

FACILITY COMMITTEE AGENDA

Dave Donnan and Jason Roye

Wednesday, January 21, 2026 – 4:00 P.M.

If you need an accommodation to participate in this meeting, please call (530) 895-4711

AGENDA

1. Call to Order

2. Public Comments

Members of the public may address the Committee at this time on any matter not already listed on the Agenda, with comments being limited to three minutes. The Committee cannot take any action at this meeting on requests made under this section of the agenda.

3. Depot Park Acquisition (Staff Report FA-26-01)

On January 6th, the City of Chico authorized the conveyance of the existing Depot Park to the District. The Facility Committee will review the feasibility of the operation and maintenance of the park and make a recommendation to the Board.

4. Honey Run Covered Bridge Operations (Staff Report FA-26-02)

The Honey Run Covered Bridge Association is interested in finding an agency to assume operations of the bridge and surrounding property.

5. Scoreboard Donations (Staff Report FA-26-03)

The Committee will review the donation of two scoreboards at Hooker Oak Community Park at the Rex Murphy Field and the Chico Peppers Field and make a recommendation to the Board.

6. Bench Donation Request (Staff Report FA-26-04)

The District has received a formal request for the placement of a bench at Rotary Centennial Neighborhood Park. District staff are requesting that the Committee review the requests and make a recommendation to the Board.

7. Community Park Road Extension Site Plan (Staff Report FA-26-05)

District staff will present a potential site plan for Committee consideration for the future extension of the Community Park road.

8. Capital Improvement Plan

The Committee will review progress on the 2025-2026 Fiscal Year Capital Improvement Plan.

9. Directors' Comments

Opportunity for the Committee to comment on items not listed on the agenda.

10. Adjournment

Adjourn to the next scheduled Facilities Committee Meeting.



BOARD OF DIRECTORS

Facility Committee

STAFF REPORT

DATE: January 21, 2026
TO: Board of Directors
FROM: Annabel Grimm, General Manager
SUBJECT: Depot Park Transfer

BACKGROUND

Depot Park is a small but historically significant public space located in downtown Chico adjacent to the former Southern Pacific Railroad depot. The park has long functioned as a passive recreation area and civic gathering space, providing seating, landscaping, and pedestrian connectivity near key downtown destinations. Its central location makes it a visible and well-used community asset for residents, visitors, and downtown employees.

DISCUSSION

Historically owned and maintained by the City of Chico, Depot Park was identified as a site where consistent maintenance, coordinated programming, and long-term stewardship could be enhanced through the management of the District.

On January 6th, the City of Chico authorized the conveyance of the existing Depot Park to the District. The Facility Committee will review the feasibility of the operation and maintenance of the park and make a recommendation to the Board.

RECOMMENDATION

Review and consider the transfer of Depot Park to District operations.



BOARD OF DIRECTORS

Facility Committee

STAFF REPORT

DATE: January 22, 2026
TO: Board of Directors
FROM: Annabel Grimm, General Manager
SUBJECT: Honey Run Covered Bridge Acquisition

BACKGROUND

The Honey Run Covered Bridge, originally constructed in 1887, is one of the most iconic historic landmarks in Chico and Butte County. In 2018, the bridge was tragically destroyed during the Camp Fire, a loss deeply felt by the Chico community and beyond. In response, the Honey Run Covered Bridge Association (HRCBA), a local nonprofit organization originally formed in the 1960s, led fundraising and advocacy efforts to support reconstruction and preservation of the bridge. The Association has played a vital role in maintaining public awareness, securing funding, and protecting the bridge's historical significance.

Reconstruction efforts began in 2022, and the bridge was successfully rebuilt and reopened in 2024, incorporating historically accurate materials and design while meeting modern safety standards. The project was made possible through a combination of community donations, grants, and partnerships.

DISCUSSION

The HRCBA seeks an organization with the operational capacity and infrastructure to provide long-term stewardship of the Honey Run Covered Bridge. They recognize HRCBA may not be best suited to ensure consistent maintenance, preserve public access, and protect this valued cultural and recreational landmark for future generations. As a popular destination for walking, cycling, photography, weddings, and community events, the bridge requires dedicated oversight to maintain its role as both a historic treasure and an active community gathering place.

The HRCBA would like to explore whether the District has both the interest and capability to assume venue operations.



