District reserves the right to remove and/or relocate donated amenities, markers, or plaques when they interfere with site safety, maintenance, or construction activities, or for any other reason deemed necessary by the District, including but not limited to concerns over vandalism, age, reputational impacts, or degraded state, ~~or they become unsightly due to vandalism or age~~. The District will make every attempt to contact the donor prior to removal or relocation. In certain situations, such as safety or emergency, the notification may be made after relocation or removal.

Donation Exceptions

If a donation is offered to the District that falls outside the established guidelines, District staff will present it to the Board for consideration. Furthermore, if District staff identify ~~a~~ fundraising activities involving donations ~~that is~~ not covered by this policy, ~~they will submit the a~~ fundraising plan will be submitted to the for Board for approval.

Authority: General Manager, Board of Directors

Approved by the Board of Directors on: _____



POLICY # 2155	Debt Management	
EFFECTIVE DATE	6/26/2025	VERSION # 1
DATE OF LAST REVISION	N/A	NEXT REVIEW DATE 1/1/2030

APPLIES TO

Division	Finance
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VERSION	REVISION DATE	DESCRIPTION OF CHANGE/SUPERSEDE	AUTHOR
1	N/A	Initial Policy	Finance & HR Director

RATIONALE

This Debt Policy is intended to comply with Government Code Section 8855(i) and shall govern all debt issued by the District. The District hereby recognizes that a fiscally prudent debt policy is required to:

- a) Maintain the District’s sound financial position.
- b) Ensure the District has the flexibility to respond to changes in future service priorities, revenues, and operating expenses.
- c) Protect the District’s creditworthiness.
- d) Ensure that all debt is structured to protect current and future taxpayers, ratepayers and constituents of the District.
- e) Ensure that the District’s debt is consistent with the District’s planning goals and objectives and capital improvement program or budget, as applicable.

This Policy establishes parameters and provides guidance governing the issuance, management, continuing evaluation of, refunding, and reporting on all debt obligations of the District. This Debt Policy shall guide the issuance and management of all debt funded through the capital markets, including the selection and management of related financial and advisory services and products. When used in this Debt Policy, “debt” refers to all indebtedness and financing obligations of the District.

PROCEDURE

Debt Issuance Practices

Long-Term Debt

Long-term debt may be issued to finance the construction, acquisition, and rehabilitation of capital improvements and facilities, equipment and land to be owned and operated by the District. Long-term debt financings are appropriate:

- a) When a project to be financed is necessary to provide District services.
- b) When the project to be financed will benefit constituents over several years.
- c) When total debt does not constitute an unreasonable burden to the District and its taxpayers or ratepayers.

Policy #2155 – DEBT MANAGAMENT

- d) When the debt is used to refinance outstanding debt to reduce the total cost of the debt or to realize other benefits of a debt restructuring, such as increased flexibility in the use of cash and reserves.

Long-term debt financing generally will not be considered appropriate for current operating expenses and routine maintenance expenses. The District may use long-term debt financings subject to the following conditions:

- a) The project to be financed must be approved by the District Board.
- b) The weighted average maturity of the debt (or the portion of the debt allocated to the project) will not exceed the average useful life of the project to be financed by more than 20%.
- c) The District estimates that sufficient revenues will be available to service the debt through its maturity.
- d) The District determines that the issuance of the debt will comply with the applicable state and federal law.

Short-term Debt

Short-term debt may be issued to provide financing for the District's operational cash flows to maintain a steady and even cash flow balance in anticipation of periodic receipts of property taxes and other revenues. Short-term debt may also be used to finance short-lived capital projects. For example, the District may undertake lease-purchase financing for equipment consistently with debt limit requirements of article XVI of the California Constitution, article XVI, § 18.

Financings on Behalf of Other Entities

The District may also find it beneficial to issue debt on behalf of other governmental agencies or private third parties to further the public purposes of the District. In such cases, the District shall take reasonable steps to confirm the financial feasibility of the project to be financed and the financial solvency of any borrower and that the issuance of such debt is consistent with this policy.

Types of Debt

The following types of debt are allowable under this Debt Policy:

- a) General obligation bonds (GO Bonds)
- b) Bond or grant anticipation notes (BANs)
- c) Lease revenue bonds, certificates of participation (COPs) and lease-purchase transactions
- d) Other revenue bonds and COPs
- e) Tax and other revenue anticipation notes (TRANS)
- f) Land-secured financings, such as special tax revenue bonds issued under the Mello-Roos Community Facilities Act of 1982, as amended, and limited obligation bonds issued under applicable assessment statutes
- g) Tax increment financing to the extent permitted under State law
- h) Refunding Obligations
- i) State Revolving Loan Funds
- j) Lines of Credit

The Board may from time to time find that other forms of debt would be beneficial to further its public purposes and may approve such debt without an amendment of this Debt Policy. Debt shall be issued as fixed rate debt unless the District makes a specific determination as to why a variable rate issue would be beneficial to the District in a specific circumstance.

Capital Improvement Program and Budget

The District is committed to long-term capital planning. The District intends to issue debt for the purposes stated in this Debt Policy and to implement policy decisions incorporated in the District's capital budget and capital improvement plan.

The District shall strive to fund the upkeep and maintenance of its infrastructure and facilities due to normal wear and tear through the expenditure of available operating revenues ("pay as you go"). The District shall seek to avoid the use of debt to fund infrastructure and facilities improvements that are the result of normal wear and tear.

The District shall integrate its debt issuances with the goals of its capital improvement program by timing the issuance of debt to ensure that projects are available when needed in furtherance of the District's public purposes.

Planning Goals and Objectives

The District is committed to long-term financial planning, maintaining appropriate reserves and employing prudent practices in governance, management and budget administration. The District intends to issue debt for the purposes stated in this Debt Policy and to implement policy decisions incorporated in the District's annual operations budgets.

The District's objective is to protect taxpayers, ratepayers and constituents by using conservative financing methods and techniques to obtain the highest practical credit ratings (if applicable) and the lowest practical total borrowing costs.

The District will comply with applicable state and federal law as it pertains to the maximum term of debt and the procedures for levying and imposing any related taxes, assessments, rates and charges.

When refinancing debt, it shall be the goal of the District to realize, whenever possible, and subject to any overriding non-financial policy considerations, (i) minimum net present value debt service savings approximately 3.0% of the refunded principal amount, and (ii) present value debt service savings equal to or greater than any escrow fund negative arbitrage. The cost of refinancing will always be less than the savings.

The District shall seek to avoid the use of debt to fund infrastructure and facilities improvements in circumstances when the sole purpose of such debt financing is to temporarily reduce annual budgetary expenditures. Capital investments intended to reduce District operating costs indefinitely, as by improving the efficiency of its operations, are appropriate for long-term debt.

The District may seek to issue debt to avoid the need for unplanned general fund expenditures for capital improvements or equipment.

Internal Control Procedures

When issuing debt, in addition to complying with the terms of this Debt Policy, the District shall comply with any other applicable policies regarding initial bond disclosure, continuing disclosure, post-issuance compliance, and investment of bond proceeds. Without limiting the foregoing, the District will periodically review the requirements of and will remain in compliance with the following:

- a) Any continuing disclosure undertakings entered into by the District in accordance with SEC Rule 15c2-12 (17 CFR § 240.15c2-12 "Municipal securities disclosure").
- b) Any federal tax compliance requirements, including, without limitation, arbitrage and rebate compliance.
- c) The District's investment policies as they relate to the use and investment of bond proceeds.

Proceeds of debt will be held either (a) by a third-party trustee or fiscal agent, which will disburse such proceeds to or upon the order of the District, or (b) by the District, to be held and accounted for in a fund or account to ensure debt proceeds are expended only for the purposes for which the debt was issued, the expenditure of which will be carefully documented by the District in compliance with accounting standards and subject to the District's annual audit.

Authority: General Manager; Board of Directors

Approved by the Board of Directors on: _____



BOARD OF DIRECTORS

STAFF REPORT

DATE: June 26, 2025
TO: Board of Directors
FROM: Annabel Grimm, General Manager
SUBJECT: Capital Campaign Case for Support

BACKGROUND

At the September 2024 meeting the Board awarded the aquatics center capital campaign to Creative Funding Advisors (CFA). Since then, District staff have worked with CFA and Blue Flamingo Marketing to develop the campaign strategy, plan, messaging, and related marketing materials.

