



CHICO AREA RECREATION AND PARK DISTRICT
545 VALLOMBROSA AVENUE, CHICO, CA 95926
Phone (530) 895-4711 Fax (530) 895-4721
Thursday, June 23, 2022 – 6:00 p.m.

Posted Prior to 5:00 pm
Friday, June 17, 2022

BOARD MEMBERS:

Michael McGinnis, Chair
Thomas Nickell, Vice Chair
Tom Lando
Michael Worley
Dave Donnan

CARD STAFF:

Annabel Grimm, General Manager
Heather Childs, Finance Manager
Anjie Goulding, Recreation Manager
Scott Schumann, Park and Facility Manager

GENERAL INFORMATION:

1. Agendas:
Agendas are available on our website at <https://www.chicorec.com/board-meetings>.
2. Agenda Items:
Agenda items are available for public inspection. Staff reports and supporting documentation are available on our website at <https://www.chicorec.com/board-meeting>.
3. Items Not Appearing On Posted Agenda:
This agenda was posted at least 72 hours in advance of this meeting. For each item not appearing on the posted agenda upon which the Board wishes to take action, it must make one of the following determinations:
 - a. Determine by a majority vote that an emergency exists as defined in Government Code 54956.5.
 - b. Determine by a two-thirds vote or by a unanimous vote if less than two-thirds of the Board is present, that the need to take action arose subsequent to the agenda being posted.
 - c. Determine that the item appeared on a posted agenda for a meeting occurring not more than five calendar days prior to this meeting, and the item was continued to this meeting.Notwithstanding the above, items may be added to the agenda for Board discussion only or to acknowledge receipt of correspondence or other information.
4. Consent Agenda: All items listed under the Consent Agenda are considered to be routine and will be enacted by one motion. Resolutions will be read by title only. There will be no separate discussion of these items unless members of the Board, or persons in the audience, request specific items to be removed from the Consent Agenda to the Regular Agenda for separate discussion, prior to the time the Board votes on the motion to adopt the Consent Agenda. If any item(s) are removed from the Consent Agenda, the item(s) will be considered at the beginning of the Regular Agenda.
5. Assistance for the Disabled: If you are disabled in any way and need accommodation to participate in the meeting, please contact the CARD Office at (530) 895-4711 at least 48 hours prior to the start of the meeting so the necessary arrangements can be made.
6. Identity of Speakers: Speakers are asked to state their names before speaking.



**REGULAR MEETING OF THE CHICO AREA
RECREATION AND PARK DISTRICT BOARD OF DIRECTORS
Thursday, June 23, 2022 – 6:00 p.m.**

*Posted Prior to 5:00 pm
Friday, June 17, 2022*

AGENDA

1.0 CALL TO ORDER

1.1 Roll Call

2.0 CORRESPONDENCE

There is no correspondence.

3.0 PUBLIC COMMENTS

NOTE: The Chico Area Recreation and Park District Board of Directors may take official action only on items included in the posted agenda for a specific scheduled meeting. Items addressed during the Public Comment section are generally matters not included on the agenda and therefore, the Board will not take action at this scheduled meeting. However, such items may be put on the agenda for a future meeting. The public shall have the opportunity to address items that are on the posted agenda.

4.0 PRESENTATIONS

There are no presentations.

5.0 CONSENT AGENDA

5.1 Minutes of the Regular Meeting of the Board of Directors of May 28, 2022

Action Requested – that the Board of Directors approve the minutes as submitted

5.2 Minutes of the Special Meeting of the Board of Directors of June 15, 2022

Action Requested – that the Board of Directors approve the minutes as submitted

5.3 Monthly Financial Report - *Action Requested – that the Board of Directors review and approve the Monthly Financial Report*

6.0 REGULAR AGENDA

6.1 Items Removed from the Consent Agenda

7.0 UNFINISHED BUSINESS

7.1 Resolution of the Board of Directors of the Chico Area Recreation and Park District Adopting the Final Budget for the 2022/2023 Fiscal Year (Staff Report 22-25) - Action Requested – that the Board of Directors adopt Resolution 22-9 Adopting the Final Budget for fiscal year 2022/2023.

7.2 Wildfire Smoke Policy (Staff Report 22-28) - Action Requested – that the Board of Directors adopt the Wildfire Smoke Policy.

7.3 Donation of 10-Acre Property (Staff Report 22-100 Item 1) – *Information/Possible Action Requested – that the Board of Directors authorize staff to pursue the donation of the 10-acre property located at Esplanade and Garner Lane.*

7.4 Vehicle Fleet (Staff report 22-100 Item 3) – *Action Requested – that the Board of Directors adopt the vehicle replacement guidelines and approve the partial conversion of the fleet to electric vehicles.*

8.0 NEW BUSINESS

8.1 Resolution of the Board of Directors of the Chico Area Recreation and Park District Establishing Appropriations Limits for the 2022-2023 Fiscal Year (Staff Report 22-28) - *Action Requested – that the Board of Directors adopt Resolution 22-10 of the Board of Directors of the Chico Area Recreation and Park District establishing Appropriations Limits for the 2022-2023 Fiscal Year at \$14,336,176.39.*

8.2 Regular Board Meeting Time Change – *Action Requested – that the Board of Directors change the time of the Regular Meeting and authorize staff to change the time of all future meetings.*

9.0 BOARD OF DIRECTORS' REPORTS/SPECIAL ASSIGNMENTS

9.1 Facilities Committee

9.2 Other Reports

10.0 DIRECTORS' COMMENTS

Opportunity for the Board to comment on items not listed on the agenda.

11.0 GENERAL MANAGER'S COMMENTS

11.1 General Manager's Update

12.0 STAFF COMMENTS

Opportunity for Staff to comment on items not listed on the agenda.

13.0 CLOSED SESSION

13.1 Pursuant to Government Code §54957 – Public Employee Performance Evaluation: General Manager.

14.0 ADJOURNMENT

Adjourn to the next meeting of the Board of Directors of the Chico Area Recreation and Park District.



**REGULAR MEETING OF THE CHICO AREA
RECREATION AND PARK DISTRICT BOARD OF DIRECTORS
545 VALLOMBROSA AVENUE, CHICO, CA 95926
(Draft)
MINUTES
May 26, 2022**

Board Members Present: Michael McGinnis, Chair
Thomas Nickell, Vice Chair
Tom Lando, Board Member
Dave Donnan, Board Member

Board Members Absent: Michael Worley, Board Member

Staff Members Present: Annabel Grimm, General Manager
Heather Childs, Finance Manager
Anjie Goulding, Recreation Manager
Scott Schumann, Parks and Facilities Manager

Legal Counsel Present: Jeff Carter, Attorney at Law

1.0 CALL TO ORDER

1.1 Roll Call

The meeting was called to order at 6:00 p.m., and roll call was taken as noted above.

1.2 Closed session announcement

Chair McGinnis stated direction was given to the staff.

2.0 CORRESPONDENCE

There is no correspondence.

3.0 PUBLIC COMMENTS

There were no comments.

4.0 PRESENTATIONS

4.1 Emilia Crocket Del Aguila and Andrew Colburn shared their internship experience with CARD. They outlined the program structure, what they learned, and their future plans.

5.0 CONSENT AGENDA

M/S/C/ (Directors Lando/Donnan) that the Board of Directors approves the consent agenda as presented.

The vote was as follows: Ayes carried
Ayes: Lando, McGinnis, Donnan, Nickell
Noes: None
Abstain: None
Absent: Worley

6.0 REGULAR AGENDA

No items were removed from the consent agenda.

7.0 UNFINISHED BUSINESS

7.1 Prop 68 Chapman Park Renovation

Melton Design Group shared the revised master plan. Minor modifications were made to the design. Specifically, the basketball courts were expanded, a futsal option was added, and the community garden was enlarged. The anticipated completion of the project is summer 2023.

7.2 Public Hearing for Budget for Fiscal Year 2022/2023

Staff provided an overview of the budget and reviewed the changes that were made from Version 1 and Version 2 of the 2022/2023 proposed Budget.

Chair McGinnis opened the Public Hearing for the Budget for Fiscal Year 2022-2023 at 7:18 p.m. There being no public comments, Chair Worley closed the Public Hearing at 7:19 p.m.

7.3 Public Hearing and Resolution Approving Engineer's Reports, Confirming Diagrams and Assessments and Ordering the Continuation of the Levy of Assessments for Fiscal Year 2022/23 for the Oak Way, Amber Grove/Greenfield, and Baroni Neighborhood Park and Open Space (No. LLD 001-005) Landscaping and Lighting Assessment Districts Bocce Court Project

Chair McGinnis opened the Public Hearing for the LLD Assessments at 7:19 p.m. There being no public comments, Chair Worley closed the Public Hearing at 7:20 p.m.

M/S/C/ (Directors Lando/Nickell) that the Board of Directors hold a public hearing, consider all public comments, and approve Resolution 22-8 approving the Engineer's Reports, confirming the diagrams and assessments, and ordering the continuation of the levy of assessments for fiscal year 2022/23 for the Oak Way, Amber Grove/Greenfield, and Baroni Neighborhood Park and Open Space (No. LLD 001-005) Landscaping and Lighting Assessment Districts.

The vote was as follows: Ayes carried

Ayes: Lando, McGinnis, Donnan, Nickell

Noes: None

Abstain: None

Absent: Worley

8.0 NEW BUSINESS

8.1 Public-Private Venture – Golf Complex

Grant Hornbeak from Butte County Youth Sports and Education Foundation and 3CORE are seeking a public-private partnership to build a golf course complex. DeGarmo has been identified as a potential location. CARD would serve as the landlord in the partnership and be compensated for the land lease.

The Board was very supportive of the concept. Director Lando had concerns about the flying golf balls and the proximity of other park users. Chair McGinnis had questions about the financial implications to the District. Another consideration is the Master Plan for DeGarmo and the adaptations that would be required if the project moved forward.

M/S/C/ (Directors Lando/Nickell) that the Board of Directors supports the development of the facility at DeGarmo Park subject to financing and mitigation of dangers from golf balls and authorize staff to continue with the due diligence process.

The vote was as follows: Ayes carried

Ayes: Lando, McGinnis, Donnan, Nickell

Noes: None

Abstain: None

Absent: Worley

9.0 BOARD OF DIRECTORS' REPORTS/SPECIAL ASSIGNMENTS

There were no comments.

10.0 DIRECTORS' COMMENTS

There were no comments.

11.0 GENERAL MANAGER'S COMMENTS

There were no comments.

12.0 STAFF COMMENTS

Recreation Manager Goulding stated that the pickleball tournament was successful with more than 200 participants.

Parks and Facilities Manager Schumann shared that the second play structure at Centennial Park would be open to the public on May 27. Additionally, the plaque to dedicate the playground to Ann Willmann was ordered and a dedication ceremony will be scheduled in the coming weeks.

13.0 ADJOURNMENT

There being no further business, the Regular Meeting of the Board of Directors was adjourned at 7:51 p.m. to the next meeting of the Board of Directors of the Chico Area Recreation and Park District.



**SPECIAL MEETING OF THE CHICO AREA
RECREATION AND PARK DISTRICT BOARD OF DIRECTORS
Lakeside Pavilion
2565 California Park Dr., Chico, CA 95928
(Draft)
MINUTES
June 15, 2022**

- Board Members Present:** Michael McGinnis, Chair
Tom Lando, Board Member
Dave Donnan, Board Member
- Board Members Absent:** Thomas Nickell, Vice Chair
Michael Worley, Board Member
- Staff Members Present:** Annabel Grimm, General Manager
Anjie Goulding, Recreation Manager
Scott Schumann, Parks and Facilities Manager

1.0 CALL TO ORDER

1.1 Roll Call

The meeting was called to order at 2:30 p.m., and roll call was taken as noted above.

2.0 PUBLIC COMMENTS

There were no comments.

3.0 NEW BUSINESS

Repair and Upgrade of Hooker Oak Well Water Pump

M/S/C/ (Directors Lando/McGinnis) that the Board of Directors approve the repair and upgrade of the well water pump at Hooker Oak Park.

The vote was as follows: Ayes carried

Ayes: Lando, McGinnis, Donnan

Noes: None

Abstain: None

Absent: Nickell, Worley,

4.0 ADJOURNMENT

There being no further business, the Regular Meeting of the Board of Directors was adjourned at 2:35 p.m. to the next meeting of the Board of Directors of the Chico Area Recreation and Park District.

**CHICO AREA RECREATION AND PARK DISTRICT
BOARD PROGRAM SUMMARY 2020-2021**

**May 2022
92% of the Year**

AFTERSCHOOL

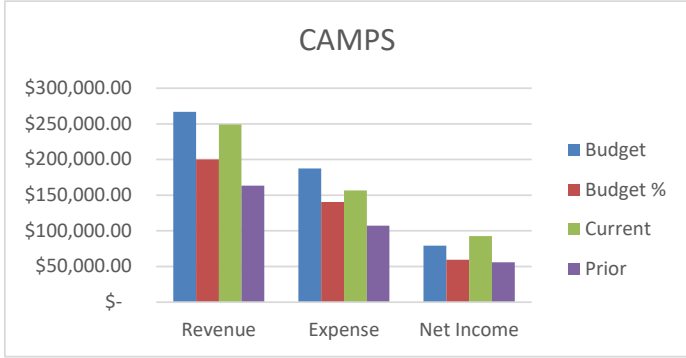
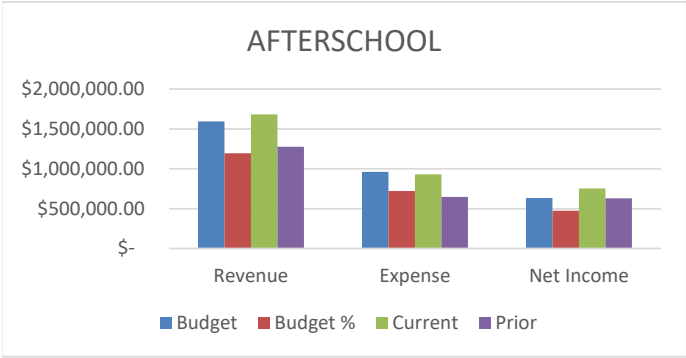
CAMPS

We are at 106% of Budgeted Revenues and 97% of Budgeted Expenses. Our Net Income is \$122,713.77 more than this time last year.

We are at 93% of Budgeted Revenues and 84% of Budgeted Expenses. CAMPS are seasonal. The majority run June-August. The rest are during school breaks in December, January and March. Our Net Income is currently \$36,400.25 more than this time last year.

	BUDGET	CURRENT YTD	PRIOR YTD
REVENUE	\$ 1,593,933.00	\$ 1,681,697.35	\$ 1,274,550.54
EXPENSES	\$ 961,258.50	\$ 930,047.51	\$ 645,614.47

	BUDGET	CURRENT YTD	PRIOR YTD
REVENUE	\$ 266,690.00	\$ 249,177.37	\$ 163,201.49
EXPENSES	\$ 187,504.00	\$ 156,690.62	\$ 107,114.99



AQUATICS

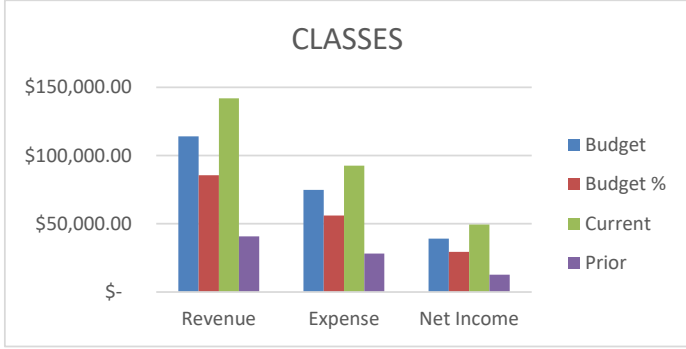
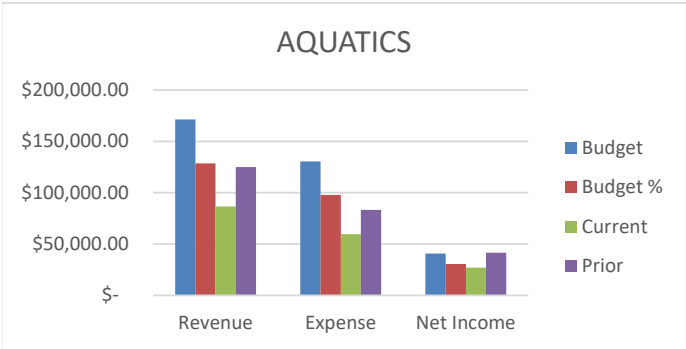
CLASSES

We are at 51% of Budgeted Revenues and 46% of Budgeted Expenses. Our Net Income is currently \$14,601.83 less than this time last year. In the current Fiscal Year, the PV Pool was undergoing repairs and was therefore not open until May 1, 2022.

We are at 125% of Budgeted Revenues and 124% of Budgeted Expenses. We have various classes that run throughout the year. Our Net Income is currently \$36,768.73 more than this time last year.

	BUDGET	CURRENT YTD	PRIOR YTD
REVENUE	\$ 171,409.00	\$ 86,600.71	\$ 124,906.25
EXPENSES	\$ 130,562.00	\$ 59,543.81	\$ 83,247.52

	BUDGET	CURRENT YTD	PRIOR YTD
REVENUE	\$ 114,003.00	\$ 141,996.71	\$ 40,835.29
EXPENSES	\$ 74,841.00	\$ 92,581.96	\$ 28,189.27



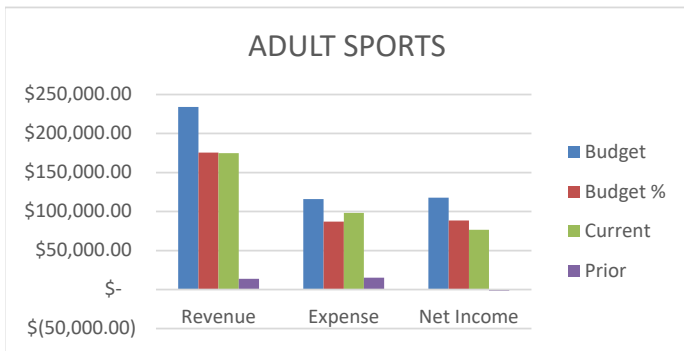
**CHICO AREA RECREATION AND PARK DISTRICT
BOARD PROGRAM SUMMARY 2020-2021**

**May 2022
92% of the Year**

ADULT SPORTS

We are at 75% of Budgeted Revenues and 85% of Budgeted Expenses. Our Net Income is \$77,965.82 more than this time last year.

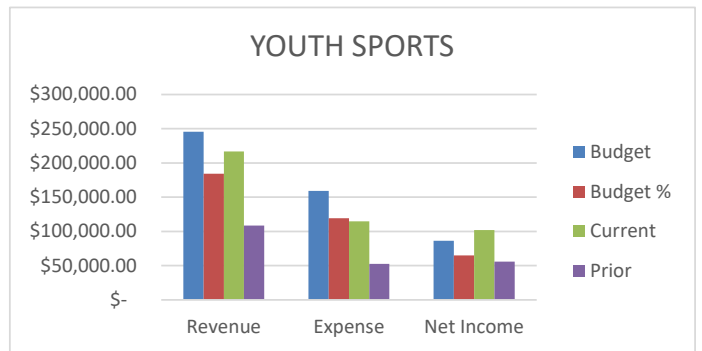
	BUDGET	CURRENT YTD	PRIOR YTD
REVENUE	\$ 233,995.00	\$ 174,954.15	\$ 13,833.21
EXPENSES	\$ 116,050.00	\$ 98,365.13	\$ 15,210.01



YOUTH SPORTS

We are at 88% of Budgeted Revenues and 72% of Budgeted Expenses. Our Net Income is \$46,064.09 more than this time last year.

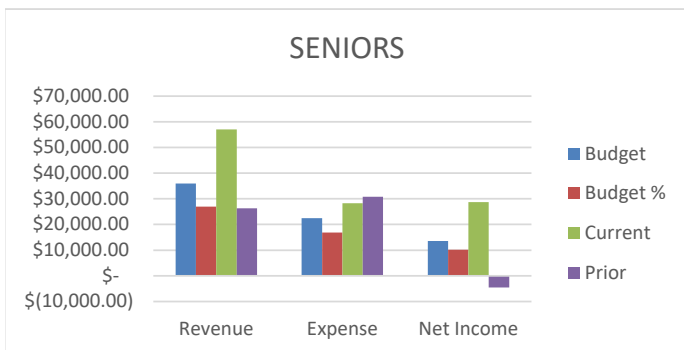
	BUDGET	CURRENT YTD	PRIOR YTD
REVENUE	\$ 245,591.00	\$ 216,797.61	\$ 108,590.69
EXPENSES	\$ 159,125.00	\$ 114,949.89	\$ 52,807.06



SENIORS

We are at 158% of Budgeted Revenues and 126% of Budgeted Expenses. Our Net Income is \$33,207.77 more than this time last year.

