

BOARD OF DIRECTORS REGULAR MEETING MINUTES

May 22, 2025 – 4:00 P.M.

Board Members Present: Dave Donnan, Vice Chair
Christopher Norden, Board Member

Board Members Absent: Tom Lando, Chair
Michael McGinnis, Board Member
Jason Roye, Board Member

Staff Members Present: Annabel Grimm, General Manager
Phil Aviles, Finance Manager
Holli Drobny, Administrative Director
Erin Morrissey, Recreation Director
Scott Schumann, Parks and Facilities Director

Legal Counsel Present: Jackson Glick, Attorney at Law

1. CALL TO ORDER

The meeting was called to order at 4:00, and a roll call was taken, as noted above. Due to a lack of quorum, no action was taken at the Board Meeting.

2. PUBLIC COMMENTS

3. CONSENT AGENDA

3.1. Minutes of the Regular Meeting of the Board of Directors on April 24, 2025

3.2. Minutes of the Special Meeting of the Board of Directors on May 15, 2025

3.3. April Monthly Financial Report (Staff Report FI-25-011)

3.4. Community Center and Observatory Concrete (Staff Report FI-25-013) *Action*
Requested: Award the Community Center and Observatory Concrete projects to Billson Construction.

Following a competitive bidding process, Billson Construction is the lowest bid at the amount of \$172,402 plus contingency.

4. REGULAR AGENDA

4.1. Committee Report Out – Information Provided

4.1.1. Finance Committee

4.1.2. Facility Committee

4.2. District Internship Presentation – Information provided/possible action

District intern, Jakob Mellow, will provide a presentation on his experience as a Parks and Facilities intern for the 2025 Spring semester.

This presentation was rescheduled to the June meeting.

- 4.3. Establishing Appropriations Limits for Fiscal Year 2025-2026 (Staff Report FI-25-012 and Resolution 25-006) *Action Requested: Board of Directors adopt Resolution 25-006 establishing Appropriations Limits for the 2025-2026 Fiscal Year.*

Establishing annual appropriation limits for Special Districts, as required by Proposition 4, authorizes a limit of funds to be spent by the District.

- 4.4. Approval of the Fiscal Year 2025-2026 Budget (Staff Report 25-030 and Resolution 25-006) *Action Requested: Board of Directors adopt Resolution 25-007, adopting the upcoming fiscal year budget.*

A public hearing was held for the Fiscal Year 2025-2026 Budget on April 24, 2025. The Board reviewed the draft agenda during a Special Meeting on May 14, 2025.

- 4.5. Landscape and Lighting Assessment Districts (Staff Report FI-25-014 & Resolution 25-008) *Action Requested: Board of Directors adopt Resolution 25-008.*

Resolution 25-008 approves engineer's reports, confirms diagram and assessment, and orders the continuation of the levy of assessment for Fiscal Year 2025-26 for the Oak Way, Amber Grove/Greenfield, and Baroni Neighborhood Park and Open Space (No. LLD 001-05) Landscaping and Lighting Assessment Districts.

- 4.6. Items Removed from the Consent Agenda

5. NEW BUSINESS

- 5.1. Purchasing Property (Staff Report 25-031 and Resolution 25-009) - *Action Requested: Board of Directors approve Resolution 25-009, authorizing District Staff to negotiate and execute the acquisition of property.*

The District will adopt a resolution authorizing the General Manager to negotiate and execute a Purchase and Sale Agreement, and any related documents, for the acquisition of real property APN 006-400-079, located adjacent to the site of the future Aquatic Recreation Facility.

- 5.2. Public Employment (Staff Report 25-032) *Action Requested: Board of Directors approves the position change.*

Board of Directors approves the consolidation of the duties of the Human Resources Manager position and Finance Manager positions into a single position titled Talent and Finance Director under the Director Classification.

6. DIRECTORS' COMMENTS

7. STAFF COMMENTS

8. ADJOURNMENT

Adjourned at 4:45PM to the next meeting of the Board of Directors of the Chico Area Recreation and Park District.

9. CLOSED SESSION

Pursuant to Government Code 54956.9(d)(2): Conference with Legal Counsel-Potential Litigation

CLOSED SESSION ANNOUNCEMENT: Information given, no action taken.