DISCUSSION

At the meeting, staff will provide an update on campaign initiatives, review the draft case for support, and preview logos and branding.

RECOMMENDATION

Review and provide feedback on campaign materials.



BOARD OF DIRECTORS

Finance Committee

STAFF REPORT

DATE: June 26, 2025
TO: Board of Directors
FROM: Annabel Grimm, General Manager
SUBJECT: North Valley Community Foundation Account

BACKGROUND

In alignment with the District's long-term strategic goals and efforts to enhance philanthropic support, staff has been working with North Valley Community Foundation (NVCF) to establish the CARD Foundation account—a dedicated charitable fund that will support programs, facilities, and community initiatives of the District.

DISCUSSION

The proposed partnership with NVCF would formalize the creation of the CARD Foundation as a fiscally sponsored fund under NVCF's 501(c)(3) umbrella. This arrangement would allow the District to accept tax-deductible donations, pursue grant funding, and foster community giving without the need to form an independent nonprofit entity. NVCF will provide fiscal oversight, donor services, and administrative support in accordance with its fiscal sponsorship model.

The agreement with NVCF will expand fundraising capacity, build long-term community investment in CARD services, and support initiatives such as youth scholarships, capital projects, and program innovation.

There is no direct cost to the District to establish the fund. NVCF will retain a small administrative fee from contributions received, consistent with their fiscal sponsorship policies.

RECOMMENDATION

Authorize the District to enter into an agreement with NVCF to establish and manage the CARD Foundation account as a fiscally sponsored fund and authorize the execution of any related documents necessary to establish the partnership.

**GOVERNMENT AGENCY PUBLIC BENEFIT FUND AGREEMENT
BETWEEN
NORTH VALLEY COMMUNITY FOUNDATION
AND
CHICO AREA RECREATION & PARK DISTRICT**

THIS AGREEMENT is made effective on the ____ day of _____ 2025, between the Chico Area Recreation & Park District ("Agency") and North Valley Community Foundation ("Foundation"), having its principal office in Chico, California.

WHEREAS, the Agency is a special district under California law, is included in the definition of a government entity eligible to accept deductible charitable contributions in Internal Revenue Code Section 170(c)(1), and desires to create a Government Agency Public Benefit Fund to be used for public purposes and benefit; and

WHEREAS, the Foundation is a California public benefit nonprofit corporation exempt from taxation under Internal Revenue Code section 501(c)(3), and is an appropriate organization within which to establish such a public benefit fund.

NOW, THEREFORE, in consideration of the mutual covenants contained herein, the Foundation is willing and able to create this fund as a Government Agency Public Benefit Fund, subject to the following terms and conditions:

- 1. NAME OF THE FUND.** There is hereby established in the Foundation, and as a part thereof, a fund designated as the **Chico Area Recreation & Park District Foundation** ("Fund") to receive and administer gifts and non-gifts, in whatever form of money or property.
- 2. PURPOSE.** The primary purpose of this Fund is to raise money for Agency programs and projects that provide public benefits. In addition, this fund agreement is designed to be a master fund agreement that allows for sub funds to be established for raising money dedicated to specifically named programs and projects of the Agency. Such sub funds shall be in the form as provided in the attached Exhibit A to this fund agreement.
- 3. GIFTS.** Subject to the right of the Foundation to reject any particular gift, any person whether an individual or organization ("Donors") may make gifts to the Foundation for the purposes of the Fund or an established sub fund by donation to the Foundation of property acceptable to the Foundation. Gifts are defined as property contributed by Donors without any tangible benefit received in return for the gifts. All such gifts to this Fund are irrevocable once accepted by the Foundation and will be acknowledged by the Foundation as charitable contributions in accordance with Internal Revenue Service requirements.
- 4. NON-GIFT RECEIPTS.** In addition to gifts, the Agency may engage in activities for the benefit of this Fund where money is received in exchange for benefits, commonly referred to as fundraising events. Money raised through such events shall be paid directly to the Foundation and credited to the Fund. The Agency shall be responsible for segregating receipts by categories such as event entrance fees, tickets for dinner or entertainment events, purchases of products such as event shirts, purchase of auction items, etc. Sales of products are subject to payment of sales tax by the Fund to the Foundation for inclusion in the Foundation's filing of sales tax returns. Notice of fundraising events for the Fund shall be provided to Foundation through its online event submission form.
- 5. DISTRIBUTIONS FROM THE FUND.** The Fund balance, net of the fees and expenses set

forth in paragraph 12, may be committed, granted, or expended only for purposes set forth in paragraph 2. Requests for payment of expenses directly related to public benefit programs or projects and fundraising events shall be submitted through the Foundation payment request form, signed by an authorized Agency representative (the Fund Advisors) and accompanied by original invoices or receipts. No cash advances are allowed. Requests for distributions to charitable organizations or charitable funds at the Foundation shall be submitted through the Foundation grant request form. All distributions from the Fund are subject to approval by the Foundation, which approval shall not be unreasonably withheld. The Foundation shall monitor the distributions of the Fund to ensure it is used exclusively for charitable or other exempt purposes in accordance with Internal Revenue Service laws and regulations and shall have all powers of modification (commonly referred to as the variance power) specified in United States Treasury Regulations Section 1.170A-9(f)(11)(v)(B).

6. ADMINISTRATIVE PROVISIONS. Notwithstanding anything herein to the contrary, the Fund and all operations related thereto shall be subject to the provisions of applicable California laws and the Foundation's Articles of Incorporation and Bylaws as amended from time to time. The Agency shall ensure that fundraising activities comply with requirements established by the Foundation as may be in effect from time to time.

7. TERMINATION. The Fund shall continue so long as assets are available in the Fund and the purposes of the Fund can be served by its continuation. However, the Fund may be terminated by either the Foundation or Agency upon 60 days written notice. In that event Foundation and Agency shall agree upon the distribution of the fund balance as long as it is used for public benefit. If the Agency should dissolve, the Foundation shall devote any remaining assets in the Fund to a successor entity, if any, that is exclusively for public benefit to the Chico area. Otherwise, the Foundation shall utilize the funds that most nearly approximate, in the good faith opinion of the Foundation, the original purposes of the Fund.

8. NOT A SEPARATE TRUST. The Fund shall be a component part of the Foundation. All money and property in the Fund shall be held as general assets of the Foundation and not segregated as a separate trust. However, the receipts and disbursements of this Fund shall be accounted for separately and apart from those of other funds held by the Foundation.

9. ESTABLISHMENT OF SUB FUNDS. In the event that Agency requests creation of one or more sub funds with specific purposes for use of gifts and non-gifts received and/or separate fundraising, an Addendum to this agreement shall be signed by both Agency and Foundation and shall be in the form attached hereto as Exhibit A. Agency may request a transfer from this master fund to a sub fund subject to review and approval by the Foundation.

10. FISCAL SPONSORSHIP FOR GRANTS. From time to time, Agency may wish to apply for grants from foundations or government entities. Agency shall notify Foundation if a condition for applying requires the applicant to be a 501(c)(3) nonprofit organization. Foundation shall review the grant application and, if approved, agrees to act as fiscal sponsor for said grant. A separate fiscal sponsorship agreement shall be entered into providing details of rights and responsibilities of Agency and Foundation.

11. INVESTMENT OF FUNDS. The Foundation shall have all powers necessary, or in its sole discretion desirable, to carry out the purposes of the Fund, including, but not limited to, the power to retain, invest, and reinvest the Fund and the power to commingle the assets of the Fund with those of other funds for investment purposes. Based on the intent of this Fund it is understood and agreed that monies will be invested as cash or cash equivalents. There are no earnings or returns on such investments to the Fund.

12. COSTS OF THE FUND. The Foundation shall charge a fee of two percent (2%) of each gift

or non-gift made to the Fund. Any costs to the Foundation in accepting, transferring, or managing non-cash property donated to the Foundation for the Fund shall also be paid from the Fund.

13. FUND ADVISORS. Agency hereby designates _____ and _____ as the Fund Advisors each of whom have the authority to sign payment requests and grant requests and are responsible for communicating with Foundation. The Fund Advisors' contact information has been provided to Foundation.