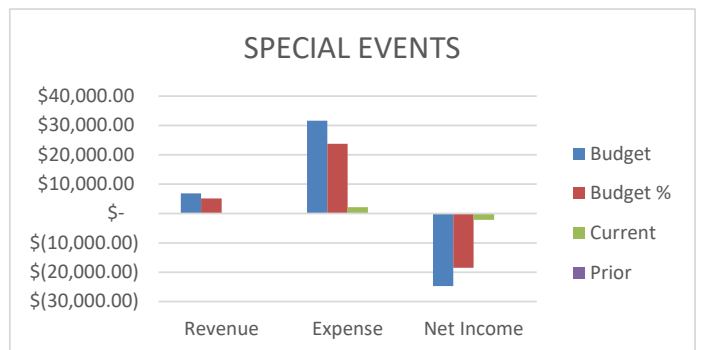
	BUDGET	CURRENT YTD	PRIOR YTD
REVENUE	\$ 36,000.00	\$ 56,993.73	\$ 26,263.50
EXPENSES	\$ 22,450.00	\$ 28,313.16	\$ 30,790.70



SPECIAL EVENTS

We are at 0% of Budgeted Revenues and 7% of Budgeted Expenses. Our Net Income is \$2,135.56 less than this time last year. With Special Events, we often incur expenses prior to receiving revenue (through either entrance fees or sponsorships).

	BUDGET	CURRENT YTD	PRIOR YTD
REVENUE	\$ 6,900.00	\$ -	\$ -
EXPENSES	\$ 31,616.00	\$ 2,135.56	\$ -



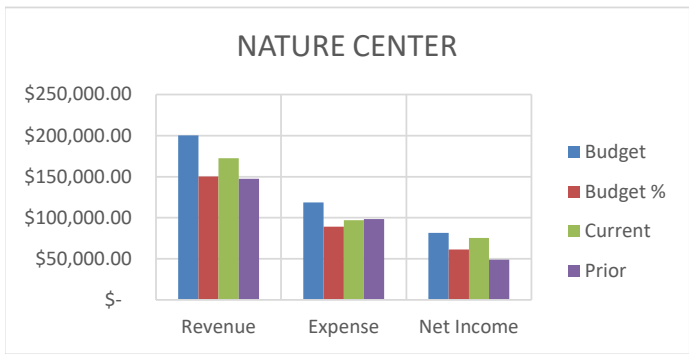
**CHICO AREA RECREATION AND PARK DISTRICT
BOARD PROGRAM SUMMARY 2020-2021**

**May 2022
92% of the Year**

NATURE CENTER

We are at 86% of Budgeted Revenues and 82% of Budgeted Expenses. Our Net Income is \$26,331.66 more than this time last year.

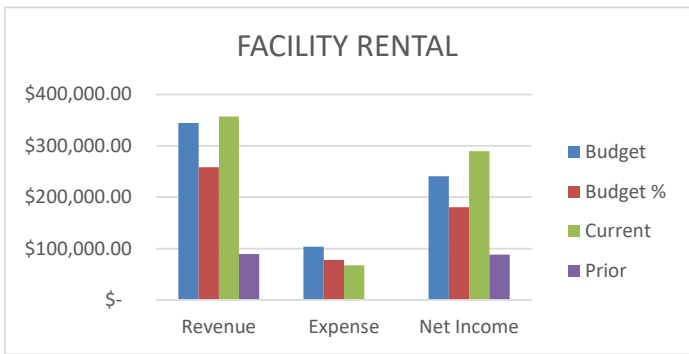
	BUDGET	CURRENT YTD	PRIOR YTD
REVENUE	\$ 200,360.00	\$ 172,565.07	\$ 147,451.54
EXPENSES	\$ 118,652.00	\$ 97,100.81	\$ 98,318.94



FACILITY RENTAL

We are at 104% of Budgeted Revenues and 65% of Budgeted Expenses. Our Net Income is \$200,975.26 more than this time last year.

	BUDGET	CURRENT YTD	PRIOR YTD
REVENUE	\$ 344,650.00	\$ 356,911.65	\$ 89,357.87
EXPENSES	\$ 103,750.00	\$ 67,424.82	\$ 846.30



CHICO AREA RECREATION AND PARK DISTRICT
PROGRAM SUMMARY 2021-2022
MAY 2022
Month 11 and 92% of the Year

DESCRIPTION	2021-2022 Budget	May 2022	2021-2022 YTD	2021-2022 % of Budget	Remaining Budget	2020-2021 Budget	May 2021	2020-2021 YTD	2020-2021 % of Budget	Difference by Year
AFTERSCHOOL										
INCOME	1,593,933.00	306,970.56	1,681,697.35	106%	(87,764.35)	2,800,642.00	50,531.43	1,274,550.54	46%	407,146.81
PROGRAM SUPPLIES	(34,500.00)	(3,730.35)	(20,537.49)	60%	(13,962.51)	(94,991.00)	(1,739.67)	(8,112.40)	9%	(12,425.09)
CONTRACT SERVICES	-	-	-	0%	-	(2,000.00)	-	-	0%	-
PART-TIME WAGES	(926,758.50)	(106,312.43)	(909,510.02)	98%	(17,248.48)	(1,519,984.00)	(78,944.63)	(637,502.07)	42%	(272,007.95)
TOTAL AFTERSCHOOL	632,674.50	196,927.78	751,649.84	119%	(118,975.34)	1,183,667.00	(30,152.87)	628,936.07	53%	122,713.77
CAMPS										
INCOME	266,690.00	7,451.00	249,177.37	93%	17,512.63	309,205.00	6,760.00	169,971.49	55%	79,205.88
PROGRAM SUPPLIES	(16,970.00)	(9,863.55)	(13,662.21)	81%	(3,307.79)	(14,410.00)	(5,668.96)	(8,655.70)	60%	(5,006.51)
PROGRAM TRANSPORTATION	(2,570.00)	-	-	0%	(2,570.00)	(3,300.00)	-	-	0%	-
CONTRACT SERVICES	(41,025.00)	(609.00)	(61,521.13)	150%	20,496.13	(53,000.00)	(600.00)	(29,130.25)	55%	(32,390.88)
PART-TIME WAGES	(118,939.00)	(2,534.26)	(81,507.28)	69%	(37,431.72)	(103,373.00)	(929.85)	(68,483.28)	66%	(13,024.00)
INSTRUCTOR WAGES	(8,000.00)	-	-	0%	(8,000.00)	(18,200.00)	-	(1,248.00)	7%	1,248.00
TOTAL CAMPS	79,186.00	(5,555.81)	92,486.75	117%	(13,300.75)	116,922.00	(438.81)	62,454.26	53%	30,032.49
AQUATICS										
INCOME	171,409.00	6,365.50	86,600.71	51%	84,808.29	150,487.00	4,720.00	124,906.25	83%	(38,305.54)
PROGRAM SUPPLIES	(5,650.00)	(675.59)	(1,565.89)	28%	(4,084.11)	(4,850.00)	(1,113.01)	(1,357.69)	28%	(208.20)
INSTRUCTOR WAGES	-	(1,938.00)	(1,938.00)	0%	1,938.00	(6,780.00)	-	(1,794.00)	26%	(144.00)
PART-TIME WAGES	(124,912.00)	(1,659.35)	(56,039.92)	45%	(68,872.08)	(128,660.00)	(3,831.81)	(80,095.83)	62%	24,055.91
TOTAL AQUATICS	40,847.00	2,092.56	27,056.90	66%	13,790.10	10,197.00	(224.82)	41,658.73	409%	(14,601.83)
CLASSES										
INCOME	114,003.00	16,530.78	141,996.71	125%	(27,993.71)	98,625.00	5,956.11	40,835.29	41%	101,161.42
PROGRAM SUPPLIES	(4,500.00)	(915.18)	(3,330.10)	74%	(1,169.90)	(1,975.00)	-	(244.00)	12%	(3,086.10)
CONTRACT SERVICES	(18,000.00)	-	(16,061.52)	89%	(1,938.48)	(19,875.00)	(982.80)	(5,520.72)	28%	(10,540.80)
PART-TIME WAGES	(17,541.00)	(3,327.00)	(27,178.00)	155%	9,637.00	-	-	-	0%	(27,178.00)
INSTRUCTOR WAGES	(34,800.00)	(4,563.80)	(46,012.34)	132%	11,212.34	(38,525.00)	(4,449.00)	(22,424.55)	58%	(23,587.79)
TOTAL CLASSES	39,162.00	7,724.80	49,414.75	126%	(10,252.75)	38,250.00	524.31	12,646.02	33%	36,768.73
ADULT SPORTS										
INCOME	233,995.00	26,370.86	174,954.15	75%	59,040.85	215,719.00	17,097.00	13,833.21	6%	161,120.94
PROGRAM SUPPLIES	(16,725.00)	(1,145.95)	(11,274.23)	67%	(5,450.77)	(16,850.00)	(1,647.96)	(2,283.58)	14%	(8,990.65)
PART-TIME WAGES	(39,853.00)	(5,768.84)	(38,048.58)	95%	(1,804.42)	(37,329.00)	(2,644.17)	(4,632.93)	12%	(33,415.65)
OFFICIALS WAGES	(59,472.00)	(6,460.00)	(49,042.32)	82%	(10,429.68)	(79,115.00)	(3,683.00)	(8,293.50)	10%	(40,748.82)
TOTAL ADULT SPORTS	117,945.00	12,996.07	76,589.02	65%	41,355.98	82,425.00	9,121.87	(1,376.80)	-2%	77,965.82
YOUTH SPORTS										
INCOME	245,591.00	9,994.62	216,797.61	88%	28,793.39	235,000.00	12,538.40	108,590.69	46%	108,206.92
PROGRAM SUPPLIES	(30,830.00)	(2,908.62)	(25,075.71)	81%	(5,754.29)	(34,600.00)	(57.04)	(3,995.76)	12%	(21,079.95)
CONTRACT SERVICES	-	-	(597.80)	0%	597.80	-	-	-	0%	(597.80)
PART-TIME WAGES	(128,295.00)	(6,037.47)	(89,276.38)	70%	(39,018.62)	(130,650.00)	(4,958.67)	(48,811.30)	37%	(40,465.08)
TOTAL YOUTH SPORTS	86,466.00	1,048.53	101,847.72	118%	(15,381.72)	69,750.00	7,522.69	55,783.63	80%	46,064.09

CHICO AREA RECREATION AND PARK DISTRICT
PROGRAM SUMMARY 2021-2022
MAY 2022
Month 11 and 92% of the Year

DESCRIPTION	2021-2022 Budget	May 2022	2021-2022 YTD	2021-2022 % of Budget	Remaining Budget	2020-2021 Budget	May 2021	2020-2021 YTD	2020-2021 % of Budget	Difference by Year
SENIOR PROGRAMS										
INCOME	36,000.00	4,392.40	56,993.73	158%	(20,993.73)	38,500.00	3,750.50	26,263.50	68%	30,730.23
PROGRAM SUPPLIES	(450.00)	-	(1,772.81)	394%	1,322.81	(2,950.00)	-	-	0%	(1,772.81)
CONTRACT SERVICES	(4,000.00)	-	(9,327.40)	233%	5,327.40	(13,500.00)	-	(13,481.00)	100%	4,153.60
PART-TIME WAGES	-	-	-	0%	-	(1,200.00)	-	-	0%	-
INSTRUCTOR WAGES	(18,000.00)	(1,663.60)	(17,212.95)	96%	(787.05)	(14,500.00)	(1,685.00)	(17,309.70)	119%	96.75
TOTAL SENIOR PROGRAMS	13,550.00	2,728.80	28,680.57	212%	(15,130.57)	6,350.00	2,065.50	(4,527.20)	-71%	33,207.77
SPECIAL EVENTS										
INCOME	6,900.00	-	-	0%	6,900.00	7,350.00	-	-	0%	-
PROGRAM SUPPLIES	(6,000.00)	(27.86)	(2,135.56)	36%	(3,864.44)	(5,850.00)	-	-	0%	(2,135.56)
CONTRACT SERVICES	(2,900.00)	-	-	0%	(2,900.00)	(3,000.00)	-	-	0%	-
PART-TIME WAGES	(22,716.00)	-	-	0%	(22,716.00)	-	-	-	0%	-
TOTAL SPECIAL EVENTS	(24,716.00)	(27.86)	(2,135.56)	9%	(22,580.44)	(1,500.00)	-	-	0%	(2,135.56)
NATURE CENTER										
INCOME	188,560.00	17,576.00	153,607.92	81%	34,952.08	163,960.00	4,634.00	132,189.72	81%	21,418.20
FUNDRAISING (DONATIONS)	-	138.00	3,544.00	0%	(3,544.00)	1,000.00	61.00	11,242.00	1124%	(7,698.00)
ENDOWMENT	10,000.00	-	10,944.40	109%	(944.40)	10,000.00	-	2,594.82	26%	8,349.58
PART-TIME WAGES	(118,652.00)	(9,680.66)	(96,026.24)	81%	(22,625.76)	(98,763.00)	(5,123.51)	(89,088.52)	90%	(6,937.72)
PART-TIME ADMIN WAGES	-	-	-	0%	-	(36,000.00)	-	-	0%	-
PROGRAM TRANSPORTATION	(900.00)	-	-	0%	(900.00)	-	-	-	0%	-
CONTRACT SERVICES	(3,400.00)	-	(934.44)	27%	(2,465.56)	-	(633.15)	(2,158.05)	0%	1,223.61
PROGRAM SUPPLIES	(13,855.00)	(4,375.05)	(13,556.94)	98%	(298.06)	(29,920.00)	(4,698.35)	(7,072.37)	24%	(6,484.57)
TOTAL NATURE CENTER	61,753.00	3,658.29	57,578.70	93%	4,174.30	10,277.00	(5,760.01)	47,707.60	464%	9,871.10
FACILITY RENTAL										
INCOME	344,650.00	57,436.08	356,911.65	104%	(12,261.65)	222,250.00	29,718.07	89,357.87	40%	267,553.78
PROGRAM SUPPLIES	(5,750.00)	(18.33)	(3,637.33)	63%	(2,112.67)	(5,500.00)	-	(109.40)	2%	(3,527.93)
CONTRACT SERVICES	(6,800.00)	-	(481.53)	7%	(6,318.47)	(5,750.00)	-	-	0%	(481.53)
PART-TIME WAGES	(91,200.00)	(6,050.13)	(63,305.96)	69%	(27,894.04)	(24,000.00)	-	(736.90)	3%	(62,569.06)
TOTAL FACILITY RENTAL	240,900.00	51,367.62	289,486.83	120%	(48,586.83)	187,000.00	29,718.07	88,511.57	47%	200,975.26
RECREATION - MISC. & ADMIN										
INCOME	(25,000.00)	125.11	(2,244.71)	9%	(22,755.29)	(7,500.00)	(544.27)	(3,527.66)	47%	1,282.95
PUBLICATIONS/LEGAL NOTICES	(22,000.00)	(81.54)	(8,339.54)	38%	(13,660.46)	(22,000.00)	-	(301.99)	1%	(8,037.55)
ACL/OVERTIME	(10,000.00)	-	-	0	(10,000.00)	(10,000.00)	-	-	0%	-
PART-TIME ADMIN WAGES	(212,287.00)	-	-	0	(212,287.00)	-	-	-	0%	-
PART-TIME WAGES	-	(7,956.85)	(100,514.97)	0%	100,514.97	-	(3,118.05)	(38,092.28)	0%	(62,422.69)
FULL TIME WAGES	(607,000.00)	(44,039.64)	(492,370.10)	81%	(114,629.90)	(580,000.00)	(37,634.80)	(476,835.63)	82%	(15,534.47)
TOTAL RECREATION - MISC. & ADMIN	(876,287.00)	(51,952.92)	(603,469.32)	69%	(272,817.68)	(619,500.00)	(41,297.12)	(518,757.56)	84%	(84,711.76)
TOTAL PROGRAM SUMMARY	411,480.50	221,007.86	869,186.20	211%	(457,705.70)	1,083,838.00	(28,921.19)	413,036.32	38%	456,149.88



FINANCIAL STATEMENTS

FISCAL YEAR 2021/2022

MAY 2022

**CHICO AREA RECREATION AND PARK DISTRICT
FINANCIAL STATEMENTS - TABLE OF CONTENTS
MAY 2022**

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NOTE: This completes 11 months of the fiscal year and represents 92% of the year.

CHICO AREA RECREATION AND PARK DISTRICT
 BALANCE SHEET SUMMARY - ALL FUNDS
 MAY 2022



	GENERAL FUND	ROTARY FUND	COMMUNITY PARK FEES	PARK IMPACT FUND	OAK WAY PARK	PETERSON PARK	BARONI PARK	MEMORANDUM TOTALS ONLY
ASSETS								
CASH	9,764,374	16,535	5,553,070	387,484	22,864	41,827	172,280	15,958,433
FMV ADJUSTMENT (GENERAL FUND)	-	-	-	-	-	-	-	-
RECEIVABLES	1,001,113	-	-	38,000	-	-	-	1,039,113
DUE FROM OTHER FUNDS	243,474	-	-	-	-	-	-	243,474
TOTAL CURRENT ASSETS	11,008,961	16,535	5,553,070	425,484	22,864	41,827	172,280	17,241,019
PREPAID EXPENSES								
PREPAID EXPENSES	-	-	-	-	-	-	-	-
FIXED ASSETS								
FIXED ASSETS	41,744,537	-	-	-	-	-	-	41,744,537
ACCUMULATED DEPRECIATION	(15,708,362)	-	-	-	-	-	-	(15,708,362)
SUBTOTAL	26,036,174	-	-	-	-	-	-	26,036,174
TOTAL ASSETS	37,045,135	16,535	5,553,070	425,484	22,864	41,827	172,280	43,277,194
TOTAL DEFERRED OUTFLOWS OF RESOURCES - GASB 68								
	1,437,135	-	-	-	-	-	-	1,437,135
LIABILITIES								
ACCOUNTS PAYABLE	380,544	-	-	-	-	-	-	380,544
ACCRUED EXPENSES	195,808	-	-	-	-	-	-	195,808
DUE TO OTHER FUNDS	-	-	-	-	87,499	75,524	80,451	243,474
OTHER LIABILITIES	1,718,543	-	-	-	-	-	-	1,718,543
TOTAL CURRENT LIABILITIES	2,294,894	-	-	-	87,499	75,524	80,451	2,538,368
LONG-TERM DEBT								
NET PENSION LIABILITY	2,673,147	-	-	-	-	-	-	2,673,147
LIABILITY FOR COMPENSATED ABSENCES	230,883	-	-	-	-	-	-	230,883
SUBTOTAL	2,904,030	-	-	-	-	-	-	2,904,030
TOTAL LIABILITIES	5,198,924	-	-	-	87,499	75,524	80,451	5,442,398
TOTAL DEFERRED INFLOWS OF RESOURCES - GASB 68								
	387,623	-	-	-	-	-	-	387,623
FUND BALANCE								
RESTRICTED	-	-	2,243,609	352,184	-	-	78,579	2,674,372
SPENDABLE - COMMITTED	2,001,500	-	-	-	-	-	-	2,001,500
SPENDABLE - ASSIGNED	-	-	-	-	-	-	-	-
SPENDABLE - UNASSIGNED	4,487,723	16,535	-	-	-	-	-	4,504,257
NON-SPENDABLE	26,036,174	-	-	-	-	-	-	26,036,174
FUND BALANCE	32,525,397	16,535	2,243,609	352,184	-	-	78,579	35,216,303
TOTAL NET INCOME (LOSS)	1,579,664	-	3,309,461	73,300	(64,635)	(33,697)	13,250	4,877,343
CURRENT YEAR NET INVESTMENT IN CAPITAL ASSETS	1,209,339							
TOTAL FUND BALANCE	32,895,723	16,535	5,553,070	425,484	(64,635)	(33,697)	91,828	38,884,308