BOARD OF DIRECTORS

Facility Committee

STAFF REPORT

DATE: January 22, 2026
TO: Board of Directors
FROM: Annabel Grimm, General Manager
SUBJECT: Scoreboard Donations

BACKGROUND

District staff has received an offer from the Butte County Youth Sports Education Foundation (BCYSEF) to donate two scoreboards to support programming at Hooker Oak Park. This donation represents a significant contribution to the District's recreational facilities and demonstrates BCYSEF's commitment to youth sports in the community.

The proposed donation includes:

1. One scoreboard for the Chico Pepper Softball Field
2. One scoreboard to replace the existing scoreboard at Doryland Field

DISCUSSION

The donated scoreboards will enhance game operations and improve the experience for players, officials, and spectators at both fields. Each scoreboard will supplement existing field amenities or replace aging equipment, ensuring that District facilities continue to meet the needs of users and maintain high operational standards.

District staff have reviewed the proposed donated material specifications and determined that they will serve the District's needs very well. The scoreboards are appropriate for the intended use at each location and will provide reliable service for District programs, leagues, tournaments, and community events.

The donation aligns with District policies related to donations and facility improvements. Acceptance of the scoreboards will support continued use of both fields and enhance the overall quality of recreational programming offered at Hooker Oak Park.

FISCAL IMPACT

There is no fiscal impact associated with accepting this donation. The scoreboards are being provided at no cost to the District and include installation.

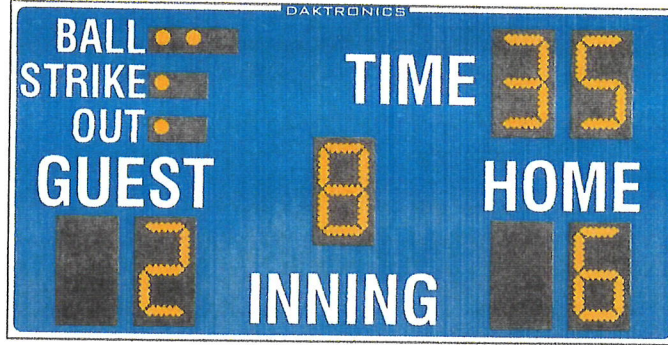
RECOMMENDATION

Accept the donation of two scoreboards for Chico Pepper and Doryland fields located at Hooker Oak Park, and authorize staff to coordinate installation in accordance with District standards.

DAKTRONICS BA-2718 PRODUCT SPECIFICATIONS

PITCH COUNT AT BAT H/E

Choose one of four vinyl captions
(Optional changeable caption
panels also offered)



This outdoor LED baseball/softball scoreboard displays HOME and GUEST scores to 99, INNING to 9 and indicates BALL to three, STRIKE to two and OUT to two. Scoreboard shows TIME to 99, but can display different information depending on the selected control console (see chart on page 2). Scoreboard shown with optional striping and amber PanaView® digits.

| DIMENSIONS | UNCRATED WEIGHT | POWER (120 VAC)* | |
|---|-----------------|------------------|---------------------|
| 5'-0" H x 10'-0" W x 8" D (1.52 m, 3.05 m, 203 mm) | 115 lb (52 kg) | Red/Amber Digits | 100 Watts, 0.9 Amp |
| | | White Digits | 210 Watts, 1.8 Amps |

*Scoreboard requires a dedicated circuit. Models with 240 VAC power at half the indicated amperage are also offered (International Use Only).

DIGITS & INDICATORS

- All digits are 18" (457 mm) high. All indicators are 2" (51 mm) in diameter.
- Select red, amber, or white LED digits and indicators.
- Scoreboard features robust weather-sealed digits (see [DD2495646](#)).
- Digits may be dimmed for night viewing.

CAPTIONS

- HOME, GUEST, INNING and TIME captions are 9" (229 mm) high. All other captions are 6" (152 mm) high.
- Standard captions are vinyl, applied to the display face.

DISPLAY COLOR

Choose from 150+ colors (from Martin Senour® paint book) at no additional cost.

