

## BOARD OF DIRECTORS REGULAR MEETING MINUTES

Wednesday, May 28, 2025 – 3:30 P.M.

**Board Members Present:** Tom Lando, Chair  
Michael McGinnis, Board Member  
Christopher Norden, Board Member  
Jason Roye, Board Member

**Board Members Absent:** Dave Donnan, Vice Chair

**Staff Members Present:** Annabel Grimm, General Manager  
Phil Aviles, Finance Manager  
Holli Drobny, Administrative Director  
Erin Morrissey, Recreation Director  
Scott Schumann, Parks and Facilities Director

**Legal Counsel Present:** None present

### 1. CALL TO ORDER

The meeting was called to order at 3:30, and roll call was taken, as noted above.

### 2. PUBLIC COMMENTS

There were none.

### 3. REGULAR AGENDA

3.1. Community Center and Observatory Concrete (Staff Report FI-25-013)

**M/S/C/ (Directors Norden/Roye)** Board of Directors awarded the Community Center and Observatory Concrete projects to Billson Construction at the amount of \$172,402 plus contingency.

**The motion was unanimously approved.**

Absent: Donnan

3.2. Establishing Appropriations Limits for Fiscal Year 2025-2026 (Staff Report FI-25-012 and Resolution 25-006)

Establishing annual appropriation limits for Special Districts, as required by Proposition 4, authorizes a limit of funds to be spent by the District.

**M/S/C/ (Directors McGinnis/Roye)** Board of Directors adopted Resolution 25-006 establishing Appropriations Limits for the 2025-2026 Fiscal Year.

**The motion was unanimously approved.**

Absent: Donnan

3.3. Approval of the Fiscal Year 2025-2026 Budget (Staff Report 25-030 and Resolution 25-006)

A public hearing was held for the Fiscal Year 2025-2026 Budget on April 24, 2025. The Board reviewed the draft budget during a Special Meeting on May 14, 2025.

**M/S/C/ (Directors McGinnis/Norden)** Board of Directors adopted Resolution 25-007, accepting the Fiscal Year 2025-2026 Budget.

**The motion was unanimously approved.**

Absent: Donnan

3.4. Landscape and Lighting Assessment Districts (Staff Report FI-25-014 & Resolution 25-008) *Action Requested: Board of Directors adopt Resolution 25-008.*

Resolution 25-008 approves engineer's reports, confirms diagram and assessment, and orders the continuation of the levy of assessment for Fiscal Year 2025-26 for the Oak Way, Amber Grove/Greenfield, and Baroni Neighborhood Park and Open Space (No. LLD 001-05) Landscaping and Lighting Assessment Districts.

**M/S/C/ (Directors McGinnis/Roye)** Board of Directors adopted Resolution 25-008, ordering the continuation of the levy of assessment for Fiscal Year 2025-26 for the Oak Way, Amber Grove/Greenfield, and Baroni Neighborhood Park and Open Space (No. LLD 001-05) Landscaping and Lighting Assessment Districts.

**The motion was unanimously approved.**

Absent: Donnan

#### 4. NEW BUSINESS

4.1. Purchasing Property (Staff Report 25-031 and Resolution 25-009)

This resolution will authorize the General Manager to negotiate and execute a Purchase and Sale Agreement, and any related documents, for the acquisition of real property APN 006-400-079, located adjacent to the site of the future Aquatic Recreation Facility.

**M/S/C/ (Directors McGinnis/Norden)** Board of Directors approved Resolution 25-009, authorizing District Staff to negotiate and execute the acquisition of property.

**The motion was approved, 3-1.**

No: Lando

Absent: Donnan

4.2. Public Employment (Staff Report 25-032)

The Board of Directors reviewed the consolidation of the duties of the Human Resources Manager position and Finance Manager positions into a single position titled Talent and Finance Director under the Director Classification.

**M/S/C/ (Directors Norden/McGinnis)** Board of Directors approved the consolidation of the two management positions into a Director level position titled, Human Resources and Finance Director.

**The motion was unanimously approved.**

**5. ADJOURNMENT**

Adjourned at 3:37PM to the next meeting of the Board of Directors of the Chico Area Recreation and Park District.