CHICO AREA RECREATION AND PARK DISTRICT
SUMMARY - ALL FUNDS
MAY 2022



	GENERAL FUND	ROTARY FUND	COMMUNITY PARK FEES	PARK IMPACT FUND	OAK WAY PARK	PETERSON PARK	BARONI PARK	MEMORANDUM TOTALS ONLY
REVENUE								
FEE BASED PROGRAM INCOME	2,759,581	-	-	-	-	-	-	2,759,581
OTHER INCOME	507,266	-	-	-	-	-	-	507,266
RDA PASSTHROUGH	1,593,211	-	-	-	-	-	-	1,593,211
INVESTMENT INCOME	28,338	-	17,212	1,530	100	184	723	48,086
TAX INCOME / COUNTY	4,237,727	-	-	-	-	-	-	4,237,727
PARK IMPACT FEES	-	-	3,305,107	73,625	-	-	-	3,378,732
ASSESSMENTS	-	-	-	-	22,764	41,643	93,428	157,835
OPERATING TRANSFER IN	-	-	-	-	-	-	-	-
TOTAL REVENUE	9,126,122	-	3,322,318	75,155	22,864	41,827	94,151	12,682,437
EXPENSE								
SALARIES & BENEFITS	5,552,429	-	-	-	65,646	46,798	65,646	5,730,518
SERVICES & SUPPLIES	1,953,486	-	-	-	21,853	28,726	14,806	2,018,870
OPERATING TRANSFER OUT	-	-	-	-	-	-	-	-
CONTRIB. TO OTHER AGENCIES	-	-	-	-	-	-	-	-
CONTINGENCIES	-	-	-	-	-	-	-	-
NOTES PAYABLE / LEASE PYMTS	-	-	-	-	-	-	-	-
TOTAL EXPENSE	7,505,915	-	-	-	87,499	75,524	80,451	7,749,389
NET REVENUE BEFORE SPECIAL EXPENSE	1,620,207	-	3,322,318	75,155	(64,635)	(33,697)	13,700	4,933,048
SPECIALLY ALLOCATED ITEMS								
DEPRECIATION	-	-	-	-	-	-	-	-
FAIR MARKET VALUE ADJUSTMENT	40,543	95	12,857	1,855	-	-	450	55,800
TOTAL SPECIALLY ALLOCATED	40,543	95	12,857	1,855	-	-	450	55,800
REVENUE OVER (UNDER)	1,579,664	(95)	3,309,461	73,300	(64,635)	(33,697)	13,250	4,877,248
CAPITAL ASSETS AND REPAIR PROJECTS								
CAPITAL / REPAIR PROJECTS	1,259,338	-	-	-	-	-	-	1,259,338
CAPTIAL PROJECTS REIMBURSEMENT	49,999	-	-	-	-	-	-	49,999
NET CAPITAL PROJECTS	1,209,339	-	-	-	-	-	-	1,209,339
TOTAL REVENUE OVER (UNDER) EXPENDITURES	370,326	(95)	3,309,461	73,300	(64,635)	(33,697)	13,250	3,667,909

CHICO AREA RECREATION AND PARK DISTRICT
GENERAL FUND - FUND 2490
BALANCE SHEET
MAY 2022

	MAY 2022	MAY 2021	Increase (Decrease)	
			\$ Change	% Change
ASSETS				
CASH				
* CASH ON DEPOSIT WITH COUNTY (GENERAL FUND)	7,219,683.45	7,355,855.79	(136,172.34)	-2%
CASH ON DEPOSIT WITH COUNTY (COMMUNITY BAND)	2,185.99	1,188.84	997.15	84%
CASH ON DEPOSIT WITH ROTARY FOUNDATION	500.96	500.96	-	0%
CASH - GOLDEN VALLEY BANK	1,489,006.16	1,022,520.30	466,485.86	46%
PETTY CASH	800.00	800.00	-	0%
BANK SUSPENSE	1,052,197.23	138,650.42	913,546.81	659%
SUBTOTAL	9,764,373.79	8,519,516.31	1,244,857.48	15%
FMV ADJUSTMENT (GENERAL FUND)	-	-	-	0%
RECEIVABLES				
ACCOUNTS RECEIVABLE	1,001,113.03	2,028,582.03	(1,027,469.00)	-51%
A/R - ONLINE PAYMENT CLEARING	-	-	-	0%
A/R - IN HOUSE CREDIT CARDS	-	13,525.00	(13,525.00)	-100%
INTEREST RECEIVABLE (GENERAL FUND)	-	-	-	0%
RECEIVABLES	1,001,113.03	2,042,107.03	(1,040,994.00)	-51%
DUE FROM OTHER FUNDS				
DUE TO GENERAL FUND FROM OTHER FUNDS	243,473.69	215,501.60	27,972.09	13%
TOTAL CURRENT ASSETS	11,008,960.51	10,777,124.94	231,835.57	2%
PREPAID EXPENSES				
PREPAID EXPENSES	-	17,128.00	(17,128.00)	0%
FIXED ASSETS				
LAND	11,634,790.52	11,634,790.52	-	0%
LAND IMPROVEMENTS	25,665,063.75	25,665,063.75	-	0%
LEASEHOLD IMPROVEMENTS	1,098,162.52	1,098,162.52	-	0%
EQUIPMENT	1,050,532.91	1,033,827.06	16,705.85	2%
EQUIPMENT - COMPUTERS	276,499.35	276,499.35	-	0%
EQUIPMENT - AUTOS	399,660.40	388,660.40	11,000.00	3%
** CONSTRUCTION IN PROGRESS	1,619,827.08	45,713.36	1,574,113.72	3443%
SUBTOTAL	41,744,536.53	40,142,716.96	1,601,819.57	4%
ACCUMULATED DEPRECIATION	(15,708,362.18)	(14,871,584.88)	(836,777.30)	6%
SUBTOTAL	26,036,174.35	25,271,132.08	765,042.27	3%
TOTAL ASSETS	37,045,134.86	36,065,385.02	979,749.84	3%
TOTAL DEFERRED OUTFLOWS OF RESOURCES - GASB 68				
TOTAL DEFERRED OUTFLOWS OF RESOURCES - GASB 68	1,437,135.00	1,197,908.00	239,227.00	20%

CHICO AREA RECREATION AND PARK DISTRICT
GENERAL FUND - FUND 2490
BALANCE SHEET
MAY 2022

	MAY 2022	MAY 2021	Increase (Decrease)	
			\$ Change	% Change
LIABILITIES				
ACCOUNTS PAYABLE	380,543.92	53,889.96	326,653.96	606%
ACCRUED EXPENSES				
ACCRUED PAYROLL	156,666.00	116,153.26	40,512.74	0%
PAYROLL FEDERAL TAXES	12,307.46	10,380.93	1,926.53	19%
PAYROLL STATE TAXES	3,711.78	2,552.50	1,159.28	45%
PAYROLL EMPLOYEE MEDI & FICA	15,111.26	11,604.48	3,506.78	30%
PAYROLL EMPLOYER MEDI & FICA LIAB	14,944.21	11,464.43	3,479.78	30%
PAYROLL SDI	2,187.05	1,818.84	368.21	20%
LONG TERM CARE PAY DEDUCTIONS	-	-	-	0%
PAYROLL GARNISHMENTS	(13,438.78)	598.55	(14,037.33)	-2345%
UNION DUES - SUPERVISORS	501.90	450.29	51.61	11%
UNION DUES - PARKS	445.53	387.17	58.36	0%
EMPLOYER CALPERS	-	-	-	-100%
EMPLOYEE CALPERS	-	-	-	0%
457 EMPLOYEE CONTRIBUTIONS	4,902.20	4,972.00	(69.80)	-1%
EMPLOYEE MEDICAL WITHHOLDINGS	(1,530.84)	(1,530.84)	-	0%
VOUCHERS PAYABLE ACCRUAL	-	(100,000.00)	100,000.00	0%
ACCRUED INTEREST EXPENSE (GENERAL FUND)	-	-	-	0%
ACCRUED EXPENSES	195,807.77	58,851.61	136,956.16	233%
DUE TO OTHER FUNDS				
DUE TO OTHER FUNDS FROM GENERAL FUND	-	-	-	0%
OTHER LIABILITIES				
BANK CHARGE CLEARING ACCOUNT	(117,777.62)	(82,593.18)	(35,184.44)	43%
DEFERRED REVENUE	1,768,711.59	1,502,102.57	266,609.02	18%
OTHER LIAB - CLASS CLEARING ACCT	4,281.70	4,401.70	(120.00)	-3%
UNEARNED REVENUE	6,048.82	6,048.82	-	0%
PREPAID FACILITY TRANSFER	-	-	-	0%
SECURITY DEPOSITS	49,375.00	43,600.00	5,775.00	13%
SECURITY HOLDING ACCT - CLASS	7,903.11	4,668.11	3,235.00	69%
SUBTOTAL	1,718,542.60	1,478,228.02	240,314.58	16%
TOTAL CURRENT LIABILITIES	2,294,894.29	1,590,969.59	703,924.70	44%
LONG-TERM DEBT				
NET PENSION LIABILITY	2,673,147.00	2,336,424.00	336,723.00	14%
LIABILITY FOR COMPENSATED ABSENCES	230,882.86	225,315.02	5,567.84	2%
SUBTOTAL	2,904,029.86	2,561,739.02	342,290.84	13%
TOTAL LIABILITIES	5,198,924.15	4,152,708.61	1,046,215.54	25%
TOTAL DEFERRED INFLOWS OF RESOURCES - GASB 68	387,623.00	523,606.00	(135,983.00)	-26%

CHICO AREA RECREATION AND PARK DISTRICT
GENERAL FUND - FUND 2490
BALANCE SHEET
MAY 2022

FUND BALANCE	MAY 2022	MAY 2021	Increase (Decrease)	
			\$ Change	% Change
SPENDABLE - COMMITTED				
SPENDABLE - COMMITTED - PETTY CASH	1,500.00	1,500.00	-	0%
SPENDABLE - COMMITTED - GENERAL RESERVE	2,000,000.00	1,900,000.00	100,000.00	5%
SUBTOTAL	2,001,500.00	1,901,500.00	100,000.00	5%
SPENDABLE - ASSIGNED				
SPENDABLE - ASSIGNED - CAPITAL OUTLAY	-	50,000.00	(50,000.00)	-100%
SPENDABLE - ASSIGNED - LONG TERM DEBT	-	-	-	0%
SPENDABLE - ASSIGNED - ELECTION COSTS	-	45,000.00	(45,000.00)	-100%
SPENDABLE - ASSIGNED - PENSION LIABILITY	-	700,000.00	(700,000.00)	-100%
SPENDABLE - ASSIGNED - FUNDED DEPRECIATION	-	390,500.00	(390,500.00)	-100%
SUBTOTAL	-	1,185,500.00	(1,185,500.00)	-100%
SPENDABLE - UNASSIGNED	4,487,722.56	2,146,269.02	2,341,453.54	109%
NON-SPENDABLE	26,036,174.35	25,271,132.08	765,042.27	3%
TOTAL FUND BALANCE - GENERAL FUND	32,525,396.91	30,504,401.10	2,020,995.81	7%
NET INCOME (LOSS)				
GENERAL FUND	1,579,664.30	2,111,890.71	(532,226.41)	-25%
TOTAL NET INCOME (LOSS)	1,579,664.30	2,111,890.71	(532,226.41)	-25%
CURRENT YEAR NET INVESTMENT IN CAPITAL ASSETS	1,209,338.50	22,618.00	1,186,720.50	5247%
TOTAL FUND BALANCE	32,895,722.71	32,593,673.81	302,048.90	1%

FOOTNOTES:

- * General Fund Cash amount includes \$2,001,500 in Reserves
- ** Construction in Progress consists of Centennial Park development

CHICO AREA RECREATION AND PARK DISTRICT
EXECUTIVE SUMMARY
GENERAL FUND - FUND 2490
MAY 2022
REPRESENTS 92% OF THE YEAR

	2021-2022 BUDGET	2021-2022 YTD	2021-2022 % BUDGET	Remaining Budget	2020-2021 BUDGET	2020-2021 YTD	2020-2021 % BUDGET	DIFF. BY YEAR
REVENUE								
FEE BASED PROGRAM INCOME	2,844,781	2,759,581	97.0%	85,200	4,168,548	1,894,383	45.4%	865,198
OTHER INCOME	528,350	507,266	96.0%	21,084	1,818,640	370,089	20.3%	137,177
RDA PASSTHROUGH	1,540,000	1,593,211	103.5%	-	1,350,000	1,520,250	112.6%	72,960
INVESTMENT INCOME	40,000	28,338	70.8%	11,662	40,000	48,758	121.9%	(20,420)
TAX INCOME / COUNTY	4,178,000	4,222,868	101.1%	-	3,396,500	3,982,008	117.2%	240,861
BACKFILL TAX INCOME	-	14,859	0.0%	-	-	9,725	0.0%	5,134
TOTAL REVENUE	9,131,131	9,126,122	99.9%	117,947	10,773,688	7,825,213	72.6%	1,300,909
OPERATING EXPENDITURES								
SALARIES AND BENEFITS	6,581,096	5,552,429	84.4%	1,028,667	6,637,400	4,159,719	62.7%	1,392,710
SERVICES AND SUPPLIES	2,395,943	1,953,486	81.5%	442,457	2,234,452	1,405,777	62.9%	547,709
OPERATING TRANSFER OUT	113,529	-	-	-	84,447	-	-	-
CONTRIB. TO OTHER AGENCIES	15,000	-	0.0%	15,000	15,000	9,298	62.0%	(9,298)
CONTINGENCIES	25,000	-	0.0%	25,000	25,000	-	0.0%	-
NOTES PAYABLE / LEASE PYMTS	-	-	0.0%	-	81,681	-	0.0%	-
TOTAL OPERATING EXPENDITURES	9,130,568	7,505,915	82.2%	1,511,123	9,077,980	5,574,794	61.4%	1,931,121
NET REVENUE BEFORE SPEC. EXP.	564	1,620,207	287525.7%	-	1,695,708	2,250,418	132.7%	(630,211)
SPECIALLY ALLOCATED ITEMS								
DEPRECIATION	-	-	0.0%	-	-	-	0.0%	-
FAIR MARKET VALUE ADJUSTMENT	-	40,543	0.0%	-	-	138,528	0.0%	(97,985)
TOTAL SPECIALLY ALLOCATED	-	40,543	0.0%	-	-	138,528	0.0%	(97,985)
REVENUE OVER (UNDER) EXPENDITURES	564	1,579,664			1,695,708	2,111,891		(532,226)

CHICO AREA RECREATION AND PARK DISTRICT
REVENUE SUMMARY
GENERAL FUND - FUND 2490
MAY 2022
REPRESENTS 92% OF THE YEAR

	2021-2022 BUDGET	2021-2022 YTD	2021-2022 % BUDGET	Remaining Budget	2020-2021 BUDGET	2020-2021 YTD	2020-2021 % BUDGET	DIFF. BY YEAR
FEE BASED PROGRAM INCOME								
AFTER SCHOOL & CAMP PROGRAMS								
AFTERSCHOOL	1,593,933	1,681,697	105.5%	-	2,800,642	1,274,551	45.5%	407,147
CAMPS	264,190	241,806	91.5%	22,384	303,205	169,971	56.1%	78,605
SUBTOTAL	1,858,123	1,923,504	103.5%	22,384	3,103,847	1,444,522	46.5%	485,752
AQUATICS *	184,109	86,601	47.0%	97,508	150,487	124,906	83.0%	(38,306)
CLASSES								
GENERAL CLASSES	54,000	79,356	147.0%	-	60,000	35,479	59.1%	43,877
COMMUNITY BAND	1,000	2,571	257.1%	-	1,125	12	1.1%	2,559
SENIOR ADULT CLASSES	30,000	29,052	96.8%	948	24,000	25,832	107.6%	3,220
YOUTH CLASSES	61,503	67,441	109.7%	-	43,500	12,114	27.8%	55,327
SUBTOTAL	146,503	178,419	121.8%	948	128,625	73,437	57.1%	104,983
ADULT SPORTS								
VOLLEYBALL & DODGEBALL	37,755	27,846	73.8%	9,909	31,749	1,971	6.2%	25,875
BASKETBALL	18,880	8,381	44.4%	10,499	26,131	-	0.0%	8,381
SOFTBALL	129,480	101,263	78.2%	28,217	109,794	14,741	13.4%	86,522
SOFTBALL TOURNEYS	-	-	0.0%	-	-	-	0.0%	-
SOCCER	47,880	37,465	78.2%	10,415	48,045	(2,879)	-6.0%	40,343
SUBTOTAL	233,995	174,954	74.8%	59,041	215,719	13,833	6.4%	161,121
NATURE CENTER								
PROGRAM FEE INCOME	188,560	153,608	81.5%	34,952	163,960	132,190	80.6%	21,418
GRANT FUNDING	-	-	0.0%	-	156,560	-	0.0%	-
SUBTOTAL	188,560	153,608	81.5%	34,952	320,520	132,190	41.2%	21,418
OTHER PROGRAMS								
SCHOLARSHIPS	(25,000)	(5,822)	23.3%	-	(15,000)	(3,538)	23.6%	(2,285)
GIFT CERTIFICATES	-	-	0.0%	-	-	-	0.0%	-
CO-SPONSORED & MISCELLANEOUS	-	3,578	0.0%	-	7,500	10	0.1%	3,568
SPECIAL EVENTS	6,900	-	0.0%	6,900	7,350	-	0.0%	-
SENIOR ADULT PROGRAMS	6,000	27,942	465.7%	-	14,500	432	3.0%	27,510
YOUTH SPORTS	245,591	216,798	88.3%	28,793	235,000	108,591	46.2%	108,207
SUBTOTAL	233,491	242,495	103.9%	35,693	249,350	105,495	42.3%	137,000
TOTAL FEE BASED PROGRAMS	2,844,781	2,759,581	97.0%	250,527	4,168,548	1,894,383	45.4%	871,968
OTHER INCOME								
FACILITY RENTAL INCOME	346,450	361,380	104.3%	-	222,250	90,783	40.8%	270,598
REBATES & REIMBURSED COSTS	30,000	99,995	333.3%	-	30,000	204,192	680.6%	(104,196)
REIMBURSEMENTS - CITY PARKS	141,900	18,195	12.8%	123,705	1,551,390	50,792	3.3%	(1,334,519)
MISCELLANEOUS	-	10,769	0.0%	-	4,000	10,925	273.1%	(156)
ENDOWMENTS	10,000	10,944	109.4%	-	10,000	2,595	25.9%	8,350
DONATIONS	-	5,981	0.0%	-	1,000	10,802	1080.2%	(4,821)
TOTAL OTHER INCOME	528,350	507,266	96.0%	123,705	1,818,640	370,089	20.3%	(1,164,745)
REVENUE FROM OTHER AGENCIES								
RDA PASSTHROUGH	1,540,000	1,593,211	103.5%	-	1,350,000	1,520,250	112.6%	72,960
INVESTMENT INCOME	40,000	28,338	70.8%	11,662	40,000	48,758	121.9%	(20,420)
TAX INCOME / COUNTY	4,178,000	4,222,868	101.1%	-	3,396,500	3,982,008	117.2%	240,861
BACKFILL TAX INCOME	-	14,859	0.0%	-	-	9,725	0.0%	5,134
REIMBURSEMENT - CAPITAL PROJECTS	850,000	-	0.0%	-	-	-	0.0%	-
TOTAL REVENUE FROM OTHER AGENCIES	5,758,000	5,859,275	101.8%	11,662	4,786,500	5,560,741	116.2%	298,534
TOTAL REVENUE	9,981,131	9,126,122	91.4%	385,894	10,773,688	7,825,213	72.6%	5,758

* The PV Pool was undergoing repairs in FY 2021/2022 and did not open until May 1, 2022

**CHICO AREA RECREATION AND PARK DISTRICT
SALARIES AND BENEFITS SUMMARY
GENERAL FUND - FUND 2490
MAY 2022
REPRESENTS 92% OF THE YEAR**

	2021-2022 BUDGET	2021-2022 YTD	2021-2022 % BUDGET	2020-2021 BUDGET	2020-2021 YTD	2020-2021 % BUDGET	DIFF. BY YEAR
SALARIES							
FULL-TIME SALARIES	2,640,000	2,462,894	93.3%	2,289,000	2,006,718	87.7%	456,176
PART-TIME SALARIES	2,402,295	1,889,956	78.7%	2,718,049	1,194,096	43.9%	696,493
ACCUMULATED LEAVE	41,000	-	0.0%	41,000	-	0.0%	-
INSTRUCTORS	70,580	90,403	128.1%	33,150	42,776	129.0%	47,627
SUBTOTAL	5,153,875	4,443,253	86.2%	5,081,199	3,243,590	63.8%	1,200,296
BENEFITS							
FICA	392,000	334,462	85.3%	394,000	240,606	61.1%	93,856
RETIREMENT	541,000	538,114	99.5%	536,000	384,988	71.8%	153,126
HEALTH INSURANCE	438,500	299,685	68.3%	377,500	265,800	70.4%	33,884
COBRA	-	-	0.0%	-	-	0.0%	-
UNEMPLOYMENT INSURANCE	98,000	14,940	15.2%	300,000	114,916	38.3%	(99,976)
WORKERS COMP INSURANCE	152,000	146,862	96.6%	117,000	101,601	86.8%	45,261
ALLOCATION TO OTHER FUNDS	(194,279)	(224,887)	115.8%	(168,299)	(191,783)	114.0%	(33,104)
SUBTOTAL	1,427,221	1,109,176	77.7%	1,556,201	916,129	58.9%	193,047
TOTAL SALARIES AND BENEFITS	6,581,096	5,552,429	84.4%	6,637,400	4,159,719	62.7%	1,393,343

* The CalPERS UAL Payment of \$ 204,801 was paid in full in July 2021. In past years, this has been paid monthly.