14. MISCELLANEOUS.

A. This Agreement may be amended by written mutual consent of the Agency and the Foundation. Successor Fund Advisors may be designated in writing by the Board of Directors of the Agency through submission of the successor names and contact information to the Foundation. The Fund Advisors are responsible for notifying the Foundation of any changes to their contact information..

B. All activities including meetings or events convened to raise monies for this Fund are done so under the liability, risk and control of the Agency. If circumstances warrant, such fundraising events may come under the Foundation if needed and specifically approved by the Foundation in advance, in writing, and in compliance with all provisions of this Agreement as well as policies and procedures of the Foundation regarding fundraising events.

C. In the promotion of the fund and any sub funds on the Agency website or through other communication channels such as newsletters and social media posts, Agency agrees to include the following: "This fund is held by the North Valley Community Foundation under its nonprofit 501(c)(3) status. Contribution receipts are issued by it in the name of the fund."

D. The Fund Advisors signing this Agreement confirm to the Foundation that they are authorized to do so by the Board of Directors of the Agency and to serve as Fund Advisors until replaced.

E. This Agreement shall be governed by California law.

The Fund Advisors have executed this Agreement on behalf of Agency and the Foundation has approved it as indicated by the signatures below.

_____ Dated _____
xxxxxxxxxxxxx, Fund Advisor

_____ Dated _____
xxxxxxxxxxxxx, Fund Advisor

Approved by the Chief Executive Officer with the authority vested in her by the Board of Directors of North Valley Community Foundation.

_____ Dated _____
Alexa Benson-Valavanis, President & CEO

EXHIBIT A
FORMAT FOR THE CREATION OF A SUB FUND

Addendum No. ____

This is Addendum No. __ to the Government Agency Fund Public Benefit Fund Agreement between North Valley Community Foundation (“Foundation”) and Chico Area Recreation & Park District (“Agency”) dated _____, 2025. The purpose of this Addendum is to establish a sub fund pursuant to paragraph 9 as follows:

Name of sub fund:

Specific purpose of sub fund:

Net revenue target:

Foundation agrees to provide a separate accounting of receipts and disbursements for the sub fund. Agency agrees to provide Foundation with adequate documentation that clearly specifies the sub fund for such receipts and disbursements. Since gift and non-gift receipts will be represented as being collected for the specific purpose of the sub fund, Agency further agrees that any disbursement requests will be supported by information showing that the disbursement is for the specific purpose of the sub fund.

Upon the sub fund reaching its net revenue target (as may be modified if needed), the sub fund shall be closed. Any funds remaining in the sub fund shall be transferred to the **Chico Area Recreation & Park District Foundation Fund** created by the agreement first referenced above.

All provisions of the Government Agency Public Benefit Fund Agreement shall apply to this sub fund except as modified in this Addendum.

The Agency has executed this Addendum by its Fund Advisors and the Foundation have approved it as indicated by the signatures below.

_____ Dated _____
xxxxxxxxxxxxx, Fund Advisor

_____ Dated _____
xxxxxxxxxxxxx, Fund Advisor

Approved by the Chief Executive Officer with the authority vested in her by the Board of Directors of North Valley Community Foundation.

_____ Dated _____
Alexa Benson-Valavanis, President & CEO



BOARD OF DIRECTORS

STAFF REPORT

DATE: June 26, 2025
TO: Board of Directors
FROM: Annabel Grimm, General Manager
SUBJECT: Aquatic Facility Naming Discussion

BACKGROUND

At the September 2024 meeting, the Board directed staff to work with the capital campaign consultants to establish a naming policy.

DISCUSSION

As the District continues to advance the development of the Chico Aquatic and Recreation Center, staff would like direction from the Board regarding naming opportunities for the facility. This includes consideration of criteria for naming rights, potential donor or sponsorship recognition, term lengths, and any restrictions or guidelines that should be in place to align with CARD's mission, values, and fundraising strategy.

As naming opportunities emerge, establishing clear parameters will help guide conversations with prospective donors and community partners.

RECOMMENDATION

The Board discusses and provides direction on parameters for naming opportunities at the aquatics center.



BOARD OF DIRECTORS

Finance Committee

STAFF REPORT

DATE: June 26, 2025
TO: Board of Directors
FROM: Annabel Grimm, General Manager
SUBJECT: Recreation Management Software

BACKGROUND

The District currently utilizes Active.Net for its recreation program management needs, including class registration, facility rentals, and customer communications. After a comprehensive evaluation of available software solutions, staff recommend transitioning to Rec Technologies recreation management platform to improve service delivery, customer experience, and administrative efficiency.

DISCUSSION

Rec Technologies offers a robust, cloud-based recreation management solution designed specifically for local government agencies. Features include online registration, facility scheduling, membership management, point-of-sale capabilities, and integrated communication tools. The platform is expected to streamline staff workflows and enhance public access to programs and services.

The proposed agreement includes initial setup, data migration, staff training, and ongoing technical support.

FISCAL IMPACT

Software costs are made up of a flat fee plus the cost per transaction. Comparing 2024 data the annual cost projections are:

Active.Net - ~\$144K

Rec Technologies - ~\$136K

In addition to cost savings, the operational efficiencies coupled with superior customer experience make Rec Technologies a better investment.

The one-time implementation fee is \$25,000 and can be covered by operating revenues.

RECOMMENDATION

Authorize the District to contract with Rec Technologies for the implementation and support of recreation management software, in an amount of \$25,000 and approve the budget allocation

**REC TECHNOLOGIES INC.
SERVICES AGREEMENT**

Client and Rec share the goal of increasing community participation. Client desires to make its facilities and programming offerings available to residents and to otherwise take advantage of the administrative, scheduling, and transactional, and marketing functions of the Rec Platform to help get the local community active. Rec also desires to give Client access to the Rec Platform in a way that improves the day-to-day operations for the Client.

This Services Agreement (“Agreement”) is made as of _____ (the “Effective Date”), by and between Chico Area Recreation District (“Client”) and Rec Technologies Inc. (“Rec”). Client and Rec are referred to herein collectively as the “Parties,” and each as a “Party.”

This Agreement is comprised of the following Schedules which are incorporated into and made a part of this Agreement:

Schedule 1 (Services)

Schedule 2 (Fee Schedule)

Schedule 3 (Marketing & Promotional Commitments)

Schedule 4 (Scope of Work)

1. Services. Rec owns and operates a proprietary technology platform (the “Rec Platform”) that powers the management and use of facilities such as racquet courts, sports fields, aquatics centers and other recreational spaces, which may include opportunities for Rec’s authorized users to view schedules and play guidelines, book programming and reserve such spaces for recreational use, lessons, and other facilitated or unfacilitated activities (collectively, the “Services”). Client shall be entitled to the Services set forth in Schedule 1 (attached hereto) at the negotiated rates set forth in Schedule 2 (attached hereto). In addition to the Services set forth in Schedule 1, Client may also opt in to additional services as approved in writing (via amendment or email) by the Parties hereto. Use of the premises and the Services shall at all times be subject to Client’s resident terms of use and Rec’s published community guidelines.

2. Term; Termination.

(a) Term. This Agreement commences on the Effective Date and continues through July 1, 2028 unless earlier terminated in accordance with the terms of this Agreement (the “Initial Term”). Unless otherwise set forth herein, upon expiration of the Initial Term, this Agreement will automatically renew for additional consecutive one-year (1-year) periods (each, a “Renewal Term” and, collectively with the Initial Term, the “Term”), unless and until either party gives the other at least ninety (90) days’ prior written notice. Fees during any Renewal Term shall be the same as that of the previous term unless Rec provides Client with notice of a pricing change, in which case such pricing change will go into effect during the next Renewal Term.

(b) Termination. Either Party may terminate this Agreement immediately by written notice to the other Party in the event of (i) the other party materially breaches the Agreement and does not cure such breach within thirty (30) days following written notice thereof or (ii) either Party makes a general assignment for the benefit of creditors, is adjudicated as bankrupt or insolvent, commences a case under applicable bankruptcy laws or files a petition seeking reorganization.

(c) Effect of Termination. Upon expiration or termination of this Agreement, (i) the rights and licenses granted to Client hereunder will terminate immediately and Client shall be responsible for all Fees due as of the date of termination as set forth in Schedule 5 hereto, (ii) Client will immediately cease all use of the Rec Platform and (iii) each Party will return or destroy and make no further use of any Confidential Information belonging to the other Party.