CONSTRUCTION

Alcoa aluminum alloy 5052 for excellent corrosion resistance

PRODUCT SAFETY APPROVAL

ETL-listed to UL 48, tested to CSA standards, and CE-labeled

OPERATING TEMPERATURES

- Display: -22° to 122° Fahrenheit (-30° to 50° Celsius)
- Console: 32° to 130° Fahrenheit (0° to 54° Celsius)

WWW.DAKTRONICS.COM E-MAIL: SALES@DAKTRONICS.COM

201 Daktronics Drive, PO Box 5128, Brookings, SD 57006
Phone: 1-800-325-8766 or 605-692-0200 Fax: 605-697-4746
DD1734740 102120 Page 1 of 9





BOARD OF DIRECTORS

Facility Committee

STAFF REPORT

DATE: January 22, 2026
TO: Board of Directors
FROM: Annabel Grimm, General Manager
SUBJECT: Bench Donation Request – Rotary Centennial Neighborhood Park

BACKGROUND

District staff has received a letter dated January 7, 2026, from Joseph and René Connell of 3 Via Flora Court, Chico, offering to donate a bench for installation at Rotary Centennial Park on Ceres Avenue. The Connells are residents in the neighborhood surrounding the park and have expressed appreciation for the park as a community amenity.

DISCUSSION

The donors request the bench be placed on the east side of the park in a specific location, facing west to take advantage of sunset views. They have indicated that this location is particularly scenic and provides a pleasant vantage point for observing park activities. An aerial image showing the proposed location was included with their letter.

The Connells have also requested that a plaque be installed on the bench with a greeting to their family, friends, and neighbors. Rotary Centennial Park is a valued neighborhood amenity that serves families, dog walkers, and other community members. The addition of a bench in the proposed location would enhance visitors' comfort and provide seating for residents to enjoy the park's features and views.

FISCAL IMPACT

There is no fiscal impact associated with accepting this donation, as the bench will be purchased by the donors. Any installation, maintenance, or operational costs associated with the bench will be addressed through existing park maintenance budgets.

RECOMMENDATION

Board of Directs recommends acceptance of the bench donation at Rotary Centennial Park from Joseph and Rene Connell.

Joseph and René Connell
3 Via Flora Ct.
Chico, CA 95973
January 7, 2026

Chico Area Recreation District
Board of Directors
545 Vallombrosa Ave
Chico, CA 95926

RE: Bench Donation at Rotary Centennial Park

Dear CARD Board of Directors,

Rotary Centennial Park on Ceres Avenue is our neighborhood park. The park has been long-awaited in our neighborhood. We are grateful to all who contributed to making it such a beautiful park.

Families enjoy playing there, dog walkers enjoy walking their dogs on the pathways and tossing balls on the lawn. It is a lovely place to sit and watch the activities as the sun goes down. The sunsets are beautiful from the circled location on the east side of the park.

Please accept our offer to purchase a bench to be placed in the designated area, facing west. We request installation of a plaque on the bench with the following greeting to our family, friends and neighbors. Thank you for your consideration.

Respectfully,
Joseph and René Connell



Family, friends, and neighbors,
Play, walk awhile, sit awhile, enjoy the park!
Joseph and René Connell, 2026



BOARD OF DIRECTORS

Facility Committee

STAFF REPORT

DATE: January 21, 2026
TO: Board of Directors
FROM: Annabel Grimm, General Manager
SUBJECT: Community Park Road Extension Site Plan

BACKGROUND

At the Regular Board Meeting on March 15, 2018, District staff introduced a potential project to develop a road connection from the north end of the parking lot at Community Park to Ohio Street. The Board directed staff to conduct community outreach to surrounding neighbors of Community Park to seek input and support for a road connection from the north end of the parking lot at Community Park to Ohio Street.

At the Regular Board Meeting held on November 21, 2019, the Board directed staff to discuss the project with the City of Chico and Butte County to determine their interest in participating in a more comprehensive study and report back to the Board. Shortly following this meeting, the District had to transition to remote work following a national state of emergency related to the pandemic.

At the June 27, 2024 regular board meeting, the board directed staff to proceed with the project and to conduct a traffic study in collaboration with the City of Chico. In December 2024, District staff provided an update on the findings regarding the Community Park Traffic Study, which determined that there are significant delays in traffic and limited parking. The Board directed staff to gain community input on the project, and a meeting was held on July 23, 2024, which results in overwhelming community support of the project.

DISCUSSION

The Community Park Road Extension project involves extending the existing road at Community Park to Ohio Street to create an additional ingress/egress location for the park.