**CHICO AREA RECREATION AND PARK DISTRICT
SERVICES AND SUPPLIES SUMMARY
GENERAL FUND - FUND 2490
MAY 2022
REPRESENTS 92% OF THE YEAR**

	2021-2022 BUDGET	2021-2022 YTD	2021-2022 % BUDGET	Remaining Budget	2020-2021 BUDGET	2020-2021 YTD	2020-2021 % BUDGET	DIFF. BY YEAR
SERVICES AND SUPPLIES								
ADVERTISING	30,000	12,525	41.7%	17,475	10,000	1,521	15.2%	11,003
AGRICULTURE	66,215	29,884	45.1%	36,331	41,143	26,442	64.3%	3,442
CLOTHING	7,000	7,515	107.4%	-	7,000	3,074	43.9%	4,441
COMMUNICATIONS	52,358	43,333	82.8%	9,025	52,175	41,986	80.5%	1,347
HOUSEHOLD SUPPLIES	46,600	37,778	81.1%	8,822	46,600	25,644	55.0%	12,134
WORK SERVICE SUPPLIES	2,050	64	3.1%	1,986	2,050	78	3.8%	(14)
* INSURANCE	240,500	240,887	100.2%	-	140,000	138,258	98.8%	102,629
OFFICE EQUIP. REPAIR	20,000	-	0.0%	20,000	-	-	0.0%	-
TECHNOLOGY EQUIPMENT	20,000	22,036	110.2%	-	15,000	4,632	30.9%	17,404
EQUIPMENT REPAIRS	22,330	26,123	117.0%	-	20,300	12,709	62.6%	13,414
HOUSEHOLD EQUIPMENT	-	-	0.0%	-	-	500	0.0%	(500)
FIELD EQUIPMENT	8,621	14,711	170.6%	-	250	1,651	660.6%	13,489
PROGRAM EQUIPMENT	-	-	0.0%	-	-	30	0.0%	(30)
VEHICLE MAINTENANCE	12,500	24,621	197.0%	-	12,500	14,582	116.7%	10,039
POOL SUPPLIES	18,750	10,491	55.9%	8,259	15,000	12,258	81.7%	(1,767)
POOL EQUIPMENT	6,000	2,832	47.2%	3,168	4,000	118	3.0%	2,714
STRUCTURE & GROUNDS	178,100	128,383	72.1%	49,717	83,050	33,490	40.3%	94,893
SHOP SUPPLIES	6,350	14,345	225.9%	-	6,350	3,462	54.5%	10,883
VANDALISM	5,445	1,873	34.4%	3,572	4,950	1,569	31.7%	304
MEDICAL FIRST AID	3,650	589	16.1%	3,061	3,650	686	18.8%	(97)
MEMBERSHIP/PERIODICALS	24,500	18,139	74.0%	6,361	24,000	17,468	72.8%	671
OFFICE SUPPLIES	15,000	10,197	68.0%	4,803	18,000	3,905	21.7%	6,292
SERVICES	-	455	0.0%	-	-	-	0.0%	455
CONTRACT SERVICES	827,000	679,629	82.2%	147,371	935,120	618,860	66.2%	60,770
PUBS/LEGAL NOTICES	22,000	8,340	37.9%	13,660	22,000	302	1.4%	8,038
RENT/LEASE EQUIPMENT	5,400	9,525	176.4%	-	5,400	4,557	84.4%	4,967
RENT/LEASE STRUCTURES	2,000	1,500	75.0%	500	2,000	2,000	100.0%	(500)
SMALL TOOLS	3,905	3,719	95.2%	186	3,550	712	20.1%	3,007
EDUCATION & TRAINING	9,000	6,672	74.1%	2,328	9,000	984	10.9%	5,688
DISTRICT OFFICE SPECIAL EXP	14,000	14,643	104.6%	-	9,000	22,467	249.6%	(7,824)
PROGRAM SUPPLIES	181,405	114,478	63.1%	66,927	249,396	39,194	15.7%	74,727
GM MOVING EXPENSE	-	-	0.0%	-	-	-	0.0%	-
DISTRICT OFFICE MEETING EXP	5,000	2,410	48.2%	2,590	5,000	-	0.0%	2,315
MILEAGE	60,000	28,997	48.3%	31,003	40,000	22,720	56.8%	6,278
PROGRAM TRANSPORTATION	3,470	-	0.0%	3,470	3,300	-	0.0%	-
DIST OFFICE BOARD MTG EXP	10,000	8,400	84.0%	1,600	10,000	7,800	78.0%	600
USE TAX	1,500	24	1.6%	1,476	1,500	-	0.0%	24
CONFERENCES	15,000	8,299	55.3%	6,701	15,000	520	3.5%	7,779
SUBTOTAL	1,945,649	1,533,417	78.8%	450,392	1,816,284	1,064,180	58.6%	469,015
UTILITIES								
WATER	97,955	95,047	97.0%	2,909	95,400	70,308	73.7%	24,739
ELECTRICITY	280,196	276,178	98.6%	4,018	258,518	214,733	83.1%	61,445
GAS	65,743	41,998	63.9%	23,745	57,850	48,433	83.7%	(6,435)
SEWER	6,400	6,846	107.0%	-	6,400	8,124	126.9%	(1,278)
SUBTOTAL	450,294	420,069	93.3%	30,671	418,168	341,597	81.7%	78,472
TOTAL SERVICE & SUPPLY	2,395,943	1,953,486	81.5%	481,064	2,234,452	1,405,777	62.9%	547,487

* Insurance is paid in July for the Fiscal Year

**CHICO AREA RECREATION AND PARK DISTRICT
CAPITAL PROJECTS / FIXED ASSETS SUMMARY
MAY 2022
REPRESENTS 92% OF THE YEAR**

	2021-2022 BUDGET	2021-2022 YTD	2021-2022 % BUDGET	Remaining Budget
CAPITAL PROJECTS				
ADA - COMPLETE TRANSITION PLAN	-	-	0.0%	-
COMMUNITY CENTER NEW HVAC EQUIPMENT	100,000	98,125	98.1%	1,875
COMMUNITY PARK BOCCE BALL COURT	500,000	36,035	7.2%	463,965
DFJ NEW HVAC	400,000	29,938	7.5%	370,063
CENTENNIAL PARK DEVELOPMENT	350,000	449,936	128.6%	-
PV POOL REPAIRS	500,000	502,036	100.4%	-
CHAPMAN PROP 68	-	68,215	0.0%	-
OAKWAY PROP 68	-	-	0.0%	-
SUBTOTAL CAPITAL PROJECTS	1,850,000	1,184,285	64.0%	835,902
OFFICE EQUIPMENT				
COMPUTER EQUIPMENT & SOFTWARE	4,500	-	0.0%	4,500
SERVERS	10,000	9,309		
PHONE SYSTEM UPGRADE	10,000	10,384	103.8%	-
SUBTOTAL OFFICE EQUIPMENT	24,500	19,692	80.4%	4,500
STRUCTURES AND IMPROVEMENTS				
MUSCO SPORTS LIGHTING	12,000	11,102	92.5%	898
SUBTOTAL STRUCTURES & IMPROVEMENTS	12,000	11,102	0.0%	898
FIELD/PROGRAM EQUIPMENT				
ROVING CREW TRAILER	5,300	7,731	145.9%	-
MOWER	85,000	-	0.0%	85,000
SUBTOTAL FIELD/PROGRAM EQUIPMENT	90,300	7,731	0.0%	85,000
VEHICLES				
ROVING CREW TRUCK	35,000	36,528	104.4%	-
SUBTOTAL VEHICLES	35,000	36,528	0.0%	-
TOTAL CAPITAL PROJECTS/FIXED ASSETS	2,011,800	1,259,338	62.6%	752,463

CAPITAL PROJECTS REIMBURSEMENT				
CITY OF CHICO COMMUNITY PARK FUNDS	500,000	-	0.0%	500,000
COUNTY IMPACT FEE FUNDS	200,000	-	0.0%	200,000
CITY OF CHICO	150,000	9,999	6.7%	140,001
GENERAL FUND UNASSIGNED FUND BALANCE	704,800	-	0.0%	704,800
ROTARY DONATIONS	-	40,000	0.0%	-
TOTAL CAPITAL PROJECTS REIMBURSEMENT	1,554,800	49,999	3.2%	1,504,801



Chico Area Recreation and Park District “Helping People Play”

Staff Report 22-25
Agenda Item 7.1

STAFF REPORT

DATE: June 23, 2022

TO: Board of Directors

FROM: Heather Childs, Finance Manager

SUBJECT: Resolution 22-9 of the Board of Directors of the Chico Area Recreation and Park District Adopting the Final Budget for the 2022-2023 Fiscal Year

Discussion

On May 26, 2022, the Board of Directors of the Chico Area Recreation and Park District conducted the Public Hearing for the budget for Fiscal Year 2022/2023. The following changes have been made to the budget since the public hearing:

- Water expenses for Husa Ranch/Nob Hill and Hartley Park were adjusted.
- Part-time salary expense was adjusted to reflect a possible minimum wage increase in January 2023.

Recommendation

It is recommended that the Board of Directors adopt Resolution 22-9 of the Board of Directors of the Chico Area Recreation and Park District Adopting the Final Budget for the 2022-2023 Fiscal Year.



CHICO AREA RECREATION AND PARK DISTRICT

545 VALLOMBROSA AVE, CHICO, CA 95926
PHONE (530) 895-4711 FAX (530) 895-4721

RESOLUTION 22-10

RESOLUTION OF THE BOARD OF DIRECTORS OF THE CHICO AREA RECREATION AND PARK DISTRICT ESTABLISHING APPROPRIATIONS LIMITS FOR THE 2022-2023 FISCAL YEAR

WHEREAS, Proposition 4 provides that each public agency in the State of California establish an appropriations limit as provided for in Proposition 4; and

WHEREAS, the intent of the Board of Directors of the Chico Area Recreation and Park District is to comply with the provisions of Proposition 4;

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the Chico Area Recreation and Park District establishes appropriations limits in the amount of \$14,336,176 for the 2022-2023 Fiscal Year.

Passed and adopted by the Board of Directors of Chico Area Recreation and Park District at its regular meeting on June 23, 2022, by the following vote:

Ayes:

Noes:

Abstain:

Absent:

ATTEST:

Michael McGinnis
Board Chair

Annabel Grimm
Secretary to the Board



**2022-2023
FINAL BUDGET
VERSION 3**

6/23/2022

**CHICO AREA RECREATION AND PARK DISTRICT
BUDGET VERSION 3
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June 23, 2022

Board of Directors
Chico Area Recreation and Park District
545 Vallombrosa Avenue
Chico, CA 95926

RE: 2022-2023 Final Budget Version 3 Letter of Transmittal

Dear Directors:

Staff is pleased to present the 2022-2023 Final Budget - Version 3 - for the Chico Area Recreation and Park District. The budget was developed through the collaborative efforts of staff and the Board. The attached budget provides a framework for District operations for the coming fiscal year.

Highlights:

- Projected net operating income: \$108,501
- Capital projects budget is approximately \$6.1M. The allocation for 22/23 projects is \$2.1M, with most funds toward deferred maintenance. Almost \$4M of approved 21/22 improvements and fixed assets will carry over to this fiscal year.
- Fund Balance is conservatively estimated at \$3.5M, of which \$2.5M will be used toward Capital Improvements.
- The General Fund Reserve balance was increased to \$2.5M.
- The CalPERS annual Unfunded Accrued Liability payment is budgeted at \$306,000.00 per the plan established at the March 21, 2019, Board meeting.

A sincere thank you to the staff and the Board for their contributions to this critical process.

Respectfully submitted,

Annabel Grimm
General Manager

**CHICO AREA RECREATION AND PARK DISTRICT
 BUDGET CALENDAR
 BUDGET VERSION 3**



<u>DATE</u>	<u>BOARD MEETING</u>	<u>AGENDA</u>
January 27, 2022	Regular	Adopt Budget Calendar
February 11, 2022	N/A	Budget Templates Sent to Staff
March 25, 2022	N/A	Staff Budgets submitted to Business Office
April 28, 2022	Regular	Budget Presentation and Adopt Preliminary Budget
May 12, 2022	N/A	Notice of Public Hearing Published in Newspaper
May 26, 2022	Regular	Public Hearing on the Preliminary Budget
June 23, 2022	Regular	Adopt Final Budget
August 15, 2022	N/A	Submit Final Budget to Auditor-Controller

CHICO AREA RECREATION AND PARK DISTRICT
 BUDGET SUMMARY - ALL FUNDS
 BUDGET VERSION 3



	GENERAL FUND	COMMUNITY PARK FEES	PARK IMPACT FUND	OAK WAY PARK	PETERSON PARK	BARONI PARK
REVENUE						
FEE BASED PROGRAM INCOME	3,520,637	-	-	-	-	-
OTHER INCOME & FACILITY RENTALS	664,865	-	-	-	-	-
RDA PASSTHROUGH	1,600,000	-	-	-	-	-
INVESTMENT INCOME	45,000	15,000	1,000	-	-	800
TAX INCOME / COUNTY	4,655,000	-	-	-	-	-
PARK IMPACT FEES	-	2,000,000	60,000	-	-	-
ASSESSMENTS	-	-	-	23,896	42,490	99,352
OPERATING TRANSFER IN FROM GENERAL FUND	-	-	-	128,446	89,582	49,906
TOTAL REVENUE	10,485,502	2,015,000	61,000	152,342	132,072	150,058
OPERATING EXPENDITURES						
SALARIES AND BENEFITS	7,320,959	-	-	125,915	99,141	123,385
SERVICES AND SUPPLIES	2,753,108	-	-	26,427	32,931	21,373
CONTRIB. TO OTHER AGENCIES	15,000	-	-	-	-	-
CONTINGENCIES	20,000	-	-	-	-	-
OPERATING TRANSFER OUT	267,934	-	-	-	-	-
NOTES PAYABLE / LEASE PYMTS	-	-	-	-	-	-
TOTAL OPERATING EXPENDITURES	10,377,001		-	152,342	132,072	144,758
NET INCOME (LOSS) FROM ONGOING OPERATIONS	108,501	2,015,000	61,000	-	-	5,300

ONE TIME OPERATING EXPENSES						
TREE ASSESSMENT & INVENTORY	25,000					
TECHNOLOGY ASSESSMENT	50,000					
MARKETING ASSESSMENT	10,000					
TOTAL ONE TIME OPERATING EXPENDITURES	85,000					

CAPITAL PROJECTS						
CAPITAL PROJECTS	6,091,040					
CAPITAL PROJECTS' REIMBURSEMENTS	3,500,000					
NET CAPITAL PROJECTS COSTS	2,591,040					
CAPITAL PROJECTS FUNDING						
ALLOCATION FROM GENERAL FUND OPERATIONS	(23,501)					
ALLOCATION FROM BARONI PARK OPERATIONS						
ALLOCATION FROM GENERAL FUND SPENDABLE ASSIGNED	-					
ALLOCATION FROM GENERAL FUND SPENDABLE UNASSIGNED	(2,567,539)					
ALLOCATION FROM BARONI PARK SPENDABLE RESTRICTED						
	-					

TOTAL NET ACTIVITY	(2,567,539)	2,015,000	61,000	-	-	5,300
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CHICO AREA RECREATION AND PARK DISTRICT
EXECUTIVE SUMMARY OF REVENUE AND EXPENDITURES
BUDGET VERSION 3



	2022-2023 BUDGET	INCREASE (DECREASE)	2021-2022 BUDGET	2021-2022 ACTUAL YTD	2021-2022 % BUDGET	2020-2021 BUDGET	2020-2021 ACTUAL	2020-2021 % BUDGET
REVENUE								
FEE BASED PROGRAM INCOME	3,520,637	675,856	2,844,781	3,315,807	116.6%	4,010,988	2,246,223	56.0%
OTHER INCOME & FACILITY RENTALS	664,865	136,515	528,350	574,198	108.7%	318,640	1,710,204	536.7%
RDA PASSTHROUGH	1,600,000	60,000	1,540,000	1,593,211	103.5%	1,350,000	1,542,243	114.2%
INVESTMENT INCOME	45,000	5,000	40,000	28,338	70.8%	40,000	62,356	155.9%
TAX INCOME / COUNTY	4,655,000	477,000	4,178,000	4,237,727	101.4%	3,396,500	4,234,632	124.7%
TOTAL REVENUE	10,485,502	1,354,371	9,131,131	9,749,281	106.8%	9,116,128	9,795,658	107.5%
OPERATING EXPENDITURES								
SALARIES AND BENEFITS	7,320,959	739,864	6,581,096	5,573,201	84.7%	6,751,037	4,681,097	69.3%
SERVICES AND SUPPLIES	2,753,108	357,165	2,395,943	1,995,281	83.3%	2,250,952	2,021,707	89.8%
CONTRIB. TO OTHER AGENCIES	15,000	-	15,000	-	0.0%	15,000	9,298	62.0%
CONTINGENCIES	20,000	(5,000)	25,000	-	0.0%	25,000	-	0.0%
OPERATING TRANSFER OUT	267,934	154,405	113,529	-	0.0%	84,447	92,149	109.1%
NOTES PAYABLE / LEASE PYMTS	-	-	-	-	0.0%	1,000	-	0.0%
TOTAL OPERATING EXPENDITURES	10,377,001	1,246,434	9,130,568	7,568,482	82.9%	9,127,436	6,804,251	74.5%
NET INCOME (LOSS) FROM ONGOING OPERATIONS	108,501	107,938	564	2,180,799		(11,308)	2,991,407	

ONE TIME OPERATING EXPENSES		
TREE ASSESSMENT & INVENTORY	25,000	25,000
TECHNOLOGY ASSESSMENT	50,000	50,000
MARKETING ASSESSMENT	10,000	10,000
TOTAL ONE TIME OPERATING EXPENDITURES	85,000	1,236,434

CAPITAL PROJECTS								
CAPITAL PROJECTS	6,091,040	4,536,240	1,554,800	1,191,122	76.6%	1,981,500	1,601,820	80.8%
CAPITAL PROJECTS' REIMBURSEMENTS	3,500,000	2,650,000	850,000	-	0.0%	1,500,000	1,301,923	86.8%
NET CAPITAL PROJECTS COSTS	2,591,040	7,186,240	704,800	1,191,122	169.0%	481,500	299,897	62.3%
CAPITAL PROJECTS FUNDING								
ALLOCATION FROM GENERAL FUND OPERATIONS	(23,501)	22,938	(564)	(2,180,799)	387009.5%	11,308	(2,991,407)	-26453.6%
ALLOCATION FROM GENERAL FUND SPENCABLE ASSIGNED	-	-	-	-		-	-	
ALLOCATION FROM GENERAL FUND SPENDABLE UNASSIGNED	(2,567,539)	1,863,303	(704,237)	989,676	-140.5%	(492,808)	2,691,510	-546.2%
FUNDS FROM ACCUMULATED CAPITAL RESERVES	-	-	-	-		-	-	

TOTAL GENERAL FUND ACTIVITY	(2,567,539)	(1,863,303)	(704,237)	989,676		(492,808)	2,691,510	
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CHICO AREA RECREATION AND PARK DISTRICT
REVENUE SUMMARY - GENERAL FUND - FUND 2490
BUDGET VERSION 3



	2022-2023 BUDGET	INCREASE (DECREASE)	2021-2022 BUDGET	2021-2022 ACTUAL YTD	2021-2022 % BUDGET	2020-2021 BUDGET	2020-2021 ACTUAL	2020-2021 % BUDGET
FEE BASED PROGRAM INCOME								
AFTER SCHOOL & CAMP PROGRAMS								
AFTERSCHOOL	2,052,225	458,292	1,593,933	1,681,697.35	105.5%	2,800,642	1,284,628.64	45.9%
CAMPS	301,300	34,610	266,690	430,931.37	161.6%	309,205	324,262.12	104.9%
SUBTOTAL	2,353,525	492,902	1,860,623	2,112,628.72	113.5%	3,109,847	1,608,890.76	51.7%
AQUATICS	160,570	(23,539)	184,109	117,325.46	63.7%	150,487	169,657.30	112.7%
CLASSES								
GENERAL CLASSES	117,260	63,260	54,000	84,186.83	155.9%	60,000	36,641.29	61.1%
COMMUNITY BAND	2,000	1,000	1,000	2,616.88	261.7%	1,125	11.88	1.1%
SENIOR ADULT CLASSES	-	(30,000)	30,000	31,378	104.6%	24,000	28,288	117.9%
YOUTH KARATE	30,000	-	30,000	30,743.64	102.5%	37,500	6,850.00	18.3%
TINY TOTS	65,000	35,997	29,003	38,024.21	131.1%	-	-	0.0%
SUBTOTAL	214,260	70,257	144,003	186,949.49	129.8%	122,625	71,791.34	58.5%
ADULT SPORTS								
PROGRAM FEE INCOME	232,942	(1,053)	233,995	198,204.42	84.7%	215,719	34,895.11	16.2%
SUBTOTAL	232,942	(1,053)	233,995	198,204.42	84.7%	215,719	34,895.11	16.2%
NATURE CENTER								
PROGRAM FEE INCOME	256,840	68,280	188,560	212,856.32	112.9%	163,960	182,623.72	111.4%
SUBTOTAL	256,840	68,280	188,560	212,856.32	112.9%	163,960	182,623.72	111.4%
OTHER PROGRAMS								
SCHOLARSHIPS	(25,000)	-	(25,000)	(7,276.42)	29.1%	(15,000)	(5,343.20)	35.6%
RECREATION ADMIN	15,000	15,000	-	-	0.0%	-	-	0.0%
CO-SPONSORED & MISCELLANEOUS	-	-	-	3,577.68	0.0%	7,500	10.00	0.1%
SPECIAL EVENTS	30,000	23,100	6,900	-	0.0%	7,350	-	0.0%
TRIPS AND TOURS	30,000	24,000	6,000	27,446.60	457.4%	8,000	-	0.0%
SENIOR ADULT PROGRAMS	2,500	2,500	-	495.50	0.0%	6,500	573.00	8.8%
YOUTH SPORTS	250,000	4,409	245,591	265,395.01	108.1%	234,000	148,230.09	63.3%
SUBTOTAL	302,500	69,009	233,491	289,638.37	124.0%	248,350	143,469.89	57.8%
TOTAL FEE BASED PROGRAMS	3,520,637	674,803	2,844,781	3,315,807.20	116.6%	4,010,988	2,246,223.23	56.0%
OTHER INCOME								
FACILITY RENTAL INCOME	444,865	98,415	346,450	382,782.57	110.5%	222,250	122,113.77	54.9%
REBATES & REIMBURSED COSTS	30,000	-	30,000	150,021.69	500.1%	30,000	209,576.93	698.6%
REIMBURSEMENTS - CITY PARKS	180,000	38,100	141,900	18,195.34	12.8%	51,390	1,352,714.31	2632.3%
MISCELLANEOUS	-	-	-	6,769.39	0.0%	4,000	12,000.05	300.0%
ENDOWMENTS	10,000	-	10,000	10,944.40	109.4%	10,000	2,594.82	25.9%
DONATIONS	-	-	-	5,485.02	0.0%	1,000	11,204.00	1120.4%
TOTAL OTHER INCOME	664,865	136,515	528,350	574,198.41	108.7%	318,640	1,710,203.88	536.7%
REVENUE FROM OTHER AGENCIES								
RDA PASSTHROUGH	1,600,000	60,000	1,540,000	1,593,210.77	103.5%	1,350,000	1,542,242.65	114.2%
INVESTMENT INCOME	45,000	5,000	40,000	28,337.60	70.8%	40,000	62,356.43	155.9%
TAX INCOME / COUNTY	4,655,000	477,000	4,178,000	4,237,726.95	101.4%	3,396,500	4,234,632.15	124.7%
TOTAL REVENUE FROM OTHER AGENCIES	6,300,000	542,000	5,758,000	5,859,275.32	101.8%	4,786,500	5,839,231.23	122.0%
TOTAL REVENUE	10,485,502	1,353,318	9,131,131	9,749,280.93	106.8%	9,116,128	9,795,658.34	107.5%