3. Representations & Warranties

(a) Each Party represents to the other that it is a valid legal entity and is in good standing or validly existing under the laws of the state of its formation and residence. Each Party represents that it has all the requisite legal power and authority to execute, deliver and perform its obligations under the Agreement; that the execution, delivery and performance of the Agreement has been duly authorized; that the Agreement is enforceable in accordance with its terms; and that no approval, authorization or consent of any governmental or regulatory authorities is required to be obtained or made in order for it to enter into and perform its obligations under the Agreement.

(b) EXCEPT FOR THE LIMITED PERFORMANCE WARRANTY STATED ABOVE, REC AND ITS AFFILIATES AND SUPPLIERS DO NOT REPRESENT THAT CLIENT'S USE OF THE SERVICES WILL BE SECURE, TIMELY, UNINTERRUPTED OR ERROR-FREE OR THAT THE SERVICES WILL MEET CLIENT'S REQUIREMENTS OR THAT ALL ERRORS IN THE SERVICES OR DOCUMENTATION WILL BE CORRECTED OR THAT THE OVERALL SYSTEM THAT MAKES THE SERVICES AVAILABLE (INCLUDING BUT NOT LIMITED TO THE INTERNET, OTHER TRANSMISSION NETWORKS, AND CLIENT'S LOCAL NETWORK AND EQUIPMENT) WILL BE FREE OF VIRUSES OR OTHER HARMFUL COMPONENTS. THE STATED WARRANTY IS THE SOLE AND EXCLUSIVE WARRANTY OFFERED BY ANY PARTY OR THIRD PARTY. THERE ARE NO OTHER WARRANTIES OR CONDITIONS, EXPRESS OR IMPLIED, INCLUDING WITHOUT LIMITATION, THOSE OF MERCHANTABILITY, SATISFACTORY QUALITY, FITNESS FOR A PARTICULAR PURPOSE OR NON-INFRINGEMENT OF THIRD-PARTY RIGHTS. EXCEPT FOR THE LIMITED WARRANTY EXPRESSLY MADE ABOVE, THE SERVICE IS PROVIDED TO CLIENT ON AN "AS IS" AND "AS AVAILABLE" BASIS. CLIENT ASSUMES ALL RESPONSIBILITY FOR DETERMINING WHETHER THE SERVICES OR THE INFORMATION GENERATED THEREBY IS ACCURATE OR SUFFICIENT FOR CLIENT'S PURPOSES.

4. Indemnification

(a) Each party (the "Indemnifying Party") shall fully indemnify, defend and hold harmless the other party and its officers, directors, employees, agents, successors and assigns (the "Indemnified Party") from and against any and all third party claims, damages, liabilities, losses, and expenses (including any and all reasonable attorney fees, expenses and costs) incurred by or asserted against any Indemnified Party of whatever kind or nature due to (a) a breach or alleged breach by the Indemnified Party of any representation or warranty in this Agreement, and/or (b) a claim related to the negligent acts or negligent failure to act, errors, omissions, or willful misconduct of the Indemnifying Party, its employees, agents, or contractors. The Indemnified Party shall promptly notify the Indemnifying Party of any such claims, suits and actions, and upon request, provide reasonable assistance to the Indemnifying Party. The Indemnifying Party shall not enter into any settlement or compromise related thereto that contains an admission on the part of the Indemnified Party or otherwise negatively impacts the Indemnified Party in any manner without the prior written consent of the Indemnified Party.

5. Intellectual Property

(a) Ownership. Except as expressly set forth herein, Rec and its licensors own all rights, including Intellectual Property Rights, in the Services and any information included therein (excluding any Client

Data), including software and other technology underlying the Services and any individual user account data and records, any modifications, enhancements, customizations, updates, revisions or derivative works of the Services or such technology or information. No transfer of ownership will occur under this Agreement.

(b) **Client Data.** Except as expressly set forth herein, Client will own all worldwide right, title and interest in and to all Client Data and Rec will not obtain any ownership rights or interests in such data. Client hereby grants to Rec a non-exclusive license to use, reproduce, modify and distribute copies of and make available the Client Data and to sublicense such rights as is necessary to provide the Rec Platform to Client. "Client Data" will mean all data and information submitted to the Rec Platform under the account of an employee, consultant, contractor or agent of Client.

(c) **Restrictions.** Client will not, and will not allow any third party to (i) modify, copy or otherwise reproduce the Rec Platform or content available therein in whole or in part except as may otherwise be agreed upon by the Parties in writing, (ii) reverse engineer, decompile, disassemble or otherwise attempt to derive the source code form or structure of the software used in the Rec Platform, (iii) provide, lease or lend the Rec Platform to any third party except as expressly authorized hereunder, (iv) remove any proprietary notices or labels displayed on the Rec Platform, (v) modify or create a derivative work of any part of the Rec Platform, (vi) use the Rec Platform for any unlawful purpose, or (vii) "frame" or "mirror" any of Rec's content which forms part of the Rec Platform. All rights not expressly granted to Client under this Agreement are reserved by Rec.

6. Equal Opportunity. Rec will not discriminate against any employee, applicant for employment, agent or subcontractors, or in the selection thereof, because of race, religion, color, national origin, marital status, sex, disability, sexual orientation or age. Rec will take such actions as are reasonably necessary to ensure that employees, applicants for employment, agents or subcontractors, are treated without regard to their race, religion, color, national origin, marital status, sex, sexual orientation or age. As used herein, the term "treated" will mean and include, without limitation, the following: recruited, whether by advertising or other means; compensated, whether in the form of rates of pay or other forms of compensation; selected for training, including apprenticeship; promoted; upgraded; demoted; downgraded; transferred; laid off; and terminated.

7. Confidentiality. Each party agrees to keep confidential and not disclose or use any confidential information of the other party except as necessary for the performance of its obligations under this Agreement.

8. Independent Contractor. Rec, in performance of its obligations under this Agreement, is acting as an independent contractor, and the personnel supplied to Client are engaged solely by Rec and not by Client. Rec personnel are not employees or agents of Client, and neither Rec nor its employees or agents will be subject to the direction, control or supervision of Client with respect to that time spent or procedures followed in the performance of the Services hereunder, and has no right or power, express or implied to do any act or thing that would bind Client.

9. Limitation of Liability. TO THE FULLEST EXTENT PERMITTED BY LAW, IN NO EVENT WILL REC (INCLUDING ITS SUBSIDIARIES AND OTHER AFFILIATES) OR ITS OR THEIR OFFICERS, EMPLOYEES, AGENTS, SUPPLIERS OR LICENSORS BE LIABLE FOR ANY INDIRECT, INCIDENTAL, SPECIAL, PUNITIVE, COVER OR CONSEQUENTIAL DAMAGES (INCLUDING, WITHOUT LIMITATION, DAMAGES FOR LOST PROFITS, REVENUE, GOODWILL, USE OR CONTENT) HOWEVER CAUSED, UNDER ANY THEORY OF LIABILITY, INCLUDING, WITHOUT LIMITATION, CONTRACT, TORT, WARRANTY, NEGLIGENCE OR OTHERWISE, EVEN IF COMPANY HAS BEEN ADVISED AS TO THE POSSIBILITY OF SUCH DAMAGES. TO THE MAXIMUM EXTENT PERMITTED BY APPLICABLE LAW, THE

AGGREGATE MAXIMUM LIABILITY OF REC (INCLUDING ITS SUBSIDIARIES AND OTHER AFFILIATES) AND ITS AND THEIR OFFICERS, EMPLOYEES, AGENTS, SUPPLIERS OR LICENSORS, RELATING TO THE SERVICES WILL BE LIMITED TO AN AMOUNT PAID BY CLIENT DURING THE 12-MONTH PERIOD OCCURRING IMMEDIATELY PRIOR TO THE EVENT GIVING RIGHT TO LIABILITY. THE EXISTENCE OF MULTIPLE CLAIMS WILL NOT INCREASE SUCH LIMIT. THE LIMITATIONS AND EXCLUSIONS ALSO APPLY IF THIS REMEDY DOES NOT FULLY COMPENSATE CLIENT FOR ANY LOSSES OR FAILS OF ITS ESSENTIAL PURPOSE. SOME JURISDICTIONS DO NOT ALLOW THE LIMITATION OF INCIDENTAL, CONSEQUENTIAL OR OTHER DAMAGES. IN SUCH AN EVENT THIS LIMITATION WILL NOT APPLY TO THE EXTENT PROHIBITED BY LAW. The Parties acknowledge that the limitations set forth in this Section are integral to the amount of fees charged in connection with making the Services available to Client and that, were Rec to assume any further liability other than as set forth herein, such fees would of necessity be set substantially higher.

