
BOARD OF DIRECTORS REGULAR MEETING MINUTES

Thursday, July 24, 2025, – 4:00 P.M.

Board Members Present: Tom Lando, Chair
Dave Donnan, Vice Chair
Michael McGinnis, Board Member
Christopher Norden, Board Member
Jason Roye, Board Member

Board Members Absent:

Staff Members Present: Annabel Grimm, General Manager
Phil Aviles, Finance Manager
Holli Drobny, Administrative Director
Erin Morrissey, Recreation Director
Scott Schumann, Parks and Facilities Director

Legal Counsel Present: Jackson Glick, Attorney at Law

1. CALL TO ORDER

The meeting was called to order at 4:00, and a roll call was taken, as noted above.

2. PUBLIC COMMENTS

Correspondence was received from Ted Sullivan relating to reserving pickle ball courts. There is no formal policy, only an internal protocol. Mr. Sullivan encouraged the Board to consider having a formal policy that dictates the priority order for those who obtain rentals.

3. CONSENT AGENDA

- 3.1. Minutes of the Regular Meeting of the Board of Directors on June 26, 2025
- 3.2. June Monthly Financial Report (Staff Report FI-25-020)

M/S/C/ (Directors McGinnis/Norden) Board of Directors approved the consent agenda.
The motion was unanimously approved.

4. REGULAR AGENDA

- 4.1. Committee Report Out – Information Provided
 - 4.1.1. Finance Committee
 - 4.1.2. Facility Committee Summary was provided. Director Lando requested to see the new office space layout ahead of time, prior to a regular meeting.
- 4.2. Public Hearing of Continuation of Landscape and Lighting Assessment Districts (Staff Report FI-25-019 & Resolution 25-010)

Resolution 25-010 approves engineer's reports, confirms diagram and assessment, and orders the continuation of the levy of assessment for Fiscal Year 2025-26 for the Oak Way, Amber Grove/Greenfield, and Baroni Neighborhood Park and Open Space (No. LLD 001-05) Landscaping and Lighting Assessment Districts. A public hearing was opened at the last regular meeting on June 26th, 2025. The public hearing was closed following no public comment **M/S/C/ (Directors Norden/Donnan)** Board of Directors adopted Resolution 25-010 ordering the continuation of the levy of assessment for Fiscal Year 2025-26 for the Oak Way, Amber Grove/Greenfield, and Baroni Neighborhood Park and Open Space (No. LLD 001-05) Landscaping and Lighting Assessment Districts.

The motion was unanimously approved.

4.3. Policy Review (Staff Report FI-25-044)

District staff have conducted a routine review of existing policies to ensure compliance with current regulations, best practices, and operational needs. As a result, updates were being recommended to the following policies:

- 2225 – Capital Asset and Project Policy
- 2415 – Social Media Policy

M/S/C/ (Directors Roye/Donnan) Board of Directors approved the updated policies 2225 - Capital Asset and Project Policy and 2155 – Social Media Use Policy.

The motion was unanimously approved.

5. NEW BUSINESS

5.1. Consideration of Temporary Inclusion Coordinator Position Outside of FY 2025-2026 Budget (Staff Report 25-044)

To support Chico Unified School District's expansion of the After School Program through Expanded Learning Opportunities Program (ELOP) funding, District staff is requesting an addition of a temporary Inclusion Coordinator position.

M/S/C/ (Directors McGinnis/Norden) Board of Directors approved the addition of the Recreation Coordinator for the Inclusion Program.

The motion was unanimously approved.

6. DIRECTORS' COMMENTS

Director Donnan made a comment related to misinformation on social media and the public's perception that the District is the City.

Director Lando discussed the process for taking on additional City parks. Jackson Glick, Legal, suggested a Board subcommittee to recommend policies for accepting City parks. General Manager Grimm shared negotiations are ongoing between the District and the City related to the operating and maintenance budget of the additional properties. Lando suggested that the Finance or Facility Committee be the subcommittee dedicated to this topic. Lando requested this topic be on a future agenda.

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Director Donnan inquired about the cadence of the flag burial at the Veteran's Memorial Park.

7. STAFF COMMENTS

8. ADJOURNMENT

Adjourned at 4:30PM to the next meeting of the Board of Directors of the Chico Area Recreation and Park District.