CHICO AREA RECREATION AND PARK DISTRICT
 SALARIES AND BENEFITS SUMMARY - GENERAL FUND - FUND 2490
 BUDGET VERSION 3



	2022-2023 BUDGET	INCREASE (DECREASE)	2021-2022 BUDGET	2021-2022 ACTUAL YTD	2021-2022 % BUDGET	2020-2021 BUDGET	2020-2021 ACTUAL	2020-2021 % BUDGET
SALARIES								
FULL-TIME SALARIES	3,055,000	415,000	2,640,000	2,464,520.11	93.4%	2,289,000	2,192,102.93	95.8%
PART-TIME SALARIES	2,752,000	349,706	2,402,295	1,919,153.89	79.9%	2,786,831	1,412,758.17	50.7%
ACCUMULATED LEAVE	41,000	-	41,000	-	0.0%	41,000	35,060.95	85.5%
INSTRUCTORS	32,000	(38,580)	70,580	61,064.75	86.5%	78,005	24,120.30	30.9%
SUBTOTAL	5,880,000	726,126	5,153,875	4,444,738.75	86.2%	5,194,836	3,664,042.35	70.5%
BENEFITS								
FICA	445,000	53,000	392,000	334,594.97	85.4%	394,000	271,710.91	69.0%
RETIREMENT	629,000	88,000	541,000	556,298.55	102.8%	536,000	467,422.50	87.2%
RETIREMENT - GASB 68	-	-	-	-	0.0%	-	-	0.0%
HEALTH INSURANCE	565,400	126,900	438,500	300,653.94	68.6%	377,500	270,621.58	71.7%
COBRA	-	-	-	-	0.0%	-	-	0.0%
UNEMPLOYMENT INSURANCE	30,000	(68,000)	98,000	14,939.60	15.2%	300,000	114,916.06	38.3%
WORKERS COMP INSURANCE	120,000	(32,000)	152,000	146,862.48	96.6%	117,000	101,601.44	86.8%
ALLOCATION TO OTHER FUNDS	(348,441)	(154,162)	(194,279)	(224,887.30)	115.8%	(168,299)	(209,218.08)	124.3%
SUBTOTAL	1,440,959	13,738	1,427,221	1,128,462.24	79.1%	1,556,201	1,017,054.41	65.4%
TOTAL SALARIES & BENEFITS	7,320,959	739,864	6,581,096	5,573,200.99	84.7%	6,751,037	4,681,096.76	69.3%

CHICO AREA RECREATION AND PARK DISTRICT
 SERVICES AND SUPPLIES SUMMARY - GENERAL FUND - FUND 2490
 BUDGET VERSION 3



	2022-2023 BUDGET	INCREASE (DECREASE)	2021-2022 BUDGET	2021-2022 ACTUAL YTD	2021-2022 % BUDGET	2020-2021 BUDGET	2020-2021 ACTUAL	2020-2021 % BUDGET
SERVICES AND SUPPLIES								
ADVERTISING	44,000	14,000	30,000	11,039.68	36.8%	10,000	-	0.0%
AGRICULTURE	68,065	1,850	66,215	33,654.78	50.8%	41,143	29,297.43	71.2%
CLOTHING	8,000	1,000	7,000	7,523.62	107.5%	7,000	7,685.81	109.8%
COMMUNICATIONS	52,358	-	52,358	44,250.58	84.5%	52,175	48,584.59	93.1%
HOUSEHOLD SUPPLIES	48,600	2,000	46,600	39,170.49	84.1%	46,600	35,688.51	76.6%
INSURANCE	270,000	29,500	240,500	240,887.26	100.2%	140,000	138,258.24	98.8%
OFFICE EQUIPMENT REPAIR	-	(20,000)	20,000	22,256.74	111.3%	15,000	18,121.51	120.8%
TECHNOLOGY EQUIPMENT	30,000	10,000	20,000	22,036.31	110.2%	15,000	18,121.51	120.8%
EQUIPMENT REPAIRS	23,250	920	22,330	26,123.01	117.0%	20,300	15,730.33	77.5%
FIELD EQUIPMENT	3,200	(5,421)	8,621	13,556.26	157.2%	1,750	855.55	48.9%
VEHICLE MAINTENANCE	18,000	5,500	12,500	24,620.83	197.0%	12,500	18,419.02	147.4%
POOL SUPPLIES	18,750	-	18,750	10,902.71	58.1%	15,000	15,890.99	105.9%
POOL EQUIPMENT	6,000	-	6,000	2,832.27	47.2%	4,000	1,347.35	33.7%
STRUCTURE & GROUNDS	188,900	10,800	178,100	128,745.75	72.3%	83,050	64,488.00	77.6%
WORK SERVICE SUPPLIES	2,050	-	2,050	63.79	3.1%	2,050	-	0.0%
SHOP SUPPLIES	9,950	3,600	6,350	14,645.18	230.6%	6,350	6,946.90	109.4%
VANDALISM	5,460	15	5,445	1,918.21	35.2%	4,950	3,577.22	72.3%
MEDICAL FIRST AID	3,050	(600)	3,650	728.86	20.0%	3,650	972.25	26.6%
MEMBERSHIP/PERIODICALS	24,500	-	24,500	18,138.62	74.0%	24,000	18,750.94	78.1%
OFFICE SUPPLIES	15,000	-	15,000	10,065.10	67.1%	18,000	5,475.66	30.4%
CONTRACT SERVICES	1,118,016	291,016	827,000	690,667.66	83.5%	935,120	1,001,645.60	107.1%
SERVICES	19,400	19,400	-	-	0.0%	-	-	0.0%
PUBS/LEGAL NOTICES	1,000	(21,000)	22,000	8,339.54	37.9%	22,000	2,592.49	11.8%
RENT/LEASE EQUIPMENT	5,400	-	5,400	9,524.58	176.4%	5,400	4,557.46	84.4%
RENT/LEASE STRUCTURES	2,000	-	2,000	1,500.00	75.0%	2,000	2,000.00	100.0%
SMALL TOOLS	3,900	(5)	3,905	4,103.36	105.1%	3,550	2,585.12	72.8%
EDUCATION & TRAINING	8,000	(1,000)	9,000	6,977.04	77.5%	9,000	3,034.88	33.7%
MISCELLANEOUS	10,000	(4,000)	14,000	11,257.62	80.4%	9,000	16,564.64	184.1%
PROGRAM SUPPLIES	203,125	21,720	181,405	120,547.42	66.5%	249,396	91,343.50	36.6%
DISTRICT OFFICE MEETING EXP	5,000	-	5,000	2,315.16	46.3%	5,000	99.32	2.0%
FUEL	50,000	(10,000)	60,000	28,997.48	48.3%	40,000	30,089.45	75.2%
PROGRAM TRANSPORTATION	3,700	230	3,470	1,100.00	31.7%	3,300	-	0.0%
DIST OFFICE BOARD MTG EXP	10,000	-	10,000	8,400.00	84.0%	10,000	8,350.00	83.5%
USE TAX	1,500	-	1,500	24.00	1.6%	1,500	-	0.0%
CONFERENCES	10,000	(5,000)	15,000	8,298.54	55.3%	15,000	3,805.09	25.4%
SUBTOTAL	2,290,174	344,525	1,945,649	1,575,212.45	81.0%	1,832,784	1,614,879.36	88.1%
UTILITIES								
WATER	151,521	53,566	97,955	95,046.50	97.0%	95,400	81,270.67	85.2%
ELECTRICITY	309,072	28,876	280,196	276,178.06	98.6%	258,518	262,188.85	101.4%
GAS	79,992	14,249	65,743	41,997.99	63.9%	57,850	54,504.26	94.2%
SEWER	7,349	949	6,400	6,846.39	107.0%	6,400	8,863.37	138.5%
SUBTOTAL	547,934	97,640	450,294	420,068.94	93.3%	418,168	406,827.15	97.3%
TOTAL SERVICE & SUPPLY	2,838,108	442,165	2,395,943	1,995,281.39	83.3%	2,250,952	2,021,706.51	89.8%

**CHICO AREA RECREATION AND PARK DISTRICT
BUDGET VERSION 3
CAPITAL PROJECTS SUMMARY**



FY 2022/2023 CAPITAL IMPROVEMENTS

CAPITAL PROJECTS - DEFERRED MAINTENANCE

HOOKER OAK	Softball Field Sports Lighting Replacement	890,000
HOOKER OAK	Basketball Court Resurface	35,400
COMMUNITY PARK	Fieldhouse HVAC Replacement	66,000
PV POOL	Pool Room Roof Replacement	48,000
ROTARY PARK	Basketball Court Resurface	35,400
DISTRICT WIDE	ADA Upgrades	135,000
DISTRICT WIDE	Deffered Maintenance	140,000
		<u>1,349,800</u>

CAPITAL PROJECTS - PLAY STRUCTURES

HOOKER OAK	Tot Lot Playground Replacement	192,000
PETERSON PARK	Playground Replacement	198,240
		<u>390,240</u>

CAPITAL IMPROVEMENTS

COMMUNITY PARK	Pickleball Court Conversion	<u>84,000</u>
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FIXED ASSETS

Project Crew Truck	65,000
Tractor	102,000
2023 Deck Mower	100,000
Gator	15,000
	<u>282,000</u>

FY 2022/2023 TOTAL 2,106,040

FUNDING SOURCES

CPRS Playground Grant	150,000
General Fund Unassigned Fund Balance	1,956,040
TOTAL	<u><u>2,106,040</u></u>

FY 2021/2022 CAPITAL IMPROVEMENTS CARRIED FORWARD

DOROTHY JOHNSON CENTER	HVAC Replacement	550,000
COMMUNITY PARK	Bocce Ball Court	450,000
DOROTHY JOHNSON CENTER	Chapman Park Renovation	2,900,000
FIXED ASSET	Deck Mower	85,000
		<u>3,985,000</u>

Carry Forward TOTAL 3,985,000

FUNDING SOURCES

Prop 68 Grant Funding	2,900,000
Community Park Fund	450,000
General Fund Unassigned Fund Balance	635,000
TOTAL	<u><u>3,985,000</u></u>

**CHICO AREA RECREATION AND PARK DISTRICT
ADMINISTRATIVE CONTRACT SERVICES
BUDGET VERSION 3**



	2022-2023	2021-2022	CHANGE
	BUDGET	BUDGET	
ADMINISTRATIVE SERVICES			
ACTUARIAL EVALUATION SOFTWARE	7,105	12,000	(4,895)
CAPITAL ASSETS SOFTWARE	-	16,700	(16,700)
CONTENT MANAGEMENT	65,000	-	65,000
REGISTRATION SUPPORT FEES	150,000	152,400	(2,400)
	<u>222,105</u>	<u>181,100</u>	<u>41,005</u>
OFFICE EQUIPMENT SERVICE CONTRACTS			
COMPUTER MAINTENANCE	-	7,000	(7,000)
IT SUPPORT	98,000	-	98,000
COMPUTER SOFTWARE (KRONOS, OFFICE 365)	105,000	92,400	12,600
COPY MACHINE	18,000	18,000	-
TELEPHONE SYSTEM	-	200	(200)
POSTAGE MACHINE	6,000	4,600	1,400
	<u>227,000</u>	<u>122,200</u>	<u>104,800</u>
AUDIT & RELATED SERVICES			
AUDIT	17,000	16,000	1,000
GASB 68 REPORTS	700	700	-
AUDIT & RELATED SERVICES	<u>17,700</u>	<u>16,700</u>	<u>1,000</u>
LEGAL SERVICES			
	<u>25,000</u>	<u>30,000</u>	<u>(5,000)</u>
PROFESSIONAL SERVICES			
DISTRICT SERVICES	<u>-</u>	<u>7,000</u>	<u>(7,000)</u>
EMPLOYEE BACKGROUND CHECK			
	<u>18,000</u>	<u>18,000</u>	<u>-</u>
CONSULTANT SERVICES			
LOCAL GOVERNMENT CONSULTING	-	75,000	(75,000)
FRAUD HOTLINE	1,075	1,075	-
ELECTION	125,000	-	125,000
	<u>126,075</u>	<u>76,075</u>	<u>50,000</u>
TOTAL ANNUAL ADMIN CONTRACT SERVICES			
	<u>635,880</u>	<u>451,075</u>	<u>184,805</u>
ONE TIME OPERATING EXPENSES			
MARKETING & BRANDING	10,000	-	10,000
TECHNOLOGY ASSESSMENT	50,000	-	50,000
	<u>60,000</u>	<u>-</u>	<u>60,000</u>
TOTAL ADMINISTRATIVE CONTRACT SERVICES			
	<u>695,880</u>	<u>451,075</u>	<u>244,805</u>

**CHICO AREA RECREATION AND PARK DISTRICT
PARKS ADMINISTRATIVE CONTRACT SERVICES
BUDGET VERSION 3**



	2021-2022	2020-2021	
	BUDGET	BUDGET	CHANGE
PARKS ADMIN - DISTRICT GENERAL			
HOUSEHOLD	25,000	23,000	2,000
REPAIRS AND MAINTENANCE	26,000	27,500	(1,500)
SAFETY	2,500	2,500	-
SECURITY	150,000	155,000	(5,000)
UTILITIES	47,000	33,000	14,000
	250,500	241,000	9,500
<u>SITE SPECIFIC</u>			
COMMUNITY CENTER			
LANDSCAPING	22,000	21,600	400
HOOKER OAK			
LANDSCAPING	1,900	1,800	100
TOTAL ANNUAL PARKS CONTRACT SERVICES	274,400	264,400	10,000
ONE TIME OPERATING EXPENSES			
TREE ASSESSMENT & INVENTORY	25,000	18,000	7,000
TOTAL ADMINISTRATIVE CONTRACT SERVICES	299,400	282,400	17,000

CHICO AREA RECREATION AND PARK DISTRICT
GENERAL FUND - SUMMARY OF FUND BALANCE
BUDGET VERSION 3



CATEGORY	DESCRIPTION	PROJECTED BEGINNING BALANCE	PROJECTED ACTIVITY	PROJECTED ENDING BALANCE
SPENDABLE: COMMITTED	IMPREST CASH (Petty cash)	1,500	-	1,500
	GENERAL RESERVE (Working capital)	2,000,000	500,000	2,500,000
TOTAL SPENDABLE: COMMITTED FUND BALANCE		2,001,500	500,000	2,501,500
SPENDABLE: ASSIGNED		-	-	-
SPENDABLE: UNASSIGNED	NET REMAINING UNDESIGNATED FUND BALANCE	3,500,000	(3,067,539)	432,461
TOTAL SPENDABLE FUND BALANCE		5,501,500	(2,567,539)	2,933,961
NON-SPENDABLE	INVESTMENT IN CAPITAL ASSETS (NET OF RELATED DEBT)	25,271,132	6,091,040	31,362,172
TOTAL FUND BALANCE		30,772,632	3,523,501	34,296,133

Notes: Under GASB #54 the Fund Balance is classified under different sub-categories as follows:

Spendable - Restricted	Has constraints on spending that are legally enforceable by outside parties.
Spendable - Unrestricted - Committed	Has constraints on spending that the District imposes upon itself by high-level formal action prior to the close of the period.
Spendable - Unrestricted - Assigned	Applies to resources intended for spending for a purpose set by the governing body itself or by some person or body delegated to exercise such authority in accordance with policy established by the board.
Spendable - Unrestricted - Unassigned	Residual fund balance.
Non-Spendable	Not available for spending, either now or in the future, because of the form of the asset (e.g. fixed assets)

* Unassigned Fund Balance is affected by changes made to our reserves, as well as current year net income. This is our best current estimate of our Unassigned Fund Balance. It will continue to change as we monitor our revenues and expenses as we close out the FY. We will continue to see adjustments in this area until the year has been finalized.

CHICO AREA RECREATION AND PARK DISTRICT
 EXECUTIVE SUMMARY OF REVENUES AND EXPENDITURES - CITY OF CHICO COMMUNITY PARK FEES - FUND 2470
 BUDGET VERSION 3



	2022-2023 BUDGET	INCREASE (DECREASE)	2021-2022 BUDGET	2021-2022 ACTUAL YTD	2021-2022 % BUDGET	2020-2021 BUDGET	2020-2021 ACTUAL	2020-2021 % BUDGET
INCOME								
PARK IMPACT FEES	2,000,000	2,000,000	-	3,305,107	0.0%	-	2,230,752	0.0%
INTEREST INCOME	15,000	15,000	-	17,212	0.0%	-	-	0.0%
TOTAL INCOME	2,015,000	2,015,000	-	3,322,318	0.0%	-	2,230,752	0.0%
NOTES PAYABLE / LEASE PYMTS	-	-	-	-	0.0%	-	-	0.0%
UTILIZATION OF FUND BALANCE	-	-	-	-		-	-	0.0%
TOTAL INCOME OVER (UNDER) EXPENDITURES	2,015,000	2,015,000	-	3,322,318		-	2,230,752	0.0%

CHICO AREA RECREATION AND PARK DISTRICT
 EXECUTIVE SUMMARY OF REVENUES AND EXPENDITURES - COUNTY IMPACT FEES - FUND 2480
 BUDGET VERSION 3



	2022-2023 BUDGET	INCREASE (DECREASE)	2021-2022 BUDGET	2021-2022 ACTUAL YTD	2021-2022 % BUDGET	2020-2021 BUDGET	2020-2021 ACTUAL	2020-2021 % BUDGET
INCOME								
PARK IMPACT FEES	60,000	-	60,000	73,625	122.7%	70,000	68,875	98.4%
INTEREST INCOME	1,000	300	700	1,530	218.5%	700	3,047	435.4%
TOTAL INCOME	61,000	300	60,700	75,155	123.8%	70,700	71,922	101.7%
NOTES PAYABLE / LEASE PYMTS	-	-	-	-	0.0%	-	-	0.0%
UTILIZATION OF FUND BALANCE	-	-	-	-	0.0%	-	-	0.0%
TOTAL INCOME OVER (UNDER) EXPENDITURES	61,000	300	60,700	75,155	101.7%	70,700	71,922	101.7%

CHICO AREA RECREATION AND PARK DISTRICT
EXECUTIVE SUMMARY OF REVENUES AND EXPENDITURES - OAK WAY - FUND 2495
BUDGET VERSION 3



	2022-2023 BUDGET	INCREASE (DECREASE)	2021-2022 BUDGET	2021-2022 ACTUAL YTD	2021-2022 % BUDGET	2020-2021 BUDGET	2020-2021 ACTUAL	2020-2021 % BUDGET
INCOME								
ASSESSMENTS	23,896	76	23,820	22,764	95.6%	23,752	22,962	96.7%
INTEREST	-	-	-	100	0.0%	-	79	0.0%
TRANSFER FROM GENERAL FUND	128,446	53,617	74,829	-	0.0%	60,184	65,321	108.5%
TOTAL INCOME	152,342	53,693	98,649	22,864	23.2%	83,936	88,363	105.3%
OPERATING EXPENDITURES								
SALARIES AND BENEFITS	125,915	54,301	71,614	65,646	91.7%	63,689	63,688	100.0%
SERVICES AND SUPPLIES								
AGRICULTURE	2,700	-	2,700	2,921	108.2%	1,800	1,960	108.9%
HOUSEHOLD SUPPLIES	2,500	-	2,500	2,465	98.6%	2,500	3,022	120.9%
STRUCTURES & GROUNDS	8,000	-	8,000	3,334	41.7%	4,000	6,441	161.0%
VANDALISM	110	-	110	97	87.7%	100	68	68.3%
EQUIPMENT RENTS	-	(2,000)	2,000	-	0.0%	500	52	10.4%
CONTRACT SERVICES	6,850	-	6,850	5,445	79.5%	6,847	7,610	111.1%
WATER	1,812	237	1,575	1,429	90.7%	1,500	1,359	90.6%
ELECTRIC	4,455	1,155	3,300	6,163	186.8%	3,000	4,239	141.3%
SUBTOTAL	26,427	(608)	27,035	21,853	80.8%	20,247	24,752	122.2%
TOTAL OPERATING EXPENDITURES	152,342	53,693	98,649	87,499	88.7%	83,936	88,440	105.4%
TOTAL INCOME OVER (UNDER) EXPENDITURES	-	(53,693)	-	(64,635)		-	(77)	

Notes:

Property tax assessments on the residents in the Oak Way Assessment District are used to pay the maintenance costs of Oak Way Park which is maintained by CARD.