10. Governing Law. This Agreement has been made in and will be construed and enforced in accordance with the laws of the State of California applicable to agreements executed and wholly to be performed therein. Any action to enforce this Agreement will be brought in the federal or state courts located in the City of San Francisco.

11. Supremacy of this Agreement. The provisions, terms and conditions of this Agreement hereto represent the entire Agreement and supersede any prior written agreement or understanding not incorporated herein. In the event that inconsistencies exist between this Agreement and any prior written agreements or understandings, the terms of this Agreement will prevail.

12. Right of Assignment. Neither this Agreement nor any rights or obligations hereunder may be assigned by either party hereto without the consent of the other; provided, however, that each party will have the right to assign this Agreement without the other party's consent in connection with the purchase or sale of its business. This Agreement will inure to the benefit of and be binding upon the Parties and their representative successors and assigns. Nothing will prevent the use by or for sublicense to, or assignment, in whole or in part, of this Agreement to Client's parent company or to subsidiaries of either thereof.

13. Further Assurance. The Parties agree to perform all acts and execute all supplementary instruments or documents which may be necessary or desirable to carry out the provisions of this Agreement.

14. No Waiver. The failure of either party to insist upon the performance of any terms or conditions of this Agreement or to exercise any rights or privilege conferred in this Agreement or the waiver of enforcing penalties resulting from any breach of any of the terms or conditions of this Agreement, will not be construed as waiving any such terms, conditions, rights or privileges, but the same will continue and remain in full force and effect as if no such forbearance or waiver had occurred.

15. Insurance. Rec will maintain the following insurance coverage naming Client and its directors, agents and employees as additional insured. Upon request, Rec will provide Client with a Certificate of Insurance reflecting such coverage.

- (a) Commercial General Liability: \$1,000,000 per occurrence and \$2,000,000 Aggregate
- (b) Cyber, Technology and Professional Liability: \$2,000,000 per occurrence and \$2,000,000 Aggregate
- (c) Sexual Abuse & Molestation Liability: \$1,000,000 Aggregate

(d) Worker's Compensation: Employee's liability insurance with minimum limits of \$1,000,000 per occurrence. The workers compensation policy shall be endorsed with a waiver of subrogation in favor of Client for all work performed by Rec, its employees, agents and subcontractors.

16. Force Majeure. Neither party will be liable for any delay in the performance or non-performance of its obligations if such delay or non-performance is due to causes beyond such party's reasonable control, including but not limited to, fire, explosion, accidents, strikes, breakdown of plant, epidemic, cyclone, floor or power failure, civil disorder, acts of government, acts of public enemies, acts of terrorism, war, revolution, civil commotion, blockage or embargo, business interruption, business emergency, any law, order, proclamation, regulation, ordinance, demand or requirement of any government or any subdivision authority or representative of any such government or any other force majeure event ("Force Majeure"). In the event a Force Majeure is affecting any Party, the affected Party will have the right to terminate this Agreement by providing written notice to that effect and the affected Party will be released from its obligations under the Agreement and will not be obligated to make any further payments under this Agreement as of the termination date.

17. Notices. All notices and other communications required or permitted under this Agreement will be in writing and will be effective: (i) when personally delivered; (ii) the next business day following deposit with a reputable courier service for overnight delivery; or (iii) five (5) business days following deposit in the United States mail, first class postage prepaid, registered or certified. All notices will be addressed as follows:

If Client:

ATTN:

With an emailed copy to _____

If Rec:

ATTN:

Rachel Williams

2261 Market Street STE 22268

San Francisco, CA 94114

With an emailed copy to _____

IN WITNESS WHEREOF the parties hereto have signed this Agreement as of the date first written above.

Client

Rec Technologies, Inc.

Signature

Signature

Name

Name

Title

Title

Date

Date

SCHEDULE 1: REC PLATFORM & SERVICES

Schedule 1A: Standard Platform and Services

Rec Technical Platform	Applicable
Programming Registration & Administration	✓
Facilities & Permit Management	✓
Memberships Management	✓
Business & Financial Reporting	✓
Embedded Payment Processing	✓

Rec Services (Ongoing)	Applicable
Rec Licensed Learning & Instructor Management	✓
Rec Programming Development Support	✓
Tier 1 Customer (Resident) Support Management	✓
Marketing Design & Material Production	✓

Rec Services (Launch)	Applicable
Customized Training Program for All Staff	✓
Unlimited Training Hours - Virtual and Onsite	✓
Data Configuration	✓
Community Engagement Marketing Campaign	✓
Dedicated Account Management and Support	✓

SCHEDULE 2: FEE SCHEDULE

Schedule 2A: Annual Fee

Fee based on Client's annual revenue estimate of \$3,200,000.

Year	Rec Annual Fee*	Discounted Annual Fee**
Year 1	\$80,000	\$40,000
Year 2	\$80,000	\$41,000
Year 3	\$80,000	\$44,000

Option renewal in year 4-5

**List price for cities transacting \$3-4 million in revenue on the Rec platform*

***Discount applied for Rec's NorCal Model District Program (participation in feedback program and case study)*

Schedule 2B: Payment Processing

The following fees are charged based on the method of purchase made by end users on the Rec platform.

The Client has the option to pass a portion or the entirety of the following payment processing fees incurred during transactions onto the end user. The specific amount or percentage to be passed on will be determined and set by the Client at their discretion.

Payment Method	Fee
Credit Card	3.5% + \$0.30
ACH or ECheck	1.0%
Cash or Physical Check	1.0%

Schedule 2C: Implementation & Hardware

Implementation & Hardware	Fee
System Configuration	\$32,000 \$25,000
Data Transfer	
Staff Training	
Design and Brand Collaboration	
Point of Sale Hardware Readers	\$300 per terminal
Facility Public Signage - 18x18" (Courts, Rinks Etc)	\$50 per sign
Facility Public Signage - 9x9" (Rec Rooms, Picnic Rentals)	\$30 per sign

Schedule 2D: Payment Terms

Rec shall be responsible for issuing invoices for all fees due under this Agreement. All payments shall be made in U.S. dollars and may be remitted via ACH transfer, wire transfer, or check. The Client shall be responsible for any bank fees or transaction costs associated with their chosen payment method. All payments must reference the corresponding invoice number to ensure proper application.

Annual Fee Payment Terms

The Annual Fee for the Services shall be due and payable within thirty (30) days following the commencement of the Phase 2: Configuration & Building.. This date shall be deemed to begin on the earlier of a date mutually agreed upon by the Parties in writing or the date outlined in Schedule 4. Failure to remit payment within the specified timeframe may result in suspension of Services or other remedies as outlined in this Agreement.

Implementation Fee Payment Terms

The Implementation Fee shall be due and payable within thirty (30) days following the Effective Date of this Agreement. The Effective Date shall be the date of execution of this Agreement by both Parties. Failure to remit payment within the specified timeframe may result in suspension of Services or other remedies as outlined in this Agreement.

Hardware Purchasing Invoice

The Client shall be invoiced for any hardware purchases made by Rec Technology on the Client's behalf. Such invoices shall be issued upon procurement of the hardware and shall be due and payable within 30 days of the invoice date. The Client acknowledges that all hardware purchases are final and non-refundable unless otherwise stated in the manufacturer's warranty or return policy.

SCHEDULE 3: MARKETING & PROMOTIONAL COMMITMENTS

1. CLIENT MARKETING OBLIGATIONS

- a. Email.** Client will actively participate in Rec partner marketing initiatives by sending out email messages to its community members to promote and advertise recreational programming facilitated by the Rec Platform.
- b. Direct Links from the City Website.** Client will include direct links to the Rec Platform on relevant sections of its website. These links will provide easy access for community members to explore and register for recreational programs.
- c. Temporary and Promotional Signage.** Rec will create and provide temporary signage (such as fence vinyls) to advertise new programs, lessons, or special events. The duration, design, and placement of temporary signage will be mutually agreed upon by both parties.