Purpose:

- Provide an additional entrance/exit point for Community Park
- Improve traffic flow and access to the park
- Reduce fire lane blockage
- Add approximately 70+ parking spaces (with potential for expansion)

A community input session was held in October 2025 to collect feedback; Input indicated strong support for the project to reduce parking impacts in the neighborhood adjacent to Community Park.

The Chico Builders Association has approached CARD to donate for the installation of the new road within the park. Additional scope to the project include increased parking spaces in a new lot located on the North side of the park. This new parking is currently outside the scope of the potential donation from the Chico Builders Association.

A necessary next step in the process to implementing the important improvements to the park is the creation of construction documents capturing the full scope of the project. Rolls, Anderson, and Rolls (RAR) has done previous work on the project and is able to leverage existing RAR data at the site to offer a cost saving proposal to the district to capture the full scope of the project.

Total cost for the proposal is \$18,700. This includes future construction administration for the project and can be deducted from the total cost at the District's discretion based upon the contractor performing the future construction and staff resources.

RECOMMENDATION

The Board of Directors recommends approval to proceed with the proposal for professional services at Community Park for the Ohio Street Connection Project for \$18,700 with Rolls, Anderson, and Rolls.



January 7, 2026

Mr. Luke Pyle
Chico Area Recreation & Park District
lpyle@chicorec.gov

**SUBJECT: PROPOSAL FOR PROFESSIONAL SERVICES
COMMUNITY PARK
OHIO STREET CONNECTION PROJECT**

Dear Luke:

Based on our discussions and our review of the conceptual layout, we propose to provide you with the following professional services:

- Task 1 - would involve performing a detailed topographic survey of the project area and would include locating edge of pavement, curbs, storm drain catch basins and visible pipe inverts, fences, gates, signs, utility poles, light poles, edge of turf areas and trees with trunk diameters of 4" or larger. The project area would be an approximate 100-foot-wide strip between the northerly termination of the existing parking lot and the easterly end of Ohio Street along the proposed road alignment depicted on the Conceptual Ohio Street Connection exhibit. Surveying would also include the edge of pavement, signs, utility poles and pavement markings along Ohio Street between the park and Guill Street and would include the intersection of Ohio and Guill Streets.
- Task 2 - would involve plotting the topographic survey data in AutoCAD software, drafting topographic survey sheets on 30"x42" sheets and providing the client and project landscape architect a PDF file and AutoCAD electronic file.
- Task 3 - would involve utilizing the Conceptual Ohio Street Connection exhibit layout and preparing a layout of the proposed improvements. A PDF would be provided to CARD for review and comments. Refinements to the layout based on CARD review comments and updated PDF's would be provided a maximum of twice to receive CARD's final approval of the site layout.
- Task 4 - would involve providing the final site layout to the project landscape architect in AutoCAD software format.
- Task 5 - would involve design and preparation of a site grading plan for the project area. Work would include regrading an existing catch basin area that is shown within the new road.
- Task 6 - would involve design and preparation of a utility plan to modify the existing storm drain system shown within the new road and design of a new storm drain system to collect stormwater along the new road. All storm drain systems would be designed to be infiltration trenches. Sleeves for future utility crossings of the new road would be included.
- Task 7 - would involve design of features within the project area to comply with the City of Chico's post-construction standards for storm water. It is anticipated that infiltration trenches would be used for the project. Post-construction measures would be shown on other civil plan sheets. Work would include preparation of a City of Chico Post-Construction Project Worksheet, DMA site plan and operations and maintenance plat.
- Task 8 - would involve preparation of a site plan that would include notes for pavement, pavement markings, signs and demolition information.
- Task 9 - would involve preparation of a site plan for the intersection of Ohio Street and Guill Street depicting relocating the existing stop signs and stop pavement markings as shown on the

Conceptual Ohio Street Connection.

Task 10 - would involve preparation of erosion and sediment control plans for the project area including notes and details for BMP's and preparation of the city's Worksheet.

Task 11 - would involve preparation of plan sheets with details for the proposed improvements.

Task 12 - would involve preparation of a quantity and cost estimate based on the published City of Chico unit prices for submittal to the city.

Task 13 - would involve compiling documents from the project landscape architect and submitting the project to the City of Chico for review and approval. Work would include revising the project and responding to a maximum of two rounds of comments from the city to receive approval.