Property tax assessments on the residents in the Oak Way Assessment District cannot be raised due to how the assessment district was originally established. As such, some operating expenditures must be supplemented by the General Fund in order for the Oak Way Park Fund to properly operate. The General Fund is currently supplementing the costs of salaries and benefits of this fund.

Fund Balance for this fund is assigned as Spendable - Restricted for maintenance of the park.

CHICO AREA RECREATION AND PARK DISTRICT
EXECUTIVE SUMMARY OF REVENUES AND EXPENDITURES - PETERSON PARK - FUND 2497
BUDGET VERSION 3



	2022-2023 BUDGET	INCREASE (DECREASE)	2021-2022 BUDGET	2021-2022 ACTUAL YTD	2021-2022 % BUDGET	2020-2021 BUDGET	2020-2021 ACTUAL	2020-2021 % BUDGET
INCOME								
ASSESSMENTS	42,490	-	42,490	41,643	98.0%	42,490	42,308	99.6%
INTEREST	-	-	-	184	0.0%	-	146	0.0%
TRANSFER FROM GENERAL FUND	89,582	50,882	38,700	-	0.0%	24,263	26,828	110.6%
TOTAL INCOME	132,072	50,882	81,190	41,827	51.5%	66,753	69,282	103.8%
OPERATING EXPENDITURES								
SALARIES AND BENEFITS	99,141	48,088	51,053	46,798	91.7%	40,921	40,921	100.0%
SERVICES AND SUPPLIES								
AGRICULTURE	2,775	-	2,775	2,721	98.1%	1,850	2,175	117.5%
HOUSEHOLD SUPPLIES	-	-	-	-	0.0%	-	-	0.0%
STRUCTURES & GROUNDS	5,000	-	5,000	1,198	24.0%	2,500	2,938	117.5%
VANDALISM	-	-	-	-	0.0%	-	-	0.0%
EQUIPMENT RENTS	-	-	-	-	0.0%	-	-	0.0%
SMALL TOOLS	-	-	-	-	0.0%	-	-	0.0%
CONTRACT SERVICES	4,182	-	4,182	2,508	60.0%	4,182	4,117	98.5%
WATER	20,528	2,678	17,850	22,257	124.7%	17,000	19,082	112.2%
ELECTRIC	446	116	330	154	46.7%	300	165	55.2%
SUBTOTAL	32,931	2,794	30,137	28,838	95.7%	25,832	28,478	110.2%
TOTAL OPERATING EXPENDITURES	132,072	50,882	81,190	75,636	93.2%	66,753	69,399	104.0%
TOTAL INCOME OVER (UNDER) EXPENDITURES	-	-	-	(33,810)		-	(117)	

Notes:

Property tax assessments on the residents in the Peterson Park Assessment District are used to pay the maintenance costs of Peterson Park which is maintained by CARD.

Property tax assessments on the residents in the Peterson Park Assessment District cannot be raised due to how the assessment district was originally established. As such, some operating expenditures must be supplemented by the General Fund in order for the Peterson Park Fund to properly operate. The General Fund is currently supplementing the costs of salaries and benefits of this fund.

Fund Balance for this fund is assigned as Spendable - Restricted for maintenance of the park.

CHICO AREA RECREATION AND PARK DISTRICT
 EXECUTIVE SUMMARY OF REVENUES AND EXPENDITURES - BARONI PARK - FUND 2498
 BUDGET VERSION 3



	2022-2023 BUDGET	INCREASE (DECREASE)	2021-2022 BUDGET	2021-2022 ACTUAL YTD	2021-2022 % BUDGET	2020-2021 BUDGET	2020-2021 ACTUAL	2020-2021 % BUDGET
INCOME								
ASSESSMENTS	99,352	4,041	95,311	93,428	98.0%	85,689	85,440	99.7%
INTEREST	800	500	300	723	241.1%	300	1,100	366.5%
TRANSFER FROM GENERAL FUND	49,906	49,906	-	-	0.0%	-	-	0.0%
TOTAL INCOME	150,058	54,447	95,611	94,151	98.5%	85,989	86,539	100.6%
OPERATING EXPENDITURES								
SALARIES AND BENEFITS	123,385	52,795	70,590	65,646	93.0%	63,689	63,688	100.0%
SERVICES AND SUPPLIES								
AGRICULTURE	1,650	-	1,650	1,625	98.5%	1,100	679	61.7%
HOUSEHOLD SUPPLIES	-	-	-	-	0.0%	-	-	0.0%
STRUCTURES & GROUNDS	3,000	-	3,000	496	16.5%	1,500	4,968	331.2%
VANDALISM	110	-	110	-	0.0%	100	-	0.0%
EQUIPMENT RENTS	-	-	-	-	0.0%	-	-	0.0%
CONTRACT SERVICES	4,241	-	4,241	2,508	59.1%	4,100	4,117	100.4%
WATER	12,075	1,575	10,500	10,527	100.3%	10,000	10,928	109.3%
ELECTRIC	297	77	220	-	0.0%	200	-	0.0%
SUBTOTAL	21,373	1,652	19,721	15,156	76.8%	17,000	20,693	121.7%
TOTAL OPERATING EXPENDITURES	144,758	54,447	90,311	80,801	89.5%	80,689	84,381	104.6%
TOTAL INCOME OVER (UNDER) EXPENDITURES	5,300	-	5,300	13,350	251.9%	5,300	2,158	40.7%
ALLOCATION TO CAPITAL PROJECTS	-	-	-	-	0.0%	-	-	0.0%
TOTAL FUND ACTIVITY	5,300	52,795	5,300	13,350		5,300	2,158	

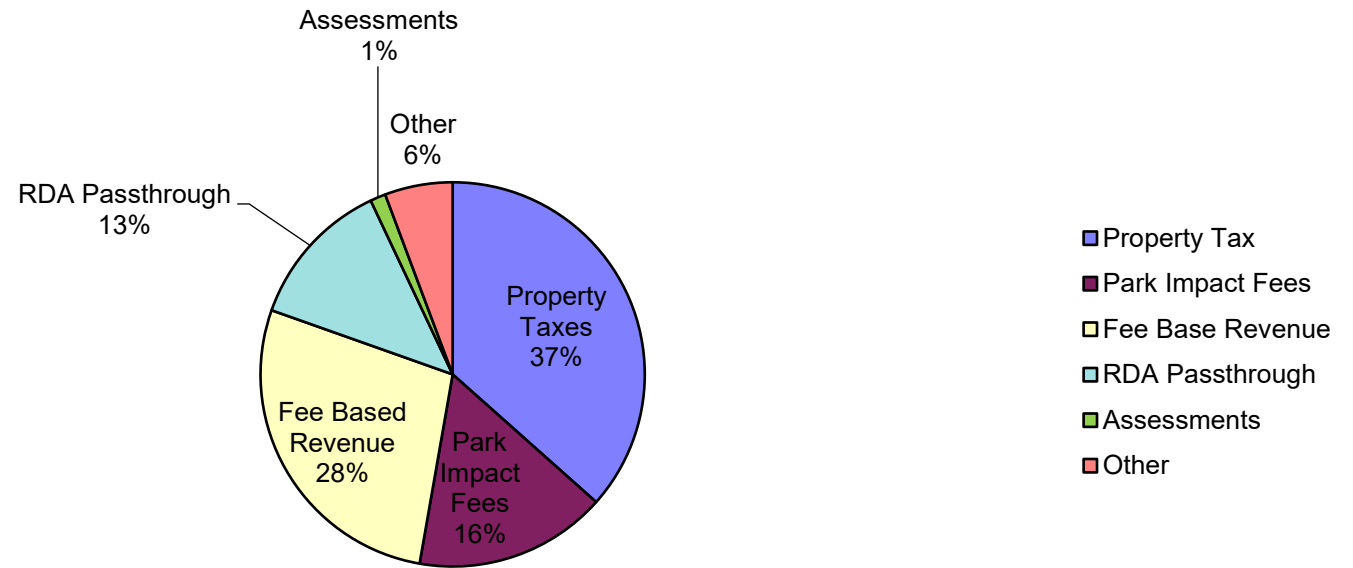
CAPITAL PROJECTS								
CAPITAL PROJECTS	-	-	-	-	0.0%	-	-	0.0%
CAPITAL PROJECTS FUNDING								
ALLOCATION FROM OPERATIONS	-	-	-	-	0.0%	-	-	0.0%
ALLOCATION FROM SPENDABLE RESTRICTED	-	-	-	-	0.0%	-	-	0.0%
	-	-	-	-		-	-	

Notes:

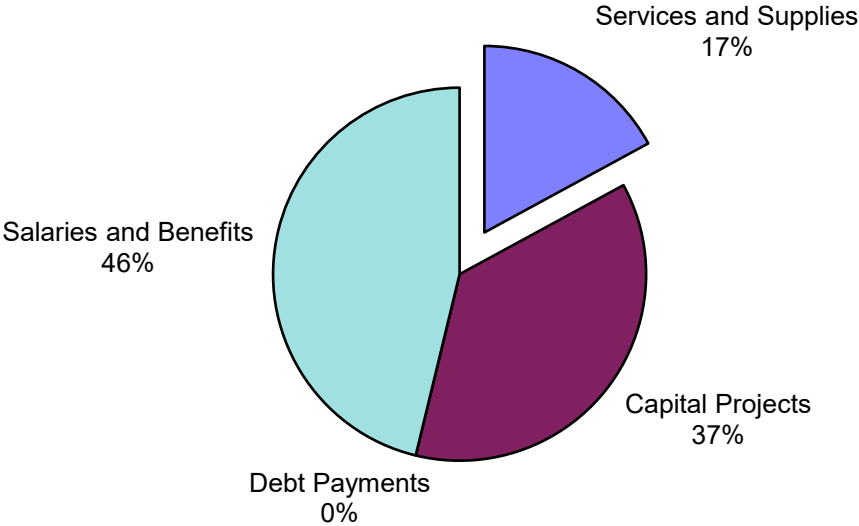
Property tax assessments on the residents in the Baroni Neighborhood Park Assessment District are used to pay the maintenance costs of Baroni Park which is maintained by CARD.

Fund Balance for this fund is assigned as Spendable - Restricted for maintenance of the park.

CARD BUDGET: REVENUE BY SOURCE



CARD BUDGET: BUDGETED EXPENDITURES



■ Services and Supplies ■ Capital Projects ■ Debt Payments ■ Salaries and Benefits

**CHICO AREA RECREATION AND PARK DISTRICT
BUDGET VERSION 3
PARK SITES AND FACILITIES**



The Chico Area Recreation and Park District serves a 225 square mile area with an approximated population of 109,000. The District is located in the northwest corner of Butte County, California including the urban area of Chico and surrounding farmland.

The District currently operates three recreation centers, two swimming pools, one gymnasium, and six park and recreation areas. District parks range in size from .44 acres to 40 acres. Park sites and facilities operated by the District include:

FACILITIES

Community Center

Location: 545 Vallombrosa Avenue
Size: 3 acres
Facilities: CARD administrative offices, recreation classrooms and multi-purpose room

Chico Creek Nature Center

Location: 1968 East 8th Street
Size: 3.25 acres
Facilities: Animal museum, exhibit hall, nature classroom, and administrative offices

Dorothy F. Johnson Neighborhood Center

Location: 775 East 16th Street
Size: 3 acres
Facilities: Community center, playground, picnic area and basketball court

Lakeside Pavilion

Location: 2565 California Park Drive
Size: 1.6 acres
Facilities: Community center, administrative offices and multi-purpose room

Pleasant Valley Pool and Recreation Center

Location: 2320 North Avenue
Size: 1.1 acres
Facilities: Community center and swimming pool

COMMUNITY PARKS

Community Park

Location: East 20th Street and Martin Luther King Jr. Parkway
Size: 40 acres
Facilities: Playground, picnic area, softball fields, tennis courts, pickleball courts, soccer fields, sand volleyball courts, restrooms and gymnasium

DeGarmo Park

Location: 199 Leora Court
Size: 36 acres
Facilities: Pavilion, playground, picnic area, softball fields, soccer fields and dog park

Hooker Oak Recreation Area

Location: 1928 Manzanita Avenue
Size: 35 acres
Facilities: Playground, picnic area, basketball court, baseball field and softball fields

Wildwood Park

Location: 100 Wildwood Avenue
Size: 18 acres
Facilities: Pavilion and picnic area, playground and softball fields

**CHICO AREA RECREATION AND PARK DISTRICT
BUDGET VERSION 3
PARK SITES AND FACILITIES**



OTHER PARK SITES

Baroni Park

Location: Bruce Road at Remington Drive
Size: 7.285 acres
Facilities: Playground, basketball court, picnic area and open space

Centennial Park

Location: Glenshire Lane
Size: 5 acres
Facilities: Playground, basketball court, picnic area and open space

Hancock Park

Location: North Marigold Ave.
Size: 3.61 acres
Facilities: Turf play field and pathways

Hartley Park

Location: 3 Cattail Court
Size: 5 acres
Facilities: Open space

Husa Ranch/Nob Hill

Location: 868 Palo Alto St
Size: 2.9 acres
Facilities: Playground, basketball court, disk golf and open space

Henshaw Avenue Park

Location: Henshaw Avenue
Size: 5 acres
Facilities: Undeveloped

Humboldt Avenue Skatepark

Location: Humboldt Avenue at Flume Street
Size: .89 acres
Facilities: Skateboard park with restrooms

Oak Way Park

Location: 1510 West 8th Avenue
Size: 8.7 acres
Facilities: Playground, basketball court, picnic area and restrooms

Peterson Park

Location: Rollins Lake Drive and Denali Drive
Size: 5.5 acres
Facilities: Playground, picnic area and basketball court

Rotary Park

Location: East 16th Street and Broadway
Size: .7 acres
Facilities: Playground, picnic area and basketball court

Sycamore Park

Location: One Mile Recreation Area
Size: 3.5 acres
Facilities: Softball field

**CHICO AREA RECREATION AND PARK DISTRICT
BUDGET VERSION 3
PARK SITES AND FACILITIES**



Keefer Creek Park

Location: Guntren Road

Size: 10.3 acres

Facilities: Undeveloped

River Road Undeveloped Properties

Location: River Road

Size: 1.6 acres

Facilities: Undeveloped

**CHICO AREA RECREATION AND PARK DISTRICT
 FISCAL YEAR 2022/2023
 BUDGET VERSION 3
 PART TIME/TEMPORARY/SEASONAL SALARY - SCHEDULE**

EFFECTIVE JULY 1, 2022



TITLE	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
Recreation Leader	\$ 15.00	\$ 15.50					
Sr Recreation Leader	\$ 16.00	\$ 16.50	\$ 17.00				
Director	\$ 17.50	\$ 18.00	\$ 18.50	\$ 19.00	\$ 19.50	\$ 20.00	\$ 20.50
Program Manager	\$ 21.50	\$ 22.00	\$ 22.50	\$ 23.00	\$ 23.50	\$ 24.00	\$ 24.50
Swim Instructor	\$ 15.00	\$ 15.50					
Lifeguard	\$ 16.00	\$ 16.50	\$ 17.00	\$ 17.50			
Asst. Head Guard	\$ 18.00	\$ 18.50					
Head Guard	\$ 19.00	\$ 19.50	\$ 20.00				

TITLE	Range	Min	Max
Adult Sports Official		\$ 16.00	\$ 29.00

TITLE	Step 1	Step 2	Step 3
Facility Attendant	\$ 15.50	\$ 16.00	
Lead Facility Attendant	\$ 16.50	\$ 17.00	

TITLE	Step 1	Step 2	Step 3
Maintenance Aid I	\$ 15.00	\$ 15.50	
Maintenance Aid II	\$ 16.00	\$ 16.50	\$ 17.00

TITLE	Step 1	Step 2	Step 3
Finance Technician	\$ 20.00	\$ 20.50	\$ 21.00
Event Coordinator	\$ 20.00	\$ 20.50	\$ 21.00
Office Assistant	\$ 15.00	\$ 15.50	

NOTES:

Step increases are performance based and reviewed annually

Starting salary dependent on relevant background and experience

PT Employees are limited to working a maximum of 999 hours per Fiscal Year (July 1 - June 30)

Extended PT Employees are limited to working a maximum of 1,560 hours per Fiscal Year (July 1 - June 30)

**CHICO AREA RECREATION AND PARK DISTRICT
 FISCAL YEAR 2022/2023
 BUDGET VERSION 3
 PART TIME/TEMPORARY/SEASONAL SALARY - SCHEDULE**

EFFECTIVE JANUARY 1, 2023



TITLE	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
Recreation Leader	\$ 15.50	\$ 16.00					
Sr Recreation Leader	\$ 16.50	\$ 17.00	\$ 17.50				
Director	\$ 18.00	\$ 18.50	\$ 19.00	\$ 19.50	\$ 20.00	\$ 20.50	\$ 21.00
Program Manager	\$ 21.50	\$ 22.00	\$ 22.50	\$ 23.00	\$ 23.50	\$ 24.00	\$ 24.50
Swim Instructor	\$ 15.50	\$ 16.00					
Lifeguard	\$ 16.50	\$ 17.00	\$ 17.50	\$ 18.00			
Asst. Head Guard	\$ 18.50	\$ 19.00					
Head Guard	\$ 19.50	\$ 20.00	\$ 20.50				

TITLE	Range	Min	Max
Adult Sports Official		\$ 16.00	\$ 29.00

TITLE	Step 1	Step 2	Step 3
Facility Attendant	\$ 16.00	\$ 16.50	
Lead Facility Attendant	\$ 17.00	\$ 17.50	

TITLE	Step 1	Step 2	Step 3
Maintenance Aid I	\$ 15.50	\$ 16.00	
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TITLE	Step 1	Step 2	Step 3
Finance Technician	\$ 20.00	\$ 20.50	\$ 21.00
Event Coordinator	\$ 20.00	\$ 20.50	\$ 21.00
Office Assistant	\$ 15.50	\$ 16.00	

NOTES:

Step increases are performance based and reviewed annually

Starting salary dependent on relevant background and experience

PT Employees are limited to working a maximum of 999 hours per Fiscal Year (July 1 - June 30)

Extended PT Employees are limited to working a maximum of 1,560 hours per Fiscal Year (July 1 - June 30)

PROPOSED SCHEDULE - PENDING PASSAGE OF MINIMUM WAGE INCREASE

Supervisors Unit - Local 39

July 1, 2022-June 30,2023		Step A	Step B	Step C	Step D	Step E	Step F
Recreation Supervisor							
Hourly	\$	32.64	\$ 34.28	\$ 35.99	\$ 37.79	\$ 39.68	\$ 41.66
Monthly	\$	5,658	\$ 5,942	\$ 6,238	\$ 6,550	\$ 6,878	\$ 7,221
Annually	\$	67,891	\$ 71,302	\$ 74,859	\$ 78,603	\$ 82,534	\$ 86,653
Park Supervisor							
Hourly	\$	32.64	\$ 34.28	\$ 35.99	\$ 37.79	\$ 39.68	\$ 41.66
Monthly	\$	5,658	\$ 5,942	\$ 6,238	\$ 6,550	\$ 6,878	\$ 7,221
Annually	\$	67,891	\$ 71,302	\$ 74,859	\$ 78,603	\$ 82,534	\$ 86,653