2. REC'S MARKETING COMMITMENTS

- a.** Rec will engage in marketing efforts designed to increase demand for lessons and programming. This may include campaigns related to subscribing to a court, newsletters, physical marketing materials, social media, engagement with community groups, and other innovative approaches.
- b.** Rec will engage in marketing and brand design with Client in order to support improvements in physical signage and digital presence.

SCHEDULE 4: SCOPE OF WORK - PROGRAM DEVELOPMENT

<p>Phase 1: Initial Discovery & Timeline Build (Month 1) <i>By September 1, 2025, Rec shall establish the foundation for RecOS functionality and facility management.</i></p>	
Objectives	<ul style="list-style-type: none"> ● Establish foundation for RecOS functionality and facility management for Client ● Conduct discovery workshops to understand department needs and integration points.
Benchmarks	<ul style="list-style-type: none"> ● Complete discovery sessions with Parks & Recreation team to identify customizations. ● Complete and approve detailed week-by-week for timeline to launch including key training and marketing dates to the public
Client Requirements	<ul style="list-style-type: none"> ● Scheduling and participation of discovery sessions for the following modules <ul style="list-style-type: none"> ○ Programming & Memberships ○ Facilities Management ○ Finance & Reporting ○ Marketing & Community Engagement
<p>Phase 2: Configuration & Building (Month 2-3) <i>By January 30, 2026, Rec shall complete configuration for all key system components, including registration, facilities and payment processing.</i></p>	
Objectives	<ul style="list-style-type: none"> ● Complete configuration for all key system components: registration, facilities, payment processing
Benchmarks	<ul style="list-style-type: none"> ● Programming Administration: Set up agency-branded templates for class creation, email/SMS confirmations, and waiver management. ● Facilities Management: Configure facilities (gyms, parks, fields, etc.) in RecOS with dynamic calendar and facility rules engine. ● Payment Processing: Activate payment system for online and point-of-sale transactions (including Stripe integration). ● Finance and Accounting reporting: Support for accrual based revenue recognition, overdue payment plan, and weekly remittance reports
Client Requirements	<ul style="list-style-type: none"> ● Programming registration data export from existing software ● Location and facilities details
<p>Phase 3: Training & Program Ready (Month 4) <i>By February 28, 2026, Rec shall ensure full team training and readiness for ongoing operations.</i></p>	

Objectives	<ul style="list-style-type: none"> ● Ensure full team training and readiness for ongoing operations. ● Focus on system optimization to support seamless program registration for users.
Benchmarks	<ul style="list-style-type: none"> ● Team Training: Complete comprehensive training sessions for all agency staff, covering advanced features such as reporting, registration management, and customer support processes. ● User Registration: Finalize setup of the registration system to ensure that users can easily discover, register, and pay for programs and classes. ● Facilities & Permit Management: Ensure staff can effectively manage facility rentals, special permits, and event coordination, including document storage and waivers. ● Waivers and Policies: Ensure that staff can handle waivers and policies, print necessary documentation, and manage signed waiver notifications.
Client Requirements	<ul style="list-style-type: none"> ● Participation in all scheduled training sessions ● Waiver and policy data for ingestion
<p>Phase 4: Marketing Ready & Launch (Month 5-6) <i>By March 30, 2026 Rec shall be ready for a public launch of the system with comprehensive marketing communications sent to the public.</i></p>	
Objectives	<ul style="list-style-type: none"> ● Prepare for a public launch of the system with strong marketing support. ● Ensure user engagement through email marketing and promotional materials.
Benchmarks	<ul style="list-style-type: none"> ● Marketing Support: Finalize the design and production of print and digital marketing materials, ensuring alignment with the agency's branding and messaging. ● Email Marketing Campaigns: Set up and launch custom email marketing campaigns, promoting program registration and new offerings to residents. ● Public Launch: Conduct the official launch of the platform for public-facing registration and facility booking, ensuring all automated systems, including confirmations and reminders, are operational. ● User Engagement: Roll out special pricing, residency verification, and other engagement strategies to attract diverse groups to programming.
Client Requirements	<ul style="list-style-type: none"> ● Public communication and marketing of new system including the following at minimum: 3 email blasts, dedicated website information, 3 social media posts



BOARD OF DIRECTORS

STAFF REPORT

DATE: June 26, 2025
TO: Board of Directors
FROM: Annabel Grimm, General Manager
SUBJECT: Authorization of Grant Applications

BACKGROUND

In an effort to secure external funding to support the development and enhancement of District parks, staff has prepared two grant applications for submission to eligible funding programs.

- **Resolution 25-012** authorizes the District to apply for a grant to support the development of Henshaw Neighborhood Park, a new neighborhood-serving park intended to increase equitable access to recreation in underserved areas.
- **Resolution 25-013** authorizes a grant application for improvements at DeGarmo Community Park, focused on expanding recreational amenities and infrastructure to meet the needs of Chico's growing population.

Each resolution affirms the District's commitment to matching requirements (if any), long-term maintenance, and compliance with program guidelines, as required by the grantor.

RECOMMENDATION

Approve Resolution 25-012 authorizing the submission of a grant application for the development of Henshaw Neighborhood Park, and Resolution 25-013 authorizing the submission of a grant application for improvements at DeGarmo Community Park.



**RESOLUTION 25-012 OF THE BOARD OF DIRECTORS OF THE
CHICO AREA RECREATION AND PARK DISTRICT**

**APPROVING THE APPLICATION FOR THE LAND AND WATER CONSERVATION FUND –
DEGARMO COMMUNITY PARK EXPANSION PROJECT**

WHEREAS, the Congress under Public Law 88-578 has authorized the establishment of a federal Land and Water Conservation Fund Grant-In-Aid program, providing matching funds to the State of California and its political subdivisions for acquiring lands and developing Facilities for public outdoor recreation purposes; and

WHEREAS, the California Department of Parks and Recreation is responsible for administration of the program in the State, setting up necessary rules and procedures governing applications by local agencies under the program; and

WHEREAS, the applicant certifies by resolution the approval of the application and the availability of eligible matching funds prior to submission of the application to the State; and

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors hereby:

1. Approves the filing of an application for Land and Water Conservation Fund assistance for the proposed; Chico Area Recreation and Park District – DeGarmo Community Park Expansion
2. Certifies that the applicant has reviewed, understands, and agrees to the General Provisions contained in the contract shown in the Grant Administration Guide; and
3. Agrees to abide by 54 U.S.C. §200305(f)(3) which requires, "No property acquired or developed with assistance under this section shall, without the approval of the Secretary, be converted to other than public outdoor recreation use. The Secretary shall approve a conversion only if the Secretary finds it to be in accordance with the then-existing comprehensive statewide outdoor recreation plan and only on such conditions as the Secretary considers necessary to ensure the substitution of other recreation properties of at least equal fair market value and of reasonably equivalent usefulness and location."
4. Certifies that said agency has matching funds from eligible source(s) and can finance 100 percent of the project, which up to half may be reimbursed; and
5. Agrees to comply with all applicable federal, state and local laws, ordinances, rules, regulations and guidelines.

6. Appoints the General Manager as agent of the applicant to conduct all negotiations and execute and submit all documents, including, but not limited to, applications, contracts, amendments, payment requests, and compliance with all applicable current state and federal laws which may be necessary for the completion of the aforementioned project.

