

Oak Room

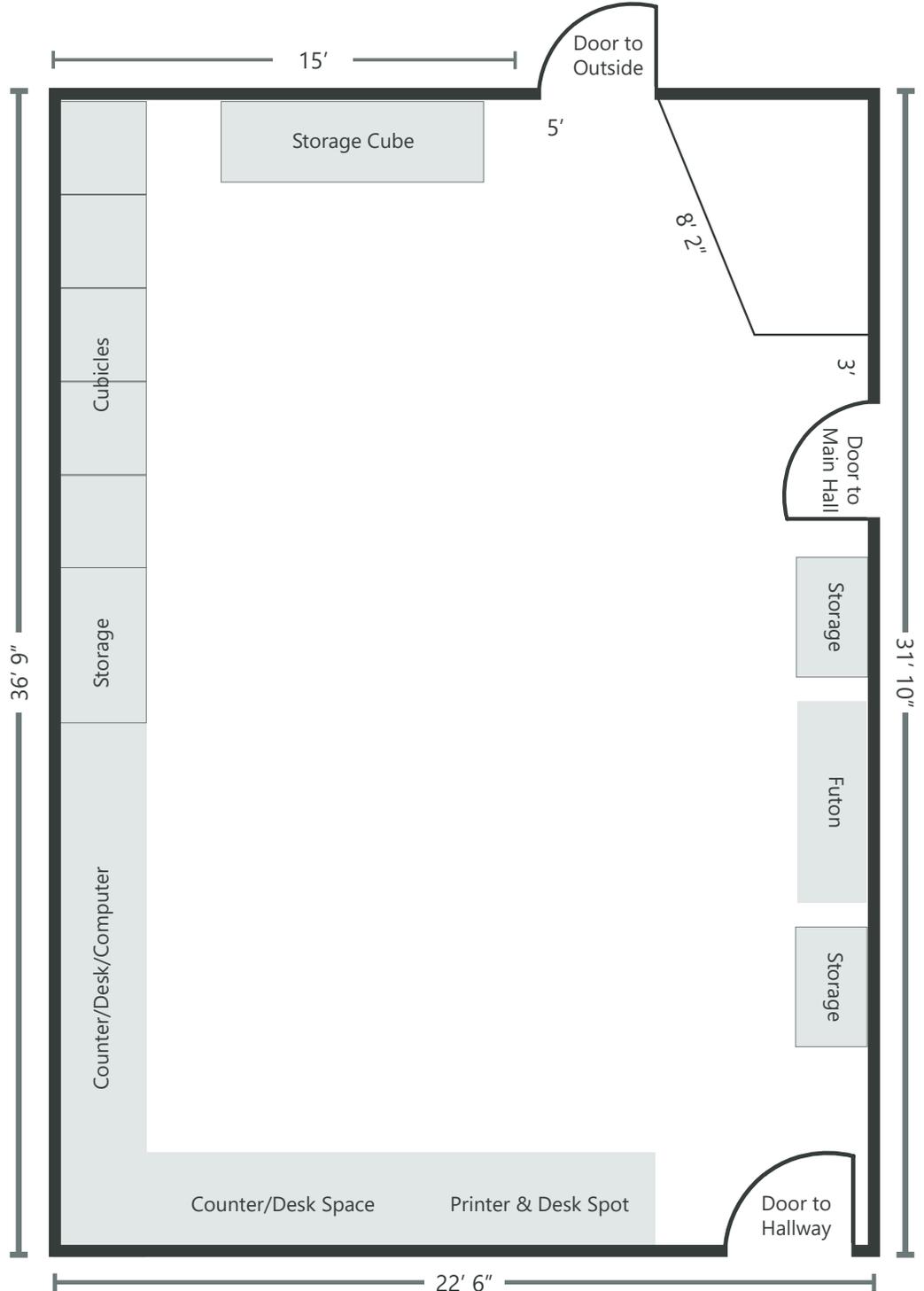
 Renter Full Name

 Phone

 Event Date

 Event Type
 (Meeting, Memorial, Birthday, etc.)

Capacity
 Assembly: 35
 Dining: 18
 Max Tables: 6



DFJ Willow Hall Rental Equipment

Please check off what equipment you may need for your event.

Equipment	Number Needed	Stock	Notes
Chairs		150	100 mesh black, 50 brown.
Rectangle Tables		16	72 in. (6 ft) - Seats 6-8.
Speakers		1	Portable, Bluetooth
Wired Mic		2	Portable
Projector		1	
Screen		1	Portable up-right screen, rear/front projection