Parks Unit - SEIU

July 1, 2022-June 30,2023		Step A	Step B	Step C	Step D	Step E	Step F
Utility II							
Hourly	\$	30.26	\$ 31.77	\$ 33.36	\$ 35.03	\$ 36.78	\$ 38.62
Monthly	\$	5,245	\$ 5,507	\$ 5,782	\$ 6,072	\$ 6,375	\$ 6,694
Annually	\$	62,941	\$ 66,082	\$ 69,389	\$ 72,862	\$ 76,502	\$ 80,330
Utility I							
Hourly	\$	26.14	\$ 27.45	\$ 28.82	\$ 30.26	\$ 31.77	\$ 33.36
Monthly	\$	4,531	\$ 4,758	\$ 4,995	\$ 5,245	\$ 5,507	\$ 5,782
Annually	\$	54,371	\$ 57,096	\$ 59,946	\$ 62,941	\$ 66,082	\$ 69,389
Maintenance Worker							
Hourly	\$	18.00	\$ 18.90	\$ 19.85	\$ 20.84	\$ 21.88	\$ 22.97
Monthly	\$	3,120	\$ 3,276	\$ 3,441	\$ 3,612	\$ 3,793	\$ 3,981
Annually	\$	37,440	\$ 39,312	\$ 41,288	\$ 43,347	\$ 45,510	\$ 47,778

Unrepresented

July 1, 2022-June 30,2023		Step A	Step B	Step C	Step D	Step E	Step F
General Manager							
Hourly	\$	62.50					
Monthly	\$	10,833					
Annually	\$	130,000					
Parks and Facilities Manager							
Hourly	\$	37.31	\$ 39.18	\$ 41.14	\$ 43.19	\$ 45.35	\$ 47.62
Monthly	\$	6,467	\$ 6,791	\$ 7,131	\$ 7,486	\$ 7,861	\$ 8,254
Annually	\$	77,605	\$ 81,494	\$ 85,571	\$ 89,835	\$ 94,328	\$ 99,050
Recreation Manager							
Hourly	\$	37.31	\$ 39.18	\$ 41.14	\$ 43.19	\$ 45.35	\$ 47.62
Monthly	\$	6,467	\$ 6,791	\$ 7,131	\$ 7,486	\$ 7,861	\$ 8,254
Annually	\$	77,605	\$ 81,494	\$ 85,571	\$ 89,835	\$ 94,328	\$ 99,050
Finance Manager							
Hourly	\$	37.31	\$ 39.18	\$ 41.14	\$ 43.19	\$ 45.35	\$ 47.62
Monthly	\$	6,467	\$ 6,791	\$ 7,131	\$ 7,486	\$ 7,861	\$ 8,254
Annually	\$	77,605	\$ 81,494	\$ 85,571	\$ 89,835	\$ 94,328	\$ 99,050
HR Manager							
Hourly	\$	37.31	\$ 39.18	\$ 41.14	\$ 43.19	\$ 45.35	\$ 47.62
Monthly	\$	6,467	\$ 6,791	\$ 7,131	\$ 7,486	\$ 7,861	\$ 8,254
Annually	\$	77,605	\$ 81,494	\$ 85,571	\$ 89,835	\$ 94,328	\$ 99,050
Business Services							
Hourly	\$	37.31	\$ 39.18	\$ 41.14	\$ 43.19	\$ 45.35	\$ 47.62
Monthly	\$	6,467	\$ 6,791	\$ 7,131	\$ 7,486	\$ 7,861	\$ 8,254
Annually	\$	77,605	\$ 81,494	\$ 85,571	\$ 89,835	\$ 94,328	\$ 99,050
HR/Recruitment Specialist							
Hourly	\$	24.40	\$ 25.62	\$ 26.90	\$ 28.25	\$ 29.66	\$ 31.14
Monthly	\$	4,229	\$ 4,441	\$ 4,663	\$ 4,897	\$ 5,141	\$ 5,398
Annually	\$	50,752	\$ 53,290	\$ 55,952	\$ 58,760	\$ 61,693	\$ 64,771
Finance Specialist							
Hourly	\$	24.40	\$ 25.62	\$ 26.90	\$ 28.25	\$ 29.66	\$ 31.14
Monthly	\$	4,229	\$ 4,441	\$ 4,663	\$ 4,897	\$ 5,141	\$ 5,398
Annually	\$	50,752	\$ 53,290	\$ 55,952	\$ 58,760	\$ 61,693	\$ 64,771
Facility Coordinator							
Hourly	\$	21.23	\$ 22.29	\$ 23.40	\$ 24.57	\$ 25.80	\$ 27.09
Monthly	\$	3,680	\$ 3,864	\$ 4,056	\$ 4,259	\$ 4,472	\$ 4,696
Annually	\$	44,158	\$ 46,363	\$ 48,672	\$ 51,106	\$ 53,664	\$ 56,347
Assistant Facility Coordinator							
Hourly	\$	19.50	\$ 20.48	\$ 21.50	\$ 22.58	\$ 23.71	\$ 24.90
Monthly	\$	3,380	\$ 3,550	\$ 3,727	\$ 3,914	\$ 4,110	\$ 4,316
Annually	\$	40,560	\$ 42,598	\$ 44,720	\$ 46,966	\$ 49,317	\$ 51,792
Admin/Customer Service Rep							
Hourly	\$	21.23	\$ 22.29	\$ 23.40	\$ 24.57	\$ 25.80	\$ 27.09
Monthly	\$	3,680	\$ 3,864	\$ 4,056	\$ 4,259	\$ 4,472	\$ 4,696
Annually	\$	44,158	\$ 46,363	\$ 48,672	\$ 51,106	\$ 53,664	\$ 56,347
Marketing Coordinator							
Hourly	\$	30.07	\$ 31.57	\$ 33.15	\$ 34.80	\$ 36.54	\$ 38.37
Monthly	\$	5,212	\$ 5,472	\$ 5,746	\$ 6,032	\$ 6,334	\$ 6,651
Annually	\$	62,546	\$ 65,666	\$ 68,952	\$ 72,384	\$ 76,003	\$ 79,810
Recreation Coordinator							
Hourly	\$	24.82	\$ 26.07	\$ 27.37	\$ 28.74	\$ 30.17	\$ 31.68
Monthly	\$	4,302	\$ 4,519	\$ 4,744	\$ 4,982	\$ 5,229	\$ 5,491
Annually	\$	51,626	\$ 54,226	\$ 56,930	\$ 59,779	\$ 62,754	\$ 65,894



Chico Area Recreation and Park District “Helping People Play”

**Staff Report 22-28
Agenda Item 7.2**

STAFF REPORT

DATE: June 17, 2022
TO: Board of Directors
FROM: Annabel, General Manager
SUBJECT: Wildfire Smoke Policy

Discussion

In January 2022, SDRMA conducted a safety and loss prevention assessment. They identified several policies that were either not in place or outdated. Staff is working to develop and update the specified policies. The Wildfire Smoke Policy is the first in the series given the time of year and the probability of a smoke event occurring.

SDRMA provided a template that complies with the current Cal OSHA regulations. The policy was shared with IUOE Local 39 and SEIU Local 1021, and the meet and confer process has been completed.

Recommendation

Staff request that the Board of Directors adopt the Wildfire Smoke Policy.



Chico Area Recreation and Park District

Wildfire Smoke – Policy Draft

(Version 1.1. May 10, 2022)

Purpose

This policy is to establish, implement, and maintain an effective Wildfire Smoke Policy in accordance with Cal/OSHA, CCR Title 8, Section 5141.1.

Scope

It applies to worksites where the current Air Quality Index (AQI) for airborne particulate matter (PM2.5) is 151 or greater and where it is reasonably anticipated employees could be exposed to wildfire smoke.

The following workplaces and operations are exempt from this policy:

- Enclosed buildings or structures where the air is filtered by a mechanical ventilation system
- Enclosed vehicles where the air is filtered by a cabin air filter
- The AQI for PM2.5 is below 151
- Employees who are exposed to a current AQI for PM2.5 of 151 or greater for a total of one hour or less during a shift
- Firefighters engaged in wildland firefighting

Although there are many hazardous chemicals in wildfire smoke, the main harmful pollutant for people who are not very close to the fire is “particulate matter,” the tiny particles suspended in the air.

Particulate matter can irritate the lungs and cause persistent coughing, phlegm, wheezing, or difficulty breathing. Particulate matter can also cause more serious problems, such as reduced lung function, bronchitis, worsening of asthma, heart failure, and early death. Employees over 65 and people who already have heart and lung problems are the most likely to suffer from serious health effects. The smallest and usually the most harmful particulate matter is called PM2.5 because it has a diameter of 2.5 micrometers or smaller.

Reporting

Employees who show signs of injury or illness due to wildfire smoke exposure are allowed to seek medical treatment without fear of reprisal. Employees should immediately report any injury or illness caused by wildfire smoke to their supervisor or Human Resources. At such time, employees will be directed to our designated medical facility.

Monitoring

Various agencies monitor and report the air quality at locations throughout California using the current AQI. The AQI is a measurement of how polluted the air is. An AQI over 100 is unhealthy for sensitive people, and an AQI over 150 is unhealthy for everyone. Although there are AQIs for several types of pollutants, the Cal/OSHA wildfire smoke regulation only uses the AQI for PM2.5.

The following sites may be used to monitor the AQI for PM2.5:

- www.AirNow.gov
- U.S. Forest Service: <https://tools.airfire.org/>
- Local air district: www.arb.ca.gov/capcoa/dismap.htm.
- PurpleAir: <https://www2.purpleair.com/>

The EPA website www.enviroflash.info can transmit daily and forecasted AQIs by text or email for particular cities or zip codes.

If employees may be exposed to wildfire smoke, supervisors shall monitor the current AQI applicable to the worksite(s) before and periodically during the shift. If the current AQI for PM2.5 is 151 or greater, the following procedures will be put into place:

- (1) Provide training to employees
- (2) Lower employee exposures
- (3) Provide respirators and encourage their use

Employees may be notified by phone, text, email, or two-way radios when the AQI for PM2.5 is 151 or greater and informed on what protective measures should be taken.

Employees should inform their supervisor if they notice the air quality is getting worse or if they are suffering from any symptoms due to the air quality, without fear of reprisal.

The Park Manager will determine if staff are to be sent home due to conditions and cascade this message through the Park Supervisors who will continue to cascade to U2s.

Protective Methods

Employees will be protected from PM2.5 when the current AQI for PM2.5 is 151 or greater. Examples of protective methods may include, but are not limited to:

- Locating work in enclosed structures or vehicles where the air is filtered
- Changing procedures, such as moving workers to a place with a lower current AQI for PM2.5
- Reducing work time in areas with unfiltered air
- Increasing rest time and frequency and providing a rest area with filtered air
- Reducing the physical intensity of the work to help lower the breathing and heart rates

If the exposure to employees cannot be reduced to less than 151 AQI for PM2.5, respirators will be provided for voluntary use, and employees will be encouraged to wear them. Respirators may also be use on a voluntary basis when the AQI for PM2.5 is less than 151. However, when the

current AQI for PM2.5 is greater than 500, respirator use will be required. Contact your supervisor if you need additional respirators.

Respirators shall be used properly and kept clean. The following precautions shall be taken:

- (1) Respirators will be certified for protection against the specific air contaminants at the workplace. NIOSH, the National Institute for Occupational Safety and Health of the U.S. Centers for Disease Control and Prevention, certifies respirators. A label or statement of certification should appear on the respirator or respirator packaging. It will list what the respirator is designed for (particulates, for example).

Surgical masks or items worn over the nose and mouth such as scarves, T-shirts, and bandannas will not provide protection against wildfire smoke. An N95 filtering facepiece respirator is the minimum level of protection for wildfire smoke.

- (2) Read and follow the manufacturer's instructions on the respirator's use, maintenance, cleaning, and care, along with any warnings regarding the respirator's limitations. The manufacturer's instructions for medical evaluations, fit testing, and shaving should also be followed, although doing so is not required by Title 8, Section 5141.1 for voluntary use of filtering facepiece respirators.
- (3) Do not wear respirators in areas where the air contains contaminants for which the respirator is not designed. A respirator designed to filter particles will not protect employees against gases or vapors, and it will not supply oxygen.
- (4) Employees must keep track of their respirator, so they do not mistakenly use someone else's respirator.
- (5) Employees who have a heart or lung problem should ask their doctor first before using a respirator.

To get the most protection from a respirator, there must be a tight seal around the face. A respirator will provide much less protection if facial hair interferes with the seal.

Employees are responsible for following the manufacturer's instruction on the proper way to don and doff the respirator. For employees who use an N95 or other filtering facepiece respirator mask that is made of filter material:

- (1) Place the mask over the nose and under the chin, with one strap placed below the ears and one strap above.
- (2) Pinch the metal part (if there is one) of the respirator over the top of the nose so it fits securely.

For a respirator that relies on a tight seal to the face, check how well it seals to the face by following the manufacturer's instructions for user seal checks. Adjust the respirator if air leaks

between the seal and the face. The more air leaks under the seal, the less protection the user receives.

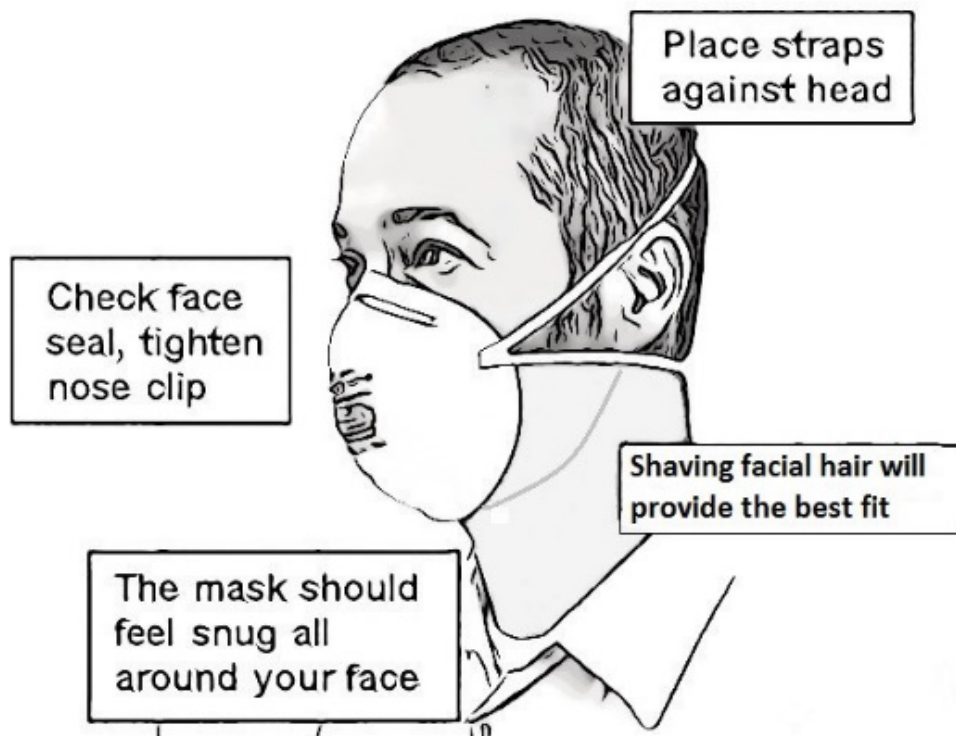
Respirators and respirator filters shall be replaced if they are damaged, deformed, dirty, or difficult to breathe through. Filtering facepiece respirators are disposable respirators that cannot be cleaned or disinfected. A best practice is to replace filtering facepiece respirators at the beginning of each shift.

If you have symptoms such as difficulty breathing, dizziness, or nausea, go to an area with cleaner air, take off the respirator, inform your supervisor and seek medical attention.

Training

Employees will be trained on the following topics:

- The health effects of wildfire smoke
- The right to obtain medical treatment without fear of reprisal
- How employees can obtain the current AQI for PM2.5
- The requirements in Title 8 Section 5141.1 about wildfire smoke
- The agency's two-way communication system
- The agency's methods to protect employees from wildfire smoke
- The importance, limitations, and benefits of using a respirator when exposed to wildfire smoke
- How to properly don, doff, use, and maintain the respirators provided by the employer





Chico Area Recreation and Park District “Helping People Play”

Staff Report 22-28
Agenda Item 8.1

STAFF REPORT

DATE: June 23, 2022

TO: Board of Directors

FROM: Heather Childs, Finance Manager

SUBJECT: RESOLUTION 22-9 OF THE BOARD OF DIRECTORS OF THE CHICO AREA RECREATION AND PARK DISTRICT ESTABLISHING APPROPRIATIONS LIMITS FOR THE 2022-2023 FISCAL YEAR

DISCUSSION:

In 1979, California voters approved Proposition 4 (Article XIII-B of the California State Constitution). Informally known as the “Gann Initiative”, Article XIII-B provides limits to the amount of tax proceeds state and local governments can spend each year.

The annual limit is based on the amount of tax proceeds that were authorized to be spent in fiscal year 1978-79, modified for changes in inflation and population. The inflationary and population factors are provided by the California Department of Finance annually.

For fiscal year 2022-2023, the estimated tax proceeds appropriated by CARD in the budget are under the appropriation limit. The proposed appropriation limit for the fiscal year 2022-2023 is \$14,336,176.39. This is the maximum amount of tax proceeds the District is able to appropriate and spend in the fiscal year. The appropriations subject to the limit are \$6,282,493.19, leaving the District with an appropriations capacity of \$8,053,683.21.

Section 7910 of the State Government Code requires a governing body to annually adopt by resolution an appropriations limit. The limit is reviewed annually as part of the annual financial audit. A spreadsheet is attached reflecting the calculation of the appropriations limit. Correspondence from the California Department of Finance is also attached reflecting the current year inflationary and population factors.

RECOMMENDATION:

It is recommended that the Board of Directors adopt Resolution 22-10 of the Board of Directors of the Chico Area Recreation and Park District establishing Appropriations Limits for the 2022-2023 Fiscal Year at \$14,336,176.39.



CHICO AREA RECREATION AND PARK DISTRICT

545 VALLOMBROSA AVE, CHICO, CA 95926
PHONE (530) 895-4711 FAX (530) 895-4721

RESOLUTION 22-9

RESOLUTION OF THE BOARD OF DIRECTORS OF THE CHICO AREA RECREATION AND PARK DISTRICT ADOPTING THE FINAL BUDGET FOR THE 2022-2023 FISCAL YEAR

WHEREAS, the Chico Area Recreation and Park District is a legally constituted public agency formed pursuant to the Public Resource Code of the State of California; and

WHEREAS, pursuant to §5784.1 of the Public Resource Code of the State of California, the Board of Directors of the Chico Area Recreation and Park District did publish a notice stating that the Preliminary Budget had been adopted and was available for inspection, and did hold and conduct a Public Hearing for the taxpayers of the District;

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the Chico Area Recreation and Park District adopts the Final Budget for the 2022-2023 Fiscal Year.

BE IT FURTHER RESOLVED that the General Manager is authorized and directed to adjust the Final Budget as necessary to accommodate changes resulting from decisions made by the California State Legislature and approved by the Governor and/or resulting from determinations made by the Butte County Board of Supervisors and/or others that dictate adjustments be made to the Final Budget during the 2022-2023 Fiscal Year.

Passed and adopted by the Board of Directors of the Chico Area Recreation and Park District at its Regular Meeting on June 23, 2022, by the following vote:

Ayes:

Noes:

Abstain:

Absent:

ATTEST:

Michael McGinnis
Board Chair

Annabel Grimm
Secretary to the Board



Chico Area Recreation and Park District “Helping People Play”

Staff Report 22-100

Agenda Item 9.1

FACILITIES COMMITTEE STAFF REPORT

Meeting Topics

- DeGarmo Master Plan Adaptations
- Bocce Court Update
- Electric Vehicle Fleet Considerations
- Capital Improvement Plan Update
- PV Pool Expense Summary
- Funding Opportunities

1. DeGarmo Master Plan Adaptations

In May of 2022, the CARD Board authorized staff to proceed, with due diligence, to explore a private/public venture to construct a Golf Academy at DeGarmo Park. This project is proposed on 7 acres of unfinished parkland in the southwest portion of the park. The Board of Directors had questions about the park’s current master plan and what adaptations would be required should the project move forward. The existing master plan for DeGarmo includes an aquatics facility, community center, and multipurpose turf fields.

Based on the footprint of the proposed golf complex, there is ample space for the two turf fields noted on the current master plan; please refer to Figure A. Only the aquatics facility and community center would require relocation.

Aquatics Facility

At the end of February, staff met with Ms. Katie Gonser and Mr. Ken Grossman regarding the possibility of donating their 10-acre property on Esplanade and Garner Lane specifically for aquatics. The property is utility-ready and presents an ideal location for the facility. Ms. Gonser and Mr. Grossman agreed to consider the donation to CARD while staff developed a feasibility plan.

The staff has been working to identify funding options for both construction and ongoing operating funds. The pursuit of other funding sources led to the proposed golf complex project. The land lease and other income from the Golf Academy could provide long-term ongoing operating funds to support the aquatics facility.

Mr. Grossman followed up in May 2022 to see what progress had been made. Staff advised Mr. Grossman that the project would be discussed at the June 15 Facility Committee meeting and requested to meet at the end of the summer to discuss a proposal.