PASSED AND ADOPTED at a Regular Meeting of the Board of Directors of the Chico Area Recreation and Park District on the **26th** day of **June** 2025 by the following vote:

Ayes:

Noes:

Abstain:

Absent:

ATTEST:

Tom Lando, Chair
Board of Directors

Holli Drobny
Clerk of the Board of Directors



**RESOLUTION 25-013 OF THE BOARD OF DIRECTORS OF THE
CHICO AREA RECREATION AND PARK DISTRICT**

**APPROVING THE APPLICATION FOR THE LAND AND WATER CONSERVATION FUND –
HENSHAW PARK DEVELOPMENT PROJECT**

WHEREAS, the Congress under Public Law 88-578 has authorized the establishment of a federal Land and Water Conservation Fund Grant-In-Aid program, providing matching funds to the State of California and its political subdivisions for acquiring lands and developing Facilities for public outdoor recreation purposes; and

WHEREAS, the California Department of Parks and Recreation is responsible for administration of the program in the State, setting up necessary rules and procedures governing applications by local agencies under the program; and

WHEREAS, the applicant certifies by resolution the approval of the application and the availability of eligible matching funds prior to submission of the application to the State; and

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors hereby:

1. Approves the filing of an application for Land and Water Conservation Fund assistance for the proposed; *Chico Area Recreation and Park District – Henshaw Park Development*
2. Certifies that the applicant has reviewed, understands, and agrees to the General Provisions contained in the contract shown in the Grant Administration Guide; and
3. Agrees to abide by 54 U.S.C. §200305(f)(3) which requires, “No property acquired or developed with assistance under this section shall, without the approval of the Secretary, be converted to other than public outdoor recreation use. The Secretary shall approve a conversion only if the Secretary finds it to be in accordance with the then-existing comprehensive statewide outdoor recreation plan and only on such conditions as the Secretary considers necessary to ensure the substitution of other recreation properties of at least equal fair market value and of reasonably equivalent usefulness and location.”
4. Certifies that said agency has matching funds from eligible source(s) and can finance 100 percent of the project, which up to half may be reimbursed; and

5. Agrees to comply with all applicable federal, state and local laws, ordinances, rules, regulations and guidelines.
6. Appoints the General Manager as agent of the applicant to conduct all negotiations and execute and submit all documents, including, but not limited to, applications, contracts, amendments, payment requests, and compliance with all applicable current state and federal laws which may be necessary for the completion of the aforementioned project.

PASSED AND ADOPTED at a Regular Meeting of the Board of Directors of the Chico Area Recreation and Park District on the **26th** day of **June** 2025 by the following vote:

Ayes:

Noes:

Abstain:

Absent:

ATTEST:

Tom Lando, Chair
Board of Directors

Holli Drobny
Clerk of the Board of Directors



BOARD OF DIRECTORS

STAFF REPORT

DATE: June 26, 2025
TO: Board of Directors
FROM: Erin Morrissey, Recreation Director
SUBJECT: Recreation Update – June

Adult Sports

Our summer 2025 season is underway, featuring 24 different adult sports leagues with a total of 160 teams operating across 6 different CARD sites. Our summer season runs from mid-June through mid-August. Our Fall league registration will open on July 1st, preparing teams for play in our leagues from August through November.

Aquatics

Our summer aquatics programs are running at the PV Pool & Sycamore.

PV Pool:

- AM & PM Swim Lessons
- Lap Swim
- Rec Swim
- Family Swim
- Teen Swim
- Movie nights

Sycamore Pool:

- Lifeguards are currently staffed on Mondays through Wednesdays and Fridays through Sundays until August 17th. After that date, we will continue to staff lifeguards on weekends until Labor Day.

Summer Camps

We have started our first week of summer camp, so far things are going well! We have standardized the ages and costs of Chi-Da-Ca and Camp Chico Creek and early feedback is that it is appreciated by families. All camps are

Contract Camps

Our contract camps have been a huge hit this summer! We're excited to offer a mix of new and returning favorites, giving families a wide variety of engaging options. Popular classics like Petite Bakery, Skate Camp, and Mountain Bike Camp are back and thriving,

and our new offerings have been very well-received by both parents and participants. It's shaping up to be one of our most successful camp seasons yet.

Classes

Beginning in July, we are excited to introduce Youth Dog Obedience classes. This new offering provides a fun and educational opportunity for young pet owners to learn the basics of dog training in a supportive environment. We're also planning to expand our dog obedience offerings in the fall to include Adult and Senior Dog Obedience courses as well. In addition, we have even more exciting new classes coming this fall—details coming soon!

Inclusion

This summer, we've got Inclusion Site Leaders at all five CARD camps—Summertime Delight, Camp Chico Creek, Camp Chi Da Ca, ShortE, and Sports Camps. They've been an awesome addition and continue to be a big hit with the campers. Right now, we have 11 one-on-one aides supporting kids across all CARD camps, plus 5 inclusion subs ready to step in when needed. Their support has made a big difference in making sure everyone feels included and has a great camp experience.

We're also keeping the fun going with our Teen and Young Adult Hangout Night, which happens every other Wednesday. It's still going strong and continues to be a favorite with our Inclusion families!

After School Program

After School Programs successfully wrapped up the 2024–25 school year on June 6. Enrollment for the upcoming year is already underway, with the waitlist open and spots being actively filled. This is a key planning period, as we focus on hiring staff, updating training materials, and preparing for a successful start to the new school year. The 2025–26 school year will start on August 19.

The Nature Center

At the Nature Center, our first outdoor enclosure is almost complete as a new addition to the LAM. The Observatory continues to grow and improve, with the new paths providing extra space for telescopes as well as safety for navigating the area in the dark. These updates are the first step in programming this unique venue.

Senior Outreach & Engagement

Senior Luncheon made its grand return on Wednesday, June 18th, and it was a huge success! Selling out with over 120 seniors from our community attending, making it a lively and well-received event. The positive energy and turnout confirmed the strong

demand for this type of gathering. We are currently working on setting the date for July's luncheon and are hopeful of growing our attendance even more next month.

Youth Sports

The CARD Youth Sports Department is proud to share the continued success of our summer programming, which empowers young athletes to stay active, build skills, and develop a lifelong love of the game in a fun and engaging environment.

- **Junior Giants** (Ages 5–13): Our FREE Junior Giants program is in full swing at Community Park with over 476 players and 180 volunteers hitting the field weekly. With great weather (knock on wood!) and a dedicated crew of volunteers, we're looking forward to wrapping up the season strong, with life skill development, community building, and plenty of exciting incentive giveaways.
- **ShortE & Little Sports Camps** (Ages 3–7): More than 120 campers are participating in our ShortE (ages 3–5) and Little (ages 5–7) sports camps at the Dorothy F. Johnson Center and Chapman Park. These camps focus on sports FUNdamentals, engaging games, and a playful introduction to movement, ensuring each child walks away with joy and confidence on and off the field.
- **Sports Camps** (Ages 7–11): We've registered over 400 campers for our classic Sports Camps at the Field House and Community Park. Each week spotlights different sports—like baseball, basketball, flag football, pickleball, soccer, tennis, and volleyball—led by our high-energy, passionate coaching staff that continues to impress.
- **Sports Camp PRO** (Ages 11–14): With over 105 campers enrolled, our Sports Camp PRO gives older athletes the chance to stay engaged, challenge themselves, and explore a variety of sports. This camp is a great way for pre-teens and teens to stay active, sharpen their skills, and build a deeper love for the game.

We're thrilled to carry the momentum of a strong June into the rest of the summer, and we're keeping our fingers crossed for more beautiful weather ahead!

Toddlers

Ms. Dallas is welcoming over 115 little campers this summer to her beloved **Toddler Camps** for ages 3–5, spanning 9 weeks of themed fun and discovery. Each week brings a new adventure, with imaginative themes like 'Mini Chef,' 'Flowers & Worms,' 'Little Astronauts,' and more. Her creative and nurturing approach continues to draw strong support from the toddler community and their families. On top of her summer camps, Ms. Dallas is also leading our popular Parent/Tot '**Budding Buddies**' program, where over 20 families are registered to play, connect, and grow together this summer.



BOARD OF DIRECTORS

STAFF REPORT

DATE: June 26, 2025
TO: Board of Directors
FROM: Scott Schumann, Parks and Facilities Director
SUBJECT: Parks and Facilities Update - June

Capital Project Updates

Baroni Playground- The Baroni Playground installation has been completed. The contractor installed 2 new structures, age 2-5 and 5-12, along with additional play features. There is a pour in place walkway to ensure accessibility to each feature. Staff installed 160 yards of playground wood chips to fill the remaining area. Certificate of Compliance for playground safety has been received.

Community Park Shop- The shop is still under delay. Due to PGE requiring that the power source be relocated the project could not proceed until electrical plans are re-approved by the city planning department. There have been multiple revisions with hopes to restart work soon.

Henshaw Park- Staff met with the design team to review potential design options. An input survey has been published with results expected to be reviewed early in July to help guide design. Fliers with links to the survey have been placed in various CARD locations, the Henshaw Neighborhood, the CARD newsletter, and CARD's social media.

Chico Bike Park- The Bike Park has passed the planning commission and went unchallenged in the appeal window. The Bike Park team is moving with the next step of gaining permit approval.