Task 14 - would involve attending a maximum of five conference calls or project meetings via the internet or in Chico.

Task 15 - would involve reviewing and responding to RFI's during project bidding and construction, reviewing material submittals for items designed by RAR, performing a final project walk prior to the completion of construction and preparing a punchlist of items observed to be incomplete during the final project walk.

The not to exceed cost to complete the above tasks would be as follows:

| Phase | Task | Cost |
|-----------------------------|--------------|-------------|
| Topographic Survey | Tasks 1 – 2 | \$4,400.00 |
| Final Site Layout | Tasks 3 – 4 | \$1,390.00 |
| Construction Documents | Tasks 5 – 14 | \$10,950.00 |
| Construction Administration | Task 15 | \$1,960.00 |

Prevailing wage rates have been used for field surveying.

The following items are not included in the scope of professional services:

1. Payment of any fees including application fees, plan check fees, inspection fees, etc.
2. Surveying the location of landscape sprinkler heads. If sprinkler are field marked prior to the topographic surveying we can locate them.
3. Determining the location of property lines or easements.
4. Excavating or "potholing" existing utilities to determine the existence, location, size or depth.
5. Preparation of a soils report or performing any soils testing. The city has been requiring percolation tests to be performed for storm drain design.
6. Performing any redesign work after approval of the final site layout.
7. Preparing a dimensioned site plan.
8. Design or preparation of plans for the phase 2 future parking area shown on the Conceptual Ohio Street Connection.
9. Design of pavement structural sections or sidewalk sections. This information is typically provided in the project geotechnical report or could be based on prior projects at the site.
10. Design or preparation of plans for a stormwater detention system.

January 7, 2026
Mr. Luke Pyle
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11. Design or preparation of plans for sanitary sewer infrastructure.
12. Design or preparation of plans for water infrastructure.
13. Design or preparation of plans or specifications for landscape or irrigation improvements.
14. Design or preparation of plans or specifications for "dry" utilities.
15. Design or preparation of plans or specifications for retaining walls or seat walls.
16. Design or preparation of plans or specifications for fencing.
17. Design or preparation of plans or specifications for onsite or offsite lighting.
18. Design or preparation of plans for improvements within Ohio Street or Guill Street except as provided in Task 9.
19. Design or preparation of plans or specifications for relocation of existing utilities.
20. Coordination with the Chico Fire Department and design for an additional fire hydrant.
21. Calculating quantities of cut and fill for the site grading.
22. Preparation of a construction quantity or cost estimate.
23. Preparation of technical specifications.
24. Preparation of a Storm Water Pollution Prevention Plan (SWPPP). The project appears to be less than 1 acre.
25. Performing construction staking.
26. Performing field measurements of constructed items or preparation of as-built plans.
27. Providing survey control data.
28. Except as provided in Task 12, preparation for and attendance at meetings, virtual meetings and conference calls that are required by the owner, architect or public agencies will be provided on a time and materials basis and would be in addition to the proposed cost.

Thank you for the opportunity to submit this proposal for your review and consideration. Please call if you have any questions.