Existing DeGarmo Master Plan Facilities	Alternate Location for Facilities
2 Turf Multipurpose Fields	DeGarmo Southeast Parcel
Aquatic Facility	Donated Property
Community Center	Donated Property or Barber Yard Development
Solar Panels	Donated Property

Table 1. Location of Recreation Facilities; Existing and Proposed Alternate Locations

Staff proposes alternative locations for the amenities that would require relocation to accommodate the golf complex in Table 1. The Gonser/Grossman property is located less than a mile north of DeGarmo Park (Figure C).

DeGarmo Fields

Current fields are 100 x 75 yards, providing adequate space for youth soccer with the existing base. Additional fields can be installed in the future at the southeast portion of undeveloped parkland at approximately 115 x 70 yards which are within USSF recommendations (Figure A and Figure B).

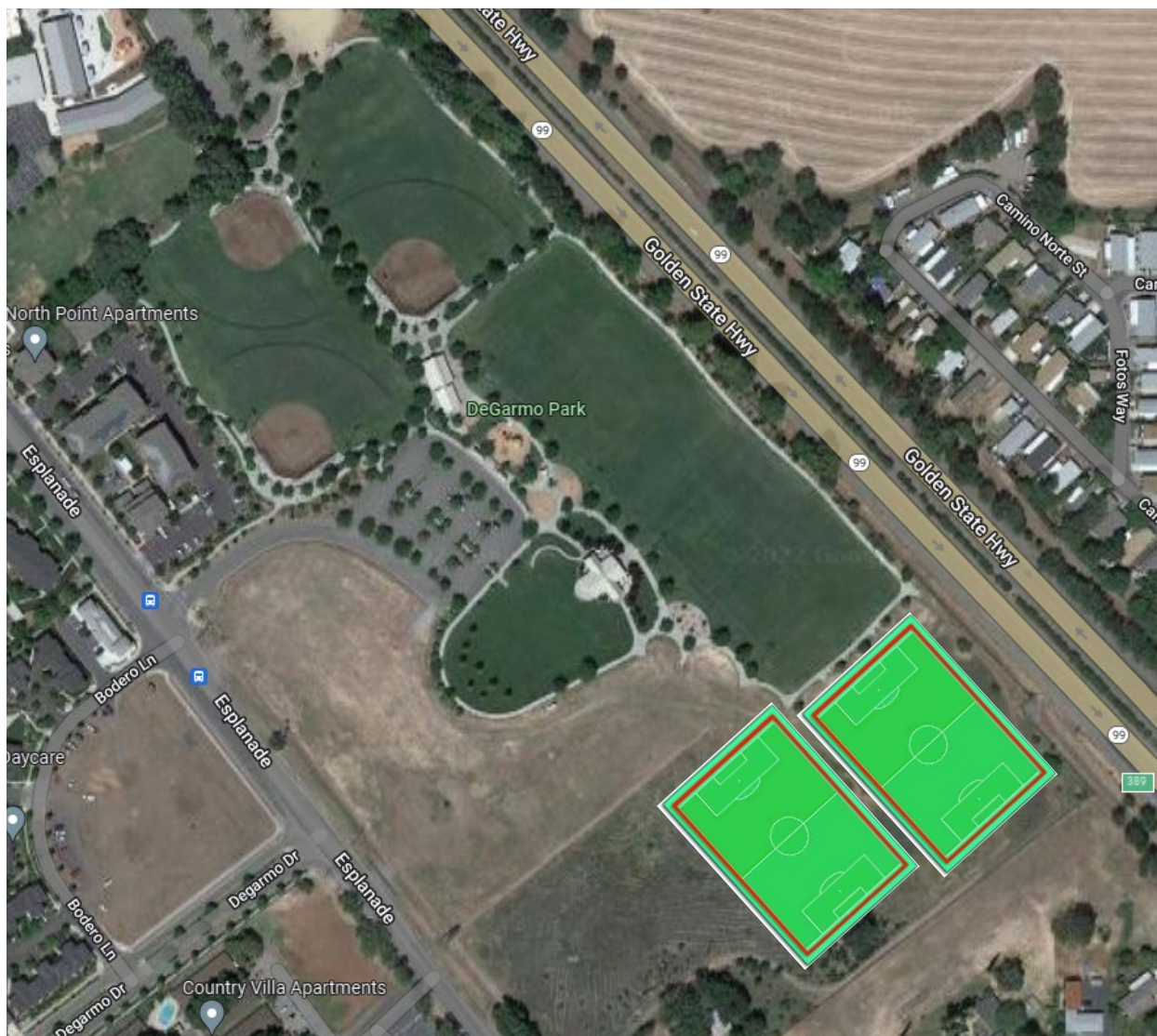


Figure A. Two soccer fields at 115 x 70 yards each

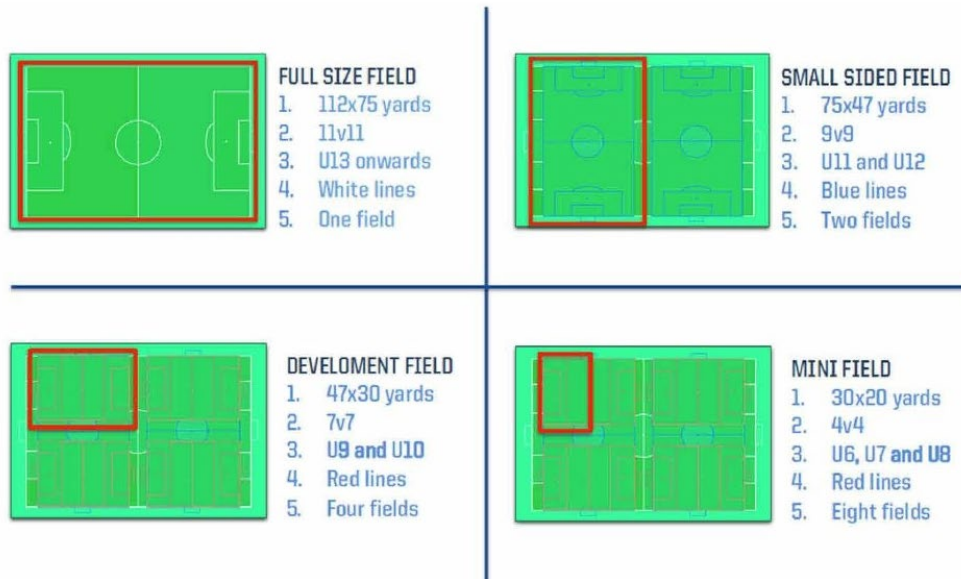


Figure B. USSF Youth Soccer Field Recommended Dimensions

An alternate location for an aquatic and community center has been identified at a 10-acre parcel to be potentially donated by Ms. Gonser and Mr. Grossman (Figure C). The property is .9 miles north of DeGarmo and has enough space to accommodate all three items identified in the existing DeGarmo Master Plan. It should also be noted that future developments in Chico may accommodate a Community Center and additional ballfields per the conceptual plans for Barber Yard.

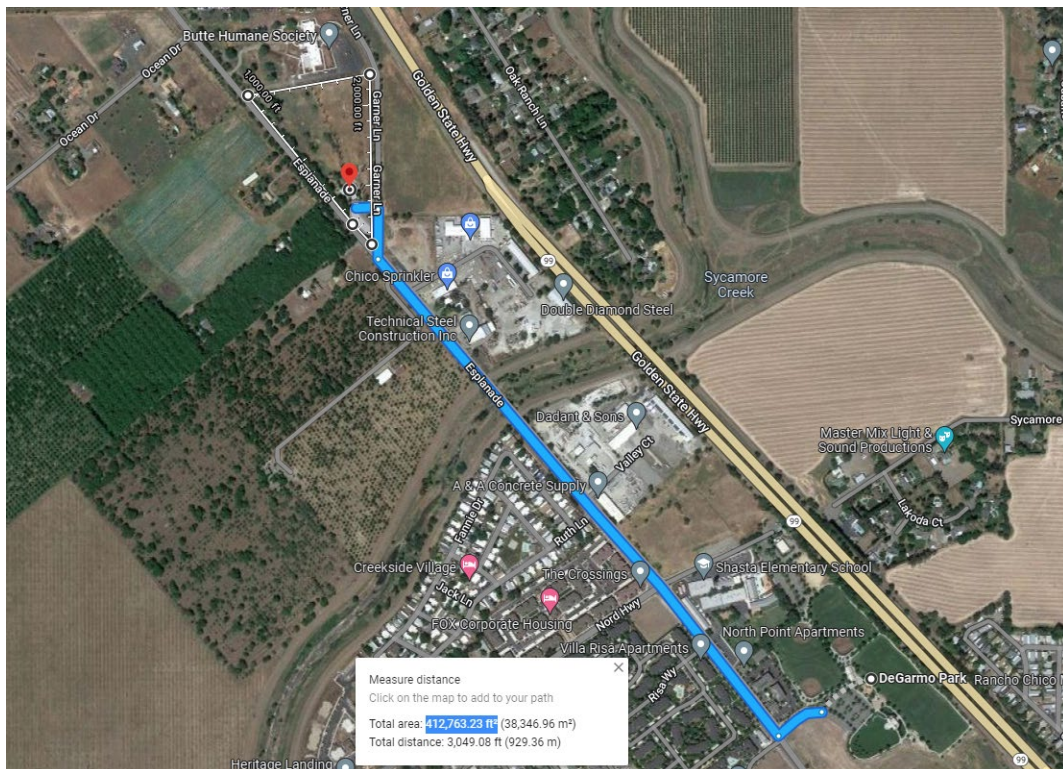


Figure C. 10-acre Gonser/Grossman property between Esplanade and Garner Lane

2. Bocce Court Update

Staff has acquired the project's current architectural, civil engineering, and landscape plans. Melton Design Group was retained to provide alternate design options and revise plans as necessary. They will focus on the following major elements, including but not limited to:

- Four artificial turf courts to the east of the existing bike path
- Court coverings
 - 2 Options
 - Full roof (shade and rain protection)
 - Shade covering
- Civil engineering for drainage (plans already prepared)
- Electrical, lighting, plumbing, drinking fountains
- Storage shed
- Drip landscaping to the west of the courts and path (current irrigation is cut and capped; plans have been prepared)

Revised design options are expected in July 2022.

3. Vehicle Fleet Considerations

Currently, CARD has three replacement trucks on order (delayed due to supply chain issues). Two are replacement vehicles, and one is for the new Projects Crew.

Fleet Management

At some point, the District created an iteration of attached Vehicle Replacement Guidelines. Establishing parameters for vehicle replacement will assist with fleet management, as well as budget and maintenance planning. GSA federal vehicle standards were used as the basis for the guideline. Using these parameters, six vehicles are overdue for replacement due to age, mileage, and ongoing maintenance issues. The current vehicle inventory and proposed retirement plan are shown in Table 2.

Electric Vehicle Fleet

Staff would like to pursue the option of partial conversion of some of the fleet to electric vehicles (EV). In consultation with PG & E, once funding is approved for at least two Medium or Heavy-Duty EV (Class 2 or larger) and can commit to acquiring them by 2026, PG & E will start working with CARD to plan and create the needed infrastructure for charging and assist with identifying rebates. Potential savings and impacts are provided below in Tables 3 and 4.

Current CARD Vehicle Inventory and Proposed Retirement Plan

Make/Model	Mileage Nov 2021	Recommended Retirement	Planned Retirement	Retirement Priority	EV Option	Year Built	Original Cost	Replacement Cost
F-150	0 (on order)	2032	2032	23	N/A	2022	\$32,000	TBD
F-150	0 (on order)	2032	2032	22	N/A	2022	\$38,000	TBD
F-250	0 (on order)	2032	2032	21	N/A	2022	\$52,000	TBD
F-150	1,289	2031	2031	20		2021	\$21,618	TBD
Dodge Cvan	24,112	2028	2028	19		2018	\$18,195	TBD
F-150	54,537	2027	2027	18		2012	\$19,250	TBD
F-150	26,004	2026	2026	17		2016	\$22,858	TBD
F-150	48,521	2026	2026	16		2016	\$22,858	TBD
F-150	94,762	2026	2026	15		2011	\$18,077	TBD
Nissan Altima	25K?	2025	2025	14		2015	\$22,400	TBD
F-150	58871	2025	2025	13		2010	\$18,785	TBD
Nissan NV200	100,110	2024	2024	12		2014	\$11,000	TBD
Ranger S-cab	107,156	2025	2024	11		2010	\$17,698	TBD
F-150	88,102	2025	2024	10		2010	\$18,785	TBD
Silverado	100,487	2023	2024	9		2008	\$16,000	TBD
F-350	96,840	2023	2024	8		2008	\$18,939	TBD
F-350	53,703	2023	2024	7		2008	\$20,385	TBD
F-150	164,317	2022	2023	6	EV	2007	\$11,500	45,000
Tacoma 4Door	170,159	2022	2023	5	EV	2007	\$24,978	45,000
Tacoma 2Door	187,500	2022	2023	4	EV	2007	\$24,767	45,000
Chevy 2500	170,277	2021	2023	3	EV	2006	\$24,224	45,000
Chevy 3500	105,782	2019	2023	2	EV	2004	\$25,000	45,000
Ford Ranger	163,651	2017	2023	1	EV	2002	\$10,000	45,000

Table 2. Current CARD Vehicle Inventory and Proposed Retirement Plan

ANNUAL FUEL COSTS

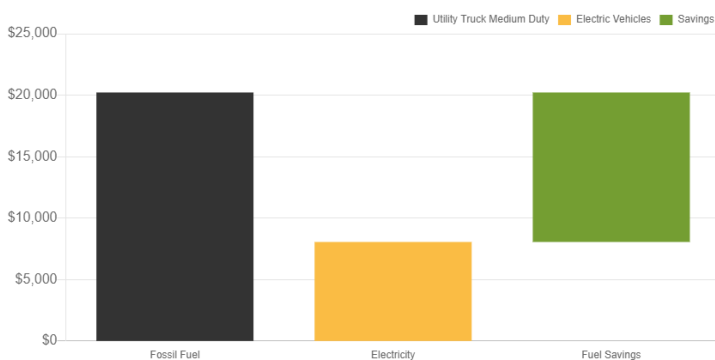


Table 3. Fuel savings: Approximately \$12,000.

Switching to electricity will also allow you to generate Low Carbon Fuel Standard (LCFS) credits, which could generate **\$7,000** per year.

ESTIMATED LCFS REVENUES



For more on LCFS Credits, visit the LCFS calculator.

Table 4. Low Carbon Fuel Standards Rebate

Request

Staff requests the Facilities Committee approve the vehicle replacement guidelines and authorize staff to proceed with the electric vehicle conversion plan.

4. Capital Improvement Plan Updates

Staff would like a standing Facility Committee Meeting Agenda Item on Capital Improvement Plan (CIP) updates. The purpose is to highlight any adjustments made to the CIP, recognizing the dynamic nature of the process. The significant backlog of maintenance on facilities and equipment makes it challenging to predict the order and timing that items might fail. With the Projects Crew coming online in July, the District will have an increased ability to address projects (i.e., Scoreboard installation), which will also introduce variability to the plan.

To goal is to manage within the plan and the approved budget allocation. The CIP will become more consistent as staff deal with deferred maintenance issues. Anything not identified in CIP or exceeding the approved budget would be presented to the Board for approval.

Summary of CIP Changes:

- Removal of Field House Scoreboard – The board has been purchased, and installation will be done by Project Crew later this summer.
- Field House HVAC was scheduled for 2027 replacement and has been moved up to 2022 due to the failure of one unit and the imminent failure of the second.
- Reprioritized Peterson Park’s court resurfacing with Hooker Oak Park because of deteriorated condition. The court at Peterson will be restriped internally.
- Deletion of Rotary Park fencing and lighting projects – The approach was changed and will be addressed internally.
- Replacement 1989 F-250– Moved up to the current fiscal year due to transmission failure.
- Addition of ADA improvements as part of the 5-year compliance plan.
- Increased amount for tractor replacement based on current market rates and need.
- Addition of F-250 purchase for Project Crew.
- Adjustment conversion Pickleball court with Board decision to convert over expand.
- Added a contingency factor to projects for unanticipated physical or market conditions.

Fiscal Year	Type	Location	Description	Cost including Contingency
2022	Existing	ADA Compliance Upgrades	As per ADA Transition Plan	\$135,000
		Community Park	Field House HVAC Replacement	\$66,000
		Hooker Oak Park	Replace Tot Lot Play Structure	\$192,000
		Hooker Oak Park	Replace Softball Field Sports Lighting	\$890,000
		Hooker Oak Park	Resurface Basketball Court	\$35,400
		Peterson Park	Replace 5-12 Play Structure	\$198,000
		PV Center/Pool	Replace Pool Room Roof	\$48,000
		Rotary Park	Resurface Basketball Court	\$35,400
		Vehicle Fleet	Tractor Replacement	\$102,000
		Vehicle Fleet	New 11ft Deck Mower	\$99,600
		Vehicle Fleet	Purchase F-250/Utility truck to support Project Crew	\$61,200
	Existing Total			\$1,862,600
	New	Community Park	Pickleball Court Conversion	\$84,000
New Total			\$84,000	
2022 Total			\$1,946,600	

Table 5. 2022-2023 CIP Budget

Another constraint to managing facility operations efficiently is the low dollar threshold (\$5,000) set in the Capital Asset and Project Policy that requires Board approval. For example, Butte County sets its minimums at \$125,000 for buildings and infrastructure and \$25,000 for equipment. Staff requests a joint recommendation from the Facilities and Finance Committees for revisions to the Capital Asset and Project, Purchasing, and Finance Policies.

As requested, the Facility Committee agenda and related materials will be added to the monthly Regular Board Meeting packet.

5. Pleasant Valley Pool Expense Summary

Operating Expenses	21-22 YTD	20-21	19-20	18-19	17-18	16-17	15-16	14-15	Avg
Utilities	32,352	62,293	39,448	46,539	42,176	45,597	33,149	31,565	42,967
Supplies	11,170	16,563	14,548	11,080	10,286	10,666	6,309	2,105	10,222
Equipment	2,832	1,347	1,210	3,147	3,359	4,322	3,600	719	2,529
Maintenance	4,912	2,003	1,036	2,069	2,429	3,322	2,838	1,490	2,170
OE Total	51,267	82,206	56,242	62,835	58,250	63,907	45,895	35,879	57,888
Capital Improvements									
Expenses	502,036	-	12,204	-	-	-	-	-	73,462
Grand Total	553,303	82,206	68,447	62,835	58,250	63,907	45,895	35,879	57,888

A review of budget and expenses going back to 2014-15 show very little investment in repairs and maintenance of the PV Pool. In 2019-20 the cost recorded as a capital asset was a pool cover and swim lights.

6. Funding Opportunities

The staff wants to inform the Committee about funding opportunities currently being pursued. At this time, there is an extensive list of grants aimed at promoting various types of recreation. We are reviewing the criteria to determine which awards the District is eligible for and the ease or difficulty of the application process.

Applications and current initiatives:

- Play CORE – Play structure funding up to 50% of the cost for the equipment and installation
- PG&E – Electric vehicle infrastructure and rebates
- PG&E – Hooker Oak Lighting project
- Cal Water – Conservation rebates. This is a three-phase approach:
 - credit for what is already done
 - other efforts that can be made with existing systems
 - future conservation strategies
- Federal Relief funding
- State Infrastructure grants
- Federal Community Project funding
- City Neighbourhood and Community Park funds



Vehicle and Equipment Replacement Guidelines

Adequate vehicles and equipment are essential to the delivery of service. To ensure the District maximizes its resources and that state-owned fleet vehicle assets are replaced at the most economical mileage and age thresholds, the California Department of Government Services has developed recommended replacement criteria.

Age and Milage Schedule

Vehicles listed in the categories below and meet the applicable age or mileage threshold, whichever comes first, are eligible for replacement. The following criteria can be found on the California Department of General Services Replacement Schedule – 4126.

Vehicle Type	Mileage	Vehicle Age (Months)
Sedans	100,000	72
Mini Vans	65,000	96
Cargo Vans	65,000	60
Pickup Trucks	65,000	60
SUV	85,000	84
GVWR 8,500 – 16,000 Trucks, Vans, and SUVs	70,000	72
GVWR 16,001+ Trucks, Vans, and SUVs	115,000	132

Other Considerations

The criteria above and the availability of funding are the primary factors in replacement decisions. Consideration can also be given for:

- a history of excessive repairs
- costs of repair that exceed 50% of the vehicle’s fair market value
- fair market value is \$5,000 or less
- to the extent possible, should leverage sustainable and suitable fuel-efficient technology

Funding

Vehicle and equipment replacements are based on the availability of funds as determined during the budget planning and approval process.

Record Keeping

Historical cost data and performance records are necessary to make appropriate replacement decisions. Therefore, proper records must be maintained.

Equipment Replacement

Equipment purchases should be based on a cost-benefit analysis that includes the life cycle costs associated with the specific model.

Disposal of Aging Vehicles or Equipment

Information relating to the disposal of District assets must be documented and on file in the Finance Office. All items shall be disposed of through trade-in, sealed bid, or auction (e.g., govdeals.com) to determine their best salvage value unless the item is not salvageable as determined by the General Manager or designee.