CARD Aquatic Center- The Aquatic Center has also passed the planning commission and went unchallenged in the appeal window. We expect site work to begin shortly.

Chico Observatory Concrete- Additional concrete has been added to the Chico Community Observatory. There are additional pathways as well as patios that allow larger capacity crowds to gather for celestial observation.

Veterans Park Rebrand- The rebrand is nearly complete as the mosaic entrance sign has been installed as well as a new flagpole adjacent to it. The park has had its first flag burial ceremony with signage to commemorate the burial location. Yet to come there will be a laser cut sign over the walking entrance arch and new CARD logos at the new sign locations.

District Irrigation improvements- CARD has opened bidding for phase 2 of our irrigation controller upgrades. This will be a 2-year project to upgrade the rest of CARD's existing sites to a uniform irrigation controller which will allow remote access and programming as well as maximizing our water windows.

Park Improvements and Maintenance

Hooker Oak Park

- Installed a brand-new sign for the disc golf course.
- Signs will also be installed at the newly renamed Pepper's Field.
- Set up for Camp Chi-Da-Ca in preparation for summer programming.
- Performed in-house tree pruning to enhance safety and aesthetics.

Veterans Memorial Park

- Installed a new 35-foot flagpole and flag.
- Installed a flag memorial sign and constructed a flag burial site.
- Conducted a flag burial ceremony in partnership with local veterans' groups.
- Overseeded the sports turf with a hybrid Bermuda grass to address and improve bare spots.

Sycamore Field

- Completed infield maintenance, including scarifying, aeration, and re-floating.

DeGarmo Park

- Installed a new PurpleAir Sensor to monitor real-time air quality.
- Overseeded the sports turf with hybrid Bermuda grass to maintain healthy and resilient play surfaces.

Community Park

- Contracted to prune multiple trees along the park/U-Lock-It border.
- Performed additional tree pruning over parking lots and walkways using in-house staff.
- Repaired damaged irrigation infrastructure to ensure efficient water use and system reliability.

Facility Improvements and Maintenance

Community Center

- Waxed Main Hall Floors
- Sloan Toilet Valves Fixed
- Camps
- Rose Garden Outlets Fixed
- Purple Air Sensor installed
- July starting office remodel in ASP storage room

Dorothy F. Johnson Center

- New fire alarm panel and smoke detectors installed
- New Oven on Order and will be installed as soon as it arrives
- Camps

Chapman Splash Pad

- New Omni Pods Installed
- Replaced Valves and solenoids

- Installed Purple Air Sensor
- Installed New Restroom Metal Door due to Vandalism
- Replacing baby changing station due to vandalism

Nature Center

- Outdoor Cage installed for Raven
- Purple Air Sensor Installation
- Camps
- LAM Getting new flooring scheduled in September

Lakeside

- Tree Work
- Replaced front Windows and beam
- Fixed and painted Fireplace
- New HVAC's Installed
- Purple Air Sensor Install
- Program Support

PV Center and Pool

- Main Line Pipe break and fix under the pool deck
- Replaced the Pool Office Door
- Replaced Heater Circulating Pump
- Purple Air Install
- Program Support
- Camps



BOARD OF DIRECTORS

STAFF REPORT

DATE: June 26, 2025
TO: Board of Directors
FROM: Annabel Grimm, General Manager
SUBJECT: General Manager Update - June

Capital Projects — From the end of May through June, the focus was advancing capital projects initiatives in the pipeline, including the Community Park maintenance hub construction, Chico Bike Park, Beyond Golf, Henshaw Park design, and the Aquatics Center. Significant time and coordination have gone into each project, and each project hit a major milestone in the month of June.

The third Henshaw Park survey opened June 13 and will ultimately narrow down the conceptual design. There was a big push to get the bike park and aquatics center approved by the planning commission which occurred on June 5th. The bike park groundbreaking ceremony is scheduled for July 16 at 10am. Plans for the groundbreaking ceremony are underway and will occur in the fall in an attempt to have key stakeholders attend. Mobilization to the Garner Lane site is slated to start June 25.

Grants & Capital Campaign — With the aquatics center construction set to begin, activities for the capital campaign have ramped up. In June, there were several meetings and efforts to recruit campaign committee members. There were several productive meeting related to fundraising. Marketing materials are coming together and will be presented to the Board at the July meeting.

Similarly, with the help of Morrison, two grant proposal are being drafted for the development of Henshaw Park and the completion of DeGarmo Park. Both projects are worthy of submission and are position well. Despite the significant effort, we're optimistic both projects are competitive.

Notable Meetings

- 5/29 – Chico State athletics and kinesiology collaborative programming
- 5/29 – Explore Butte Innovation Power Hour
- 5/30 – Assemblyman Gallagher update on CARD initiatives
- 5/30 – Georgie Bellin capital campaign committee member
- 6/2 – NVCF account meeting
- 6/4 – LWCF Grant Discussion with Morrison
- 6/4 – DCBA reception new CEO
- 6/5 – City of Chico Planning Commission
- 6/5 – Chico Tourism Committee Meeting

- 6/10 – Meeting with SEIU
- 6/11 – LWCF Grant Discussion with Morrison
- 6/11 – EDD appeal hearing
- 6/12 – CARD presentation to Butte Republican Women’s club
- 6/13 – City of Chico Public Works Re: Esplanade Project
- 6/13 – Chapman Elementary Scholarship Program meeting
- 6/17 – Sports tourism infrastructure master plan session
- 6/17 – NVCF account meeting
- 6/17 – Aquatics update with Sierra Grossman
- 6/17 – Humboldt CSD discussion about parks department
- 6/17 – Meeting with Member’s 1st Re: sponsorship
- 6/18 – Chico Chamber of Commerce Executive Committee Meeting
- 6/25 – Chico Chamber of Commerce Board Meeting
- 6/25 – Non-Profit Leaders Group

Special/Community Events

June 8th – The District successfully hosted its inaugural Flag Week Ceremony at Veterans Memorial Park in honor of Flag Day, commemorating the adoption of the U.S. flag on June 14, 1777. The meaningful event drew community members together to pay tribute to the symbol of our nation and honor those who have served under it. A highlight of the ceremony was the official designation of Veterans Memorial Park as a flag burial site, now providing the community with a dignified and permanent location to retire worn or damaged American flags in accordance with proper flag etiquette.

June 15th – The District’s first-ever Father’s Day BBQ at Chapman Neighborhood Park was a great success, bringing together families for an afternoon of celebration and connection. Attendees enjoyed lively music, free hot dogs, and endless fun at the splash pad—creating a perfect way to cool off and welcome summer. The event was a hit, with families making lasting memories and showing appreciation for dads in a relaxed, festive atmosphere.

July 4th – The District is thrilled to present this year’s 4th of July Parade, which is shaping up to be our biggest yet! With 86 entries—40 more than last year—this year’s parade promises an exciting and festive celebration of community spirit and national pride. Following the parade, attendees are invited to stick around for a patriotic concert in the City Plaza, featuring a live performance by the Chico Community Band. It’s sure to be a joyful and music-filled day honoring Independence Day in the heart of Chico!

July 5th – Join us at the PV Pool for a special showing of Moana 2! Snacks, drinks, popcorn, and ice cream will be available for purchase. Grab your lounge chairs, floaties, and other pool accessories, and get ready to enjoy the show from the water! Pool opens at 7 and the movie starts at sundown.

News Stories

- [Beyond Golf Chico aims for fall opening at DeGarmo Park | News | actionnewsnow.com](#)

- [CARD hosting Dive-In Movie Night at Pleasant Valley Pool in June - Action News Now](#)
- [Lifeguards now at Sycamore Pool | News | actionnewsnow.com](#)
- [Chico's 4th of July parade seeks participants and volunteers | News | actionnewsnow.com](#)
- [Aquatics center, bike park up for Chico's review](#)
- [Chico Planning Commission approves Aquatic Center and Bike Park plans | News](#)
- [Chico Planning Commission approves new rec facilities](#)
- [Chico bike park to offer alcohol for sale, sparking community debate - Action News Now](#)
- [Reserve your spot for the CARD Senior Lakeside Lunch event | Video | actionnewsnow.com](#)

Contracts over \$20,000

CivicPlus - \$25,000