Sincerely,

ROLLS, ANDERSON & ROLLS



Keith Doglio

2026 Budget Year Capital Projects and Planned Improvements

Capital Projects and Asset Purchases

| Project | Budgeted | Funding Source | Description | Anticipated Start | Anticipated Completion | Status |
|--|---------------|------------------|---|-------------------|------------------------|---|
| PV Center | \$50,000 | General Fund | Iron fencing for front lawn area | 2/1/2026 | 4/1/2026 | Internal Site Walk scheduled 1/21/26 |
| Hartley Shade Structure | \$40,000 | CMD A-16 | Shade structure at picnic sites | 12/7/2026 | 12/25/2026 | Project Complete 12/25 |
| Degarmo Freeway Barrier | \$60,000 | General Fund | Replace freeway netting barrier and trim trees | 12/12/2025 | 12/21/2025 | Project Complete 12/25 |
| Community Park Adjustable Hoops | \$95,000 | General Fund | Replace aging hoops with modern adjustable hoops | 3/5/2025 | 3/26/2025 | Awarded, scheduled for 3/10/26 |
| Degarmo Shop Yard Expansion | \$35,000 | General Fund | Shop yard expansion to accommodate growth | 10/25/2025 | 3/1/2026 | In progress |
| Community Center Office Expansion | \$25,000 | General Fund | Office and storage reconfiguration and expansion | 8/25/2025 | 11/15/2025 | Project Complete 11/15/2025 |
| District irrigation | \$519,040 | General Fund | Phase 2 of district wide irrigation and controller modernization | 7/1/2025 | 7/1/2026 | Project underway (install) |
| DFJ Oven Replacement | \$25,000 | General Fund | Cost offset in summer camps | 7/1/2005 | 8/1/2025 | Project Complete 8/1/2025 |
| Community Park Mower | \$45,000 | General Fund | Replacement of aging mower | 7/1/2025 | 10/15/2025 | Project Complete 10/15/2025 |
| District Gator and spray tank | \$55,000 | General Fund | Replacement and upgrade of aging equipment | 7/1/2025 | 9/1/2025 | Project Complete 9/1/2025 |
| Vehicle replacement (2) | \$138,000 | General Fund | Per vehicle replacement plan | 7/1/2025 | 6/1/2025 | Project Complete 9/1/2025 |
| New Fleet Vehicle | \$45,000 | General Fund | New truck to accommodate growth | 7/1/2025 | 6/1/2025 | Project Complete 9/1/2025 |
| Henshaw Park Construction | \$6-8,000,000 | Neighborhood DIF | Construct new park at site of Henshaw Park and adjacent CSUD property | 3/1/2026 | 12/31/2025 | Design drawings at 95% |
| Community Park Road | TBD | Donation | Extend road from end of Heffren parking lot into Champantown | TBC | TBC | BFLA working on irrigation and landscape Quote in hand for Civil Engineering. |
| VMP New Backstops | TBD | Donation | CC Little League to install new fields and backstops at VMP | TBC | TBC | Donor planning work in winter 25/26 |
| CARD Aquatic Center | \$33,000,000 | General Fund | Construct aquatic center | 7/1/2025 | 9/30/2026 | In progress, on target. |
| Community Park Shop | \$1,522,350 | General Fund | Replace aging maintenance building and public restrooms | 3/1/2025 | 12/1/2025 | Project Complete 12/1/2025 |

Non-Capital Planned Replacements and Improvement Projects

| | | | | | | |
|---------------------------|-----------|--------------|--|-----------|-----------|--|
| ADA Improvements | \$135,000 | General Fund | Year 3 of ADA transision plan | 7/1/2025 | 6/30/2026 | In progress |
| DFM Parks admin | \$205,000 | General Fund | Year 3 of deferred maintenance plan | 7/1/2025 | 6/30/2026 | In progress |
| Peterson | \$10,000 | Fund 67 | Benches and Trash bins | 10/1/2025 | 11/1/2025 | Project Complete 10/22/2025 |
| DFJ improvements | \$31,450 | General Fund | AV and equipment storage upgrades | NA | NA | Bids came in high, looking to address CARD Center AV as priority over DFJ. |
| Community Center | \$15,000 | General Fund | Dumpster enclosure, office & equipment storage | 3/15/2026 | 4/15/2026 | On target |
| NC Facility | \$15,000 | General Fund | Raven Enclosure Misc. Upgrades | 6/1/2025 | 12/1/2025 | Project Complete 10/10/2025 |
| Lakeside Pavillion | \$18,000 | General Fund | Window repair and roof inspection | 6/1/2025 | 7/1/2025 | Project Complete 6/20/2025 |
| PV Center | \$31,000 | General Fund | Window and door dry rot repairs, AV | 10/1/2025 | 2/1/2026 | On Target |
| Hooker Oak | \$20,000 | General Fund | Doryland shed, Rex Murphy backstops | 4/1/2026 | 6/1/2026 | Project Complet 1/12/2026 |
| DeGarmo | \$35,000 | General Fund | Infield lip repair, playground repair | 12/1/2026 | 2/1/2026 | On target |
| Community Park | \$41,000 | General Fund | Tennis bathroom, Field house H2O station, infield lip repair x 2 | 11/1/2025 | 3/15/2026 | On target |
| Husa Ranch | \$6,000 | General Fund | Water fountain (Reimbursement from Clty of Chico) | 6/1/2025 | 7/15/2025 | Project Complete 6/20/2025 |